

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 25th SEPTEMBER 2018 @ 7pm

Present: Cllr. Moore OBE (Chairman) Cllr. Adams Cllr. Bunt
Cllr. Fisher Cllr. M. Shakerley Cllr. Talling
Cllr. Wilton
In attendance: Mrs Thompson (Parish Clerk)

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman opened the meeting and welcomed those present. She reminded attendees that as it was advertised as a public meeting it could be filmed or recorded by broadcasters, the media or members of the public.</p> <p>Mr Ivan Tomlin had been unable to attend the Meeting but had provided the points he wished to raise regarding planning application PA18/07754 (Minute 115b[i]/2018 refers). These had been made available to Members.</p> <p>Residents spoke regarding application PA18/06202. They reiterated their earlier concerns about Beacon, 10 Battery Park. (Minute 115c/2018 refers.) A plan showing the existing structure and the proposed building was provided to Members. The proposal is virtually a new build and not (as claimed) an extension. It will dominate all neighbouring properties and have an overbearing impact on several properties in the vicinity. It will block the view, including the public view from St Saviour's car park. Reference was made to CC's guidelines to householders to consult with neighbours when making a planning application – it was claimed this was not carried out in this case.</p> <p>Other concerns raised were: Why were no measurements of the building included in the plans? Why is there no traffic management plan?</p> <p>Concern was expressed about the trees / vegetation at the entrance to Ocean View. Minute 116a[i]/2018 refers.</p> <p>The local milk round had advised they would be reducing their service as it is not viable now so many properties are holiday homes. The speaker was concerned at the loss of yet another local service. There is also the question of holiday homes that are being run as a business and the issue of their rubbish collection. Cllr. Shakerley said CC had recently issued letters to such holiday home owners reminding them they must arrange their own waste collection. The Clerk to raise these concerns with County Cllr. Hannaford.</p> <p>There had been a recent problem with recycling waste not being collected.</p> <p>There is a buddleja overhanging the Block House. The Clerk to report this to the Polruan Town Trust.</p> <p>The wall of the layby at Hall Terrace, Bodinnick had been partially demolished by the waste collection vehicle. The Clerk to raise again with Highways and Cllr. Hannaford a proposal to demolish the wall, which would enable the creation of more parking spaces.</p> <p>Members received reports from outside authorities as follows:</p> <ol style="list-style-type: none"> a. <i>Police</i> – in the absence of PCSO Steve Cocks there was no Police report Photographs showing vandalism to gates had been forwarded to the Police. b. <i>County Councillor</i> – in the absence of Cllr. Hannaford there was no CC report. c. <i>Liskeard & Looe Network Panel Meeting</i> – Cllr. Moore outlined the requests made by Members to the Panel Highway Budget. 	<p>Clerk</p> <p>Clerk</p>

