

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 26th MARCH 2019 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Members to receive reports from outside authorities as follows:</p> <ol style="list-style-type: none"> 1. <i>Police</i> – PCSO Steve Cocks. Members to meet with the newly appointed Tri Service officer. 2. <i>County Councillor</i> – Cllr. Hannaford. 3. <i>Liskeard & Looe Network Panel Meeting</i> – date of next meeting TBC. NOTE – details of a volunteer scheme had been circulated via email. 4. <i>Port User Group</i> – next meeting scheduled for Tuesday, 9th April 2019 at 1400 in Fowey Harbour Office. 	Cllr. Carter
30/2019	<u>Apologies for Absence</u> –	
31/2019	<p><u>Members' Declarations</u> –</p> <ol style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – 	
32/2019	<p><u>Minutes of Meetings</u> –</p> <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 26th February 2019. 	
33/2019	<p><u>Planning Matters</u> –</p> <ol style="list-style-type: none"> a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update, to include a request for Members to grant permission for the following land they own to be listed as a 'Local Green Space': <ul style="list-style-type: none"> • Whitecross Green, • Small Green at Brendon, • Small corner at the junction of Fore Street, and • East Street in Polruan. <p><u>PA19/00009/NDP, Fowey Town Council</u> – Plan Proposal submitted for the designated Fowey Parish Neighbourhood area. The Statutory six-week consultation will be between 7th March–18th April. Details emailed.</p> b. <i>Housing Working Party (HWP)</i> – Members to receive an update. NOTE – Terms of Reference to be agreed. 	Cllr. Moore
		Cllr. Moore

	<p>c. <i>Planning Applications</i> – including any applications received after the agenda had been published.</p> <p>i. <u>PA19/01817, 4 St Saviours Hill, Polruan</u> – demolition of a single storey extension and construction of a two-storey extension and associated works.</p> <p>d. <i>Planning Applications</i> – approved/closed by CC: information only.</p> <p>i. <u>PA18/03386/PREAPP, Land E of Bodinnick Heights, Old Road, Bodinnick</u> – pre-app enquiry for the construction of 14 new dwellings to include 7 plots for affordable housing and 7 plots for market housing. Members supported the application, with concerns.</p> <p>e. <i>C. Toms & Sons Yard</i> – Minute 20g/2019. Members to receive any response from Mr Toms i.r.o. their request that the area allocated for deliveries is clearly marked.</p>	
34/2019	<p><u>Highway Matters</u> –</p> <p>a. <i>Road Signage</i> – Members to consider the responses from Mr Paul Allen, Highways i.r.o.</p> <p>i. <i>Church Lane Turning</i> – currently lying on top of the hedge. Mr Allen advised the sign was found to be fine and not leaning. He thought someone must have straightened it up.</p> <p>ii. <i>Bodinnick</i> – the metal road sign as you approach the turns for Trethake and St Veep from the direction of Bodinnick is wrong. It suggests the St Veep turn is before Trethake. Mr Allen noted this but said that as it had been like this for many years without any issues, the sign will be added to their replacement list but with a low priority.</p> <p>b. <i>Other Highway Issues</i> – there had been response from Highways i.r.o.:</p> <p>i. <u>Poltec Lane</u> – Members to consider a proposal to clear the overgrown vegetation. It was clarified Poltec Lane is behind the council houses at Whitecross. Mr Allen advised the grass in centre of the road is not causing any safety issues.</p> <p>ii. <u>Highway Hill</u> – January Public Forum refers. Highways had been asked when repairs to the road would be undertaken, given that green paint had sprayed some time ago. Mr Allen explained the potholes on this road had now been completed.</p> <p>The hedges at the top of Highway Hill that are a traffic hazard and the brambles, above Lawhippett, had also been reported. Mr Allen will write to the landowners if Members can provide the contact details.</p> <p>iii. <u>Road from Little Churchtown Farm to Pont Hill, Ref. W1918673</u> – subsidence of the road. A photograph and map had been provided to Highways, who advised they had inspected the issue and we had determined that in accordance with our Highway Maintenance Manual it is not an immediate safety hazard. They will continue to monitor. Members consider this to be urgent. Mr Allen reported this road is on their list for repairs in the new financial year, in the meantime it will be monitored.</p> <p>iv. <u>Essa</u> – there is signage directing traffic coming up from Pont, but nothing for traffic travelling from Polruan / Polperro. Mr Allen indicated additional direction signs are not considered necessary, however, if the PC wish to erect a new timber post and timber signs then he has no objections but asks to see the proposed location and wording before getting the signs manufactured.</p> <p>v. <u>Layby at Saffron Cottage, Pont</u> – layby is subsiding. Cllr. Fisher had reported this online.</p> <p>vi. <u>Furzeball Lane</u> – following damage to a private driveway, the Police had suggested a new prohibitive sign should be placed at</p>	Clerk

