

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 26th FEBRUARY 2019 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p><i>Cornwall Community Flood Forum</i> – Ms Cathryn Marcus, Flood Resilience Manager to meet with Members at their February meeting to consider a possible Flood Plan for Polruan.</p> <p>Members to receive reports from outside authorities as follows:</p> <ul style="list-style-type: none"> a. <i>Police</i> – PCSO Steve Cocks. b. <i>County Councillor</i> – Cllr. Hannaford. c. <i>Liskeard & Looe Network Panel Meeting</i> – Cllr. Moore's report of the meeting held on 6th February 2019 was circulated via email. 	
17/2019	<u>Apologies for Absence</u> – Cllr. Shakerley and the Clerk.	
18/2019	<p><u>Members' Declarations</u> –</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – 	
19/2019	<p><u>Minutes of Meetings</u> –</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 22nd January 2019. 	
20/2019	<p><u>Planning Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update. NOTE – Mr Paul Webber of Situ8 (recommended by CC) had been appointed to prepare the Draft NP at a cost of £2,400+VAT. The Clerk had signed and returned the agreement, together with a cheque for £1,200+VAT (50% of the agreed costs). NOTE – Ms Melissa Burrow, CC has been appointed as the Neighbourhood Planning Officer for Lanteglos by Fowey. Details emailed. b. <i>Housing Working Party (HWP)</i> – Minute 4e/2019 refers. A meeting with Mr Andrew George, Cornwall Community Land Trust i.r.o. setting up an HWP had been held on 7th February 2019. Notes of the meeting were previously circulated via email. c. <i>Planning Applications</i> – including any applications received after the agenda had been published. 	Cllr. Moore

	<p>i. <u>PA19/00309, Highfields, Townsend</u> – extension to the house. Demolition of the garage. External works including a new vehicular entrance to the site.</p> <p>d. <i>Planning Applications</i> – approved/closed by CC: information only.</p> <p>i. <u>PA18/03386/PREAPP, Land E of Bodinnick Heights, Old Road, Bodinnick</u> – pre-app enquiry for the construction of 14 new dwellings to include 7 plots for affordable housing and 7 plots for market housing. NOTE – the case officer, in making the planning response to this application, had indicated the HomeChoice housing register need is 17 households in the parish.</p> <p>ii. <u>PA18/09637, Ring O'Bells, Pont Bottom, Highway</u> – conversion and extension of existing traditional stone barns to a single dwelling with associated parking. Members supported the application</p> <p>iii. <u>PA18/11394, Lynton, Tinkers Hill, Polruan</u> – provision of pitched roof in lieu of flat roof to existing build. No objection but Members asked for a condition that the building is used for ancillary purposes only.</p> <p>iv. <u>PA18/11411, Rhoslan, 4 Tinkers Hill, Polruan</u> – demolition of existing sub-standard dwelling, and replacement with energy efficient timber frame dwelling. Members had no objection but request a Traffic Management Plan.</p> <p>v. <u>PA18/11517, 2 Florizel Mews, Fore Street, Polruan</u> – conversion of garage, guest house and two existing dwelling units into eight houses with variation of condition 2 of Decision Notice 5/10/83/00097F dated 6th June 1983 to allow use for holiday letting. Members had no objection.</p> <p>vi. <u>PA18/11527, 3 Florizel Mews, Fore Street, Polruan</u> – conversion of garage, guest house and two existing dwelling units into eight houses with variation of condition 2 of Decision Notice 5/10/83/00097F dated 6th June 1983 to allow use for holiday letting. Members had no objection.</p> <p>vii. <u>PA18/11770, Land and Agricultural Buildings SW of Pont Cottage, Lanteglos</u> – proposed detached dwelling. Members had no objection.</p> <p>viii. <u>PA18/11848, 42 West Street, Polruan</u> – change the pebble dash on the north road facing wall to painted render; remove 2 chimneys to the west elevation; install 2 circular windows in the north facing gable end and re-slate the wall. Block up windows on the west elevation and add two roof lights in the west elevation. Members had no objection.</p> <p>e. <i>Planning Area Team 7</i>– emails setting out the full implementation of Area Team Planning in Cornwall had been circulated via email, including a list of officers dealing with the Lanteglos by Fowey area.</p> <p>f. <u>MLA/2018/00484, Prime Cellars, Old Road, Bodinnick</u> – Marine Management Organisation consultation for Proposed stone slipway at Prime Cellars: Full Review Delivery. Members had agreed with the proposals and the MMO informed accordingly.</p>	<p>Information</p> <p>Information</p>
21/2019	<p><u>Highway Matters</u> –</p> <p>a. <i>Road Signage</i> –</p> <p>i. <u>Fingerposts</u>:</p> <ul style="list-style-type: none"> • <i>Mixtow</i> – Members to consider replacing the metal signs to Mixtow from Lanteglos Highway with wooden ones. Deferred from the January meeting. <p>ii. <u>Other Road Signs</u> – Members to consider any response from Highways i.r.o.:</p> <ul style="list-style-type: none"> • <i>Church Lane Turning</i> – currently lying on top of the hedge. November public forum refers. 	

