

127/2018	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllrs. Fisher, T. Libby and V. Libby in Minute 137a/2018. Cllr. Bunt in 129b[ii]/2018.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
128/2018	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 25th September 2018, AGREED as a true record.</p>	
129/2018	<p><u>Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – Cllr. Moore said a full report had been submitted to <i>The Parish News</i>. CRCC had produced the draft report outlining the survey results. When finalised a copy would be placed on the website and hardcopies will be left at various locations. The younger residents were under represented in the survey and a 'Beer and Burger' event would be held to target their views. A further funding application had been made. Members' views were sought about the establishment of development boundaries. Cllrs. Fisher and Talling felt it would be a mistake to have the boundary 'too tight' around the existing development line. Cllr. Moore will circulate the 'old boundaries' for information.</p> <p>Cllr. Hannaford urged Members to be careful in the wording of the NDP. She said it was essential to make the reasons behind each policy clear.</p> <p>NALC report on the Future of Neighbourhood Plans – previously emailed.</p> <p>b. <i>Planning Applications</i> –</p> <p>i. <u>PA18/08923, Pieds Dans L'Eau, New Road, Fowey</u> – consent to fell two Elm Trees within Conservation Area. As this application is for works to trees in a Conservation Area, it will be decided by CC under delegated authority. Details previously emailed. NFA.</p> <p>ii. <u>PA18/09068, The Covey, 14 Old Road, Bodinnick</u> – extension and alteration to dwelling to include remodelling of lower, upper and first floors, landscaping works, new swimming pool, extension and enlargement of garage. Cllr. Bunt left the meeting for this item.</p> <p>OBJECT on the grounds it is overbearing, over large, over development and dwarfs the Old Ferry Inn. Members said a traffic management plan would be needed for any development on this site. There was concern about the weight of the proposed swimming pool, and it was felt Highways should insist on a structural survey to protect the highway. Cllrs. Fisher and T. Libby objected to this resolution.</p> <p>iii. <u>Mussel Farm in Lantivet Bay</u> – to deploy 5-ton anchors in a box formation for the attaching of lines and marked in 4 points with navigational lights i.e. corners, in accordance with trinity house we would like to start it in February 2019 and working hours will be 7.30 to 4.00 Monday to Friday. a trial site of 5 lines would be deployed in the first year. followed by the other 15 in 2020 if the mussel market remains buoyant.</p> <p>OBJECT because this would mean no sailing, fishing, etc. The area had been identified as being of special importance to local residents in the NDP consultation. Cllr. Fisher objected to this resolution. Cllr. Moore will write a formal objection. Cllr. Carter will raise this at the Port User Group.</p> <p>c. <i>Planning Applications</i> – approved by CC: information only.</p> <p>i. <u>PA18/07273 Mixtow House, Lanteglos by Fowey</u> – reconstruction of chimney on the north elevation with recovering the lead canopy roof on the south elevation.</p>	<p>Cllr. Moore</p> <p>Clerk</p> <p>Cllr. Moore Cllr. Carter</p>

	<ul style="list-style-type: none"> ii. <u>PA18/07274 Mixtow House, Lanteglos By Fowey</u> – listed building consent for reconstruction of chimney on the north elevation with recovering the lead canopy roof on the south elevation. d. <i>Affordable Housing</i> – Minute 115e/2018 refers. It was RESOLVED to pursue setting up a CLT, through the Local Housing Working Party route. The confidential Options Appraisal on 4 and 5 Chapel Lane, Polruan, from Ms Melanie Brain, Head of Housing Strategy, CC had been circulated. Cllr. Hannaford said she thought it made sense for Cornwall Housing to manage the properties as they manage others in the area. e. <i>Dilapidated Buildings in Polruan/Parish</i> – Minute 115f/2018 refers. Cllr. Moore reported she had written to the landowner to establish his intentions, but no reply had been received. Cllr. Hannaford said she will check but she does not believe there are any grounds for CC to force the owner to deal with the dilapidated buildings. f. <i>CC's Site Allocations Development Plan</i> – consultation is open on CC's Site Allocations Development Plan from 10th September to 22nd October. www.cornwall.gov.uk/allocationsplan. Details previously emailed. g. <i>Draft Housing Supplementary Planning Document</i> – consultation period 19th October and 5pm 30th November 2018. Details previously emailed. 	
