

LANTEGLOS-BY-FOWEY PARISH COUNCIL

NOTICE AND AGENDA OF THE FULL COUNCIL MEETING

TO BE HELD IN THE WHITECROSS VILLAGE HALL

TUESDAY, 28th FEBRUARY 2017 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Mr Ivan Tomlin, Planning for Results Ltd., to address Members i.r.o. Minute 20b[ii]/2017.</p> <p>Members to receive reports from outside authorities as follows:</p> <ul style="list-style-type: none"> a. <i>Police</i> – PCSO Steve Cocks. b. <i>County Councillor</i> – Cllr. Hannaford, to include: <ul style="list-style-type: none"> i. <u>Street Cleaning, Polruan</u> – Cllr. Hannaford was asked if this could be extended to Zone 2. ii. <u>Bones Meadow</u> – Cllr. Hannaford was seeking a site meeting to resolve outstanding issues. 	
16/2017	<p><u>Members' Declarations</u> –</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any written requests for dispensations. 	
17/2017	<u>Apologies for Absence</u> – Cllr. Kelly (ill health).	
18/2017	<u>Casual Vacancy</u> – Members to consider any applications to fill the vacancy.	
19/2017	<p><u>Minutes of Meetings</u> –</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 31st January 2017. b. <i>NDP Steering Group</i> – 14th February 2017, for information only 	
20/2017	<p><u>Planning Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update. b. <i>Planning Applications</i> – including any applications received after the agenda had been published. <ul style="list-style-type: none"> i. <u>PA17/00381, 8 St Saviours Hill, Polruan</u> – to revert the property from a single dwelling back into two dwellings as previously existed. ii. <u>PA17/00708, Seaways, Cliff Rise, Polruan</u> – alterations to dwelling, namely re-cladding of dormers and garage. Change of window to small balcony with associated works. 	Cllr. Moore

	<p>iii. <u>PA17/01469, Street Record, East Street, Polruan</u> – Marine Management Organization (MMO) consultation for construction of a boat hoist.</p> <p>iv. <u>PA17/00372/PREAPP, Lantivet House, Highway, Fowey</u> – pre-application advice for replacement dwelling with garage and possible holiday letting annexe.</p> <p>c. <i>Planning Applications Withdrawn</i> – information only.</p> <p>i. <u>PA16/09817, Trecoombe, Lanteglos Highway</u> – outline application for erection of one dwelling.</p> <p>d. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA16/11816 & PA16/11817, The Cider House, Yeate Farm, Fowey</u> – replacement windows and doors to property as shown. Members supported this application.</p> <p>ii. <u>PA17/00146, The Secret House, 57 Fore Street, Polruan</u> – remove a large multi-stem sycamore trees in a Conservation Area. CC decided not to make a TPO. Members had no objection.</p> <p>iii. <u>PA17/00273, The Moorings, Old Road, Bodinnick</u> – notification of proposed works to a tree in a conservation area. CC decided not to make a TPO. Members had no objection.</p> <p>iv. <u>PA17/00036, and PA17/00037, Yeate Barn, New Road, Fowey</u> – replacement of windows and doors. Members supported this application.</p> <p>e. <i>Section 106 Affordable Housing</i> – Minute 130d/2016 refers. Members previously considered the report from Sam Irving, Affordable Housing Team, CC (November 2016). He felt the £125,000 due from the Bones Meadow s.106 obligation was insufficient to purchase the ex-council property in West Street. Cllr. Adams said the s.106 money was only available to the parish for 3 years.</p> <p>Further discussion was deferred to the February 2017 meeting, when the results of the Housing Needs Survey should be available.</p>	
21/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Green Lane, Coombeland</i> – Minute 07c/2017 refers. Mr Mark Brewster, Cormac had visited the site and spoken with the adjacent landowner. Mr Adrian Drake confirmed that he supports the PC filling in the “trench”, if repairs are made ‘like with like’.</p> <p>NOTE – a letter had been sent to the landowner requesting he does not block the lane with a boat and car. Downes</p> <p>b. <i>Lanteglos Highway</i> – Members to consider:</p> <p>i. Provision of a ‘warning’ sign to attempt to reduce traffic speed.</p> <p>ii. Parking.</p> <p>c. <i>Poltec Lane Leading from Highway End</i> – Members to consider placing a sign up warning large lorries or vehicles that it is unsafe for them to proceed, to avoid problems caused by SatNavs.</p> <p>d. <i>Bodinnick Drains</i> – the recent storm caused gallons of silt, carrying water running down Old Street straight into the river. This problem was reported to Highways.</p>	<p>Cllr. Talling</p> <p>Information</p>
22/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Memorial Plaque</i> – Members to consider a proposal to place a plaque on a seat for the late Cllr. Isabel Pickering.</p> <p>b. <i>Waste Bin, Bodinnick</i> – Mr Sanchez asked i.r.o. whereabouts of the key. Mr James Chudleigh, Biffa advised Mr Luke Daniel had been mistaken in agreeing to empty the bin FOC. The Clerk had requested the bin is emptied weekly until the end of this financial year at a cost of £3.50+VAT.</p>	Cllr. V. Libby

