

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 28th NOVEMBER 2017 @ 6pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Members to meet with Ms Felicity Copplestone, CC regarding CC's the Network Planning Project.</p> <p>Members to receive reports from outside authorities as follows:</p> <ul style="list-style-type: none"> a. <i>Police</i> – PCSO Steve Cocks. b. <i>County Councillor</i> – Cllr. Hannaford. c. <i>Liskeard & Looe Panel Meeting</i> – date of the next meeting TBC. d. <i>Fowey Port Users Group</i> – Minutes from the meeting held on 7th November 2017 previously circulated via email. The next meeting is scheduled to be held on 10th April 2018, at 1400 in the Harbour Office. <p>Members to appoint either Cllr. Adams or Cllr. Carter as the PC's main representative on the Group.</p> <ul style="list-style-type: none"> e. <i>Cornwall Community Flood Forum Conference</i> – 3rd November 2017. Written report from Cllr. Carter previously circulated via email. 	
142/2017	<u>Apologies for Absence</u> – Cllr. V. Libby.	
143/2017	<u>Resignation</u> – Members to declare the casual vacancy created by the resignation of Cllr. Julian Shakerley.	
144/2017	<p><u>Members' Declarations</u> –</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Cllr. Kelly to sign his dispensation form i.r.o. Polruan Village Hall. 	
145/2017	<p><u>Minutes of Meetings</u> –</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 31st October 2017. 	
146/2017	<p><u>Planning Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update. b. <i>Planning Applications</i> – including any applications received after the agenda had been published. <ul style="list-style-type: none"> i. <u>PA17/10115, Granny's Well, Mixtow</u> – a new garage set into the slope of an orchard attached to the existing agricultural shed for use as a store for a vintage, veteran and classic car collection. 	Cllr. Moore

	<p>c. <i>Enforcement Cases</i> –</p> <p>i. <u>EN17/00177, 4 Bones Meadow, Greenbank, Polruan</u> – alleged construction of gabion basket design wall not being built in accordance with approved plans PA15/09540; namely safety concerns associated with the wall which is leaning out over the public footway and also the path which has not been surfaced. Case officer, Felicity Copplestone.</p> <p>Members to receive an update from County Cllr. Hannaford.</p> <p>ii. <u>Bryn Y Mor, Chapel Lane, Polruan</u> – alleged installation of a fuel pump in a conservation area.</p> <p>The views of Mr Paul Allen, Cormac were to be sought at the meeting held on 2nd November 2017.</p> <p>d. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA17/02838/PREAPP, Furze Park, Polruan</u> – pre-application advice for a replacement dwelling. Members made no comment.</p> <p>ii. <u>PA17/04987, Daw's Lombard, Lombard Farm, Lanteglos</u> – conversion of a redundant barn to a dwelling together with the construction of a garage and the installation of a septic tank. Members supported this application.</p> <p>iii. <u>PA17/08859, Pendennick, New Road, Fowey</u> – tree works to fell two large Monterey pine trees subject to a TPO. Members had no objection.</p> <p>iv. <u>PA17/08937, 18 Ocean View, Polruan</u> – conversion of garage to additional accommodation with 1st floor extension over and proposed entrance porch including other alterations. Members supported this application.</p> <p>v. <u>PA17/08947, 8 Meadow Close, Polruan</u> – proposed first floor balcony and associated works. Members supported this application.</p> <p>e. <i>Network Planning Project</i> – Public Forum refers. Members to consider any action following their meeting with Ms Davina Pritchard, CC's Area Based Team.</p> <p>f. <u>PA17/03981, Tinkers Green, 14 Hockens Lane, Polruan</u> – this application was decided at CC's Planning Committee meeting on 6th November 2017. Cllr. Adams represented the PC at the meeting. Members to consider writing a letter to Mr Phil Mason Head of Planning, copy to Cllr. Adam Paynter. Points for consideration:</p> <p>i. Even-handed Presentation / Time Speech/Visual Aids</p> <p>ii. Right of reply</p> <p>iii. Ability of the Chairman to seek advice when misinformation is being presented to the Planning Committee.</p>	<p>Cllr. Adams</p>
<p>147/2017</p>	<p><u>Highway Matters</u> –</p> <p>a. <i>Street Lighting</i> – Minute 131a/2017 refers. Members to receive updates:</p> <p>i. <u>Ocean View</u> – Cllr. Hannaford is in discussion with CC officers to seek a resolution to ownership of the lighting going forward.</p> <p>Cllr. Hannaford had spoken to the head of Planning and established CC do not keep correspondence, just the application form and decision notice. He confirmed there won't be a condition that the road must be adopted as there is no legislation compelling roads to be adopted.</p> <p>NOTE – a copy of the Notes from the meeting with residents to be posted on the website and circulated to attendees.</p> <p>ii. <u>Furze Park</u> – Cllr. Hannaford is in discussion with CC officers regarding them taking over the street lights at Furze Park as they are the landowners.</p>	<p>Cllr. Hannaford</p> <p>Clerk</p> <p>Cllr. Hannaford</p>

