

# LANTEGLOS-BY-FOWEY PARISH COUNCIL

## MINUTES OF THE FULL COUNCIL MEETING

### HELD IN THE WI HALL, POLRUAN

### TUESDAY, 23<sup>rd</sup> APRIL 2019 @ 7pm

Present: Cllr. Moore OBE (Chairman)      Cllr. Adams      Cllr. Bunt  
 Cllr. Carter      Cllr. Fisher      Cllr. Kelly  
 Cllr. T. Libby      Cllr. V. Libby      Cllr. Talling  
 Cllr. Wilton

In attendance: Mrs Thompson (Parish Clerk)      County Cllr. Hannaford      4 members of the public

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – the Chairman opened the meeting and welcomed those present. She reminded attendees that as it was advertised as a public meeting it could be filmed or recorded by broadcasters, the media or members of the public.</p> <p>Mrs Kath Welsh complained about the overgrown hedge behind the Age Concern notice board at Townsend. The Clerk to carry out a Land Registry search. With regards to the untaxed car left at Greenbank, which is taking up a much-needed parking space, it was confirmed this is a Police matter but is not a priority for them. Cllr. Hannaford will mention this to the Tri Services Officer and PCSO on their walkabout. Members thought that giving the owner details of a scrap metal dealer might be a solution.</p> <p>Cllr. V. Libby asked if it would be possible to have a “Children Crossing” or “Flashing Speed” sign opposite the school to help protect children going to and from the play area. Cllr. Hannaford will speak to the Tri Services Officer and PCSO about a possible community speed watch. Members to make an application to the Network Panel Highway Panel (see item 3 below).</p> <p>Four vehicles were parked in the passing place at Lantivet on the main road into Polruan. There are signs indicating the road from Essa to Frogmore is a clearway. Members felt a new sign is needed in the layby and also parking enforcement.</p> <p>The wording of agenda item 48f/2019 needs clarification in the Minutes.</p> <p>It was clarified the slipway at Bodinnick is owned by Mr Toms.</p> <p>Members received reports from outside authorities as follows:</p> <ol style="list-style-type: none"> <li>1. <i>Police</i> – PCSO Steve Cocks sent his apologies and reported that from 1<sup>st</sup> to 31<sup>st</sup> March 2019 no crimes had been reported. He added that recent reports of anti-social behaviour are being dealt with by the Police and partner agencies.</li> </ol> <p>The new Tri Services Officer, Myghal (Mike) Larter sent his apologies.</p> <ol style="list-style-type: none"> <li>2. <i>County Councillor</i> – Cllr. Hannaford had provided a written report, which had been circulated to Members. Copy on file.               <ol style="list-style-type: none"> <li>i. <u>Furze Park</u> – Cllr. Hannaford had asked Mr Allen, Highways to explain why the resurfacing had been delayed.</li> <li>ii. <u>Ferris Way</u> – air source heat pumps are causing a noise nuisance for some residents.</li> <li>iii. <u>Chapel Lane Flats / Bodinnick Heights</u> – Cllr. Hannaford will speak to Ms Melanie Brain, and Mr Sam Nicholson CC and request updates on both proposals.</li> </ol> </li> <li>3. <i>Liskeard &amp; Looe Network Panel Meeting</i> – 10<sup>th</sup> June 2019, 6.30pm. Venue TBC. Members to ‘work up’ a proposal i.r.o. Channel View for consideration under the next round of Network Panel Highway Funding.</li> </ol>	<p>Clerk</p> <p>Cllr. Hannaford</p> <p>Cllr. Hannaford</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Hannaford</p> <p>Cllr. Hannaford</p> <p>Members</p>

