LANTEGLOS-BY-FOWEY PARISH COUNCIL

Minutes OF THE COUNCIL MEETING

HELD IN THE WI HALL, POLRUAN MONDAY, 24th MARCH 2014 @ 7.00 pm

Minute	AGENDA IT	EMS			Action
	Chairman's Welcome and Public Forum The Chairman welcomed those present, with a particularly warm welcome to the members of the public. The Chairman announced that Item 62/2014 would be brought forward to enable Mrs Thomson to leave early and that items 69/2014 and 70/2014 would be brought into the public session of the meeting.				
	Mr Hill asked why the opening of tenders was to be dealt with in the closed session and was advised that it is the Council's standard and proper practice.				
	Mrs Lynn Bartlett reported that Bones Meadow used to be known as Bones Hill or Soadys Hill, a piece of information for which the Chairman thanked her.				
	a. Police – PCSO David Evans. Not pre-	sent			
	b. County Councillor – Cllr. Edwina Hanr Chairman read her report, copy attach		present so	the	
49/2014	Members' Declarations:				
	a. Pecuniary/Registerable Declarations of	of Interests No	ne		
	b. Non-registerable interest None				
	c. Declaration of Gifts –None.				
	d. Dispensations – None				
50/2014	Apologies for Absence – Cllrs. Kelly and Jo	olliff			
51/2014	Minutes of Meetings –				
	a. Full Council Meeting – 24 th February 2	2014, APPRO \	/ED as a tr	ue record	
	b. Planning Committee Meeting – 24 th Ferrecord	ebruary 2014, A	APPROVE	D as a true	
	c. Extraordinary Meeting – 18 th March 20)14, APPROV I	E D as a tru	e record	
	d. Planning Committee Meeting – 18 th March 2014, APPROVED as a true record				
59a/2014	Accounts for Payment – Minute 60a/2014 was taken at this point. Schedule 2013/4-11, to a value of £6,333.67 was APPROVED for payment				
	Cheque Number / Item	Price	VAT	Total	
	1099: Mrs G. Thompson - March	64.80		64.80	
	1100: HMRC - incl. unpaid NI	347.52		347.52	
	1101: Mrs G. Thompson - expenses 1102: D Simpson and Son - repairs to area	114.12		114.12	
	around seat	140.00		140.00	
	1103: Ms F. Garton - WC cleaning	420.00		420.00	
	1104: Mr T. Crapp - repairs to notice board	25.00		25.00	
	1105: WI - room hire	84.00	050.05	84.00	
	1106: CC Legal fees for Jan and Feb	4,281.86	856.37	5,138.23	
				£6,333.67	

