

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 22nd JANUARY 2019 @ 7pm

Present: Cllr. Fisher (Meeting Chair) Cllr. Adams Cllr. Bunt
 Cllr. Carter Cllr. T. Libby Cllr. V. Libby
 Cllr. M. Shakerley Cllr. Talling
 In attendance: Mrs Thompson (Parish Clerk) 18 Members of the public

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – in the absence of Cllr. Moore, Cllr. Fisher took the Chair and opened the meeting. He welcomed those present and reminded attendees that as it was advertised as a public meeting it could be filmed or recorded by broadcasters, the media or members of the public.</p> <p>Cllr. Fisher explained to Mr Morley Tubb that the scheme for road safety improvements referred to under the <i>Liskeard & Looe Network Panel Meeting</i> item in the November Minutes referred to Lanteglos village.</p> <p>a. <u>Minute 4b[ij]/2019: PA18/03386/PREAPP, Land East of Bodinnick Heights, Old Road, Bodinnick</u> – a number of emails/letters had been received from members of the public, who were opposed to this application and these had been circulated to Members and forward to CC Planning. Mr Gavin Shakerley spoke and raised points of concern in his transcript, namely:</p> <ul style="list-style-type: none"> • The Application – is for a proposed development restricted to the sale of plots of land for 7 open market houses and 7 affordable houses. • Housing Need – local families want the provision of some affordable properties be made available for rent. • Layout – the proposed plan outlines: Land area allocated to market housing is approximately @ 60%. Land allocated to amenity space 28%. Land allocated to affordable housing 12% • Housing Mix – this application is for housing at the edge of a village in the countryside. Cramming a block of 3 houses and another block of 4, each house with their garden into an area of approximately 18m x 5m seems unnecessarily mean for a high development site in an urban/ city setting, let alone here in the open countryside, where we have plenty of space. <p><u>The adopted Cornwall Local Plan states:</u></p> <p><i>2.31 Delivery of the new housing development of the right quantity and type is fundamental to achieving sustainable communities. This will involve ensuring a range of <u>tenures</u> and dwelling types in new developments.</i></p> <p>Section 4 of the latest version CABE (Building for Life12) ask these questions:</p> <p><i>4 Does the development have a mix of housing types and tenures that suit local requirements?</i></p> <p><i>We recommend: _____ Designing homes and streets to be tenure-blind, so that it is not easy to differentiate between homes that are private and those that are shared ownership or rented.</i></p> <p>PC asked to make an assessment as to whether this particular application satisfies planning policy and guidance in relation to delivering “A new housing development of the right quantity and type ... ensuring a range of tenures and dwelling types”.</p>	