112/2018	<u>Apologies for Absence</u> – Cllrs. Carter, Kelly, T. Libby, V. Libby and County Cllr. Hannaford.	
113/2018	<u>Members' Declarations</u> – <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllr. Adams, Moore, Talling and Wilton all with interest in Minute 115b[iii]/2018. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none. 	
114/2018	<u>Minutes of Meetings</u> – <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 24th July 2018, AGREED as a true record. b. <i>Extraordinary Council Meeting</i> – 28th September 2018, AGREED as a true record. 	
115/2018	<u>Planning Matters</u> – <ul style="list-style-type: none"> a. <i>Neighbourhood Plan (NP)</i> – Cllr. Moore reported exhibitions had been held at Whitecross, the Polruan WI Hall, Polruan Reading room and three static displays at St Saviours, St Wyllow and St Johns. Mr Tom Whipps, Acting Head of Polruan Academy had agreed to pick up the topic with the children and their responses and comments are expected shortly. A summary of the comments will be published in the <i>Parish News</i>. CRCC will produce a summary report following the questionnaire. The results so far indicate that residents would prefer a 'permanent residency' clause for future new builds. Suggestions were also sought for suitable sites for future development. One possibility is for two affordable homes on land at Greenbank and a site at Townsend. A timetable had been drawn up to complete the NP. Cllr. Moore will forward a copy to the <i>Parish News</i> and a copy will be placed on the website. It was RESOLVED to proceed with a new funding application which will also cover the cost of additional printing of the final Plan. <i>Polperro and Lansallos</i> – Cllr. Moore referred to their NP. b. <i>Planning Applications</i> – including any applications received after the agenda had been published. <ul style="list-style-type: none"> i. <u>PA18/07754, Gwel An Mor, Townsend, Polruan</u> – proposed Juliet balcony/French doors within west elevation of property. Cllr. Fisher referred to the original planning permission which conditioned for frosted glass on the West elevation. Cllr. Adams referred to the neighbouring property which had been granted planning permission and which overlooks all the neighbouring properties. He said the neighbour had no objection. NO OBJECTION. ii. <u>PA18/07966, Land Adjacent to Allwynds, Lanteglos</u> – reserved Matters application for the construction of dwelling. (Details following application no. PA18/00774 dated 20.03.2018.) Cllrs. Adams, Moore, Talling and Wilton left the meeting whilst this item was discussed. Cllr. Fisher took the Chair. Members felt the design was sympathetic to the area and is in proportion to neighbouring properties. SUPPORT. iii. <u>PA18/08446, The Secret House / Drift, 57 Fore Street, Polruan</u> – replacement of existing window in attic room with inward opening door and Juliette balcony. SUPPORT as the window is already in existence c. <u>PA18/06202, Beacon, 10 Battery Park, Polruan</u> – removal of existing dormer bungalow first floor hipped roof structure and 3 dormers. Build up existing external walls to form increased first floor accommodation with new hipped roof structure over. 	<p>Cllr. Moore</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>Minute 93b[iii]/2018 and August Public Forum refers. Members had made a response of 'No Objection' and Cllr. Moore explained the reasons this could not be reconsidered. However, since then it had been learned that neighbours had not been informed of the proposed development. There was also concern that this application did not meet the criterion of CC guidelines that refer to 'moderate development' being treated as a householder planning application.</p> <p>It was RESOLVED to send a letter of complaint to the case officer. Cllr. Fisher voted against this proposal.</p> <p>d. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA18/02435, Furze Park, St Saviours Hill, Polruan</u> – replacement dwelling.</p> <p>e. <i>Affordable Housing</i> – Minute 107C/2018 refers. Cllr. Moore had provided a written report of the meeting she had with Ms Melanie Brain, Head of Housing Strategy, CC and County Cllr. Hannaford (copy on file). An options appraisal on 4 and 5 Chapel Lane, Polruan is awaited. It was RESOLVED to request Cornwall Housing to tidy the garden.</p> <p>f. <i>Dilapidated Buildings in Polruan/Parish</i> – Minute 109a/2018 refers. Cllr. Hannaford had been asked for her views on what could be done to bring them back to a habitable state. In the interim Cllr. Moore will write to the landowner to establish his intentions.</p> <p>g. <i>Planning Conferences for Local Councils</i> – events will take place in Penzance, St Austell and Liskeard. There is a charge of £12 per delegate and the deadline for expressions of interest is 10th September 2018. Details previously emailed.</p> <p>NOTE – a place had been booked for Cllr. Moore to attend the session at St Austell.</p> <p>h. <i>PA18/06103, Toms Yard, East Street, Polruan</i> – the planning application has yet to be decided by CC, but work had commenced. Complaints had been received i.r.o.:</p> <p>i. <u>Lorry Movements</u> – in the supporting documentation accompanying the application the agent says: <i>Delivery lorries will be limited to two per day avoiding the hours between 8am and 10am...</i> Evidence strongly suggests this is being exceeded.</p> <p>Ms Felicity Copplestone, CC advised the application had not yet been determined, as such a Traffic Management Plan had not yet been conditioned on the site. (If indeed the case officer considers it to be necessary.) If a Traffic Management Plan is conditioned as part of a decision, then CC can subsequently assess the expediency of taking action where a continued breach of such a condition and plan can be evidenced. Mr Jonathan Luker the case officer dealing with the application had subsequently advised the agent to cease work until planning permission is issued.</p> <p>Noted Capt. Paul Thomas, Fowey Harbourmaster advised that to date all their supplies had been delivered by barge and they still plan the concrete lorries to arrive via the car ferry direct to BI.</p> <p>ii. <u>Back Hill</u> – complaints had been received about Quay Hill being very slippery and dangerous to walk on. The recent wet weather had cleared the mud that was causing the problem. NFA.</p> <p>i. <i>Planning Appeal</i> – PA18/01495, Midships, 2 New Quay Terrace, East Street, Polruan. Appeal Dismissed. No Costs claimed. Members had objected to this application.</p> <p>j. <i>PA18/06587, Greetwell, Bodinnick</i> – it was RESOLVED to 'Agree to disagree' with the officer's recommendation to approve the application.</p> <p>k. <i>Countywide Conference</i> – Members RESOLVED to support a request from the North Cornwall Cluster Group for a conference with Cornwall Council to discuss housing numbers. Details previously emailed.</p>	<p>Clerk</p> <p>Cllr. Moore Clerk</p> <p>Cllr. Moore</p> <p>Clerk</p> <p>Clerk</p>
--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------

