

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 23rd OCTOBER 2018 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Members to meet with Mr Andrew George, Cornwall Community Land Trust.</p> <p>Members to receive reports from outside authorities as follows:</p> <p>a. <i>Police</i> – PCSO Steve Cocks.</p> <p>b. <i>County Councillor</i> – Cllr. Hannaford.</p> <p style="padding-left: 40px;">NOTE – see also Minute 129d/2018 below.</p> <p>c. <i>Liskeard & Looe Network Panel Meeting</i> – next meeting scheduled to be held on 29th October 2018. Agenda previously circulated via email.</p>	
126/2018	<u>Apologies for Absence</u> –	
127/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> –</p>	
128/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 25th September 2018.</p>	
129/2018	<p><u>Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update.</p> <p>b. <i>Planning Applications</i> – including any applications received after the agenda had been published.</p> <p style="padding-left: 20px;">i. <u>PA18/08923, Pieds Dans L'Eau, New Road, Fowey</u> – consent to fell two Elm Trees within Conservation Area. As this application is for works to trees in a Conservation Area, it will be decided by CC under delegated authority. Details previously emailed.</p> <p>c. <i>Planning Applications</i> – approved by CC: information only.</p> <p style="padding-left: 20px;">i. <u>PA18/07273 Mixtow House, Lanteglos by Fowey</u> – reconstruction of chimney on the north elevation with recovering the lead canopy roof on the south elevation. Members supported the application.</p> <p style="padding-left: 20px;">ii. <u>PA18/07274 Mixtow House, Lanteglos By Fowey</u> – listed building consent for reconstruction of chimney on the north elevation with recovering the lead canopy roof on the south elevation. Members supported the application.</p>	Cllr. Moore

	<p>d. <i>Affordable Housing</i> – Minute 115e/2018 refers. Members to consider any action following their meeting with Mr George (Public Forum above refers) and the Options Appraisal on 4 and 5 Chapel Lane, Polruan, promised from Ms Melanie Brain, Head of Housing Strategy, CC. NOTE – Cornwall Housing had been asked to tidy the gardens of 4 and 5 Chapel Lane. NOTE - NALC report on the Future of Neighbourhood Plans – previously circulated via email.</p> <p>e. <i>Dilapidated Buildings in Polruan/Parish</i> – Minute 115f/2018 refers. Cllr. Hannaford had been asked for her views on what could be done to bring them back to a habitable state. NOTE – Cllr. Moore to write to the landowner to establish his intentions.</p> <p>f. <i>CC's Site Allocations Development Plan</i> – consultation is open on CC's Site Allocations Development Plan from 10th September to 22nd October. www.cornwall.gov.uk/allocationsplan. Details previously emailed.</p>	
130/2018	<p><u>Highway Matters</u> –</p> <p>a. <i>Outstanding Highways Issues</i> – Members to consider any response from Mr Paul Allen, Highways regarding:</p> <ol style="list-style-type: none"> i. <i>Overgrown Vegetation</i> – it is understood the conifers at the entrance to Ocean View are to be cut back. ii. <i>Turning to Polruan and Pont</i> – a new pipe and drain were installed at the turning last year to help prevent flooding of properties along the Pont Valley. At times of high rainfall, water flows past the drain and continues along the valley. Property is still vulnerable. A slight alteration in the camber of the road or a small ramp to guide the water into the drain would stop this. Mr Paul Allen, Highways advised they need photographic evidence of the scale of the problem. It may be simply that the existing drains require cleaning to improve their ability to drain the water off the highway. iii. <i>Lengthsman Scheme</i> – Mr Paul Allen had previously advised he is discussing with CC Members' proposal that a grant of £2,000 is made available, to be drawn down as and when the work is carried out. <p>b. <i>Wall of the Layby at Hall Terrace, Bodinnick</i> – following the partial demolition of the wall by the waste collection vehicle, the Clerk had asked Cornwall Housing to consider Members' proposal to demolish the entire wall, to enable the creation of more parking spaces. NOTE – Cllr. Talling had provided photographs, which had been forwarded to Cornwall Housing.</p> <p>c. <i>Road Closure</i> – road from Pont Bottom to Frogmore Farm, Lansallos. Closed for emergency road repairs from 1st to 21st October.</p>	Information
131/2018	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>End of World War I</i> – Minute 117a2018 refers. Members to receive an update i.r.o. the project to commemorate the end of WWI.</p> <p>b. <i>Public Conveniences</i> –</p> <ol style="list-style-type: none"> i. <u>The Quay WCs</u> – any issues. Polruan Town Trust had agreed to continue paying £2,500 towards the running costs of the toilets for a further period of three (3) years commencing 1st April 2019. ii. <u>St Saviours WCs</u> – Cllr. Fisher to draw up a specification of works for refurbishment, including repainting the toilet block. iii. <u>Legionella Testing</u> – the cleaning contractor advised it is not in her current contract to record the water temperature. Cllr. Fisher is doing it as an interim measure. 	<p>Cllr. Shakerley</p> <p>Cllr. Fisher</p> <p>Information</p>