	<ul style="list-style-type: none"> • <i>Bodinnick</i> – the metal road sign as you approach the turns for Trethake and St Veep from the direction of Bodinnick is wrong. It suggests the St Veep turn is before Trethake. <p>b. <i>Other Highway Issues</i> – Members to consider any response from Highways i.r.o.:</p> <ul style="list-style-type: none"> i. <u>Poltec Lane</u> – Members to consider a proposal to clear the vegetation growing. ii. <u>Highway Hill</u> – January Public Forum refers. Highways had been asked when repairs to the road would be undertaken, given that green paint had sprayed some time ago. The hedges at the top of Highway Hill that are a traffic hazard and the brambles, above Lawhippett, had also been reported iii. <u>Road from Little Churchtown Farm to Pont Hill, Ref. W1918673</u> – subsidence of the road. A photograph and map had been provided to Highways, who advised they had inspected the issue and we had determined that in accordance with our Highway Maintenance Manual it is not an immediate safety hazard. They will continue to monitor. iv. <u>Essa</u> – there is signage directing traffic coming up from Pont, but nothing for traffic travelling from Polruan / Polperro. May I ask if we could change it for a fingerpost as per the recommendation in the Direction Signing Manual https://www.cornwall.gov.uk/media/3624946/Signing_1.pdf v. <u>Bodinnick Re-surfacing</u> – there had been problems with the tarmac supplied to Cormac and some areas will need to be replaced. One area is half way up the hill, the other at the bottom. <p>c. <i>Greenbank Fence</i> – Highways' Works Programming Team confirm that Greenbank Polruan is on the programme to start at the end of February / early March, however this could be subject to change due to emergencies or weather conditions.</p> <p>d. <i>Road Closures</i> – Essa, Polruan and Road from Townsend to Essa, 25th to 29th March 2019 (22:00 to 02:00). Details previously emailed.</p>	<p>Information</p> <p>Information</p>
22/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Public Conveniences</i> –</p> <ul style="list-style-type: none"> i. <u>The Quay WCs</u> – any issues. ii. <u>Frogmore WCs</u> – Mr Smithson asked to repair the flush in the ladies. iii. <u>St Saviour's WCs</u> – any issues. iv. <u>Legionella Testing</u> – Cllr. Fisher to provide the test results as an interim measure, until the new contract commences April 2019. <p>b. <i>Polruan Flood Plan</i> – Members to consider the next steps following their meeting with Ms Cathryn Marcus in the Public Forum.</p> <p>c. <i>Bodinnick Bench</i> – Mr Gavin Shakerley had been unable to repair the bench. Members to consider replacing with a new recycled 'Phoenix Bench' from Glasdon Ltd. at a cost of £437.52+VAT. https://uk.glasdon.com/phoenix-tm-recycled-material-seat</p> <p>d. <i>Penpol up through to Colquite (FP 613/27/4)</i> – Mr James Clapp, Cormac, Countryside Officer, advised they will inspect the broken slats on the boardwalk and arrange for repairs to be made as required. Minute 10b/2019 refers.</p>	<p>Cllr. Fisher</p> <p>Information</p>
23/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2018/19-09.</p>	

	<p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with the Financial Regulations.</p> <p>c. <i>Grant Request</i> – Members to consider refunding £204 to Whitecross Village Hall committee, to cover the cost of cleaning the Hall Walk War Memorial.</p>	Cllr. V. Libby
24/2019	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Citizens Advice Cornwall</i> – report regarding the provision and access to services in rural areas had been circulated via email.</p>	
25/2019	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
26/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meeting</i> – 26th March 2019 at Whitecross Village Hall.</p> <p>b. <i>NP Meeting</i> – 19th February 2019. Further dates TBC.</p> <p>c. <i>Parish Meeting</i> – 15th April 2019.</p> <p>Members set the date of the 15th April 2019 Parish Meeting. (Annual Parish Meeting 2016 refers.) It was agreed to provide tea & coffee and cakes from Crumpets.</p> <p>d. <i>Climate Change and Neighbourhood Planning</i> – conference on Saturday, 9th March 2019. Details previously emailed. Place booked for Cllr. Carter.</p> <p>e. <i>Great British Spring Clean</i> – 22nd March – 23rd April 2019. Details previously emailed.</p>	
27/2019	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.</p>	
28/2019	<p><u>Enforcement Cases</u> – Members' to receive any updates on the outstanding enforcement cases.</p>	
29/2019	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 18th February 2019

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