## LANTEGLOS-BY-FOWEY PARISH COUNCIL NOTICE AND AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN THE WHITECROSS VILLAGE HALL TUESDAY, 28<sup>th</sup> MARCH 2017 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.	
	<ul> <li>Mr Michael Wills, Furze Park, St Saviours Hill, Polruan, to address Members regarding his plans for this site.</li> <li>Members to receive reports from outside authorities as follows:</li> <li>a. <i>Police</i> – PCSO Steve Cocks.</li> </ul>	
	b. County Councillor – Cllr. Hannaford, to include:	
	i. <u>Street Cleaning, Polruan</u> – any response to Cllr. Hannaford's email asking if this could be extended to Zone 2.	
33/2017	Members'Declarations -	
	<ul> <li>Pecuniary/Registerable Declarations of Interests – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> </ul>	
	b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.	
	c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.	
	d. <i>Dispensations</i> – Members to consider any written requests for dispensations.	
34/2017	Apologies for Absence – Cllr. Kelly (ill health).	
35/2017	Casual Vacancy – Members to consider any applications to fill the vacancy.	
36/2017	Minutes of Meetings –	
	a. Full Council Meeting – 28 <sup>th</sup> February 2017.	
	b. Extraordinary Council Meeting – 14 <sup>th</sup> March 2017.	
37/2017	Planning Matters –	
	a. Neighbourhood Plan (NP) – Members to receive an update.	Cllr. Moore
	b. <i>Planning Applications</i> – including any applications received after the agenda had been published.	
	<ul> <li><u>PA17/01994</u>, The Swallows, Battery Lane, Polruan – alterations to roof shape; raising ridge by 1.2m; addition of balcony and minor alterations.</li> </ul>	
	<li>ii. <u>PA17/02174, Coombeland, Lanteglos Highway</u> – change of use of agricultural land to form an extension to an area of domestic amenity space.</li>	
	c. <i>Planning Applications Approved by CC</i> – Members supported both applications.	