	<p>c. <i>Maintenance Issues</i> – Minute 61d/2018 refers.</p> <p>i. <u>Benches</u> – Mr Dave Spry had been reminded to repair the Bodinnick bench.</p> <p>d. <i>Bank Behind Noticeboards, Polruan</i> – Mr Sanchez had been asked to cut back the overgrown vegetation.</p> <p>e. <i>Internet for Meetings at Polruan</i> – Minute 117e/2018 refers. Members to receive an update.</p> <p>f. <i>Blockhouse</i> – September Public Forum refers. Polruan Town Trust had advised the buddleja is not on Trust land as they are only responsible for the blockhouse. The approach path is not their responsibility. It would appear the plant is growing within the garden of an adjacent property.</p>	
132/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2018/19-06. NOTE – Members deferred agreeing a contribution towards the cost of Highway issues pending agreement of the scheme details with Mr Allen.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated at the meeting.</p> <p>c. <i>External Audit</i> – PKF Littlejohn LLP had emailed an interim audit report on 29th September 2018 and a copy had been posted onto the website.</p> <p>d. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with the Financial Regulations.</p> <p>e. <i>Village Hall Accounts</i> – Minute 121b/2018 refers. A copy of their 2017/18 accounts had been received.</p> <p>f. <i>Funding Appeal</i> – Members to consider making a financial contribution towards the costs of fighting CC to grant permission for a development contrary to Crantock’s NDP. Details previously circulated via email.</p> <p>g. <i>Cornwall Hospice</i> – Members to consider making a grant to this organisation. Details previously emailed.</p>	Cllr. V. Libby
133/2018	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>CALC News Roundup</i> – previously circulated via email.</p> <p>b. <i>Safer Cornwall Partnership Plan 2019-2022</i> – previously circulated via email. Link to survey: www.safercornwall.co.uk/surveys.</p>	
134/2018	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a. <i>Website</i> – the Clerk had authorised WesternWeb Ltd. to upgrade the PC’s website to improve its security. The address had been changed to: https://www.lanteglosbyfowey.org.uk. The cost for the upgrade is £13+VAT per year for a digital security certificate, and a one-time fee of £75+VAT for ensuring that all the links within the site are secure. Once the site has been upgraded no further action is required other than to renew the certification each year.</p>	
135/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meeting</i> – 26th November 2018. NOTE – there will be no Full Council meeting held in December 2018.</p> <p>b. <i>NP Meeting</i> – TBC.</p> <p>c. <i>Clerk’s Leave</i> – 27th October to 4th November 2018 inclusive.</p> <p>d. <i>Schedule of Meetings</i> – Members to set the date of the 2020 Parish Meeting. (Annual Parish Meeting 2016 refers.) It was agreed to provide tea & coffee and cakes from Crumpets.</p> <p>e. <i>Localism Summits 2018</i> – opportunity to discuss issues with County Cllr. Hannaford. Bookings to communitynetworks@cornwall.gov.uk. Details previously circulated:</p>	

	<ul style="list-style-type: none"> • 1 November – 1230-1700hrs: Bodmin (Shire House Suite, Shire House, Mount Folly, Bodmin, PL31 2DQ) • 13 November – 0930-1300hrs: Helston (Council Chamber, The Guildhall, Helston, TR13 8ST) • 15 November – 1230-1700hrs: Truro (Old Cathedral School, Cathedral Close, Truro, TR1 2FQ) <p>Light refreshments and lunch will be provided at each event.</p>	
136/2018	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.	
137/2018	<p><u>Contracts</u> – Members to consider tenders for the following contracts:</p> <ol style="list-style-type: none"> <i>WC Cleaning</i> – to include a requirement to record water temperature daily <i>PROWs</i> – to include the footpath opposite the entrance to Greenbank; the footpath below Cliff Rise and the grass behind St Saviours WCs; plus shrubs/bushes below Rock Cottage at the bottom of Sydney Hill. <i>Whitecross Village Green</i> – <i>Weed Spraying</i> – to include additional roads, namely: Gayhurst Road, Chapel Lane and the lane leading to Studio Cottage. <i>Lengthsman’s Scheme</i> – drain clearance on an ad hoc basis. <p><u>2019/20 Precept</u> – Minute 119b/2018 refers. Members to consider canvassing residents regarding a possible increase in the precept, following the tender process.</p>	
138/2018	<p><u>Enforcement Cases</u> – Members’ to receive any updates on the outstanding enforcement cases.</p> <p>NOTE – CC has decreed this information cannot be made public.</p>	
139/2018	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 15th October 2018

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