

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE WI HALL, POLRUAN
TUESDAY, 27th AUGUST 2019 @ 7pm

Present: Cllr. Fisher (Meeting Chairman) Cllr. Adams Cllr. Bunt
Cllr. Carter Cllr. V. Libby Cllr. M. Shakerley
Cllr. Talling

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – in the absence of Cllr. Moore, Cllr. Fisher took the Chair. He opened the meeting and welcomed those present. He reminded attendees that as it was advertised as a public meeting it could be filmed or recorded by broadcasters, the media or members of the public.</p> <p>Mr Bates questioned whether the meeting was an Extraordinary Meeting rather than a General Meeting.</p> <p>Mr Bates informed the Council, in 2014, the law relating to dogs on beaches, changed. Public Space Protection Orders (PSPO) became the sole responsibility of Cornwall Council. Before 2014, Dog Control Orders were Parish responsibility, hence the signs on the beach are a parish asset. A consultation was held in 2011 but no reply was received from Lanteglos Parish. A new review commenced on 21st August 2019 and finishes on 13th November 2019. Only Parishes which already hold an order can contribute to the review. It was agreed this item should be raised again at the next meeting. Councillors will be asked if they wish to apply for a PSPO and whether the signs should be added or removed from the asset register.</p> <p>Mr Bates commented that the Cornwall Council Planning Portal does not show additional comments made on planning applications, subsequent to the first discussion. Comments are missing from our last two meetings. The Council agreed that the online portal must be updated with additional comments.</p> <p>Members to receive reports from outside authorities as follows:</p> <ol style="list-style-type: none"> <i>Police</i> – PC Steve Cocks sent his apologies and reported that from 1st – 31st July 2019 there were three crimes reported, including a Harassment and two thefts by finding (including an outboard boat engine). NPC Brailey-Evans had sought Members' views i.r.o. what the local priorities for policing should be for the local area. Deadline for responses 12th July 2019. Details previously emailed. <i>County Councillor</i> – Cllr. Edwina Hannaford confirmed the new PSPOs start next April and if Polruan beach is to be included an application should be submitted. <p>A new waste contract is being implemented. This will include the collection of food waste on a weekly basis. Recycling will be collected weekly and general waste fortnightly. 40% of waste is recycled at the moment and it is hoped to increase this significantly. Wheely bins will be allocated to suitable properties. The new contract relates to domestic waste only. Trade waste will continue under licence. Holiday lets are trade waste. Second homes are not.</p> <p>Councillors were bemoaning BIFFA. Cllr. Hannaford informed the Council there were alternative providers and it would be worth researching. Polperro has an excellent daily service. She will forward details.</p> <p>Edwina informed us about Looe Environmental Group (LEG) and Polperro Environmental Group (PEG). She suggested that another LEG (Lanteglos Environmental Group) could be created.</p>	

	<p>She reminded the Council of The Localism and Climate Change Conference on 6th September. Antisocial behaviour is still an issue. Cornwall Housing had nominated an Antisocial Behaviour Officer. The advice to residents is to walk away from conflict and to report incidents. Cllrs. Hannaford and Val Libby are liaising with local families.</p>	
88/2019	<p><u>Apologies for Absence</u> – Cllrs. Moore, Kelly, T. Libby, Wilton and the Clerk (pre-booked leave).</p>	
89/2019	<p><u>Members' Declarations</u> –</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – none. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – none. 	
90/2019	<p><u>Minutes of Meetings</u> –</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 23rd July 2019, AGREED as a true record. 	
91/2019	<p><u>Planning Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Neighbourhood Plan (NP)</i> – Cllr. Moore's report was read out to the Meeting. It was AGREED the PC would cover the remaining expenses. It was recommended other grants should be applied for, if possible, to cover this additional expense. Cllr. Adams asked for sight of the final letter sent to the Harbourmaster from the PC after taking solicitor's advice. b. <i>Planning Applications</i> – Members considered the following <ul style="list-style-type: none"> i. <u>PA19/06193, Furze Park, St Saviours Hill, Polruan</u> – replacement dwelling with existing annexe. This development has been discussed numerous times. It had been approved before. Members would like to see it progressed. The old house is being vandalised and needs to be demolished. NO OBJECTION. 	<p>Cllr. Moore</p> <p>Clerk</p>
92/2019	<p><u>Highway Matters</u> –</p> <ul style="list-style-type: none"> a. <i>Highways</i> – Minute 79a/2019 refers. Members received an update i.r.o.: <ul style="list-style-type: none"> i. <u>Residents' Parking</u> – existing signage to be replaced to discourage parking by non-residents. Cllr. Talling had ordered new signs, including an additional SatNav sign for the Polruan end of Essa road. ii. <u>New Signage</u> – a copy of the map indicating where new signs are going, including the wooden signs the PC had been circulated via email. Mr Paul Allen had indicated three locations where he would permit the PC to purchase wooden replacement signs. It was RESOLVED to order a new fingerpost sign for the Polruan end of the Essa road from Mr Kim Furniss. The fingerpost signs had not been installed. The Clerk to chase again. If no action by the September meeting, someone else should be asked to install. iii. <u>Townsend</u> – following the site visit by Cllrs. Moore and Fisher it was AGREED to take no further action regarding digging out the conifers / scrubby material that remains after the conifers had been removed. The Clerk to ask Mr Paul Allen Highways to remove the soil that had been left on the road. iv. <u>Greenbank</u> – Cllrs. Fisher and Moore had made a site inspection and proposed to make more of a feature at the entrance to Greenbank with a colourful display of shrubs and flowers. This could include a boat exhibit. 	<p>Clerk – WORDING</p> <p>Clerk</p> <p>Clerk</p>