	<p>c. <i>Purchase of St Saviour's WCs</i> – Minute 08c/2017 refers. Ms Michelle Carter-Foster, Asset Valuation Manager, CC advised she is meeting with Mr Jon James to discuss toilet transfers on 3rd March and will respond more fully then, regarding the purchase of the freehold. Details previously circulated via email.</p> <p>NOTE – Mr Kevin Francis has retired and is unable to act as Members' legal advisor in this matter. He recommended Caunters of Liskeard (James Outten property partner)</p> <p>NOTE – Cllr. Adams asked Mr Bernie Smithson to rectify the blocked drain and repair the damaged lock.</p> <p>d. <i>Weed Spraying</i> – Minute 07a/2017 refers. Cllr. Adams was to liaise with Cllrs. V. and T. Libby and provide the Clerk with a revised map showing the roads to be added to the weed spraying regime. He will also supply the Clerk with a list of private property owners whose shrubs are impeding the paths.</p> <p>NOTE – the unsightly and slippery spoil, left after the weeds are sprayed had been reported to Mr Adrian Drake. CC.</p> <p>e. <i>Lengthsman Scheme</i> – Minute 08d/2017 refers. Members to consider further information i.r.o. the schemes run by Mary Tavy and Feock PCs.</p> <p>NOTE – training is available from CC.</p> <p>NOTE – Terms of Employment to be drawn up and the post advertised.</p>	Cllr. Adams
23/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2016/17-09.</p> <p>NOTE – the bank reconciliation to be made available for inspection.</p> <p>b. <i>Budget Monitor</i> – to be circulated at the meeting.</p>	
24/2017	<p><u>Administrative Matters</u> –</p> <p>a. <i>Street Furniture</i> – bus shelter; seating; etc. Cllr. Adams to provide photographs and the document to then be placed on the website.</p> <p>b. <i>Public Conveniences</i> – Cllr. Adams to provide photographs and the document i.r.o. the public WCs at Frogmore, St Saviours and The Quay to then be placed on the website.</p> <p>c. <i>Parish Meeting</i> – list of local organisation required, so that invitations can be sent to the Parish Meeting.</p> <p>d. <i>Parish Council Election 2017</i> – the Clerk offered to bring the nomination papers to the March Full Council meeting. She will be available from 6.45 pm and can collect any completed forms for delivery to CC.</p>	Cllr. Adams Cllr. Adams
25/2017	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>NALC Tree Charter Survey</i> – details previously circulated via email. The survey will be open until Tuesday 28th February 2017.</p> <p>b. <i>Better Planning : Better Farming</i> – leaflet from the NFU. Details previously circulated via email.</p> <p>c. <i>Operation Hedgehog</i> – poster to help your neighbourhood become hedgehog-friendly.</p> <p>d. <i>Homes for Locals Forever</i> – information from the Homes for Locals seminar in Truro on 27th January. Details previously circulated via email.</p> <p>e. <i>Additional Road Safety and Drainage Schemes</i> – newsletter from CC. Details previously circulated via email.</p> <p>f. <i>Changes in the Water Industry</i> – from 1st April 2017 businesses will be able to choose a retail services supplier. NOTE – SW Water will continue to provide water and wastewater services.</p>	

	g. <i>Sustainable Drainage Systems (SuDS)</i> – Members to consider writing to Ms Sherryl Murray, MP to help reinforce the importance of the SuDS report's findings and recommendations. <i>Details previously circulated via email.</i>	
26/2017	<u>Future Agenda Items</u> – a.	
27/2017	<u>Diary Dates</u> – a. <i>Full Council Meeting</i> – 28 th March 2017, Whitecross Village Hall. b. <i>NP Meeting</i> – 14 th March 2017. c. <i>Relay for Life</i> – a Cancer Research Event being held in Liskeard on 27 th May 2017. For more details go to: www.cruk.org/relay . d. <i>Free War Memorials Workshop</i> – 8 th March 2017, 9.45am – 1pm. To reserve a free place at the workshop visit www.eventbrite.co.uk/e/war-memorials-condition-survey-workshop-truro-tickets-28287176707 or contact Civic Voice on 0151 707 4319 or email info@civicvoice.org.uk . e. <i>Environmental Growth Challenge</i> – Eden Project, Wednesday 8 th March 9am-4pm. Tickets £10 including lunch. <i>Details previously emailed.</i> See: https://www.eventbrite.co.uk/e/cornwalls-environmental-growthchallenge-2017-tickets-31056522896 f. <i>Fowey Valley : creating a resilient treescape workshop</i> – 20 th March 2017, 1000-1600, East Taphouse village hall	
28/2017	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
29/2017	<u>War Memorials Trust</u> – Minute 07b/2017 refers. Members to receive a verbal report, following the site visit and compilation of a specification to refurbish the WM and to consider any quotations for repairs.	Cllr. Adams
30/2017	<u>Frogmore WCs</u> – Minute 07f/2017 refers. Members to receive the views of the National Trust and to consider any tenders for the refurbishment. NOTE – project has a maximum budget of £3,500 as per Minute 148a/2016.	Cllr. Adams
31/2017	<u>Parish Lighting</u> – Members to consider any quotation from SSE Enterprise Lighting i.r.o. repairs to the lighting. Minute 07g/2016 refers	
32/2017	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 20th February 2017

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
Tel: 01726-882145
E-mail: clerk@lanteglosbyfowey.org.uk
Website: www.lanteglosbyfowey.org.uk