	<p>4. <i>Port User Group</i> – Cllr. Adams had provided a written report of the meeting held on 9<sup>th</sup> April 2019 (copy on file). The main points were:</p> <ul style="list-style-type: none"> <li>i. Possible re-submission of Mussel Farms Lantivet Bay. Members confirmed they would not support a re-application.</li> <li>ii. Brazen Island refurbishment of slipways etc. now completed. However, the new cradle collapsed when being used with the Lantic Bay slippage. The company involved to redesign cradle and install and pay for renewal.</li> <li>iii. Penmarlam resurfaced/repared road, refurbishment of toilet facilities and petrol sales only. Diesel available from Pilots Pontoon.</li> </ul>	Clerk
43/2019	<u>Apologies for Absence</u> – Cllr. Shakerley. Cllr. Kelly will be late.	
44/2019	<p><u>Members' Declarations</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</li> <li>b. <i>Non-registerable Interests</i> – none.</li> <li>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>d. <i>Dispensations</i> – none.</li> </ul>	
45/2019	<p><u>Minutes of Meetings</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 26<sup>th</sup> March 2019, <b>AGREED</b> as a true record.</li> </ul>	
46/2019	<p><u>Planning Matters</u> –</p> <ul style="list-style-type: none"> <li>a. <i>Neighbourhood Plan (NP)</i> – Cllr. Moore reported that at the Parish Meeting a compromise solution to the Settlement Boundaries issue had been reached. The overall feeling was that people did not wish to have these drawn tight because of the protection the settlements in the Parish are already afforded by CLP3, the proximity of the AONB and NT land, perceiving that any development proposal would be regarded as a Rural Exception Site and that it would be affordable led. Cllr. Fisher said the wording of the Policy that protects the views and vista should serve the same purpose to protect the village from inappropriate development. Cllr. Moore will be meeting with Mr Paul Webber of Situ8.</li> </ul> <p>Cllr. Kelly arrived at this point.</p> <p>Feedback from the recent Parish Meeting mentioned Vevry and wanted it to be included in the NDP. It was <b>AGREED</b> that Cllr. Moore would discuss this informally with the Polruan Town Trust in the first instance. Cllr. Adams suggested a formal proposal in the NDP that would earmark the future of the site.</p> <p>Copies of the draft Landscape Character Assessment were circulated at the meeting. Cllr. Moore will seek a quotation to produce 'professional' copies both in digital and hardcopy form.</p> <ul style="list-style-type: none"> <li>b. <i>Housing Working Party (HWP)</i> – ongoing.</li> <li>c. <i>Planning Applications</i> – no new applications had been received.</li> </ul> <p><u>PA18/11145, Land S of Whitecross Cottages, Lanteglos</u> – Members were asked for their preferred option i.r.o. an application for the installation of sewage treatment plant and associated works.</p> <p>Cllr. Talling said he fully supported the proposal but felt it a shame they hadn't considered Members' comment concerning capacity. Can the 1800mm green chain link fence be disguised somehow? Perhaps some planting should be a condition of the application. Would a timber fence be more in keeping with our country side?</p> <p>Cllr. Adams wanted Mr Jonathan Luker, CC to visit the site to see the hazardous lay-by this design creates. Now is the time to rectify the problem. Cllr. Hannaford will request a site visit, to include Highways.</p>	<p>Cllr. Moore</p> <p>Cllr. Moore</p> <p>Cllr. Moore</p> <p>Clerk / Cllr. Hannaford</p>

	<p>d. <i>C. Toms &amp; Sons Yard</i> – Minute 20g/2019. Cllr. V. Libby had spoken to Mr Toms i.r.o. Members’ request that the area allocated for deliveries is clearly marked. He had agreed to give consideration to an appropriate sign and new gate, if the PC draws up plans. Cllr. Fisher to action on his return from leave.</p> <p>e. <i>Housing Supplementary Planning Document</i> – consultation runs from Monday 8<sup>th</sup> April and 5pm Monday 6<sup>th</sup> May 2019. Details emailed.</p>	Cllr. Fisher
47/2019	<p><u>Highway Matters</u> –</p> <p>a. <i>Road Signage</i> –</p> <p>i. <u>Church Lane Turning</u> – Mr Kim Furniss had delivered the finished signage to Cllr. Talling. The Clerk to ask Mr Dave Spry to erect the signs. Cllr. Talling will liaise with him regarding the location.</p> <p>b. <i>Other Highway Issues</i> –</p> <p>i. <u>Highway Hill</u> – Mr Allen had been given the landowners’ contact details with a view to requesting he cuts back the hedges / brambles at the top of Highway Hill that are a traffic hazard. Members to maintain a watching brief.</p> <p>ii. <u>Essa</u> – there is signage directing traffic coming up from Pont, but nothing for traffic travelling from Polruan / Polperro. Mr Allen indicated additional direction signs are not considered necessary, however, if the PC wish to erect a new timber post and timber signs then he has no objections.</p> <p>It was <b>RESOLVED</b> the PC would purchase a wooden sign and post. Cllr. Talling to provide the Clerk with a photograph of the sign previously made by Mr Furniss, who will then forward it to Mr Paul Allen together with the proposed location and wording.</p> <p>iii. <u>Layby at Saffron Cottage, Pont</u> – layby is subsiding. Cllr. Fisher had reported this online but as yet had not received an update. He will report this again.</p> <p>iv. <u>SatNav Warning Signs</u> – Members had agreed to purchase appropriate signs to encourage drivers not to use their SatNavs. Cllrs. Talling and Wilton to liaise with the Clerk over the purchase of signs at a number of locations in the parish, including Furzeball Lane, Lanteglos Highway and Tredudwell.</p> <p>v. <u>Tree</u> – Members reported the landowner had cut back a leaning tree on the left-hand side of the road from the Bodinnick Ferry.</p> <p>c. <i>Greenbank Fence</i> – work had started to replace the fence and should be finished shortly.</p> <p>d. <i>Grit Bin, Bodinnick Heights</i> – Minute 25a/2019 refers. The Clerk had ordered a grit bin from Cormac.</p> <p>e. <i>Footpath 613/27/4, Penpol up through to Colquite</i> – Mr James Clapp, Cormac advised they had replaced the two missing treads on the Boardwalk and propped up the beam that was rotten to make safe and keep the footpath open. They will look to replace the structure in the future. The Clerk to ask for a date for the boardwalk to be replaced.</p> <p>f. <i>Proposed Highway Improvements, Lanteglos Highway</i> – Ms Sophie Allen, Cormac had sought Members’ views on the detail of the scheme nominated through the Liskeard &amp; Looe Community Network Panel.</p> <p>i. <i>Daphne DuMaurier’ sign, Lanteglos Highway</i> – Members <b>RESOLVED</b> to adopt a proposal to remove this sign and wished to replace it with a SatNav sign.</p> <p>ii. <i>Parking</i> – Members want some of the previous car parking to be reinstated, with a proper dotted white line.</p> <p>iii. <i>Dragon’s Teeth</i> – Members were happy to support this proposal.</p>	<p>Cllr. Talling / Clerk</p> <p>Members</p> <p>Cllr. Talling / Clerk</p> <p>Cllr. Fisher</p> <p>Cllrs. Talling / Wilton / Clerk</p> <p>Clerk</p> <p>Clerk</p>

