

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 27th MARCH 2018 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<p>Chairman's Welcome and Public Forum – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Dr Helen Doe will give an introduction and discuss possible proposals to mark the End of World War I (Minute 31c/2018 refers).</p> <p>Members to receive reports from outside authorities as follows:</p> <p>a. <i>Police</i> – PCSO Steve Cocks.</p> <p>b. <i>County Councillor</i> – Cllr. Hannaford.</p> <p style="padding-left: 40px;">i. <u>Flats 4 and 5 Chapel Lane, Polruan</u> – update as to when these properties will be let.</p> <p style="padding-left: 80px;">Nick Cross the M.D. of Cornwall Housing advised the properties had been assessed and his opinion does not meet the criteria to retain them as social housing. The report had been passed to Ms Mel Brain, CC for their decision.</p> <p>c. <i>Liskeard & Looe Network Panel Meeting</i> – Members to consider:</p> <p style="padding-left: 40px;">i. <u>Strengthening Community Networks</u> – document previously circulated via email. Deferred from the February meeting.</p> <p style="padding-left: 80px;">NOTE – the next meeting is scheduled to be held on 11th June 2018, 18:30 to 20:30 at St Keyne Village Hall.</p> <p>d. <i>Fowey Port User Group</i> – the next meeting is scheduled to be held on 10th April 2018, at 1400 in the Harbour Office. Cllr. Adams or Cllr. Carter to attend.</p> <p style="padding-left: 80px;">NOTE – a preliminary meeting to discuss plans for the 2018 Fowey Red Arrows Display, will follow on from the Port User Group Meeting, at 1530.</p> <p style="padding-left: 80px;">NOTE – at the meeting between FHC, representatives of the Town Trust and Lanteglos PC, the Harbourmaster was asked to cost an installation of a pontoon on the inside wall of the Quay. This had been circulated via email.</p>	
26/2018	<u>Apologies for Absence</u> –	
27/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> –</p>	
28/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 27th February 2018.</p>	

29/2018	<p><u>Planning Matters –</u></p> <p>a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update.</p> <p>b. <i>Planning Applications</i> – including any applications received after the agenda had been published.</p> <p>i. <i>PA18/02059, Hall Walk Cottage, Old Road, Bodinnick</i> – works to trees in a conservation area, namely reduce ash trees T1 and T2 to 7m high and 5m spread.</p> <p>NOTE – this application will be dealt with under delegated powers.</p> <p>c. <i>Enforcement Cases</i> – Members to receive an update on the following:</p> <p>i. <i>EN17/00177, 4 Bones Meadow, Greenbank, Polruan</i> – alleged construction of gabion basket design wall not being built in accordance with approved plans PA15/09540; namely safety concerns associated with the wall which is leaning out over the public footway and also the path which has not been surfaced. Case officer, Felicity Coplestone advised this investigation still stands largely as per the previous update. They are still awaiting additional information from the owners of the site. Relevant geotechnical experts had been in contact with CC’s structural engineer and they are working to get the appropriate information together for assessment. They are hopeful to get a multi-agency meeting with the owners/agents and any relevant experts from their side, in a couple of weeks’ time.</p> <p>ii. <i>EN17/02173, Bryn-Y-Mor, Chapel Lane, Polruan</i> – installation of a fuel pump in a conservation area. Case officer, Felicity Coplestone advised they had concluded their assessment and have advised the owner of the oil pipeline that it is considered the works consisting of the installation of a cabinet and oil pipe line attached to the wall at Chapel Lane, constitutes development for which no planning permission had been applied for.</p> <p>It is considered that due to the adverse impact caused to the character and appearance of the Conservation Area of the cabinet and pipeline that it would be unlikely for planning permission to be approved should any retrospective planning application to retain the works be made. The owner has been invited to arrange to have the cabinet and pipeline removed from Chapel Lane within a period of 21 days from the date of this correspondence. She is currently awaiting contact from the owner confirming their intentions in respect of this matter and a subsequent timescale for compliance.</p> <p>Failure to comply with this informal request will result in the issue and service of a Planning Enforcement Notice to seek the removal of the cabinet and pipeline.</p> <p>i. <i>EN18/00372, Lower Vuevrey Meadow, Polruan</i> – alleged untidy site.</p> <p>d. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <i>PA18/00488, Chapel House, 1 Battery Lane, Polruan</i> – internal alterations to the first floor: a number of non-loadbearing internal walls to be removed to make an open plan living space; One flush window to the internal covered area changing to a box window; Metal balustrading at the front changing from metal to glazed (obscure if required); New glazed balustrading around the garage roof; Existing grey PVCu guttering and downpipes changing to black PVCu. Members supported this application.</p>	Cllr. Moore
30/2018	<p><u>Highway Matters –</u></p> <p>a. <i>Street Lighting</i> – Minute 17a/2018 refers. Members to receive updates:</p> <p>i. <i>Ocean View</i> – an advance payment had been made to SSE Contracting Ltd. and Mr Mark Vincent, ITC Operations Office, CC advised he had no problem taking these lights over prior to completion of the work, i.e. w.e.f. 1st April 2018.</p>	

