

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE ANNUAL COUNCIL MEETING
TO BE HELD IN THE WI HALL, POLRUAN
MONDAY, 22nd MAY 2017 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
63/2017	<u>Election of Chairman</u> – Cllr. Adams currently in post.	
64/2017	<u>Election of Vice Chairman</u> – Cllr. Fisher currently in post.	
65/2017	<u>Acceptance of Office</u> – i. Newly appointed Chairman to sign his / her Acceptance of Office form. ii. Newly appointed Vice Chairman to sign his / her Acceptance of Office form. iii. Members had previously signed their Acceptance of Office forms, in the presence of the Clerk.	Information
66/2017	<u>Apologies for Absence</u> –	
67/2017	<u>Appointment of Members to Outside Bodies</u> – a. <i>Polruan Village Hall Committee</i> – b. <i>Fowey Harbour Port Users Group</i> – Cllrs. Kelly/Trueman currently in post. c. <i>War Memorial Committee</i> – Cllr. Adams currently in post. d. <i>Whitecross Village Hall Committee</i> – Cllr. Wakeham currently in post. e. <i>The Churchyard Guild</i> – Cllrs. Adams and Pickering currently in post. f. <i>Age Concern</i> – Cllr. Adams currently in post.	
	The meeting to close to permit public participation. <u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting. Mr Tim Hancock, architects to address Members regarding the Headlands' planning applications. Minute 66b[i]/2017 refers. Members to receive reports from outside authorities as follows: a. <i>Police</i> – PCSO Steve Cocks. b. <i>County Councillor</i> – Cllr. Hannaford. The meeting re-opened.	
68/2017	<u>Members' Declarations</u> – Members to complete and return to the Clerk their Financial Interests forms by 1 st June 2017. a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.	All Members

	d. <i>Dispensations</i> – Members to consider any written requests for dispensations.	
69/2017	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 25th April 2017.</p> <p>b. <i>Annual Parish Council Meeting</i> – 18th May 2016.</p>	
70/2017	<p><u>Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update.</p> <p>b. <i>Planning Applications</i> – including any applications received after the agenda had been published.</p> <p>i. <i>PA17/03611, Headland, 3 Battery Lane, Polruan</i> – demolition of existing dwelling and associated outbuildings to allow construction of replacement dwelling with associated works and refurbishment of existing garage.</p> <p>ii. <i>PA17/03981, Tinkers Green, 14 Hockens Lane, Polruan</i> – second floor extension, new garage and associated works.</p> <p>c. <i>Enforcement Cases</i> –</p> <p>i. <u>EN17/00177, 4 Bones Meadow, Greenbank, Polruan</u> – alleged construction of gabion basket design wall not being built in accordance with approved plans PA15/09540; namely safety concerns associated with the wall which is leaning out over the public footway and also the path which has not been surfaced.</p> <p>ii. <u>EN17/00499, Lower Vuvrey Meadow, Polruan</u> – alleged untidy site and breach of condition 4 (hours of use) and 5 (not outside storage) of E2/05/00450/FUL.</p> <p>iii. <u>EN17/00533, Land Off Meadow Walk, Greenbank, Polruan</u> – breach of Section 106 agreement dated 31.07.2013 clause 2 of the Second Schedule Affordable Housing Contribution of £132,875 payment by the owner before the occupation of the third dwelling.</p> <p>iv. <u>EN17/00760, Old Fire Station, Townsend</u> – outside area being used to sell cars.</p> <p>d. <i>Planning Applications Withdrawn</i> – information only.</p> <p>i. <u>PA17/02174, Coombeland, Lanteglos Highway</u> – change of use of agricultural land to form an extension to an area of domestic amenity space. Members supported this application.</p> <p>e. <i>Planning Induction Training</i> – sessions run by CC:</p> <p>i. Tuesday, 6th June 2017, 5-7.30pm, CC Offices, Dolcoath Avenue, Camborne.</p> <p>ii. Wednesday, 13th June 2017, 5.30-8pm, CC Offices, Chy Trevail, Technology Park, Bodmin.</p> <p>Details, including book form, previously circulated via email.</p>	Cllr. Moore
71/2017	<p><u>Highway Matters</u> –</p> <p>a. <i>Green Lane, Coombeland</i> – Minute 52a/2017 refers. Members to receive an update, to include provision of a drawing and quotation.</p> <p>b. <i>Lanteglos Highway</i> – Members to consider:</p> <p>i. Provision of a ‘warning’ sign to attempt to reduce traffic speed. Deferred from the April meeting.</p> <p>NOTE – a sign to discourage large vehicles following their SatNavs down the lane is to be provided.</p> <p>c. <i>Parking</i> – Members to consider any response from the holiday letting agents to Members’ request for the introduction of a scheme that would include the cost of parking in the price of a holiday rental.</p>	Cllr. Talling

