

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE ANNUAL COUNCIL MEETING
TO BE HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 22nd MAY 2018 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
52/2018	<u>Election of Chairman 2018/19</u> – Cllr. Moore currently in post.	
53/2018	<u>Election of Vice Chairman 2018/19</u> – Cllr. Fisher currently in post	
54/2018	<p><u>Acceptance of Office</u> –</p> <ul style="list-style-type: none"> i. Newly appointed Chairman to sign his / her Acceptance of Office form. ii. Newly appointed Vice Chairman to sign his / her Acceptance of Office form. 	
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Members to receive reports from outside authorities as follows:</p> <ul style="list-style-type: none"> a. <i>Police</i> – PCSO Steve Cocks. b. <i>County Councillor</i> – Cllr. Hannaford, to include an update i.r.o.: <ul style="list-style-type: none"> i. <u>Greenbank Tenancy Arrangements</u> – ii. <u>Greenbank Parking Issues</u> – c. <i>Liskeard & Looe Network Panel Meeting</i> – the next meeting is scheduled to be held on 11th June 2018, 18:30 to 20:30 at St Keyne Village Hall. <p><u>Network Highways' Budget</u> – details of the Highway scheme had been emailed previously. Members to consider suitable projects to put forward for a bid for funding, go include making a case in each instance.</p>	
55/2018	<p><u>Appointment of Members to Outside Bodies</u> –</p> <ul style="list-style-type: none"> a. <i>Polruan Village Hall Committee</i> – Cllr. Kelly currently in post. b. <i>Fowey Harbour Port Users Group</i> – Cllr. Carter currently in post. c. <i>Whitecross Village Hall Committee</i> – Cllr. M. Shakerley currently in post d. <i>The Churchyard Guild</i> – Cllr. Adams currently in post. e. <i>Age Concern</i> – Cllr. Bunt currently in post. 	
56/2018	<u>Apologies for Absence</u> –	
57/2018	<p><u>Members' Declarations</u> –</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – 	

58/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 24th April 2018.</p>	
59/2018	<p><u>Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update. NOTE – a grant of £2,211.45 had been pledged from Groundwork Ltd.</p> <p>b. <i>Planning Applications</i> – including any applications received after the agenda had been published.</p> <p>i. <u>PA18/01166/PREAPP, Toms Yard, East Street, Polruan</u> – pre-application advice to infill the quay wall of existing boatyard.</p> <p>ii. <u>PA18/02883, Trecoombe, Lanteglos Highway</u> – conversion and extension of garage, within curtilage of existing dwelling house to form annexe and /or seasonal holiday accommodation.</p> <p>iii. <u>PA18/03740, Tredudwell Manor, Highway, Fowey</u> – Construction of Temple/folly building in the grounds of Tredudwell manor to carry out marriage and civil ceremonies.</p> <p>c. <i>Enforcement Cases</i> – Members to receive an update on the following:</p> <p>i. <u>EN17/00177, 4 Bones Meadow, Greenbank, Polruan</u> – alleged construction of gabion basket design wall not being built in accordance with approved plans PA15/09540; namely safety concerns associated with the wall which is leaning out over the public footway and also the path which has not been surfaced. Case officer, Felicity Coplestone.</p> <p>ii. <u>EN17/02173, Bryn-Y-Mor, Chapel Lane, Polruan</u> – installation of a fuel pump in a conservation area. Case officer, Felicity Coplestone advised they had concluded their assessment and have advised the owner of the oil pipeline that it is considered the works consisting of the installation of a cabinet and oil pipe line attached to the wall at Chapel Lane, constitutes development for which no planning permission had been applied for.</p> <p>i. <u>EN18/00372, Lower Vuevrey Meadow, Polruan</u> – alleged untidy site.</p> <p>ii. <u>EN18/00555, Pieds Dans L'Eau, Lantegos</u> – alleged breach of condition 5 (Construction Traffic Management Plan) of PA15/11192; namely contractors parking on road and not within the site compound. Re-opened as a new case. Case officer, Felicity Coplestone.</p> <p>d. <i>Affordable Housing</i> – Members to receive an update following the meeting with Cornwall Community Housing Trust.</p> <p>i. <i>Flats 4 and 5 Chapel Lane, Polruan</i> – Members to receive an update following the meeting held on 25th April with Mr Andrew George of Cornwall Community Land Trust.</p> <p>ii. <i>West Street, Polruan</i> – section 106 monies from the sale of this property.</p> <p>e. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA18/02433, The Old Piggery, Coombeland</u> – conversion of barn to dwelling (previously granted consent and works commenced under Class Q approval – PA16/06506). Members supported this application</p> <p>ii. <u>PA18/02629, Harbour Gaze, 13 Meadow Close, Polruan</u> – construction of a single car/single storey, brick-built garage with windows and a tiled pitched roof, adjacent to the house and on the existing driveway. Members supported this application.</p> <p>iii. <u>PA18/03303, Rose Cottage, 13 Chapel Lane, Polruan</u> – non-material amendment for change of internal layout, creation of new internal door between kitchen and dining room, reversal of position of external door and window to front elevation (Application number PA17/07693 dated 4th October 2017 relates). Members supported this application.</p>	<p>Cllr. Moore</p> <p>Cllr. Moore</p> <p>Cllr. Moore</p> <p>Cllr. Moore</p>