	Bank reconciliation successfully completed, up to and including statement No: 01/2014 Bank balance - current account, as at date of schedule -1,005.95 Bank balance - deposit account, as at date of schedule NOTE - money to be transferred to current account 15,436.87	
52/2014	Planning Applications Approved by Cornwall Council – information only.	
	 a. PA14/00343, 9 Wherry Place, Polruan – partial modification of single storey rear extension to form conservatory. Members supported this application. 	
	 PA13/11728, Tremeer Farm, Lanteglos Highway – conversion of redundant barn to bunk room accommodation in association with existing yurt business. Members supported this application. 	
53/2014	Planning Applications Refused by Cornwall Council – information only	
	a. PA13/11716, Trehaida Farm, Pol-Tec Lane, Lanteglos – installation of 1 x 5kW small wind turbine (Evance R9000) on a 15m tower. Members had RESOLVED to support this application by a majority vote of six to three.	
54/2014	Other Planning Matters –	
	a. Affordable Housing Supplementary Planning Document (SPD) – the working party reported that having studied the document they did not feel that any comment was appropriate as it dealt mostly with affordable criteria etc which was unlikely to change. They still felt that we should try to persuade Cllr Hannaford to attend a meeting together with a Housing Officer to explain the housing allocation policy which is causing concern to some residents of Polruan.	Acting Clerk
	 Cornwall Local Plan: Strategic Policies – the document is far too long to try to summarise, but any further individual comments would be welcome on www.cornwall.gov.uk/localplancornwall. 	
	 Looe Neighbourhood Plan – Cllr Moore reported that the meeting had not yet taken place but was scheduled for 26th March. 	Cllr. Moore
55/2014	Environmental / Amenity Matters –	
	 a. The Quay Public Conveniences – Minute 34a/2014 refers. No reply had been received from the Town Trust Acting Clerk to chase. 	Acting Clerk
	b. Ferry Lights, Town Quay – Minute 34d/2014 refers. The Acting Clerk tabled a report summarising the correspondence between The Town Trust and South-West Water together with minutes of meetings from which it appeared that no ownership of the lights could be established. David Hill then summarised the position as follows:- Street lights had been maintained by the Parish Council since they were first installed,. When Bill Blamey was Clerk the County Council offered to adopt and maintain all street lights if they were suitably upgraded. Most were done but the lights on the Quay and those in Ocean View and Furze Park remained with the Parish Council. Cllr. Vic Trueman commented that the same applied to various others including those on Moss Terrace and Newquay Ruins. There is or was a letter from Huert Bricknall stating that they had been installed by Liskeard District Council. He also asked who asked for or authorised the lights on the Quay to be demolished. Cllr, John Adams queried the status of the lights overlooking the Quay steps and asked for them to be reinstated by whoever had disconnected them.	
	Lynn Bartlett commented that the coloured lights had been installed by the Regatta Committee and subsequently taken over by the Town Trust.	
	AGREED the Acting Hon Clerk to write to SWW to see if there is any further information available.	Acting Clerk
	 Seagulls – Minute 34b/2014 refers. No information on the Looe scheme is available yet. Acting Clerk to chase. 	Acting Clerk
	 d. Hall Walk – Minute 34c/2014 refers. Members to receive an update from Mr Toby Lowe, CC regarding the provision, from CORMAC, of design 	Acting Clerk

l	proposals (due by March 2014).	İ
	NOTE – once this had been produced CC will look to identify a suitable	
	contractor to carry out the works in order to move this matter forward.	
	No information available yet. Acting Clerk to chase Edwina Hannaford.	
	e. War Memorial – Minute 32g/2014 refers. Members to receive an update.	
	Councillor Helen Doe reported that at no cost a condition survey is partially completed with the costings still to come. The joint committee will consider all relevant points.	
	f. Storm Damage – Minute 32h/2014 refers. Members to receive an update, regarding ownership of the ground above Back Steps and Betty Woons.	
	It appears from a search at the Land Registry that the title to the land is unregistered and therefore the ownership is unknown. It is not the responsibility of County Highways.	
	RESOLVED that two members of the Planning Committee should go to the Land Registry in Plymouth to inspect the register. Cllr. Francis will collate a list of parcels of land to investigate from suggestions by any member.	All Members
	The visit to be an authorised duty for the purpose of travel expenses.	Planning Committee
	g. Polruan Play Area – Minute 120b/2013 refers. Meeting of interested parties to be set up before the end of January 2014; to try to establish what sort of equipment is required, what area of land would be needed and to obtain an estimate of cost and possible funding and then take a formal proposal back to the Town Trust.	
	No meeting has yet taken place so it was agreed that all interested parties should be invited to a meeting on 14 th April at 6pm in the WI Hall Polruan with the intention that any agreed proposal could be discussed with the Town Trust immediately afterwards.	Acting Clerk
56/2014	Environmental / Amenity Matters –	
	a. Residents' Parking Permit Scheme – Minute 121c [iii]/2013 refers. Members to receive any response, following Cllr. Moore's mention of this in her Parish News report.	
	There had been no response to the paragraph in the Parish Magazine. The anticipated cost is £4000 to set up such a scheme plus a fixed charge to all users.	
	RESOLVED not to pursue this any further	
57/2014	<u>Defibrillator</u> – Minute 122/2013 refers. Mr Derek Walker, Cornwall Fire and Rescue Service (CFRS) advised they are currently reviewing the memorandum of understanding between CFRS and South West Ambulance Service Trust (SWAST). SWAST had indicated they would like to complete this before considering expansion of the scheme. He anticipates this work will be completed early in the new year and will discuss Polruan during the meetings.	
	NO response from Derek Walker. Acting Clerk to chase.	Acting Clerk
58/2014	Administrative Matters –	
	a. Postal Redirection Service – Minute 142a/2013 refers. Members to receive an update, regarding the redirection of all PC correspondence to the Chairman's home.	
	No response had been received from Mr. Charman.	
	b. Standing Orders review. A new date is needed for a meeting of the working party.	
	Cllr Francis will contact members to agree a new date in due course.	Cllr. Francis
59/2014	Financial Matters –	