	<p>Suggested research be undertaken into “local community land trusts”, such as the Cornwall Rural Housing Association working in conjunction with Parish Councils, with the aim of establishing how best to support the need for, a community led project, with mixed development, including affordable housing for rent.</p> <ul style="list-style-type: none"> • Access and Vehicular Use – PC asked to consult Highways and alert them to the increased danger of accidents at the pinch point and ask them to advise on a safer road layout to the site. <p>PC asked to make an assessment as to whether the proposed road access point to the development is the best one or identify a more acceptable alternative.</p> <ul style="list-style-type: none"> • Historical Heritage – the 1.500 site plan should show the proposed destruction of half or possibly two thirds of the “Old Road” medieval hedge to facilitate the construction of the proposed entrance to the project. <p>PC asked to take steps to arrange the protection for “Old Road’s medieval hedge/ wall” from partial destruction.</p> <ul style="list-style-type: none"> • Tree Cover – in addition to the proposed access route necessitating the removal of a large percentage of “Old Road’s medieval wall”, the trees on the south of the proposed development are clearly in danger of being removed. The site plan showing the 4 x affordable s (south) has such small gardens that the established trees on the historic hedge would have to be massacred, as the houses, as shown at the moment, are in such close proximity that the branches would be through the windows. <p>PC asked to ensure that a proper tree survey is undertaken and that the appropriate steps are taken to protect the trees from being cut down on the south site of the proposed development.</p> <ul style="list-style-type: none"> • Site Boundaries – in the applicants draft design and access statement it suggests that with the northern boundary the separation between the development and the rest of the agricultural field might just be an open fence. <p>PC asked to take note that the construction of a proper Cornish hedge separating the development from an agricultural field on its northern boundary is highly desirable and in accordance with its own draft policy</p> <p>b. Mr Hill spoke i.r.o. Minute 11a/2019 below and mentioned again that Broadband to the WI Hall Polruan would only be appropriate if half of the Meetings are held there – otherwise it was, in his opinion, a waste of the ratepayer’s money.</p> <p>c. Mr Tubb said Highways had sprayed green paint around Lanteglos Highway Hill, indicating that work was to be undertaken to repair the road surface, but nothing had been done. The Clerk to remind Highways.</p> <p>He said the hedges at the top of Highway Hill are a traffic hazard and the brambles, above the Whippett, are an issue. The Clerk to report this to Highways.</p> <p>d. Mr Crapp said he did not wish to see the wall at Bodinnick demolished to make room for parking (Minute 5b/2019 refers).</p> <p>Members received reports from outside authorities as follows:</p> <p>a. Police – PCSO Steve Cocks sent his apologies and reported that from 1st to 31st December 2018 there were five crimes including two use of threatening / abusive words or behaviour; a burglary (isolated property on the coast path); criminal damage to a vehicle (attempt to enter a van) and a theft from motor vehicle (handbag taken from car parked at Frogmore). PC David Brailey–Evans formerly a PCSO based in Looe had now become the new Neighbourhood Beat Manager for Looe following the retirement of PC Mark Roberts.</p>	<p>Clerk</p> <p>Clerk</p>
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	<p>A letter from the Police Commissioner i.r.o. a proposal to increase the police element of the council tax was circulated via email.</p> <p>b. <i>County Councillor</i> – Cllr. Hannaford sent her apologies and a written report, which had been circulated via email, and a copy kept on file.</p> <p>c. <i>Liskeard & Looe Network Panel Meeting</i> – next meeting scheduled to be held on 6th February 2019, 1 pm, Looe Town Council Offices.</p> <p>Noted the Cornwall Leadership Team representatives for the Liskeard and Looe Community Network Panel is Suzanne Wixey (Service Director – Adult Care & Support). Details previously circulated.</p>	
01/2019	<u>Apologies for Absence</u> – Cllrs. Kelly, Moore and Wilton.	
02/2019	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllr. Shakerley in 4b[i]/2019.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	Clerk
03/2019	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 27th November 2018, APPROVED as a true record. Cllr. Hannaford had reported to the November meeting that funding had been secured to replace the fence at Greenbank. The Clerk to establish when the work will be carried out.</p>	Clerk
04/2019	<p><u>Planning Matters</u> –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – Cllr. Moore had circulated a written report, which will be placed on the website:</p> <ol style="list-style-type: none"> The LLCA and Steering Groups met on 4th December, 8th January and 15th January. Minutes and notes of these meetings had been circulated. Work had concentrated on bringing the Local Landscape Character Assessment Report towards completion. Mr John Pollard is revising the draft document into a coherent whole. Dr Helen Doe and Mr Pollard are completing the chapter on Settlement Assessments as we were advised by Mr Nick Cahill that it was not necessary to proceed with a Conservation Area Appraisal. Copies of the draft documents have been sent to him and to Ms Kath Statham, Landscape Architect who led the training of the LLCA Group. The results of Polruan Academy pupils' work have yet to be added in. Ms Sal Erskine has provided maps. Ms Liz Luck has offered to proof-read the final document. The group has now been wound up with anyone who was not already a member of the Steering Group being invited to join it. Members had agreed that Cornwall Rural Housing Association would be appointed as our preferred partner to take forward the development of a potential affordable site in the Parish. Members met with Mr Peter Moore, CEO who will join our meeting in February with preliminary notes and drawings. The landowner to be approached by Cllr Moore with a view to holding a Community Event. Members agreed that Cornwall Community Land Trust would be appointed to facilitate the setting up of a Housing Working Party and to investigate options for delivering community-led housing in general. Mr Andrew George of CCLT had been invited to an extraordinary meeting on Thursday, 31st January. We have two responses to the Call for Sites for Affordable Housing, one at Lawhippet and another at Bodinnick which is in addition to the details of the Pre-App under Agenda Item 04b. 	Clerk

Advice from Mr Ryan Searle is that potential rural exception sites can be indicated, not identified and sites do not have to be allocated. The fact that land isn't in the AONB but is within the setting of the AONB is a consideration that needs to be taken into account and could provide justification for discounting. Residents' comments on the LLV CA and Residents' Survey refer.