	<p>f. <i>Planning Applications Refused by CC</i> – information only.</p> <p>i. <u>PA18/01495, Midships, 2 New Quay Terrace, East Street, Polruan</u> – installation of first floor balcony to front elevation of dwelling. Members had objected to this application.</p>	
60/2018	<p><u>Highway Matters</u> –</p> <p>a. <i>Highway Maintenance</i> – Minute 45a/2018 refers. Members to consider a proposal from Mr Allen that the PC starts negotiations with Cormac about taking on further maintenance work (not potholes) with the support of a grant.</p> <p>b. <i>Greenbank, Polruan</i> – Minute 45b/2018 refers. Members to consider any response from Mr Paul Allen, Cormac regarding ownership of the wall.</p> <p>c. <i>Any Other Issues</i> –</p> <p>d. <i>Road Closure</i> – 30th July to 3rd August 2018 (09:30 to 16:30), Road from Essa to Saffron Lane, Polruan. Details previously emailed.</p>	
61/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Telephone Kiosk</i> – Minute 31b/2018 refers. Members to receive a verbal report, i.r.o. repainting the kiosk and cleaning the surrounding area.</p> <p>b. <i>End of World War I</i> – Minute 31c/2018 refers. Members to receive an update i.r.o. the project to commemorate the end of WWI.</p> <p>c. <i>Public Conveniences</i> – any issues.</p> <p>d. <i>Maintenance Issues</i> –</p> <p>i. <u>Benches</u> – Mr Simpson had been asked to install the two new benches and to repair the one at Bodinnick.</p> <p>ii. <u>Notice Boards</u> – Mr Smithson had been asked to erect the new board at Whitecross.</p> <p>e. <i>Tree Warden</i> – Members are invited to join this scheme run by CC. Details previously circulated via email.</p>	<p>Cllr. V. Libby</p> <p>Cllr. Shakerley</p>
62/2018	<p><u>Administrative Matters</u> –</p> <p>a. <i>Parish Meeting</i> – Members to consider any matters raised by residents.</p>	
63/2018	<p><u>Financial Matters</u> –</p> <p>b. <i>Accounts for Payment</i> – schedule 2018/19-02.</p> <p>c. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with the Financial Regulations.</p> <p>NOTE – Barclays Fowey branch is closing on Friday, 26th October 2018.</p> <p>d. <i>Bank Standing Order</i> – Minute 19a/2018 refers. Members to receive an update i.r.o. a standing order for Mrs Fisher for 2017/18.</p> <p>e. <i>Insurance Renewal</i> – the current cover expires on 31st May 2018. Members to consider the resulting revised quotation to include benches, bus shelter, public WCs.</p> <p>f. <i>End of Year Accounts 2017/18</i> –</p> <p>i. <u>Annual Governance Statement 2017/18</u> – Members to consider and approve the statement. Copy to be circulated at the meeting.</p> <p>ii. <u>Accounting Statement for 2017/18</u> – Members to receive and accept the 2017/18 accounts, prior to submission to the External Auditor and to consider any matters raised by their Internal Auditor. Copy to be circulated at the meeting.</p> <p>g. <i>SW Coast Path</i> – request for a grant. Details previously circulated via email.</p>	<p>Cllr. V. Libby</p> <p>Cllr. Moore</p>

64/2018	<u>Parish Meeting</u> – Members to consider any issues raised at the meeting.	
65/2018	<u>Correspondence / Documents</u> – not covered elsewhere on the agenda: <ul style="list-style-type: none"> a. <i>Calor Grant Scheme</i> – up to £5,000 available for schemes that ‘will improve local life’. Details previously circulated via email. b. <i>Cornwall Boundary Review</i> – the Boundary Commission will carry out a public consultation on their proposals from 5th June to 17th September 2018. Details previously circulated via email. c. <i>Fowey Mayor-Making</i> – the Chair and her guest had accepted an invitation to attend the event to be held on Thursday, 24th May 2018. d. <i>Clerks & Councils Direct</i> – May 2018. Chair’s copy. e. <i>GB Consortium’s Aerial Photography Great Britain Agreement</i> – Members are invited to sign up to this project, which could be used for the NDP, monitoring drains and drainage and mapping other assets that are not on OS maps. Details previously circulated via email. 	
66/2018	<u>Information Only / Items for Future Agendas</u> – <ul style="list-style-type: none"> a. 	
67/2018	<u>Diary Dates</u> – <ul style="list-style-type: none"> a. <i>Council Meeting</i> – 26th June 2018. Members to consider the venue for future meetings. b. <i>NP Meeting</i> – TBC. 	
68/2018	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
69/2018	<u>Legionella Testing</u> – Minute 46d/2018 refers Members to consider any quotations for legionella risk assessment and regular testing.	
70/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 15th April 2018

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
Tel: 01726-884024
E-mail: clerk@lanteglosbyfowey.org.uk
Website: www.lanteglosbyfowey.org.uk