	a. A	ccounts for Payment – taken above.		
	b. B			
		surance Cover – Minute 33b/2014 refers. Members to consider a roposal, regarding an alternative insurer.		
		Ilr Francis reported that details of a new policy had only just been eceived so he hoped to report to the next meeting.	Cllr. Francis	
		rant Applications – Members to consider the following requests for a rant:		
	i.	Whitecross Village Hall - grant towards modernisation of the kitchen and to write a letter of support.		
	ii.	Cornwall County Playing Fields Association (CCPFA) –		
	Fı	urther information is required in respect of both these applications.	Acting Clerk	
60/2014	Corres agenda			
		lerk's and Councils Direct – March 2014.		
		opies of two emails from Cllr Hannaford re Bones Meadow.		
61/2014	_	<u>Dates</u> –		
		ull Council Meeting – Tuesday, 29 th April 2014 7pm at Whitecross VH.		
		&GP Committee Meeting – 14 th April 2014, 7.30 after TT meeting		
	c. Pl	lanning Committee Meeting – Monday 31 st March 7pm WI Hall Polruan		
62/2014	Informa	ation Only / Future Agenda Items –		
	th ag	Ilr. Wakeham reported that Simon Palmer was not able to take part in the proposed gritting scheme. At the suggestion of Cllr. Fisher it was greed that an item should go on the next agenda to consider a scheme or the strategic placing of litter bins.		
63/2014	public	Participation – the meeting was adjourned to enable members of the to make any comments or ask questions on matters affecting the parish residents.		
	W	ynn Bartlett commented that the walking area at the top of Townsend as very good. Parking problems were for the most part caused by econd home owners who parked anywhere.		
		he also mentioned that the bad weather has washed away the diversion gns for Hall Walk.		
	al	s far as the Play Scheme was concerned she felt that Bonny Bate has ready been putting some ideas together and that the Regatta ommittee would be interested in supporting any proposals.		
	de	avid Hill explained that the Clerk to the Town Trust had reported the efective two lights on the Quay to SEC who had made their own decision disconnect them.		
64/2014	transac public	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, concerning staffing issues and contracts, it was advisable in the public interest that the press and public be excluded and they were instructed to withdraw.		
65/2014		Employment Tribunal – Members received an update concerning the preparation of proofs of evidence.		
66/2014	Appointment of a Temporary or Locum Clerk – Minute 44/2014 refers. RESOLVED that Cllrs Moore Doe and Francis, if available, carry out interviews and make an appointment for a temporary period of six months if suitable applications are received. Applicants to submit covering letter and CV. Use existing Job description and Person Spec to be agreed. The rate of pay			

	agreed at £12 per hour based upon a ten hour week.	
67/2014	Notice Boards – Minute 45/2014 refers. Members to consider the cost of refurbishment with the cost of a new one. Cllr. Trueman reported that the cost of a new weather proof notice board was unrealistic in the present circumstances.	
	Cllr Wakeham to ask Whitecross VH if the signboard there can be moved.	Cllr Wakeham
68/2014	Meeting closed – at 20.45 pm.	

Signature:	 (Cllr. Moore)

Parish Council Chairman

Date: 29th April 2014