5. A Consultation event is to be set up to make contact with residents who were not able to attend the LLCA exhibitions or participate in the Residents' Survey. We need to show that we have engaged with those groups who were not well represented in the Survey results.
6. An approach has been made to Situ8 to investigate appointing Mr Paul Webber, who has long experience with Cornwall Council Planning and the preceding District Councils to assist in writing up the Neighbourhood Plan itself. It is expected that policies will arise out of the results of the Residents' Survey and LLCA, which will provide the supporting evidence. This is time-consuming and in its drafting has to be "got right first time" before submission to Community Consultation and to Cornwall Council. A preliminary meeting is to be arranged in the next week to explore options and to talk about costings. There is not likely to be enough of the Groundwork grant left to pay for all of this and we are exploring making an application to the National Lottery Awards for All Scheme. This has been recommended to us by Mayor Ruth Finlay of Fowey Town Council and NDP group.
7. Our next meeting will take place on Tuesday, 12th February, at Whitecross Village Hall at 7.00pm.

b. *Planning Applications –*

- i. PA18/03386/PREAPP, Land E of Bodinnick Heights, Old Road, Bodinnick – pre-app enquiry for the construction of 14 new dwellings to include 7 plots for affordable housing and 7 plots for market housing. Cllr. Shakerley left the meeting whilst this was discussed.

Cllr. Adams said there was a disproportionate amount of space allocated to the open market and affordable housing, sewage should be taken into account as the increase would have an adverse impact – there is already an issue whereby the drains cannot cope. Cllr. Carter said the site was in an AONB and he did not feel the site should be developed.

Cllr. Fisher said that this was not infill and was in fact building in the open countryside and the starting point should be 100% affordable housing. He pointed out that consultation on the NDP had identified the land as being suitable for development by residents.

A proposal to object because of concerns about the layout and that insufficient garden space is allocated to the affordable homes and that in its present form the application does not address local housing need was defeated.

A counter proposal was then taken: Given the land had been identified in the emerging NP as being suitable for development it was **AGREED** to support the application, however Members have concerns about the ratio of open housing to affordable – the starting point should be 100% affordable.

Clerk

- ii. PA18/11145, Land S of Whitecross Cottages, Lanteglos – installation of sewage treatment plant and associated works. Cllr. Talling pointed out the application is to 'meet the needs of existing properties'. Cllr. Adams suggested taking the opportunity to increase the width of the road. **SUPPORT** but Members would like to see better layby provision and increase the capacity to allow for any future development.

Clerk

- iii. PA18/11394, Lynton, Tinkers Hill, Polruan – provision of pitched roof in lieu of flat roof to existing building. **NO OBJECTION**, but Members would like a condition attached that the building is used for ancillary purposes only.

