

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 31st OCTOBER 2017 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<p><u>Employment Status</u> – Minute 120e/2017 refers. Prior to the commencement of the meeting, Mrs Fisher to meet with the Chairman and Clerk to show her UTR number</p> <p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Members to receive reports from outside authorities as follows:</p> <p>a. <i>Police</i> – PCSO Steve Cocks. The new telephone number for Looe Police is 01503 266193.</p> <p>b. <i>County Councillor</i> – Cllr. Hannaford.</p> <p>c. <i>Liskeard & Looe Panel Meeting</i> – Members to receive a verbal report following the meeting held on Monday, 9th October 2017.</p>	Cllr Hannaford
127/2017	<u>Apologies for Absence</u> –	
128/2017	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent. Cllr. Adams in 133f/2017.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Cllr. Kelly to sign his dispensation form i.r.o. Polruan Village Hall.</p>	
129/2017	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 26th September 2017.</p>	
130/2017	<p><u>Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update.</p> <p>b. <i>Planning Applications</i> – including any applications received after the agenda had been published.</p> <p>i. <u>PA17/08947, 8 Meadow Close, Polruan</u> – proposed first floor balcony and associated works</p> <p>ii. <u>PA17/09193, 1 Florizel Mews, Fore Street, Polruan</u> – removal of condition 2 (occupancy restriction) of application No.83/00097/F dated 6th June 1983.</p> <p>iii. <u>PA17/02838/PREAPP, Furze Park, St Saviour's Hill, Polruan</u> – pre-application advice for a replacement dwelling.</p>	Cllr. Moore

	<p>c. <i>Enforcement Cases –</i></p> <p>i. <u>EN17/00177, 4 Bones Meadow, Greenbank, Polruan</u> – alleged construction of gabion basket design wall not being built in accordance with approved plans PA15/09540; namely safety concerns associated with the wall which is leaning out over the public footway and also the path which has not been surfaced. Case officer, Felicity Copplestone.</p> <p>ii. <u>Old Fire Station, Townsend</u> – alleged change of use of part of land for vehicle sales. NOTE – as the highway is still being used for car sales, the case was reported again to CC’s Public Protection Section.</p> <p>iii. <u>EN17/01604, Pieds Dans L’Eau, Lantegos</u> – alleged breach of condition 5 (Construction Traffic Management Plan) of PA15/11192; namely contractors parking on road and not within the site compound. Case officer: Ms Felicity Copplestone. NOTE – Mr Philip Fry, the planning agent had written to assure Members the contractors are abiding by the Traffic Management Plan.</p> <p>d. <i>Planning Applications Approved by CC – information only.</i></p> <p>i. <u>PA17/07693, Rose Cottage, 13 Chapel Lane, Polruan</u> – alterations and extensions to existing property including dormer and rear external steps. Members supported this application.</p> <p>ii. <u>PA17/05486, Lynton, Tinkers Hill, Polruan</u> – alterations and addition to bungalow including reconfiguring roof and extending decking. Members supported this application.</p> <p>iii. <u>PA17/07983, Seaways, Cliff Rise, Polruan</u> – alterations to dwelling including erection of replacement garage and games room extension with associated works. Members supported this application.</p> <p>e. <i>Network Planning Project</i> – the project involves a 6-month trial of an Area Based Team, together with a review of current planning processes and commenced on 1st October 2017. Details circulated via email.</p>	Information
131/2017	<p><u>Highway Matters –</u></p> <p>a. <i>Street Lighting</i> – Minute 118f/2017 refers. Report from the Clerk containing extracts from the Minutes relating to street lighting at Ocean View is attached.</p> <p>i. <u>Ocean View and Furze Park</u> – Members to consider any action following their meeting with residents.</p> <p>ii. <u>Battery Lane</u> – Cllr. Hannaford advised she had spoken to Mr Mark Vincent in Street Lighting and he told her that the street light is being replaced on the other side of the road on Mrs Kidd’s property. This should happen on 18th October 2017.</p> <p>b. <i>Road Markings</i> – Minute 118c/2017 refers. Ms Sheena Davey, Cormac had advised that Members’ request for the ‘SLOW’ road markings at Townsend to be repainted had been referred to the Area Steward.</p> <p>c. <i>Parking</i> – Minute 118d/2017 refers. A search of the Land Registry for the owner of land behind the new Fire Station revealed no results. An approach has been made to the Fire & Rescue Service. NOTE – it had been suggested the site could be used for parking.</p> <p>d. <i>Street Gullies</i> – Minute 118e/2017 refers. A site visit with Mr Paul Allen, Cormac, County Cllr. Hannaford and Cllr. Adams has been arranged for 2nd November 2017.</p> <p>e. <i>Street Signs</i> – Minute 118b/2017 refers.</p> <p>i. <i>Betty Hewans Sign</i> – Minute 118b/2017 refers. Ms Fiona Lee, CC reported she had passed the request for the sign to be ‘Betty Hewans’ to the Cornish Language Office as she cannot proceed until an accurate Cornish translation is supplied of the agreed name.</p>	Information Information