	<p>The project would require removal of some of the concrete therefore a site meeting with Open Reach will be needed to discuss any disturbance to fibre optic cables below. The Kid's Club could be invited to become involved in the project.</p> <p>b. <i>Essa</i> – covered by Minute 92a[iij]/2019 above.</p> <p>c. <i>Green Lane, Coombeland</i> – Cllrs. Carter and Shakerley had visited the site and spoke to Mr Roy Downes. The bund had not been re-instated. Minimal damage had been created by Open Reach when they installed new telegraph poles. The Green Lane is however in poor order with deep gullies created by runoff. A large drain takes the water from the lane to the Trethake Mill leat. It was AGREED a letter should be sent to Mr Downes, thanking him for drawing our attention to damage to the lane adding that the PC had received a complaint which had to be considered. Also the PC will continue to monitor the lane and research any future options for improvement and maintenance.</p> <p>d. <i>PROW Issues</i> –</p> <ul style="list-style-type: none"> • <u>PROW 613/24/1</u> – Reference No: 101004573844. Damaged handrail on the footpath just below Yeate Farm which stretches from the Ferry Road to Mixtow. This had been reported to the Countryside Access Team. • <u>Footpath 613/12/1 Carne Hill</u> – this path is classified as a silver path by CC, i.e. would only receive a discretionary cut. <p>Cllr. Adams indicated that in previous years all paths were cut as a matter of policy. Research has shown that there are two contracts. We need to know which contract is current. The Clerk to supply a copy for the next meeting. It is important the contract is correct for future tendering. Councillors intimated that standard of work should also be a factor in selecting a tender.</p> <p>e. <i>Speed Device</i> – PC Brailey-Evans advised he had asked for the device to be located near to the school, there is a waiting list for this. When the results are known, a further request could be made to site it at other locations, e.g. St Saviour's Hill. He asks if there is any interest locally in a Community Speed Watch Scheme. Members are of the opinion that a speed device is only needed in the summer months.</p> <p>A resident had complained about the speed of traffic on St Saviour's Hill.</p> <p>f. <i>Pont Drains</i> – Cllr. V. Libby asked for the Lengthsman to clear the drain at Pont ready for winter floods. Cllr. Adams to speak to Mr Sanchez.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Adams</p>
<p>93/2019</p>	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> –</p> <ol style="list-style-type: none"> i. <u>The Quay WCs</u> – Mr Smithson had carried out repairs. Mrs Fisher had reported there was an issue of toilet rolls being stolen. ii. <u>Frogmore WCs</u> – no issues. iii. <u>St Saviour's WCs</u> – Mr Chris Mylward had undertaken to complete the fence. <p>The Clerk to obtain quotations i.r.o. repairs to the path / step outside the gentleman's WC, together with a post to prevent traffic mounting the step</p> <ol style="list-style-type: none"> iv. <u>Legionella Testing</u> – Mrs Fisher to provide the test results. <p>b. <i>Parish Emergency / Flood Plan</i> – Minute 80b/2019 refers. Cllr. Hannaford to forward a leaflet produced by Climate Vision, listing 10 carbon pledges. Cllr. Carter provided an updated report (copy on file), which contains a number of recommendations. For further consideration.</p> <p>Members to consider implementing an Emergency Plan for the parish; and to consider a request to declare a Climate Emergency.</p>	<p>Mrs Fisher</p> <p>Clerk</p> <p>Clerk</p>