Clerk

<p>iv. <u>PA18/11411, Rhoslan, 4 Tinkers Hill, Polruan</u> – demolition of existing sub-standard dwelling, and replacement with energy efficient timber frame dwelling. NO OBJECTION but a Traffic Management Plan for this site is essential.</p>	Clerk
<p>v. <u>PA18/11517, 2 Florizel Mews, Fore Street, Polruan</u> – conversion of garage, guest house and two existing dwelling units into eight houses with variation of condition 2 of Decision Notice 5/10/83/00097F dated 6th June 1983 to allow use for holiday letting. NO OBJECTION.</p>	Clerk
<p>vi. <u>PA18/11527, 3 Florizel Mews, Fore Street, Polruan</u> – conversion of garage, guest house and two existing dwelling units into eight houses with variation of condition 2 of Decision Notice 5/10/83/00097F dated 6th June 1983 to allow use for holiday letting. NO OBJECTION.</p>	Clerk
<p>vii. <u>PA18/11770, Land and Agricultural Buildings SW of Pont Cottage, Lanteglos</u> – proposed detached dwelling. Members felt the plans were clear and are an improvement on the existing structures. NO OBJECTION.</p>	Clerk
<p>viii. <u>PA18/11848, 42 West Street, Polruan</u> – change the pebble dash on the north road facing wall to painted render; remove 2 chimneys to the west elevation; install 2 circular windows in the north facing gable end and re-slate the wall. Block up windows on the west elevation and add two roof lights in the west elevation. NO OBJECTION but Members understand that there is asbestos on site, which will require a washing facility (possibly on The Polruan Quay). If this is the case a Traffic Management Plan will be needed.</p>	Clerk
<p>ix. <u>PA18/12135, Prime Cellars, Old Road, Bodinnick</u> – Marine Management Organisation consultation for Proposed stone slipway at Prime Cellars: Full Review Delivery. Case closed and advice given. It was RESOLVED to write to the MMO, stating Members' view that they should have been consulted on this application.</p>	Clerk
<p>c. <i>Planning Applications</i> – approved by CC: information only.</p>	
<p>i. <u>PA18/07754, Gwel An Mor, Townsend, Polruan</u> – proposed Juliet balcony/French doors within west elevation of property.</p>	
<p>ii. <u>PA18/09068, The Covey, 14 Old Road, Bodinnick</u> – extension and alteration to dwelling to include remodelling of lower, upper and first floors, landscaping works, new swimming pool, extension and enlargement of garage.</p>	
<p>iii. <u>PA18/09620, The Sea House, Townsend, Polruan</u> – first floor extension and alterations to dwelling.</p>	
<p>iv. <u>PA18/10261, Chapel House, 1 Battery Lane, Polruan</u> – internal alterations to the first floor: a number of non-loadbearing internal walls to be removed to make an open plan living space; One flush window to the internal covered area changing to a box window (resubmission of approved application PA18/00488) Metal open style balustrading to the first floor balcony to be replaced with clear glazed balustrade; Existing PVCu windows/door to first floor balcony to be removed, together with central masonry pier, to allow single opening for double sliding patio doors.</p>	
<p>d. <i>Dilapidated Buildings in Polruan/Parish</i> – Minute 143e/2018 refers. Cllr. Moore had reported she had been in correspondence with the owner of the Townsend Farm Site. It is his intention to convert these buildings into his family home for himself and daughter when he returns to the UK. We had offered to meet him when he is next in Fowey/Polruan and will do whatever we can to assist in the restoration of these buildings. CC might have been interested in the site.</p>	
<p>e. <i>Housing Working Party (HWP)</i> – Minute 4a[3]/2019 above refers. Members to meet with Mr Andrew George, CCLT on 31st January to be held in Polruan WI Hall, with a view gaining his assistance with the creation of an Housing Working Party and to investigate options for delivering community-led housing in the parish.</p>	Clerk