		i. <u>PA17/00381, 8 St Saviours Hill, Polruan</u> – to revert the property from a single dwelling back into two dwellings as previously existed.			
		<ul> <li><u>PA17/00708, Seaways, Cliff Rise, Polruan</u> – alterations to dwelling, namely re-cladding of dormers and garage. Change of window to small balcony with associated works.</li> </ul>			
	d.	Section 106 Affordable Housing – Minute 130d/2016 refers. Members previously considered the report from Mr Sam Irving, Affordable Housing Team, CC (November 2016). He felt the £125,000 due from the Bones Meadow s.106 obligation was insufficient to purchase the ex-council property in West Street. Cllr. Adams said the s.106 money was only available to the parish for 3 years.			
		Further discussion was deferred to the March 2017 meeting, when the results of the Housing Needs Survey would be available.			
	e.	<i>Housing Stock</i> – Members to receive an update, following the meeting with Mr Adrian Pengelly, Cornwall Housing regarding the sale of council houses in Polruan (Minute 20a/2017 refers).			
38/2017	Hig	hway Matters –			
	a.	<i>Green Lane, Coombeland</i> – Minute 21a/2017 refers. Members to consider any action following the site meeting with the landowner.			
	b.	Lanteglos Highway – Members to consider:			
		i. Provision of a 'warning' sign to attempt to reduce traffic speed.	Cllrs. Talling / Wakeham		
		<ul> <li>Parking – invitations to residents to attend a site meeting had been deferred by the Chairman until item [i] above had been dealt with.</li> </ul>	Wakenam		
39/2017	<u>En</u> v	vironmental / Amenity Matters –			
	a.	<i>Memorial Plaque</i> – Minute 22a/2017 refers. Verbal report i.r.o. provision of a plaque on a seat for the late Cllr. Isabel Pickering.	Cllr. V. Libby		
	b.	Waste Bin, Bodinnick – Minute 22b/2017 refers. Members to consider funding the emptying of the bin at a cost of $\pounds3.50+VAT$ per empty.			
	c.	<i>Purchase of St Saviour's WCs</i> – Minute 22c/2017 refers. Members to receive a progress report, regarding the purchase of the freehold.			
		NOTE – Mr James Outten of Caunters solicitors had agreed to act for Members in this matter at a cost of $\$300+VAT$ .			
	d.	<i>Weed Spraying</i> – Minute 22d/2017 refers. Cllr. Adams was to liaise with Cllrs. V. and T. Libby and provide the Clerk with a revised map showing the roads to be added to the weed spraying regime. He will also supply the Clerk with a list of private property owners whose shrubs are impeding the paths.	Cllr. Adams		
	e.	<i>The Quay WCs</i> – Members to consider a request from Polruan Regatta and Children's Sports' Committee (received in September 2016 and deferred to Spring 2017) to extend the opening hours of The Quay public conveniences in the summer months, particularly when there are locally organised events on the Coal Wharf.			
	f.	Lane Outside the Bodinnick Council Houses – Public Forum February 2017 refers. Mr Matthew Gallagher, Cornwall Housing Ltd. advised: "There is no overall responsibility for the maintenance of the path that runs at the front of all the properties. Cornwall Housing would be responsible for the sections of path outside the council houses (numbers 10, 9, 8 & 7) with the owners of the other properties being responsible for their section."	Information		
40/2017	Financial Matters –				
	a.	Accounts for Payment – schedule 2016/17-10.			
		NOTE – the bank reconciliation to be made available for inspection.			
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b.		
C.	Local Maintenance Partnership, $PROWs - a$ grant of £1,329 is offered by CC in exchange for maintaining the PROWs in the parish for 2017. The Clerk to return the signed agreement form.	
d.	<i>Parish Lighting</i> – Members to consider quotations from SSE Enterprise Lighting i.r.o. repairs to the lighting.	
	NOTE – this item has been placed on the agenda as a result of an application from four Members to revisit the decision made under Minute 31/2017, by invoking Standing Order 11a.	
	Members to also consider adding the parish lighting to the Asset Register and to the insurance policy.	
e.	Grant Aid Request – from Lanteglos by Fowey PCC for $\pounds2,200$ in 2017 towards maintenance of the churchyard. NOTE- $\pounds2,550$ in budget for this.	Information
Adn		
a.	<i>Street Furniture</i> – bus shelter; seating; etc. Cllr. Adams to provide photographs and the document to then be placed on the website.	Cllr. Adams
b.	<i>Public Conveniences</i> – photographs, provided by Cllr. Adams, to be incorporated into a document i.r.o. the public WCs at St Saviours, Frogmore and The Quay, which will then be placed on the website.	Clerk
Cor	respondence / Documents - not covered elsewhere on the agenda:	
a.	<i>Bags of Help</i> – is the Tesco community grant scheme funded by the 5p government plastic bag levy. It is now open to any not –for- profit organisation to apply for <b>ANY</b> activity that will be of community benefit. The application process is all online at: www.groundwork.org.uk/Sites/tescocommunityscheme	
b.	<i>Cornwall 4 Change</i> – March 2017 newsletter. Previously circulated via email.	
c.	<i>CCTV Initiative</i> – funding information from Ms Alison Hernandez, Police and Crime Commissioner (PCC), regarding CCTV and the creation of 'HUBS'. Previously circulated via email.	
d.	<i>Praze WC</i> – Members considered a letter from the North Coast Cluster Group to County Cllr. Adam Paynter i.r.o. whether business rates will be payable on the devolution of Libraries and One Stop Shops.	
e.	<i>CC Draft Customer Promise</i> – Members are invited to comment: <u>https://www.cornwall.gov.uk/media/25031152/cornwall-council-draft-</u> <u>customer-promise.pdf</u> . Deadline for comments is 12 <sup>th</sup> May 2017.	
<u>Futi</u> a.	ure Agenda Items –	
Dia	rv Dates –	
<u>ола</u>	Parish Meeting – 24 <sup>th</sup> April 2017 in Polruan WI Hall. The Clerk had booked the hall. Members to consider the provision of drinks and nibbles (Annual Parish Meeting 2016 refers).	
b.	<i>Full Council Meeting</i> – 25 <sup>th</sup> April 2017, Whitecross Village Hall.	
c.	<i>NP Meeting</i> – 11 <sup>th</sup> April 2017.	
d.	<i>May Council Meeting</i> – the Annual Meeting of the Council must, by law, be held between 8 <sup>th</sup> and 22 <sup>nd</sup> May 2017. Members to, therefore, reschedule the May meeting to Monday 22 <sup>nd</sup> May 2017 at Polruan WI Hall	
abo	ut to be transacted, it is advisable in the public interest that the press and	
	d. e. <u>Adr</u> a. b. c. d. e. <u>Futt</u> a. <u>Dia</u> a. <u>Dia</u> a. <u>Dia</u>	<ul> <li>Local Maintenance Partnership, PROWs – a grant of £1,329 is offered by CC in exchange for maintaining the PROWs in the parish for 2017. The Clerk to return the signed agreement form.</li> <li><i>Parish Lighting –</i> Members to consider quotations from SSE Enterprise Lighting i.r.o. repairs to the lighting.</li> <li>NOTE – this item has been placed on the agenda as a result of an application from four Members to revisit the decision made under Minute 31/2017, by invoking Standing Order 11a.</li> <li>Members to also consider adding the parish lighting to the Asset Register and to the insurance policy.</li> <li><i>Grant Aid Request –</i> from Lanteglos by Fowey PCC for £2,200 in 2017 towards maintenance of the churchyard. NOTE-£2,550 in budget for this.</li> <li>Administrative Matters –</li> <li><i>Street Furniture –</i> bus shelter; seating; etc. Cllr. Adams to provide photographs and the document to then be placed on the website.</li> <li><i>Public Conveniences –</i> photographs, provided by Cllr. Adams, to be incorporated into a document i.r.o. the public WCs at St Saviours, Frogmore and The Quay, which will then be placed on the website.</li> <li><i>Correspondence / Documents –</i> not covered elsewhere on the agenda:</li> <li><i>Bags of Help –</i> is the Tesco community grant scheme funded by the 5p government plastic bag levy. It is now open to any not -for- profit organisation to apply for ANY activity that will be of community benefit. The application process is all online at: www.groundwork.org.uk/Sites/tescocommunityscheme</li> <li><i>CorrWall 4 Change –</i> March 2017 newsletter. Previously circulated via email.</li> <li><i>CCTV Initiative –</i> funding information from Ms Alison Hernandez, Police and Crime Commissioner (PCC), regarding CCTV and the creation of HUBS'. Previously circulated via email.</li> <li><i>CTarth Customer Promise –</i> Members are invited to comment: https://www.commwall.gov.uk/media/25031152/commual-council-draft- customer-promise.pdf. Deadline for comments is 12<sup>th</sup> May 2017.</li> <li><i>Future Agenda Items –</i> a.<!--</td--></li></ul>

46/2017	<u>Frogmore WCs</u> – Minute 07f/2017 refers. Members to receive the views of the National Trust and to consider any tenders for the refurbishment. NOTE – project has a maximum budget of £3,500 as per Minute 148a/2016.	Cllr. Adams
47/2017	Meeting Closed –	

Signature:		(Mrs Gillian Thompson)
	Parish Clerk	

Date: 18<sup>th</sup> March 2017

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