	<p>c. <i>Public Rights of Way (PROWs)</i> – covered by 92d/2019 above.</p> <p>d. <i>Fowey Harbour Revision Order</i> – Fowey Harbour Commissioners are holding a Pre-Application Consultation Process from Monday 12th August and closing at 5pm on Sunday 8th September. Details emailed.</p> <p>Councillors were content with changes relating to river use but were troubled by the interpretation of ‘ashore’. They felt that this interpretation was too loose and might make Harbour Commission land above the high watermark vulnerable to development under the terms of permitted development rights. The MMO definition should be adopted. Low water springs upwards should be PC responsibility for planning purposes etc. Communication with FHC should be improved. At the moment there is no PC representative on the Harbour Commission. Due to the lack of time the Council AGREED that Councillors and members from the NP Steering Group should attend the open day on Monday 2nd September to discuss our concerns. After that meeting, a letter will be written listing our consultation responses and will be emailed/posted in advance of the deadline 5.00 pm Sunday 8th September 2019.</p>	Members																																								
94/2019	<p><u>Financial Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Bodinnick Defibrillator</i> – the Chair and Clerk had declined to renew the annual contract with AED Locator (EU) Ltd. at a cost of £315 +VAT (£378) and had accepted a quotation from Duchy Defibrillators. The annual monitoring fee is now £160+VAT (£192) with a one off set up fee of £125+VAT (£150).</p> <p>b. <i>Accounts for Payment</i> – schedule 2019/20-05, to a value of £1,964.28 was APPROVED for payment. In addition, Cllr. Talling was given a cheque to cover the cost of the signs he had ordered.</p> <table border="1"> <thead> <tr> <th>PAYMENTS</th> <th>Price</th> <th>VAT</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Situ8 - NDP (Open Spaces section)</td> <td>600.00</td> <td>120.00</td> <td>720.00</td> </tr> <tr> <td>Cllr. Moore - printer inks + paper</td> <td>93.01</td> <td>15.25</td> <td>108.26</td> </tr> <tr> <td>St Austell Printing Company - NDP printing amendments</td> <td>40.00</td> <td>8.00</td> <td>48.00</td> </tr> <tr> <td>Western Web Ltd. - NDP website</td> <td>90.00</td> <td>18.00</td> <td>108.00</td> </tr> <tr> <td>Duchy Defibrillators - annual monitoring fee + one off set up fee</td> <td>285.00</td> <td>57.00</td> <td>342.00</td> </tr> <tr> <td>Mr Smithson - Quay WC repairs</td> <td>205.00</td> <td></td> <td>205.00</td> </tr> <tr> <td>A1 Tree & Grounds Ltd - weed spraying</td> <td>200.00</td> <td>40.00</td> <td>240.00</td> </tr> <tr> <td>Opus Energy - Quay WCs</td> <td>183.83</td> <td>9.19</td> <td>193.02</td> </tr> <tr> <td></td> <td></td> <td></td> <td>£1,964.28</td> </tr> </tbody> </table> <p>c. <i>Bank Reconciliation</i> – the bank reconciliation was verified by Cllr. Libby.</p> <p>d. <i>Budget Monitor</i> – the Clerk to provide a copy to future meetings.</p>	PAYMENTS	Price	VAT	Total	Situ8 - NDP (Open Spaces section)	600.00	120.00	720.00	Cllr. Moore - printer inks + paper	93.01	15.25	108.26	St Austell Printing Company - NDP printing amendments	40.00	8.00	48.00	Western Web Ltd. - NDP website	90.00	18.00	108.00	Duchy Defibrillators - annual monitoring fee + one off set up fee	285.00	57.00	342.00	Mr Smithson - Quay WC repairs	205.00		205.00	A1 Tree & Grounds Ltd - weed spraying	200.00	40.00	240.00	Opus Energy - Quay WCs	183.83	9.19	193.02				£1,964.28	
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95/2019	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>CC Standards Committee</i> – is looking to appoint to recruit to its membership 5 x Town and Parish Council Representatives, 1 x currently serving Clerk of a Town or Parish Council and 4 x Independent (Lay) Members. Closing date for applications is 30th September 2019.</p> <p>b. <i>Dogs on Beaches</i> – CC’s consultation commences on 27th August 2019. Details previously emailed. See also Public Forum above.</p>																																									
96/2019	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a. None.</p>																																									
97/2019	<p><u>Diary Dates</u> – including any items received after the agenda had been published. Details previously circulated.</p> <p>a. <i>Full Council Meeting</i> – 24th September 2019, Polruan WI Hall.</p>																																									

	<ul style="list-style-type: none"> b. <i>Neighbourhood Plan Meeting</i> – 17th September. c. <i>Clerk's Leave</i> – 27th August to 1st September 2019 (inclusive). d. <i>Cornwall Rural Housing Association Ltd. AGM</i> – Monday 23rd September 2019, 10.45am, Pavilion Centre, Royal Cornwall Showground, Wadebridge 	
98/2019	<u>Meeting Closed</u> – 9.30pm.	

Signature: (Cllr. Moore)
Parish Council Chairman

Date: 24th September 2019