130/2018	<p><u>Highway Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Outstanding Highways Issues</i> – Members considered the response from Mr Paul Allen, Highways regarding: <ul style="list-style-type: none"> i. <i>Overgrown Vegetation</i> – it is understood the conifers at the entrance to Ocean View are to be cut back. ii. <i>Turning to Polruan and Pont</i> – a new pipe and drain were installed at the turning last year to help prevent flooding of properties along the Pont Valley. At times of high rainfall, water flows past the drain and continues along the valley. Property is still vulnerable. A slight alteration in the camber of the road or a small ramp to guide the water into the drain would stop this. Cllr. Talling had provided photographic evidence of the scale of the problem. The Clerk to resend to Highways. The Clerk to seek permission to replace the wooden sign at Watergate to Pont, etc. with like-for-like new sign. iii. <i>Lengthsman Scheme</i> – Mr Paul Allen had previously advised he is discussing with CC Members' proposal that a grant of £2,000 is made available, to be drawn down as and when the work is carried out. The Clerk to send a reminder. iv. <i>Drains</i> – by three gates going into Bodinnick village, one drain cleared but the one that runs under the road also need clearing; and the manhole covers at the bottom of Old Road outside the Old Ferry Inn had been bubbling up since being cleared. b. <i>Wall of the Layby at Hall Terrace, Bodinnick</i> – Cllr. Hannaford advised she is setting up a meeting with Cornwall Housing and Highways to consider Members' proposal to demolish the entire wall, to enable the creation of more parking spaces. Cllr. Talling had provided photos. c. <i>Road Closure</i> – road from Pont Bottom to Frogmore Farm, Lansallos. Closed for emergency road repairs from 1st to 21st October. 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
131/2018	<p><u>Environmental / Amenity Matters</u> –</p> <ul style="list-style-type: none"> a. <i>End of World War I</i> – Minute 117a2018 refers. Cllr. Shakerley reported the project was nearing fruition. Postcards had been issued to collect local residents' memories of their relations who fought in the War. Silhouettes will be placed in each church when the exhibitions are mounted. She was in the process of seeking quotations for repairs to the Hall Walk memorial. The talk given by Dr Helen Doe at Whitecross had been well received and she will be giving additional talks at other venues. 	

	<p>b. <i>Public Conveniences</i> –</p> <p>i. <u>The Quay WCs</u> – no issues. Noted Polruan Town Trust had agreed to continue paying £2,500 towards the running costs of the toilets for a further period of three (3) years commencing 1st April 2019. Clerk to acknowledge</p> <p>ii. <u>St Saviours WCs</u> – no issues.</p> <p>iii. <u>Refurbishment</u> – Cllr. Fisher had drawn up a specification of works for refurbishment of WC at The Quay and St Saviours (details previously circulated). The Clerk to send the specification to those on the Preferred Contractors list. Cllr. Adams queried why the PC is paying business rates on the public conveniences. It was believed Lerryn PC had set up a Community Interest Company, and they do not need to pay rates. The Clerk to seek advice from CALC.</p> <p>iv. <u>Legionella Testing</u> – Cllr. Fisher to provide the test results as an interim measure, until the new contract commences in April.</p> <p>c. <i>Maintenance Issues</i> – Minute 61d/2018 refers.</p> <p>i. <u>Benches</u> – repairs to the Bodinnick bench had been made.</p> <p>d. <i>Bank Behind Noticeboards, Polruan</i> – Mr Sanchez had been asked to cut back the overgrown vegetation.</p> <p>e. <i>Internet for Meetings at Polruan</i> – Minute 117e/2018 refers. Cllr. T. Libby reported Polruan WI were in favour of broadband being installed for the WI Hall but queried whether the PC was prepared to cover the whole cost, including the monthly charges. It was RESOLVED to meet the costs for twelve months. Cllr. T. Libby will liaise with the WI.</p> <p>f. <i>Blockhouse</i> – September Public Forum refers. Polruan Town Trust had advised the buddleja is not on Trust land as they are only responsible for the blockhouse. It would appear the plant is growing within the garden of an adjacent property. No further action.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Fisher</p> <p>Cllr. T. Libby</p>																																																																								