	<p>b. <i>Street Gullies</i> – Minute 131d/2017 refers. Members to receive a verbal report following the site visit with Mr Paul Allen, Cormac, County Cllr. Hannaford and Cllr. Adams held on 2nd November 2017.</p> <p>c. <i>Green Lane, Coombeland</i> – Members to consider the current state of the lane. Photograph previously provided by Cllr. Talling.</p> <p>d. <i>Greenbank, Polruan</i> – the fence, at the entrance to Greenbank in Polruan had been reported to Cormac, as it is becoming dangerous. The Highway Steward subsequently advised this is the responsibility of Cornwall Housing. The matter has been reported to them.</p> <p>e. <i>Road Sign</i> – one of the road signs, which is now lying on the road, just by the Fire Station turning had been reported to Highways.</p> <p>f. <i>Townsend Car Park</i> – Mr Ian Betts had emailed seeking confirmation the car park still exists and that parking is free, with 20 spaces.</p>	<p>Cllr. Adams</p> <p>Cllr. Talling</p> <p>Information</p> <p>Information</p>
148/2017	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Harbour Matters</i> – Minute 132a/2017 refers. Members to consider the response from Capt. Paul Thomas, Fowey Harbour Board (previously circulated via email) i.r.o.:</p> <p>i. <u>Polruan Pontoon</u> – Capt. Paul Thomas, Fowey Harbour Board had been asked to consider the provision of two smaller pontoons at £40,000 each in place of the larger one currently in place, valued at £160,000.</p> <p>ii. <u>Sand Dredging</u> –</p> <p>b. <i>Public Conveniences</i> –</p> <p>i. <u>Frogmore WCs</u> – Members to receive an update i.r.o. the refurbishment of the toilets.</p>	
149/2017	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2017/18-06.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with the Financial Regulations.</p> <p>c. <i>Budget Monitor</i> – copy to be circulated at the Meeting.</p> <p>d. <i>Bank Signatures</i> – Minute 120c/2017 refers. Members to receive an update i.r.o. adding Cllrs. M. Shakerley and Talling as bank signatures.</p> <p>e. <i>Grant Requests</i> –</p> <p>i. <i>Polruan Under 5s Toddler Group</i> – Members to consider a proposal to purchase a tablet for the Group.</p> <p>f. <i>2018/19 Budget</i> – CC has advised the precept should be submitted to them by 31st December. A draft budget will be circulated prior to the December meeting, for Members' consideration.</p>	<p>Cllr. Adams</p> <p>Information</p>
150/2017	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Cornwall Electoral Review</i> – the total number of county councillors has been set at 87. Members to consider if they wish to make comment on:</p> <ul style="list-style-type: none"> • The number of divisions • The number of councillors representing each division • Division boundaries • Names of divisions <p>Closing date is 19th February 2018. Details previously circulated by email.</p> <p>b. <i>Clerks & Councils Direct</i> – November 2017.</p> <p>c. <i>The Russell Inn, Polruan</i> – a resident had emailed to say: "...it has been felt by all the landlords of 'the Luggar', at least from as far back as Jack Scott, that we need the two pubs. Can the Council discuss the situation and publish their intended plan of action?"</p>	

	<p>d. <i>NALC Smaller Councils' Committee 2018 and 2019</i> – closing date 28th November 2017. Details previously circulated via email.</p> <p>e. <i>Winter Wellbeing Guide</i> – copies can be obtained and distributed to vulnerable people in the community, from phdesk@cornwall.gov.uk</p>	
151/2017	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
152/2017	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meeting</i> – Tuesday, 19th December 2017. <i>Schedule of Meetings</i> – Members to agree a schedule of meetings, to include the date of the Parish Meeting in 2018. (Annual Parish Meeting 2016 refers.)</p> <p>b. <i>NP Meeting</i> – Tuesday, 12th December 2017.</p> <p>c. <i>CC Planning Conferences</i> – cost per delegate £12: i. 28th November 2017, 1630, Chy Trevail Office, Bodmin. ii. February 2018, west location, date and time to be confirmed.</p> <p>d. <i>Physical Activity Summit</i> – 17th November 2017, Cornwall College, St Austell. Details previously circulated via email.</p> <p>e. <i>CC Budget and Priorities Discussion</i> – Wednesday, 29th November 2017, 6.30pm, Eliot House Hotel, Castle Street, Liskeard. Details previously circulated via email.</p>	
153/2017	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
154/2017	<p><u>PROW 613/19/1</u> – Members to consider any quotation to cut back the overhanging trees on this path.</p> <p>Mr Sanchez to confirm if he is still willing to cut the PROWs and act as parish Lengthsman.</p>	
155/2017	<p><u>Approved Contractors' List</u> – Mr Bradley Pearce to be added to the list, subject to receipt of copies of his insurance and relevant certificates.</p>	
156/2017	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 18th November 2017

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