

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 24th APRIL 2018 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Members to receive reports from outside authorities as follows:</p> <p>a. <i>Police</i> – PCSO Steve Cocks.</p> <p>b. <i>County Councillor</i> – Cllr. Hannaford.</p> <p style="padding-left: 40px;">i. <u>Flats 4 and 5 Chapel Lane, Polruan</u> – update i.r.o. the future of these properties.</p> <p style="padding-left: 80px;">NOTE – Mr Nick Cross the M.D. of Cornwall Housing advised the properties had been assessed and his opinion does not meet the criteria to retain them as social housing. The report had been passed to Ms Mel Brain, CC for their decision.</p> <p>c. <i>Liskeard & Looe Network Panel Meeting</i> – the next meeting is scheduled to be held on 11th June 2018, 18:30 to 20:30 at St Keyne Village Hall.</p> <p><u>Network Highways' Budget</u> – Members to consider any response to their bid for funding for the following projects:</p> <p style="padding-left: 40px;">i. Parking at Lanteglos Highway;</p> <p style="padding-left: 40px;">ii. The retaining wall opposite the entrance to Greenbank;</p> <p style="padding-left: 40px;">iii. Repairing the leat at Essa.</p> <p>d. <i>Fowey Port User Group</i> – Members to receive a verbal report, following the next meeting held on 10th April 2018.</p> <p>e. <i>Fowey Red Arrows Display</i> – Capt. Paul Thomas advised the Red Arrows will not attend this year.</p>	Cllr. Carter
41/2018	<u>Apologies for Absence</u> –	
42/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> –</p>	
43/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 27th March 2018.</p>	
44/2018	<p><u>Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update.</p>	Cllr. Moore

	<p>b. <i>Planning Applications</i> – including any applications received after the agenda had been published.</p> <ul style="list-style-type: none"> i. <u>PA18/02629, Harbour Gaze, 13 Meadow Close, Polruan</u> – Construction of a single car/single storey, brick-built garage with windows and a tiled pitched roof, adjacent to the house and on the existing driveway. ii. <u>PA18/02849, 17 Ocean View, Polruan</u> – alterations and extension to the dwelling, with associated works. iii. <u>PA18/03303, Rose Cottage, 13 Chapel Lane, Polruan</u> – non-material amendment for change of internal layout, creation of new internal door between kitchen and dining room, reversal of position of external door and window to front elevation (Application number PA17/07693 dated 4th October 2017 relates). <p>NOTE – Members supported the original application.</p> <p>c. <i>Enforcement Cases</i> – Members to receive an update on the following:</p> <ul style="list-style-type: none"> i. <u>EN17/00177, 4 Bones Meadow, Greenbank, Polruan</u> – alleged construction of gabion basket design wall not being built in accordance with approved plans PA15/09540; namely safety concerns associated with the wall which is leaning out over the public footway and also the path which has not been surfaced. Case officer, Felicity Copplestone. ii. <u>EN17/02173, Bryn-Y-Mor, Chapel Lane, Polruan</u> – installation of a fuel pump in a conservation area. Case officer, Felicity Copplestone advised they had concluded their assessment and have advised the owner of the oil pipeline that it is considered the works consisting of the installation of a cabinet and oil pipe line attached to the wall at Chapel Lane, constitutes development for which no planning permission had been applied for. i. <u>EN18/00372, Lower Vuevrey Meadow, Polruan</u> – alleged untidy site. ii. <u>EN18/00555, Pieds Dans L'Eau, Lantegos</u> – alleged breach of condition 5 (Construction Traffic Management Plan) of PA15/11192; namely contractors parking on road and not within the site compound. Re-opened as a new case. Case officer, Felicity Copplestone. <p>d. <i>Planning Applications Approved by CC</i> – information only.</p> <ul style="list-style-type: none"> i. <u>PA18/00774, Plot Adj. to Allwynds, Lanteglos</u> – outline application with all matters reserved for proposed new dwelling. Although not a quorum, the Members present supported the application, as the site is naturally a building plot adjacent to the existing row of bungalows. A bungalow would be in keeping and the site has good access. Members also supported this as a principal residence. ii. <u>PA18/01629, Springhill, Chapel Lane, Polruan</u> – works to trees in a conservation area, namely crown reduction of mature ash, reshape two mature oaks, crown reduce semi-mature cherry, crown raise semi-mature beech avenue, reduce by 40% small beech hedge and remove dead poplar. Members made no comment as this type of application is dealt with under delegated authority. <p>e. <i>Tree Preservation Order</i> – land SW of Hall Walk Cottage, Old Road, Bodinnick. A provisional TPO had been made by CC for 6 months w.e.f. 15th March 2018.</p> <p>f. <i>Polperro & Lansallos Neighbourhood Plan</i> – Members are invited to comment. See http://polperro.community/ndp/draft-plan.</p>	Information
45/2018	<p><u>Highway Matters</u> –</p> <p>a. <i>Walkabout</i> – Minute 30/2018 and 45b/2018 & 45c/2018 (below) refers. Members to receive an update, following the walkabout with Mr Paul Allen, Highways and County Cllr. Hannaford, to include:</p>	