132/2018	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – Members RESOLVED to make a grant of £200 towards Polruan Age Concern’s Christmas lunch (Cllrs. Bunt and Wilton left the meeting whilst this was discussed). Schedule 2018/19-06 to a value of £4,488.86 was APPROVED for payment, including a late payment of £138.18 for NP expenses. Cllr. Moore to request a new cheque book from Barclays Bank. Noted Zurich had provided: LCAS Risk Topic Update: October 2018 – Tree Liabilities and Cemetery/Memorial Management. Previously emailed</p> <table border="1" data-bbox="327 1496 1273 2045"> <thead> <tr> <th>PAYMENTS</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Whitecross VH - grant WWI project</td> <td>500.00</td> <td></td> <td>500.00</td> </tr> <tr> <td>Lanteglos PCC - churchyard grant</td> <td>757.33</td> <td></td> <td>757.33</td> </tr> <tr> <td>Lanteglos Age Concern – Xmas lunch</td> <td>200.00</td> <td></td> <td>200.00</td> </tr> <tr> <td>Mrs Thompson - salary</td> <td>570.64</td> <td></td> <td>570.64</td> </tr> <tr> <td>Mrs Thompson - expenses</td> <td>59.93</td> <td></td> <td>59.93</td> </tr> <tr> <td>HMRC</td> <td>140.29</td> <td></td> <td>140.29</td> </tr> <tr> <td>WesternWeb Ltd - website</td> <td>166.00</td> <td>33.20</td> <td>199.20</td> </tr> <tr> <td>PKF Littlejohn LLP - external audit</td> <td>300.00</td> <td>60.00</td> <td>360.00</td> </tr> <tr> <td>CC - Quay WC rates</td> <td>144.00</td> <td></td> <td>144.00</td> </tr> <tr> <td>Mrs Fisher - WC cleaning</td> <td>725.00</td> <td></td> <td>725.00</td> </tr> <tr> <td>Mr A. Sanchez - Whitecross Green</td> <td>50.00</td> <td></td> <td>50.00</td> </tr> <tr> <td>Lanhydrock GS - weed spraying</td> <td>205.00</td> <td>41.00</td> <td>246.00</td> </tr> <tr> <td>EDF Energy - new toilet block</td> <td>18.00</td> <td></td> <td>18.00</td> </tr> <tr> <td>CC - St Saviour's WC rates</td> <td>120.00</td> <td></td> <td>120.00</td> </tr> <tr> <td>SW Water - St Saviours WCs</td> <td>360.29</td> <td></td> <td>360.29</td> </tr> <tr> <td>Cllr. Moore – NDP expenses</td> <td>138.18</td> <td></td> <td>138.18</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£4,588.86</td> </tr> </tbody> </table>	PAYMENTS	Price	VAT	Total	Whitecross VH - grant WWI project	500.00		500.00	Lanteglos PCC - churchyard grant	757.33		757.33	Lanteglos Age Concern – Xmas lunch	200.00		200.00	Mrs Thompson - salary	570.64		570.64	Mrs Thompson - expenses	59.93		59.93	HMRC	140.29		140.29	WesternWeb Ltd - website	166.00	33.20	199.20	PKF Littlejohn LLP - external audit	300.00	60.00	360.00	CC - Quay WC rates	144.00		144.00	Mrs Fisher - WC cleaning	725.00		725.00	Mr A. Sanchez - Whitecross Green	50.00		50.00	Lanhydrock GS - weed spraying	205.00	41.00	246.00	EDF Energy - new toilet block	18.00		18.00	CC - St Saviour's WC rates	120.00		120.00	SW Water - St Saviours WCs	360.29		360.29	Cllr. Moore – NDP expenses	138.18		138.18				£4,588.86	<p>Cllr. Moore</p>
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	<p>b. <i>Budget Monitor</i> – a copy was circulated at the meeting.</p> <p>c. <i>External Audit</i> – PKF Littlejohn LLP had emailed an interim audit report on 29th September 2018 and a copy had been posted onto the website.</p> <p>d. <i>Bank Reconciliation</i> – the bank reconciliation was verified in accordance with the Financial Regulations by Cllr. V. Libby.</p> <p>e. <i>Village Hall Accounts</i> – Minute 121b/2018 refers. A copy of their 2017/18 accounts had been received. Taken by Cllr. Adams.</p> <p>f. <i>Funding Appeal</i> – Members DECLINED to make a financial contribution towards the costs of fighting CC to grant permission for a development contrary to Crantock’s NDP. Details previously circulated via email.</p> <p>g. <i>Grant Requests</i> – the Clerk reminded Members It had previously been resolved that it was the policy of Lanteglos by Fowey Parish Council to support local charities only. Minute 105e/2016 refers. Accordingly, requests for a grant from the following was DECLINED.</p> <ul style="list-style-type: none"> i. <i>Cornwall Hospice</i> – details previously emailed. ii. <i>Cruse Bereavement Care in Cornwall</i> – details previously emailed. 	