116/2018	<p><u>Highway Matters</u> –</p> <p>a. <i>Highways Issues from the July Meeting</i> – Mr Paul Allen had advised the Highway Steward is looking into matters raised by Members:</p> <ol style="list-style-type: none"> i. The conifers at the entrance to Ocean View, just below the old garage, are overhanging the road causing pedestrians to walk in the road. The Clerk to write to the landowner and request these are cut down. ii. Some of the buddleias at Pont are now growing halfway across the road, again, causing hazards to traffic and pedestrians. No further action needed. iii. <i>Turning to Polruan and Pont</i> – a new pipe and drain were installed at the turning last year to help prevent flooding of properties along the Pont Valley. At times of high rainfall, water flows past the drain and continues along the valley. Property is still vulnerable. A slight alteration in the camber of the road or a small ramp to guide the water into the drain would stop this. The Clerk to request an update for the October meeting. <p>b. <i>Lengthsman Scheme</i> – Minute 94b/2018 refers. Mr Paul Allen advised he is discussing with CC Members' proposal that a grant of £2,000 is made available, to be drawn down as and when the work is carried out.</p> <p>c. <i>Drain / Gulley Clearing</i> – Minute 94b/2018 refers. Cllr. Adams had requested Mr Sanchez to start clearing drains in preparation for winter.</p> <p>d. <i>Road Closure</i> – 29th October to 2nd November 2018 (08:00 to 16:30) at Essa & Pont Hill, Polruan. Details previously emailed.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
117/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Project to Commemorate the End of World War I</i> – Minute 95a2018 refers. Cllr. Shakerley reported Dr Helen Doe is doing extensive research. An exhibition will be held and will be on show at different locations within the parish. There will also be a booklet and an opportunity for residents to record memories / comments about those who had lost their life in the War.</p> <p>It was RESOLVED to meet the cost of re-lettering the War Memorial at the Bodinnick end of Hall Walk as a goodwill gesture from the promised sum of £500. The Clerk to ask Fowey TC for a donation towards the costs. Cllr. Shakerley left the meeting whilst this item was discussed.</p> <p>b. <i>Public Conveniences</i> –</p> <ol style="list-style-type: none"> i. <u>The Quay WCs</u> – <ul style="list-style-type: none"> • Members pointed out that if the disabled toilet lock is replaced with a radar key then they would be unable to leave it open for all to use during the winter. NFA. • The Clerk was instructed to have the toilet roll holders replaced with white plastic versions, similar to those in St Saviours and Frogmore. ii. <u>St Saviours WCs</u> – it was RESOLVED the building should be repainted. The Clerk to establish the cost. The question of refurbishment and future usage of the building was deferred. Cllr. Fisher will draw up a specification. Mr Smithson had been asked to deal with a leak in the ladies and to board up the broken window. iii. <u>Legionella Testing</u> – Cllr. Fisher will ensure the contractor is aware of this requirement. <p>c. <i>Maintenance Issues</i> – Minute 61d/2018 refers.</p> <ol style="list-style-type: none"> i. <u>Benches</u> – Mr Simpson will be reminded to repair the one at Bodinnick. If the bench is not repaired by October, a plastic, replacement bench will be considered. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Fisher</p> <p>Cllr. Fisher</p> <p>Clerk</p>