48/2019	<p><u>Environmental / Amenity Matters –</u></p> <p>a. <i>Public Conveniences –</i></p> <p>i. <u>The Quay WCs</u> – following discussion with the electricity suppliers, the Chair and Clerk had agreed to remain with Opus. Cllr. Fisher will speak to Messrs. Chris Mylward and Bernie Smithson and request they deal with the men’s urinal on The Quay, which is blocked.</p> <p>ii. <u>Frogmore WCs</u> – any issues.</p> <p>iii. <u>St Saviour’s WCs</u> – it was <b>RESOLVED</b> to ask Mr Chris Mylward to carry out repairs to the path / step outside the gentleman’s WC and install a post to prevent traffic mounting the step. He will also be asked to repair the ladies’ WC, which is not flushing; the disabled door (the one the cleaner locks) and remind him to install a fence which was part of tender.</p> <p>iv. <u>Legionella Testing</u> – Mrs Fisher had provided the test results. The maximum temperature was 15°.</p> <p>b. <i>Parish Emergency / Flood Plan</i> – Minute 22b/2019 refers. Cllr. Carter had attended a conference on Climate Change and Neighbourhood Planning. He will forward a copy of his written report to the Clerk for circulation to Members. There are a number of actions the PC can do to help reduce global warming. It was confirmed there are electric car infrastructures in the local car park.  NOTE – Ms Cathryn Marcus, CC Flood Resilience Manager had advised there are measures within the planning system to consider the views of Environment Agency to avoid potential flooding on development sites. Details previously emailed.</p> <p>c. <i>Seagull Control Programme</i> – Cllr. Hannaford had asked the Looe Town Clerk to provide details and Members will consider introducing such a programme for 2020.</p> <p>d. <i>Hall Walk Footpath</i> – Mr Andy Simmons, National Trust had been asked if the path could be cleared of trees, etc. to open up the view. His response had been circulated via email. No further action can be taken whilst the birds are nesting.</p> <p>e. <i>Broken Bench</i> – Mr Dave Spry had agreed to repair the broken back rail on bench No.4 on The Hill by the school play-ground.</p> <p>f. <i>Defibrillator</i> – the PC funds an annual service of the Bodinnick defibrillator. It had been clarified the defibrillator is self-monitoring and should alert the ambulance service if there is an issue with it.</p> <p>g. <i>High Street Clean-Up</i> – grant of up to £2,000 available. More information from Clean Cornwall <a href="mailto:Clean.Cornwall@cornwallrcc.org.uk">Clean.Cornwall@cornwallrcc.org.uk</a>. Closing date for applications is 6<sup>th</sup> May. Details previously emailed.</p>	<p>Cllr. Fisher</p> <p>Cllr. Fisher</p> <p>Cllr. Carter / Clerk</p> <p>Clerk</p>
49/2019	<p><u>Administrative Matters –</u></p> <p>a. <i>Parish Meeting</i> – Cllr. Moore had circulated an email and report following the Parish Meeting held on 15<sup>th</sup> April 2019. An appeal had been made, at the Parish Meeting, for more members to join the PCC. Members were keen to support this. Concern was confirmed at the meeting that the section 106 development fund from Bones Meadow is earmarked for an affordable project in the parish.</p> <p>b. <i>Legal Services</i> – Members <b>RESOLVED</b> to renew the contract with CC to provided Legal Services, should they be needed. Details already emailed.</p>	
50/2019	<p><u>Financial Matters –</u></p> <p>a. <i>Accounts for Payment</i> – schedule 2019/20-01 to a value of £2,549.40 was <b>APPROVED</b> for payment.</p>	

