

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 30th JANUARY 2018 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Members to receive reports from outside authorities as follows:</p> <p>a. <i>Police</i> – PCSO Steve Cocks.</p> <p>b. <i>County Councillor</i> – Cllr. Hannaford.</p> <p>c. <i>Liskeard & Looe Network Panel Meeting</i> – Members to receive an update following the meeting held on 16th January 2018. Minutes to be circulated when available.</p> <p style="padding-left: 40px;">i. <u>Representative</u> – Members to appoint a representative and a reserve to attend future Network meeting. Minute 141b[v]/2017.</p> <p style="padding-left: 40px;">ii. <u>Strengthening Community Networks</u> – document previously circulated via email. Members to consider this further and PC representative to take comments forward to the meeting.</p> <p>d. <i>Fowey Port Users Group</i> – the next meeting is scheduled to be held on 10th April 2018, at 1400 in the Harbour Office.</p>	<p>Cllr. Moore</p> <p>Information</p>
01/2018	<u>Apologies for Absence</u> –	
02/2018	<u>Casual Vacancy</u> – Cllr. Dianne Wilton had been elected to serve on the Parish Council.	
03/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Cllrs. Kelly and Wilton to sign their dispensation forms i.r.o. Polruan Village Hall.</p>	
04/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 28th November 2017.</p>	
05/2018	<p><u>Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update.</p> <p>b. <i>Planning Applications</i> – including any applications received after the agenda had been published.</p> <p>c. <i>Enforcement Cases</i> – Members to receive an update on the following:</p> <p style="padding-left: 40px;">i. <u>EN17/00177, 4 Bones Meadow, Greenbank, Polruan</u> – alleged construction of gabion basket design wall not being built in</p>	<p>Cllr. Moore</p>

	<p>accordance with approved plans PA15/09540; namely safety concerns associated with the wall which is leaning out over the public footway and also the path which has not been surfaced. Case officer, Felicity Copplestone.</p> <p>NOTE – a site meeting has been arranged for 19th January 2018 with Mr Simon Gardner and Mr Peter Oliff, to be attended by Cllr. Hannaford, Cllr. Moore, Ms Felicity Copplestone, CC and Mr Rob Causton, Cormac. Members to receive an update.</p> <p>NOTE – Mr Simon Gardner provided details of the planting to be used adjacent to the footpath. Details previously circulated via email.</p> <p>ii. <u>Bryn Y Mor, Chapel Lane, Polruan</u> – alleged installation of a fuel pump in a conservation area.</p> <p>d. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA17/09193, 1 Florizel Mews, Fore Street, Polruan</u> – removal of condition 2 (occupancy restriction) of application No.83/00097/F dated 6th June 1983. Members supported this application.</p> <p>ii. <u>PA17/10105, Granny's Well, Mixtow</u> – a new garage set into the slope of an orchard attached to the existing agricultural shed for use as a store for a vintage, veteran and classic car collection. Members supported this application provided the building did not exceed the stated size and a traffic management plan is provided. NOTE – the traffic plan can be viewed on http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=OYBE37FGLGG00.</p> <p>e. <i>Cornwall Statement of Community Involvement for Planning</i> – 6-week consultation from Monday 27th November and 5pm Monday 22nd January 2018. Details previously circulated via email.</p>	<p>Cllr. Moore</p> <p>Information – deadline passed</p>
<p>06/2018</p>	<p><u>Highway Matters</u> –</p> <p>a. <i>Street Lighting</i> – Minute 131a/2017 refers. Members to receive updates:</p> <p>i. <u>Ocean View</u> – the quotation from SSE had been accepted. NOTE – Ms Amy Looker had confirmed the SSE specification met CC's adoption requirements.</p> <p>ii. <u>Furze Park</u> – Cllr. Hannaford is in discussion with CC officers regarding CC taking over the street lights at Furze Park as they are the landowners.</p> <p>b. <i>Street Signage</i> –</p> <p>i. <i>School Lane Sign</i> – Minute 147b/2017 refers. Highways' officers had agreed to move the sign to its correct position. The Clerk had reminded Mr Paul Allen, Highways that this needs actioning.</p> <p>ii. <i>Betty Woon / Hewans Lane</i> – Members to receive an update.</p> <p>iii. <i>Junction to Penpol / Highway</i> – Mr Paul Allen, Cormac advised he has visited the site and considers the new sign to be 'fine'. The Clerk had requested County Cllr. Hannaford to discuss this further with Mr Allen.</p> <p>c. <i>Greenbank, Polruan</i> – Minute 147d/2017 refers. The fence, at the entrance to Greenbank in Polruan had been reported to Cornwall Housing as it is their responsibility. The Clerk had sought clarification as to when action will be taken.</p> <p>d. <i>Grass Verge Cutting</i> – Members to consider taking on this service from Highways. The grant offered is £264 p.a.</p> <p>e. <i>Blocked Drains</i> –</p> <p>i. <u>Trethake</u> – flooding at the top of Trethake has been reported to Highways, who will undertake a site inspection. NOTE – photograph supplied by Cllr. Talling.</p>	