05/2019	<p><u>Highway Matters</u> –</p> <p>a. <i>Road Signs</i> –</p> <p>i. <i>Replacement Signs</i> – deferred to Minute 13/2019 below. Mr Paul Allen had refused permission to replace the existing metal signs at Lanteglos Highway with a wooden fingerpost. The Clerk had subsequently contacted the Portfolio-holder County Cllr. Geoff Brown to consider a policy that would permit this.</p> <p>ii. <i>Other Road Signage:</i></p> <ul style="list-style-type: none"> • <i>Church Lane Turning</i> – currently lying on top of the hedge. The Clerk to report this to Highways. • <i>Betty Woons / Hewans Lane</i> – Mr Steve May, CC Address Management Officer had agreed the PC may provide a sign for this lane. The Cornish translation for Betty Woons is GRADHOW BETTY WOON, there is no translation of Betty Hewans. No further action. • <i>Mixtow</i> – discussion deferred to the closed session. • <i>Missing Signage at Essa</i> – Cllr. Fisher will provide the Clerk with details, to be forwarded to Highways. <p>iii. <i>Drains</i> – Mr Allen had been asked to:</p> <ul style="list-style-type: none"> • Have the drain by three gates going into Bodinnick village cleared. • The manhole covers at the bottom of Old Road outside the Old Ferry Inn, which had been bubbling up since being cleared. <p>Members were urged to report incidents direct to Highways.</p> <p>iv. <i>Bodinnick Road Repairs</i> – photographic evidence i.r.o. the poor repairs had been provided to Highways and the matter is being dealt with by Mr Jerry Cobb.</p> <p>b. <i>Wall of the Layby at Hall Terrace, Bodinnick</i> – Minute 144b/2018 refers. Mr Matthew Gallagher, Senior Housing Management Officer had been asked to delay repair to the wall, whilst Members canvassed residents, in particular their willingness (or otherwise) to contribute to the cost of demolishing the remain wall and creating additional parking. Cllr. Bunt reported there was minimal interest from the residents. No further action.</p> <p>c. <i>Poltec Lane</i> – Members considered a proposal to clear the vegetation growing in the middle of the road. The Clerk to report this to Highways.</p> <p>d. <i>Bodinnick Bench</i> – the bench had been damaged and repairs will be carried out.</p> <p>e. <i>Road Closure</i> – Pont Bottom, Highway. 26th January to 8th February 2019 (07:30 to 18:00 hours, weekends included) Details emailed previously.</p> <p>f. <i>Road from Little Churchtown Farm to Pont Hill</i> – the road is in need of urgent repairs. Cllr. Adams felt the County Surveyor needed to visit the site. Cllr. Fisher will provide the Clerk with a link to the map.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr. Fisher / Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Fisher / Clerk</p>
06/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Public Conveniences</i> –</p> <p>i. <u>The Quay WCs</u> – there were no issues.</p> <p>ii. <u>Frogmore WC</u> – the men's flush is broken and the Clerk had asked Mr Smithson to carry out repairs.</p> <p>iii. <u>St Saviour's WCs</u> – the disabled light is broken and, again, the Clerk had asked Mr Smithson to carry out repairs.</p> <p>iv. <u>Legionella Testing</u> – Cllr. Fisher to provide the test results as an interim measure, until the new contract commences April 2019.</p>	<p>Cllr. Fisher</p>