	<ul style="list-style-type: none"> i. <u>Outstanding Signage Issues</u> – ii. <u>Gullies / Drains</u> –. iii. <u>Potholes</u> – iv. <u>East Street, Polruan</u> - <p>b. <i>Greenbank, Polruan</i> – Minute 30c/2018 refers. Ms Katy Gouldstone, Cornwall Housing had advised the fence is owned by CC / Highways and the outstanding repairs to the fence, at the entrance to Greenbank, are their responsibility. Mr Paul Allen advised ownership of the wall is unclear. He will visit the site on the Walkabout.</p> <p>NOTE – the letter from residents of Greenbank highlighting issues of concern had been forwarded to Cornwall Housing for their attention.</p> <p>c. <i>Grass Verge Cutting</i> – Minute 30d/2018 refers. Mr Garry Gool, Cormac is currently on sick leave and Mr Paul Allen agreed to discuss the areas and grant offered to cut the grass verges in the parish on the walkabout.</p> <p>NOTE - grant currently £264 p.a.</p>	
46/2018	<p><u>Environmental / Amenity Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Ferry Blue Tickets</i> – Minute 31a/2018 refers. Members to receive a verbal report, following discussions with Mr Alan Toms, regarding the qualifying criterion for Blue Ferry Tickets. b. <i>Telephone Kiosk</i> – Minute 31b/2018 refers. Members to receive a verbal report, i.r.o. repainting the kiosk and cleaning the surrounding area. c. <i>End of World War I</i> – Minute 31c/2018 refers. Members to receive an update i.r.o. the project to commemorate the end of WWI. d. <i>Public Conveniences</i> – Mrs Fisher, cleaning contractor is on leave 3rd - 10th May 2018. She has arranged a replacement cleaner. <ul style="list-style-type: none"> i. <u>Frogmore WCs</u> – ii. <u>Legionella Testing</u> – Members to consider the response from the insurance brokers regarding the necessity of legionella testing. <p>NOTE – Mr David Hill had provided a draft risk assessment and the testing kit, previously circulated via email.</p> e. <i>Nordown Lane</i> – the work to cut back the hedges (Minute 37/2018 refers) had been postponed to September to allow birds to nest undisturbed. 	<p>Cllrs. Adams / Kelly / Moore</p> <p>Cllr. V. Libby</p> <p>Cllr. Shakerley</p> <p>Information</p>
47/2018	<p><u>Financial Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Accounts for Payment</i> – schedule 2018/19-01. b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with the Financial Regulations. c. <i>Bank Standing Order</i> – Minute 19a/2018 refers. Members to receive an update i.r.o. a standing order for Mrs Fisher for 2017/18. d. <i>Insurance Renewal</i> – the current cover expires on 31st May 2018. A copy of the draft policy was circulated via email. Members to consider if their cover is adequate. 	<p>Cllr. V. Libby</p> <p>Cllr. Moore</p>
48/2018	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <ul style="list-style-type: none"> a. <i>Volunteering with Cormac</i> – details of the scheme provided by Ms Rebecca Dickson and circulated to Members via email. 	
49/2018	<p><u>Information Only / Items for Future Agendas</u> –</p> <ul style="list-style-type: none"> a. b. 	

50/2018	<u>Diary Dates</u> – a. <i>Council Meeting</i> – 22 nd May 2018. b. <i>NP Meeting</i> – 17 th April 2018. TBC. c. <i>Parish Meeting</i> – 14 th May 2018. NOTE – tea, coffee and cakes had been ordered from Crumpets; the Polruan WI Hall booked and invitations sent to local organisations. d. <i>Clerk's Leave</i> – 28 th April – 7 th May 2018.	
51/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 16th April 2018

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