	<p>ii. <u>Notice Boards</u> – Mr Simpson had installed the new board at Whitecross.</p> <p>d. <i>Bank Behind Noticeboard, Polruan</i> – the Clerk to request the contractor to clear the brambles behind the notice board.</p> <p>e. <i>Internet for Meetings at Polruan</i> – Minute 109c/2018 refers. It was RESOLVED the Polruan WI would be asked to have internet installed at the PC's expense. Cllr. Shakerley will provide some information.</p> <p>f. <i>Tree Preservation Order</i> – land SW of Hall Walk Cottage, Old Road, Bodinnick. CC's Forestry Team (Natural Environment Service) advised the TPO had been ratified.</p> <p>g. <i>Nordown Lane</i> – the work to cut back the hedges (Minute 37/2018 refers) had been postponed to September to allow birds to nest undisturbed. The Clerk had reminded A1 Trees Ltd.</p>	<p>Clerk</p> <p>Clerk Cllr. Shakerley</p>																																																																				
118/2018	<p><u>General Data Protection Regulations (GDPR)</u> –</p> <p>a. <i>Data Asset Register</i> – CALC confirmed that pension details for employees should be retained for 75 years post-employment. Members considered and RESOLVED to adopt the DRA drawn up by the Clerk. The Clerk to place a copy on the website.</p> <p>b. <i>Data Audit</i> – copy previously circulated. It was RESOLVED to adopt the Data Audit. The Clerk to place a copy on the website.</p> <p>c. <i>Freedom of Information Publication Scheme</i> – Members considered and RESOLVED to adopt the revised Publication Scheme. The Clerk to place a copy on the website.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>																																																																				
119/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2018/19-05 to a value of £2,756.62 was APPROVED for payment.</p> <p>i. <u>Quay WCs</u> – there had been no response from the Polruan Trust regarding the continuation of a grant towards running costs.</p> <p>NOTE – Members deferred agreeing a contribution towards the cost of Highway issues pending agreement of the scheme details with Mr Allen.</p> <table border="1" data-bbox="327 1243 1260 1758"> <thead> <tr> <th>PAYMENTS</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Mr I Simpson - various</td> <td>480.00</td> <td></td> <td>480.00</td> </tr> <tr> <td>EDF - Frogmore, St Saviours WCs</td> <td>66.56</td> <td></td> <td>66.56</td> </tr> <tr> <td>Mrs Thompson - salary</td> <td>570.84</td> <td></td> <td>570.84</td> </tr> <tr> <td>Mrs Thompson - expenses</td> <td>110.69</td> <td></td> <td>110.69</td> </tr> <tr> <td>Royal British Legion - poppy wreath</td> <td>30.00</td> <td></td> <td>30.00</td> </tr> <tr> <td>Whitecross Village Hall - room hire</td> <td>252.00</td> <td></td> <td>252.00</td> </tr> <tr> <td>CC - planning training</td> <td>12.00</td> <td></td> <td>12.00</td> </tr> <tr> <td>Polruan WI - hall hire</td> <td>15.00</td> <td></td> <td>15.00</td> </tr> <tr> <td>Cllr. Moore - NPD expenses</td> <td>16.92</td> <td></td> <td>16.92</td> </tr> <tr> <td>CC - Quay WC rates</td> <td>144.00</td> <td></td> <td>144.00</td> </tr> <tr> <td>Mrs Fisher - WC cleaning</td> <td>725.00</td> <td></td> <td>725.00</td> </tr> <tr> <td>Mr A. Sanchez - Whitecross Green</td> <td>100.00</td> <td></td> <td>100.00</td> </tr> <tr> <td>CC - St Saviour's WC rates</td> <td>120.00</td> <td></td> <td>120.00</td> </tr> <tr> <td>EDF Energy – Quay WCs</td> <td>18.00</td> <td></td> <td>18.00</td> </tr> <tr> <td>SW Water - Frogmore WCs</td> <td>95.61</td> <td></td> <td>95.61</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£2,756.62</td> </tr> </tbody> </table> <p>b. <i>Budget Monitor</i> – a copy was circulated at the meeting. The Clerk reminded Members they had promised to consult if an increase in the precept was proposed. Deferred to the October meeting.</p> <p>c. <i>Bank Reconciliation</i> – the bank reconciliation was verified in accordance with the Financial Regulations by Cllr. Fisher.</p> <p>d. <i>Internal Audit 2017/18</i> – Members considered and ADOPTED the revised Asset Register (previously emailed). The Clerk to complete the Internal Audit Response Record sheet and return to Hudson Accounting.</p>	PAYMENTS	Price	VAT	Total	Mr I Simpson - various	480.00		480.00	EDF - Frogmore, St Saviours WCs	66.56		66.56	Mrs Thompson - salary	570.84		570.84	Mrs Thompson - expenses	110.69		110.69	Royal British Legion - poppy wreath	30.00		30.00	Whitecross Village Hall - room hire	252.00		252.00	CC - planning training	12.00		12.00	Polruan WI - hall hire	15.00		15.00	Cllr. Moore - NPD expenses	16.92		16.92	CC - Quay WC rates	144.00		144.00	Mrs Fisher - WC cleaning	725.00		725.00	Mr A. Sanchez - Whitecross Green	100.00		100.00	CC - St Saviour's WC rates	120.00		120.00	EDF Energy – Quay WCs	18.00		18.00	SW Water - Frogmore WCs	95.61		95.61				£2,756.62	<p>Clerk</p> <p>Clerk</p>
PAYMENTS	Price	VAT	Total																																																																			
Mr I Simpson - various	480.00		480.00																																																																			
EDF - Frogmore, St Saviours WCs	66.56		66.56																																																																			
Mrs Thompson - salary	570.84		570.84																																																																			
Mrs Thompson - expenses	110.69		110.69																																																																			
Royal British Legion - poppy wreath	30.00		30.00																																																																			
Whitecross Village Hall - room hire	252.00		252.00																																																																			
CC - planning training	12.00		12.00																																																																			
Polruan WI - hall hire	15.00		15.00																																																																			
Cllr. Moore - NPD expenses	16.92		16.92																																																																			
CC - Quay WC rates	144.00		144.00																																																																			
Mrs Fisher - WC cleaning	725.00		725.00																																																																			
Mr A. Sanchez - Whitecross Green	100.00		100.00																																																																			
CC - St Saviour's WC rates	120.00		120.00																																																																			
EDF Energy – Quay WCs	18.00		18.00																																																																			
SW Water - Frogmore WCs	95.61		95.61																																																																			
			£2,756.62																																																																			