	<p>b. <i>Internet for Meetings at Polruan</i> – Minute 145b/2018 refers. Members of the WI had declined to take up the offer to install broadband to the WI Hall. No further action.</p> <p>c. <i>Mussel Farms in Lantivet Bay</i> – the MMO advised both applications had been refused. Details previously emailed. Cllr. Shakerley advised this is likely to come up again and the situation needs monitoring.</p>																																																																					
07/2019	<p><u>Administrative Matters</u> –</p> <p>a. Community Governance Reviews – the review, which will be conducted by CC, can look at the name of the PC, the warding arrangements within the area, the number of members on your council as well as the external boundaries of your parish. Details emailed. Further information: https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/8312/1527635.pdf. Members did not feel any changes were needed.</p>	Clerk																																																																				
08/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2018/19-08 to a value of £5,943.29 was APPROVED for payment.</p> <table border="1"> <thead> <tr> <th>PAYMENTS</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>CRCC - NP survey report</td> <td>1,950.00</td> <td>390.00</td> <td>2,340.00</td> </tr> <tr> <td>Cllr. Moore - NP expenses</td> <td>51.16</td> <td></td> <td>51.16</td> </tr> <tr> <td>Mrs Thompson - salary</td> <td>570.64</td> <td></td> <td>570.64</td> </tr> <tr> <td>HMRC</td> <td>144.38</td> <td></td> <td>144.38</td> </tr> <tr> <td>Information Commissioner - DPA fee</td> <td>40.00</td> <td></td> <td>40.00</td> </tr> <tr> <td>Lanteglos PCC – c/yard maintenance</td> <td>330.67</td> <td></td> <td>330.67</td> </tr> <tr> <td>Lanteglos PCC - Parish News</td> <td>700.00</td> <td></td> <td>700.00</td> </tr> <tr> <td>CC - Quay WC rates</td> <td>144.00</td> <td></td> <td>144.00</td> </tr> <tr> <td>Mr A. Sanchez - clearing drains</td> <td>58.20</td> <td></td> <td>58.20</td> </tr> <tr> <td>Mrs Fisher - WC cleaning</td> <td>725.00</td> <td></td> <td>725.00</td> </tr> <tr> <td>Mr B. Smithson - repairs to WCs</td> <td>240.00</td> <td></td> <td>240.00</td> </tr> <tr> <td>AED Locator (EU) Ltd - defibrillator</td> <td>315.00</td> <td>63.00</td> <td>378.00</td> </tr> <tr> <td>EDF Energy - public WCs</td> <td>79.29</td> <td>3.95</td> <td>83.24</td> </tr> <tr> <td>CC - St Saviour's WC rates</td> <td>120.00</td> <td></td> <td>120.00</td> </tr> <tr> <td>EDF Energy - new toilet block</td> <td>18.00</td> <td></td> <td>18.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£5,943.29</td> </tr> </tbody> </table> <p>b. <i>PROW Grants</i> – it was RESOLVED to accept CC's grant offer of £1,462.07 to maintain the footpaths in the parish for 2019/20.</p> <p>c. <i>2019/20 Budget</i> – Members AGREED their budget for 2019/20. The Clerk to circulate a copy of the agreed budget.</p> <p>It was RESOLVED to set the precept at £43,860 for 2019/20. The Clerk to advise CC.</p> <p>The minimum and maximum level of free reserves required should be considered as part of the budget setting process in future and be recorded in the Minutes. The requirement, or not, for a contingency sum should also form part of the budget discussions.</p> <p>d. <i>Bank Reconciliation</i> – Cllr. V. Libby verified the bank reconciliation in accordance with the Financial Regulations.</p> <p>e. <i>The Sowenna Appeal</i> – Members DECLINED to make grant towards the appeal as it did not meet their policy guidelines (Minute 105e/2016 refers).</p> <p>f. <i>2018/19 Internal Audit</i> – at the request of the Auditor various documents had been provided to him by the Clerk.</p>	PAYMENTS	Price	VAT	Total	CRCC - NP survey report	1,950.00	390.00	2,340.00	Cllr. Moore - NP expenses	51.16		51.16	Mrs Thompson - salary	570.64		570.64	HMRC	144.38		144.38	Information Commissioner - DPA fee	40.00		40.00	Lanteglos PCC – c/yard maintenance	330.67		330.67	Lanteglos PCC - Parish News	700.00		700.00	CC - Quay WC rates	144.00		144.00	Mr A. Sanchez - clearing drains	58.20		58.20	Mrs Fisher - WC cleaning	725.00		725.00	Mr B. Smithson - repairs to WCs	240.00		240.00	AED Locator (EU) Ltd - defibrillator	315.00	63.00	378.00	EDF Energy - public WCs	79.29	3.95	83.24	CC - St Saviour's WC rates	120.00		120.00	EDF Energy - new toilet block	18.00		18.00				£5,943.29	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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09/2019	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Lanteglos Age Concern</i> – thank you card</p> <p>b. <i>Tri-Service Safety Officer</i> – briefing paper. Previously circulated via email</p>																																																																					