	<p>the top of Furzeball Lane, at the junction by Trevedda, with a 'max width' shown on it and saying no entry to HGVs. Mr Allen's response was that the Council's highway revenue funding does not allow for such new signs. Such signs would either have to be requested as a bid through the Community Network Panel funding process or be funded from a third party.</p> <p>c. <i>Greenbank Fence</i> – Highways' Works Programming Team confirm that Greenbank Polruan is on the programme to start at the end of February / early March, however this could be subject to change due to emergencies or weather conditions. The Clerk had sent a reminder.</p> <p>d. <i>Grit Bin, Bodinick Heights</i> – Minute 25a/2019 refers. Members to consider providing a grit bin at this location.</p> <p>NOTE – a supply of grit is held at Whitecross.</p>	Cllr. Bunt
35/2019	<p><u>Environmental / Amenity Matters</u> –</p> <p>a. <i>Public Conveniences</i> –</p> <p>i. <u>The Quay WCs</u> – any issues.</p> <p>ii. <u>Frogmore WCs</u> – Mr Smithson asked to repair the flush in the ladies.</p> <p>iii. <u>St Saviour's WCs</u> – any issues.</p> <p>iv. <u>Legionella Testing</u> – Cllr. Fisher to provide the test results as an interim measure, until the new contract commences April 2019.</p> <p>b. <i>Parish Emergency / Flood Plan</i> – Minute 22b/2019 refers. Members to consider implementing an Emergency Plan for the parish.</p> <p>NOTE – Ms Cathryn Marcus, CC Flood Resilience Manager to provide details of any instances where a developer contributed to the cost of flood prevention schemes.</p> <p>NOTE – link to Cornwall Fire Service Community Safety Service Plan: https://www.cornwall.gov.uk/media/18532890/cfrcs-service-plan-16-19.pdf.</p> <p>c. <i>Bodinnick Bench</i> – Minute 22c/2019 refers. Members to receive an update regarding repairs to the bench.</p>	Cllr. Fisher Cllr. Carter Ms Marcus Cllr. Bunt
36/2019	<p><u>Financial Matters</u> –</p> <p>a. <i>Accounts for Payment</i> – schedule 2018/19-10.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified in accordance with the Financial Regulations.</p>	Cllr. V. Libby
37/2019	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Polling Districts and Polling Places Review</i> – Members are invited to comment. Details previously circulated via email.</p> <p>b. <i>Calor Rural Community Fund</i> – Calor is offering community projects the chance to win one of 21 grants, with prizes ranging from £1,000 to £5,000. Details circulated via email.</p> <p>c. <i>Vitality of Towns</i> – Members are invited to comment on this CC review. Details previously emailed.</p>	
38/2019	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
39/2019	<p><u>Diary Dates</u> –</p> <p>a. <i>Council Meeting</i> – 23rd April 2019, Polruan WI Hall.</p> <p>b. <i>Parish Meeting</i> – 15th April 2019, Polruan WI Hall.</p>	

	c. <i>Neighbourhood Plan Meeting</i> – TBC. d. <i>Housing Working Party</i> – TBC.	
40/2019	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.	
41/2019	<u>Enforcement Cases</u> – Members' to receive any updates on the outstanding enforcement cases.	
42/2019	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 18th March 2019

Contact: 12 Bonython Drive, Grampond, Truro, Cornwall, TR2 4RL.
Tel: 01726-884024
E-mail: clerk@lanteglosbyfowey.org.uk
Website: www.lanteglosbyfowey.org.uk