133/2018	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>CALC News Roundup</i> – previously circulated via email.</p> <p>b. <i>Safer Cornwall Partnership Plan 2019-2022</i> – previously circulated via email. Link to survey: www.safercornwall.co.uk/surveys.</p>	
134/2018	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a. <i>Website</i> – the Clerk had authorised WesternWeb Ltd. to upgrade the PC’s website to improve its security. The address had been changed to: https://www.lanteglosbyfowey.org.uk. The cost for the upgrade is £13+VAT per year for a digital security certificate, and a one-time fee of £75+VAT for ensuring that all the links within the site are secure. Once the site has been upgraded no further action is required other than to renew the certification each year.</p>	
135/2018	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meeting</i> – 27th November 2018. NOTE – there will be no Full Council meeting held in December 2018, except that an Extraordinary Meeting may be called if necessary.</p> <p>b. <i>NP Meeting</i> – TBC.</p> <p>c. <i>Clerk’s Leave</i> – 27th October to 4th November 2018 inclusive.</p> <p>d. <i>Schedule of Meetings</i> – Members set the date of the 2019 Parish Meeting for Monday, 15th April 2019, 6.30pm in the Polruan WI. It had been AGREED to provide tea & coffee and cakes from Crumpets.</p> <p>e. <i>Localism Summits 2018</i> – opportunity to discuss issues with County Cllr. Hannaford. Bookings to communitynetworks@cornwall.gov.uk. Details previously circulated:</p> <ul style="list-style-type: none"> • 1 November – 1230-1700hrs: Bodmin (Shire House Suite, Shire House, Mount Folly, Bodmin, PL31 2DQ) • 13 November – 0930-1300hrs: Helston (Council Chamber, The Guildhall, Helston, TR13 8ST) • 15 November – 1230-1700hrs: Truro (Old Cathedral School, Cathedral Close, Truro, TR1 2FQ) <p>Light refreshments and lunch will be provided at each event.</p> <p>f. <i>CC Stakeholder Budget Briefing</i> – Wednesday, 7th November 2018, Council Chamber, 6.30 – 8pm. Details previously emailed.</p>	

136/2018	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
137/2018	<p><u>Contracts</u> – Members considered tenders for the following contracts:</p> <p>a. <i>WC Cleaning</i> – to include a requirement to record water temperature daily. Cllrs. Fisher, T. Libby and V. Libby left the meeting for this item. It was RESOLVED to accept Tender 2 (Michelle Fisher).</p> <p>b. <i>PROWs</i> – to include the footpath opposite the entrance to Greenbank; the footpath below Cliff Rise and the grass behind St Saviours WCs; plus shrubs/bushes below Rock Cottage at the bottom of Sydney Hill. It was RESOLVED to accept Tender 1 (Trevelyan Fowler).</p> <p>c. <i>Whitecross Village Green</i> – it was RESOLVED to accept Tender 1 (Trevelyan Fowler).</p> <p>d. <i>Weed Spraying</i> – to include additional roads, namely: Gayhurst Road, Chapel Lane and the lane leading to Studio Cottage. It was RESOLVED to accept Tender 4 (A1 Tree and Grounds).</p> <p>e. <i>Lengthsman’s Scheme</i> – there had been no tenders, but Mr Sanchez is already carrying out drain clearance on an ad hoc basis.</p> <p><i>2019/20 Precept</i> – Minute 119b/2018 refers. Members will consider a 2% increase in the precept at the November meeting and the public will be consulted through agenda.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
138/2018	<p><u>Enforcement Cases</u> – Members’ were provided with confidential updates on the outstanding enforcement cases.</p> <p>NOTE – CC had decreed this information cannot be made public.</p>	
139/2018	<u>Meeting Closed</u> – 21.42pm.	

Signature: (Cllr. Moore)
Parish Council Chairman

Date: 27th November 2018