	<p>Cllrs. Fisher, Shakerley and Moore will clear the contents of the filing cabinets. They will set a date.</p> <p>e. <i>Barclays Looe Branch</i> – closing on Friday, 14th December 2018. Saltash branch is also going to close.</p> <p>Barclays Fowey branch is closing on Friday, 26th October 2018 (Minute 63c/2018 refers).</p>	Working Party
120/2018	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Clerks and Councils Direct</i> – September 2018. Chair’s copy.</p> <p>b. <i>Parish News</i> – copy deadline for the next issue is 14th October 2018. The new Editor is Ms Suzanne Goddard, suzanne.goddard1@gmail.com.</p> <p>c. <i>Statement of Licensing Act Policy</i> – the revised draft policy was previously emailed. Deadline for comments is 5th December 2018.</p> <p>d. <i>Cornish Ports and Harbours: Polruan Historic Waterfront</i> – Historic England advise they had received an application to add the above to the List of Buildings of Special Architectural or Historic Interest. Details previously emailed and a copy sent to the NDP Steering Group.</p> <p>Historic England later advised an application had been received to list the Town Quay, Polruan (medieval and post medieval quay).</p> <p>The Clerk to forward to Historic England a letter from Dr Helen Doe.</p> <p>e. <i>Advertising Rates</i> – the Clerk to advise the enquirer to submit a copy of his proposed advertisement, which will be updated to the website.</p> <p>f. <i>Scam Mail</i> – poster and information from Royal Mail explaining what to do to stop ‘Scam Mail’ was taken by Cllr. Moore for the notice board.</p> <p>g. <i>CPRE</i> – summer magazine.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Moore</p>
121/2018	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a. <i>Clerk’s Handover Notes</i> – a revised copy had been supplied to the Chair and Vice Chair.</p> <p>b. <i>Village Hall Accounts</i> – the Clerk to request a copy of their accounts.</p> <p>c. <i>111 Emergency System</i> – Cllr. Hannaford to be advised of a recent case.</p>	<p>Clerk</p> <p>Clerk</p>
122/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meeting</i> – 23rd October 2018.</p> <p>b. <i>NP Meeting</i> – TBC.</p> <p>c. <i>Cornwall Rural Housing Assoc. Ltd</i> – Cllr. Moore had provided a report of the CRHA AGM held on 17th September 2018. Previously emailed.</p> <p>d. <i>Cornwall Community Land Trust</i> – event invitation on Wednesday, 17th October 2018, Duloe Jubilee Centre. Details previously emailed.</p>	
123/2018	<p><u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
124/2018	<p><u>Enforcement Cases</u> – Members’ received an update on one of the outstanding enforcement cases. CC had decreed this information cannot be made public.</p>	
125/2018	<p><u>Meeting Closed</u> – 21.15pm.</p>	

Signature: (Cllr. Moore)
Parish Council Chairman

Date: 23rd October 2018