	<p>NOTE – a search of the Land Registry for the owner of Betty Hewans Lane provided no results.</p> <p>ii. <i>School Lane</i> – Ms Sheena Davey, Cormac reported they are unsure of the location of this sign and requested clarification so they can consider Members’ request to replace the sign at the junction with Fore Street had been referred to the Area Steward.</p> <p>iii. <i>Wooden Signs</i> – Cormac had replaced the wooden signposts, one indicating Mixtow and the other Penpol with metal municipal ones. Members to consider if this constitutes a loss of landscape character and request CC to refurbish the original wooden signs.</p> <p>NOTE – there is also a new sign pointing to Polruan and Bodinnick, and Liskeard. Cllr. Moore reports it would also appear the place name at the Eastern end of Lanteglos has either been scrubbed and polished or replaced altogether.</p> <p>iv. <i>West Street</i> – Members to consider the provision of ‘narrow street warning’ and /or SatNav signs at either end of West Street.</p> <p>f. <i>Weed Spraying</i> – Members to consider a complaint that Police’s Lane and behind the Village Hall had not been treated.</p> <p>g. <i>St Saviour’s Area Street Sweeping</i> – in response to a complaint the St Saviour’s area had not been swept Ms Gina Varcoe, CC advised the area around St Saviours was swept on Friday 9th September and is due to be swept again w/c 23rd October. This location falls within Zone 2 and is therefore swept approximately every 6 – 8 weeks, however if standards fall below Grade B in respect of litter or detritus this can be reported by e-mailing refuseandrecycling@cornwall.gov.uk.</p>	<p>Cllr. V. Libby</p> <p>Information</p>
132/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Harbour Matters</i> – Minute 119f/2017 refers. Members to consider the response from Capt. Paul Thomas, Fowey Harbour Board (previously circulated via email) i.r.o.:</p> <p>i. <u>Polruan Pontoon</u> –</p> <p>ii. <u>Penmarlem Pontoon</u> –</p> <p>iii. <u>Sand Dredging</u> –</p> <p>b. <i>Free Wi-Fi in Public Places</i> – Minute 119b/2017 refers. Mr David Read, CC, advised he was aware of the scheme to provide free Wi-Fi in public places, but felt there was insufficient information to take this forward.</p> <p>c. <i>Public Conveniences</i> –</p> <p>i. <u>St Saviour’s WCs</u> – the ladies’ toilet seat had broken and the cubicle is locked for now. Mr Smithson had been asked to replace the seat.</p> <p>ii. <u>Frogmore WCs</u> – work on the refurbishment of the toilets will commence shortly.</p>	<p>Information</p> <p>Information</p>
133/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2017/18-05.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with the Financial Regulations.</p> <p>c. <i>Bank Signatures</i> – Minute 120c/2017 refers. Members to receive an update i.r.o. adding Cllrs. M. Shakerley and Talling as bank signatures.</p> <p>d. <i>Grant Requests</i> – Members to consider:</p> <p>i. <i>Cornwall Community Flood Forum (CCFF)</i> – Minute 120d/2017 refers. Members to consider a proposal to make a grant. Cllr. Carter to research ways the CCFF could benefit Polruan.</p> <p>ii. <i>Burial Ground</i> – request for a grant of £500 to survey the unmapped areas of the burial ground and complete a grave location map</p>	<p>Cllr. V. Libby</p> <p>Cllr. Carter</p>

	e. <i>2018/19 Budget</i> – Members to notify the Clerk of any project / expenditure they wish to put forward for consideration at next year’s budget setting meeting.	
134/2017	<u>Administrative Matters</u> – a. <i>Website</i> – Minute 121b/2017 refers. Photographs of all Members were not displayed on the website. NOTE – CC had corrected their error and removed the entry on their website, which showed Cllr. Adams as the Chairman	Information
135/2017	<u>Correspondence / Documents</u> – not covered elsewhere on the agenda: a. <i>Cornwall Electoral Review</i> – the electoral review will recommend new electoral arrangements for Cornwall. It will propose: The total number of councillors elected to the council set at 87. • The number of divisions • The number of councillors representing each division • Division boundaries • Names of divisions Closing date is 19 th February 2018. Details previously circulated via email. CC are holding consultation events, the nearest to Lanteglos is 13 th November 2017, 1800-2000, Main Hall, Liskeard Town Council. b. <i>Cornwall AONB</i> – Chairperson is sought. Closing date for applications is 12 Noon, Monday 30 th October 2017; Interviews Wednesday 22 nd November 2017. Details previously circulated via email.	
136/2017	<u>Information Only / Items for Future Agendas</u> – a. <i>Bryn Y Mor, Chapel Lane, Polruan</i> – installation of apparatus to pump oil to the property.	
137/2017	<u>Diary Dates</u> – a. <i>Council Meeting</i> – Tuesday, 27 th November 2017. NOTE – Members to consider holding some meeting in Polruan. b. <i>NP Meeting</i> – TBC. c. <i>Project Griffin Awareness Sessions</i> – Liskeard town Council Office, 8 th November 2017, 6p-8pm. Details previously circulated via email. d. <i>Cornwall Community Flood Forum’s Annual Conference</i> – Friday, 3 rd November 2017 Truro Town Hall from 09.30 - 4.00pm. Details previously circulated via email. e. <i>Stride Cornwall</i> – a Cancer Research Event being held at Lanhydrock on 5 th November 2017 at 11.00 am.	
138/2017	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
139/2017	<u>PROW 613/19/1</u> – Members to consider any quotation to cut back the overhanging trees on this path.	
140/2017	<u>Approved Contractors’ List</u> – Mr Bradley Pearce to be added to the list, subject to receipt of copies of his insurance and relevant certificates.	
141/2017	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 23rd October 2017