	<b>PAYMENTS</b>	<b>Price</b>	<b>VAT</b>	<b>Total</b>
	Mrs Thompson - salary	582.08		582.08
	HMRC	145.40		145.40
	Mrs Thompson - expenses Mar	64.60		64.60
	Crumpets Too - Parish Meeting catering	40.00		40.00
	Russell Inn - catering NDP event	33.00		33.00
	CALC - annual fee	337.53	38.58	376.11
	WesternWeb Ltd - website domain renewal	24.00	4.80	28.80
	Mrs Fisher - WC cleaning	812.50		812.50
	CC - Quay WC rates (2 months)	265.00		265.00
	EDF Energy Ltd. - Quay WCs	88.17	4.41	92.58
	I Poulter Electrical - Frogmore WCs	38.62	7.72	46.34
	Cllr. Moore - NDP expenses	59.16	3.83	62.99
				<b>£2,549.40</b>
	b. <i>Bank Reconciliation</i> – the bank reconciliation was not available.			
51/2019	<u>Correspondence / Documents</u> – not covered elsewhere on the agenda: <ul style="list-style-type: none"> <li>a. <i>Cornwall Countryside Access Forum</i> – seeks new members each year to fill a number of vacancies created by the ending of some Forum members' term of office. Details previously emailed.</li> <li>b. <i>Merchant Navy Day</i> – Members invited to fly the Red Ensign for MND on 3<sup>rd</sup> September 2019. No further action.</li> <li>c. <i>One and All News</i> – Royal Cornwall Hospitals Trust newsletter.</li> <li>d. <i>Community and Nature Projects</i> – Community groups can apply for up to £1,000 to create more woodland, orchards and hedgerows as part of an innovative CC and Crowdfund Cornwall project. Details emailed.</li> <li>e. <i>Rubbish and Waste Services</i> – circular i.r.o. a litter picking service.</li> </ul>			
52/2019	<u>Information Only / Items for Future Agendas</u> – <ul style="list-style-type: none"> <li>a. <i>Parking Permit Scheme</i> – Members to consider a scheme for Lower and Upper Greenbank at the May meeting.</li> </ul>			Clerk
53/2019	<u>Diary Dates</u> – <ul style="list-style-type: none"> <li>a. <i>Annual Council Meeting</i> – 28<sup>th</sup> May 2019, Polruan WI Hall.</li> <li>b. <i>Clerk's Leave</i> – 27<sup>th</sup> April – 6<sup>th</sup> May 2019 (inclusive).</li> <li>c. <i>Neighbourhood Plan Meeting</i> – TBC.</li> <li>d. <i>Housing Working Party</i> – TBC.</li> <li>e. <i>Highway Engagement Sessions</i> – 8<sup>th</sup> May 2019. Closing date is Friday 3<sup>rd</sup> May 2019. Details emailed</li> <li>f. <i>Wales &amp; West Utilities Annual Stakeholder Workshop, with Lunch</i> – 16<sup>th</sup> May 2019 at Royal Cornwall Showground, Wadebridge. Online booking.</li> </ul>			
54/2019	<u>Closed Session</u> – in view of the confidential nature of the business about to be transacted, it was <b>RESOLVED</b> that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.			
55/2019	<u>Enforcement Cases</u> – Members' received a confidential update on the outstanding enforcement cases.			
56/2019	<u>Meeting Closed</u> – 21.00pm.			

Signature: ..... (Cllr. Moore)  
Parish Council Chairman

Date: 28<sup>th</sup> May 2019