	<p>d. <i>Road Closures</i> – CC had issued road closure orders to cover prohibiting the use by through traffic during surface dressing works from the 18th April 2017 for a maximum of 18 months with the expectation that the works are anticipated to finish on the 30th September 2017. It is anticipated that all roads will be closed for a maximum of 7 days within the road closure notice period.</p> <ul style="list-style-type: none"> i. Road From Pol-Tec Lane to Whitecross Hill ii. Whitecross Hill iii. Road From Junction South of Polglaze Farm To Pol-Tec Lane iv. Road From Pol-Tec Lane To Old Road. 	
72/2017	<p><u>Environmental / Amenity Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Notice Boards</i> – Members to consider the siting of new / refurbished notice boards. Deferred from the April agenda. Minute 55a/2017 refers. b. <i>Ancient Quay, Penpol Creek Footpath</i> – Members to consider any response from Mr Paul Thomas, Harbour Master and St Veep PC, regarding the owner of this site. Minute 57a/2017 refers. c. <i>Grass Cutting Agency Agreement</i> – the agreement for 2017/18 had been received from CC. d. <i>War Memorial</i> – Heritage Cornwall Ltd. had been provided with a copy of the permission from the Diocesan Council, including the conditions imposed, and advised work can now commence. Minute 61/2017 refers. 	Information
73/2017	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – schedule 2017/18-01. NOTE – the bank reconciliation to be made available for inspection. b. <i>2016/17 Accounts</i> – <ul style="list-style-type: none"> i. <u>Internal Auditor's Report</u> – the report from Hudson Accounting Ltd. and the Clerk's response has been circulated to Members. ii. <u>Annual Governance Statement 2016/17</u> – Members to consider and approve the statement. iii. <u>Accounting Statement for 2016/17</u> – Members to receive and accept the 2016/17 accounts, prior to submission to the External Auditor and to consider any matters raised by their Internal Auditor. NOTE – a copy of the Receipts and Payments account and Balance Sheet has been circulated to Members. c. <i>Insurance Policy Renewal</i> – Members to consider renewing the policy, to include a review of all items on the policy document plus an inclusion of new items (Parish Lighting, etc.). 	
74/2017	<p><u>Administrative Matters</u> –</p> <ul style="list-style-type: none"> a. <i>File Storage</i> – arrangements to be made to store the PC's files, equipment, etc. in the back room of Whitecross Village Hall. b. <i>Clerks & Councils Direct</i> – May 2017. Chairman's copy. 	
75/2017	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <ul style="list-style-type: none"> a. <i>Village of the Year Competition</i> – a Channel 4 programme. Details circulated previously, see: http://www.villageoftheyear.co.uk/. b. <i>'Demand a 'Fit-For-Purpose' Cornwall Planning Policy</i> – the link is: https://www.change.org/p/cornwall-council-and-the-government-bring-planning-powers-back-to-cornwall-to-fight-speculative-overdevelopment 	Cllr. Adams
76/2017	<p><u>Future Agenda Items</u> –</p> <ul style="list-style-type: none"> a. 	

77/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meeting</i> – Tuesday, 27th June 2017.</p> <p>b. <i>NP Meeting</i> – 13th June 2017.</p> <p>c. <i>Code of Conduct Training</i> – CC has organised the following free training courses:</p> <p>i. 19th May 2017, 2-4pm, Trelawny Room, New County Hall, Truro, TR1 3AY</p> <p>ii. 25th May 2017, 2-4pm, Public Rooms, 3-5 West Street, Liskeard, PL14 6BW</p> <p>iii. 11th September 2017, 2-4pm, Council Chamber, St Austell One Stop Shop, 39 Penwinnick Road, St Austell, PL25 5DW</p> <p>iv. 19th October 2017, 6-8pm, Trelawny Room, New County Hall, Truro, TR1 3AY</p>	
78/2017	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
79/2017	<p><u>Frogmore WCs</u> – Minute 07f/2017 refers. Members to receive the views of the National Trust and to consider any tenders for the refurbishment.</p> <p>NOTE – project has a maximum budget of £3,500 as per Minute 148a/2016.</p>	Cllr. Adams
80/2017	<p><u>The Quay Public WCs</u> – Members to consider a quotation for a new cistern in the gents' toilet. Minute 53b/2017 refers.</p>	
81/2017	<p><u>Parish Lighting</u> – Minute 40d/2017 refers. Members to consider any additional quotations for repairs to the lights, to include:</p> <p>a. Revised quotation from SSE to reflect Members assertion the column on 004KU does not need replacing.</p> <p>NOTE – the research, undertaken by Cllr. Adams had been circulated to Members via email.</p> <p>NOTE – the parish lighting to be added to the Asset Register and to the insurance policy. The replacement value, including installation costs is needed before this can be actioned. The Clerk had obtained a copy of the policy.</p>	
82/2017	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 15th May 2017

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