	<ul style="list-style-type: none"> ii. <u>Essa</u> – Mr Sanchez had been asked to clear the drain. iii. <u>Pont</u> – landowners had been approached. 	
07/2018	<p><u>Environmental / Amenity Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Harbour Matters</i> – Minute 132a/2017 refers. Capt. Paul Thomas, Fowey Harbour Board had agreed to meet with Members to discuss various matters of concern, including: <ul style="list-style-type: none"> i. <u>Planning Permission</u> – FHC will always apply for planning permission when required in law. Our ‘permitted rights’ are from the Pier and Harbour (Fowey) Confirmation Order 1937 which is available online. On occasion the FHC may opt to apply for terrestrial planning permission even when not required if it provides a useful vehicle for consultation with neighbours / stakeholders. ii. <u>Polruan Pontoon</u> – options circulated to Members via email. iii. <u>Sand Dredging</u> – We are always happy to help but this area is governed by strict regulations which I have explained at PUG and would be happy to so again at our meeting. b. <i>Public Conveniences</i> – <ul style="list-style-type: none"> i. <u>Frogmore WCs</u> – refurbishment work is completed. ii. <u>Quay WC</u> – Mr Smithson had been asked to repair/replace the disabled door lock. c. <i>Cornwall Community Flood Forum Conference</i> – Minute 141e/2017 refers. Members to receive a verbal report, regarding discussion with Cllr. Hannaford to seek ways to slow the flow of water, rather than trying to get it into rivers as quickly as possible. Cllr. Carter will pursue this as a possible solution for areas in the parish, including Porthpean House, Pont d. <i>Ferry Blue Tickets</i> – November public forum refers. Members to receive a verbal report, following discussions with Mr Alan Toms, regarding the qualifying criterion for Blue Ferry Tickets. e. <i>Salt/Grit Bins</i> – Cllr. Fisher had arranged the checking and refilling of Salt Bins, including clearing of access to the bin sited at the entrance to Greenbank. A quantity of (possibly horse) hair had been deposited in the bin at Bodinnick. This had been removed and disposed of by Cllrs. Bunt, Moore and Shakerley. f. <i>Telephone Kiosk</i> – Members to consider requesting BT to repaint the box on the junction East Street/Fore Street. BT require: <ul style="list-style-type: none"> i. Photos showing the condition of the paintwork. ii. The telephone number of the box. iii. An email to customer.serv.payphones@bt.com with the above headed Repaint Required. 	<p>Cllr. Carter</p> <p>Cllr. Moore</p> <p>Cllr. Adams</p>
08/2018	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – schedule 2017/18-07. b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with the Financial Regulations. c. <i>2018/19 Budget</i> – Members to consider the draft budget (circulated prior to the meeting) and to set the precept for 2018/19. d. <i>Village Hall Accounts</i> – the Clerk had requested a copy of the 2016/17 accounts, as Members are Custodian Trustees. e. <i>Bank Signatures</i> – Minute 120c/2017 refers. Barclays confirm that Cllrs. Shakerley and Talling have been added as bank signatures. 	<p>Cllr. V. Libby</p> <p>Information</p>

09/2018	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Cornwall Electoral Review</i> – Minute 150a/2017 refers. The latest details and maps are available on CC website. Members to receive an update of discussion at LNP meeting on 16th January and further meeting on 17th January attended by Cllr. Hannaford.</p> <p>b. <i>AONB</i> – copy of the 2016/17 Annual Report.</p> <p>c. <i>Clerks & Councils Direct</i> – January 2018.</p> <p>d. <i>HMS Polruan</i> – an enquiry i.r.o. this vessel had been passed to Dr. Helen Doe.</p> <p>e. <i>Lanteglos Age Concern</i> – a thank you card had been received i.r.o. the grant made by the PC.</p>	
10/2018	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
11/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Future Council Meetings</i> – Members to consider:</p> <p style="padding-left: 40px;">i. Holding their meetings on the fourth Tuesday of the month.</p> <p style="padding-left: 40px;">ii. Not holding a meeting in December. NOTE – an Extraordinary Meeting could be called if necessary.</p> <p>b. <i>Council Meeting</i> – 27th February 2018.</p> <p>c. <i>NP Meeting</i> – 6th February 2018.</p> <p>d. <i>Cornwall AONB Annual Conference</i> – 14th April 2018, Pavilion at the Royal Cornwall Showground, Wadebridge. <i>'The future of Cornwall's farmed environment'</i> is the theme. Details previously circulated via email.</p> <p>e. <i>Liskeard Carers Forum</i> – Wednesday, 7th February 2018, 1-3pm, at Liskerret Community Centre, Liskeard. Details previously emailed.</p> <p>f. <i>Planning Conference</i> – Tuesday, 27th February 2018, 4.30pm at St Johns Hall, Penzance. Cost £12 per person. Details previously emailed.</p> <p>g. <i>Crowdfunding Events</i> – CC have arranged a series of events. Details previously circulated via email.</p> <ul style="list-style-type: none"> • Monday 5th February 2018, 7pm to 8.30pm. The Guildhall, Launceston Town Hall. • Wednesday, 7th February 2018, 7pm to 8.30pm, Rooms GW02 & GW03, Camborne One Stop Shop. • Tuesday, 13th February 2018, 7pm to 8.30pm, Crowdfunder HQ, 11 Cliff Road, Newquay. • Wednesday, 21st February 2018, 5.30pm to 7pm, RIO, 26 Fore Street, Liskeard. <p>h. <i>St Austell Carers Forum</i> – to held at St Austell Community Fire Station, on Friday 26th January 2018. All Carers are welcome and expenses will be considered to enable attendance. Details previously emailed.</p>	Information – event passed
12/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 22nd January 2018

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
Tel: 01726-884024
E-mail: clerk@lanteglosbyfowey.org.uk
Website: www.lanteglosbyfowey.org.uk