	<p>ii. <u>PUZZLE PATH</u> –</p> <p>The Clerk had advised Mr Mark Vincent, and Mr Jonny Alford, CC and Ms Pam Hartill, Cornwall Housing that w.e.f. 1st April 2018 the PC would no longer be responsible for any of the street lighting in Polruan.</p> <p>Members to cancel the Direct Debits to EDF Energy (electricity supply) and SSE Contracting (maintenance).</p> <p>b. <i>Street Signage</i> – Minute 17b/2018 refers. Members to receive an update:</p> <ol style="list-style-type: none"> i. <u>Betty Woons / Hewans Lane</u> – the sign (listing both spelling variations) had been ordered. ii. <u>School Lane Bungalows</u> – the sign for the School Lane bungalows had been painted over and reported to Highways. <p>c. <i>Greenbank, Polruan</i> – Minute 17c/2018 refers. Ms Katy Gouldstone, Cornwall Housing had agreed to revisit the repairs to the fence, at the entrance to Greenbank and report back regarding further required works.</p> <p>d. <i>Grass Verge Cutting</i> – Minute 17d/2018 refers. Members to receive any response from Mr Garry Gool, Cormac regarding their request for an increase in the grant offered to cut the verges (currently £264 p.a.).</p> <p>e. <i>Gullies / Drains</i> – Members to receive an update:</p> <ol style="list-style-type: none"> i. <u>Mixtow</u> – reported at the January meeting by Cllr. Hannaford using Highway online reporting form. ii. <u>Highfield</u> – excess rainwater is running from Highfield to the bottom of the hill, missing a drain because the camber is wrong. iii. <u>Drain by Hall Walk Cottage</u> – Ms Sanchia Jacobsen, Highways had been informed by the steward that the old blacksmith's grating was replaced because it was old and rusty. It had been replaced with the correct new highway gully. iv. <u>Tredudwell / Butts Park</u> – Minute 21b/2018 refers. <p>f. <i>Potholes at Penpol</i> – Minute 17f/2018 refers. Members to receive any response from Highways.</p> <p>g. <i>Weed Spraying</i> – Minute 21a/2018 refers.</p> <p>h. <i>Road Closure</i> – road from junction E of Bake Farm to Raphael Road, Lansallos; 30th April to 2nd May 2018 (24 hours). Closed for BT work.</p>	<p>Members</p> <p>Information</p>
31/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Ferry Blue Tickets</i> – Minute 18c/2018 refers. Members to receive a verbal report, following discussions with Mr Alan Toms, regarding the qualifying criterion for Blue Ferry Tickets.</p> <p>b. <i>Telephone Kiosk</i> – Minute 18d/2018 refers. Members to receive a verbal report, i.r.o. repainting the kiosk and cleaning the surrounding area.</p> <p>c. <i>End of World War I</i> – Minute 18g/2018 refers. Members are asked to consider the project to commemorate the end of WWI.</p> <p>d. <i>Public Conveniences</i> –</p> <ol style="list-style-type: none"> i. <u>Frogmore WCs</u> – damage caused by burst water pipes. Toilets temporarily closed. ii. <u>Legionella Testing</u> – Members to consider if this is needed? 	<p>Cllrs. Adams / Kelly / Moore</p> <p>Cllr. V. Libby</p> <p>Cllr. Shakerley</p>
32/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2017/18-09.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with the Financial Regulations.</p> <p>c. <i>Income & Expenditure Report 2017/18</i> – to be circulated at the Meeting.</p> <p>d. <i>Bank Standing Order</i> – Minute 19a/2018 refers. Members to receive an update i.r.o. a standing order for Mrs Fisher for 2017/18.</p>	<p>Cllr. V. Libby</p> <p>Cllr. Moore</p>

	<p>e. <i>LMF Partnership</i> – a grant of £1,402.07 had been offered to the PC to maintain the PROWs, compared to £1,329.19 in 2017/18.</p> <p>f. <i>Grant Application</i> – Members to consider a request for a grant of £2,400 in 2018/19 from the Lanteglos PCC for upkeep of the churchyard.</p>	
33/2018	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Gorsedh Kernow</i> – invite nominations for their annual open Awards and Competitions scheme. Details previously circulated via email.</p>	
34/2018	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
35/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meeting</i> – 24th April 2018.</p> <p>b. <i>NP Meeting</i> – 10th April 2018. TBC.</p> <p>c. <i>Parish Meeting</i> – 14th May 2018.</p> <p>NOTE – tea, coffee and cakes to be ordered from Crumpets; the Polruan WI Hall to be booked and letters to be sent to local organisations (Members to supply the Clerk with a list).</p>	Members
36/2018	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
37/2018	<p><u>PROW 613/19/1, Nordown Lane</u> – Members to consider any quotations to cut back and shred the trees on this path.</p>	
38/2018	<p><u>Public Seating</u> – Minute 18f/2018 refers. The two seats from Glasdon had not been ordered as the total sum involved would be more than that set aside in the budget.</p> <p>NOTE – quotations had been sought for two new concrete bases, the old concrete ends from the old seats to be broken up and used in base concrete, bolt down new seats; also any repairs to the seats on Polruan Quay and to paint them.</p>	
39/2018	<p><u>Frogmore WCs</u> – Members to any quotations to make good the damage caused by burst pipes.</p>	
40/2018	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)

Parish Clerk

Date: 19th March 2018

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