	<p>c. <i>Cornwall Boundary Review</i> – the final recommendations from the Boundary Commission had been circulated via email.</p> <p>Cllr. Carter asked about the impact on our xxxxx</p> <p>d. <i>MHCLG Programmes to Support the Creation of Pocket Parks</i> – includes refurbishment of existing parks. Deadline Friday 25th January 2019. See: www.gov.uk/government/publications/pocket-parks-plus-supporting-parks-and-public-spaces Details previously emailed and a copy had been sent to Mr Colin Wilson, Polruan Town Trust.</p> <p>e. <i>Sheryll Murray MP</i> – Christmas card to Members.</p> <p>f. <i>Cornwall Minerals Safeguarding Development Plan</i> – the document was adopted by CC on 4th December 2018. The DPD now carries full weight as part of the policy framework for Cornwall. Details previously emailed.</p> <p>g. <i>Cornwall Community Land Trust</i> – December 2018 newsletter. Copy previously emailed.</p> <p>h. <i>Clerks and Councils Direct</i> – January 2019.</p> <p>i. <i>CC 2019 Off-Street Parking Order</i> – www.cornwall.gov.uk/trafficconsult. Deadline for responses 1st February 2019.</p> <p>j. <i>Time and Tide Bell</i> – a gift of public art for one coastal community in Cornwall. Details previously circulated via email.</p> <p>k. <i>Cornwall Rural Housing Association</i> – a charitable housing association which builds and manages affordable housing throughout Cornwall and the Isles of Scilly. Candidates are invited to put their name forward to join the management committee. Details previously emailed.</p> <p>l. <i>Connecting the Unconnected</i> – businesses currently with slow internet speeds are likely you are eligible for the scheme. Further details: www.connecting-rural-cornwall.co.uk.</p>	Cllr. Moore
10/2019	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a. <i>Essa</i> – there is signage directing traffic coming up from Pont, but nothing for traffic travelling from Polruan / Polperro.</p> <p>b. <i>Penpol up through to Colquite</i> – the Clerk to report to Countryside Services that there are a couple of missing slats in the footbridge.</p>	Cllr. Fisher / Clerk Clerk
11/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meeting</i> – 26th February 2019.</p> <p>2019 meetings will be held on fourth Tuesday of the month (except August and December). It was RESOLVED to hold the April, May, June, July, September meetings in Polruan WI Hall and October, November, January, February and March meetings in Whitecross village hall. The Clerk to book the WI Hall.</p> <p>b. <i>NP Meeting</i> – 12th February 2019.</p> <p>c. <i>CALC</i> – the next smaller councils' meeting will be held on Tuesday, 29th January 2019 in The Pattern Hall, Charlestown from 10.00am - 12.00pm. Details emailed previously.</p> <p>d. <i>Community Governance Review</i> – CALC is holding a conference to help PCs understand the process on Saturday, 16th February 2019. Cost £15 per delegate. Booking essential.</p> <p>e. <i>Western Power Annual Stakeholder Event</i> – with lunch. 7th February 2019, Royal Cornwall Showground. Cllr. Moore to attend.</p> <p>f. <i>CRCC Community Buildings Conference</i> – to be held on 12th February at Lanivet Village Hall, 9.45am – 4pm. Cost per delegate is £10.</p> <p>g. <i>Merlin Centre Fundraising Event</i> – Golf Day to be held at Truro Golf Club on Friday, 24th May 2019, 9am to 2pm. Cost is £120 for a team of four. Details previously emailed.</p>	Clerk Cllr. Moore

	<p>h. <i>Camel Valley and Bodmin Moor Protection Society</i> – Meet Housing Need: Protect Our Environment. Talk by Mr Andrew George. Wednesday 20th February 2019, 7.30pm, The Swan Hotel, Wadebridge.</p> <p>i. <i>Liskeard Carers Forum</i> – Wednesday 13th February 2019, 1-3pm, at Liskerret Community Centre, Liskeard. Details previously emailed.</p>	
12/2019	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.	
13/2019	<p><u>Replacement Road Signs</u> – It was RESOLVED to accept a quotation of £585 (excluding fitting) for items (a) and (b).</p> <p>a. Replacement of the old rotten wooden fingerpost sign at the turning to Pont and Polruan at the Watergate junction.</p> <p>b. Replacement of the wooden fingerpost sign to Lanteglos Church on the road between Pont and Polruan.</p> <p>c. In view of Highways refusal to permit a replacement of the existing signs at Lanteglos Highway, directing traffic to Lostwithiel and Lerryn, with a wooden fingerpost, this is not required. Minute 5a[ij]/2019 refers.</p> <p><i>Mixtow</i> – Dr Helen Doe had asked Members to consider replacing the metal signs to Mixtow from Lanteglos Highway with wooden ones. For consideration at the February meeting.</p> <p>Dr Doe had also pointed out the metal road sign as you approach the turns for Trethake and St Veep from the direction of Bodinnick is wrong. It suggests the St Veep turn is before Trethake. The Clerk to report this to Highways.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
14/2019	<u>WC Refurbishment</u> – RESOLVED to accept the quotation for refurbishment of St Saviour's and The Quay WCs from Mr Chris Mylward at a cost of £6,030 plus £489 for a replacement door and frame to the disabled toilet at St Saviour's.	Clerk
15/2019	<u>Enforcement Cases</u> – Ms Felicity Copplestone, CC advised that whilst there had been some progress both the Bones Meadow and Bryn-Y-Mor cases, they remain as previously advised.	
16/2019	<u>Meeting Closed</u> – 21.12pm.	

Signature: (Cllr. Moore)
Parish Council Chairman

Date: 26th February 2019