

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE POLRUAN WI HALL
TUESDAY, 24th SEPTEMBER 2019 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Members to receive reports from outside authorities as follows:</p> <ol style="list-style-type: none"> 1. <i>Police</i> – PC Steve Cocks. 2. <i>Tri Services Officer</i> – Myghal (Mike) Larter. 3. <i>County Councillor</i> – Cllr. Edwina Hannaford. 4. <i>Liskeard & Looe Network Panel Meeting</i> – next meeting to be held on 14th October 2019, 6.30 pm, St Keyne Village Hall. 	
99/2019	<u>Apologies for Absence</u> –	
100/2019	<p><u>Members' Declarations</u> –</p> <ol style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any written requests for dispensations. 	
101/2019	<p><u>Minutes of Meetings</u> –</p> <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 23rd July 2019. 	
102/2019	<p><u>Planning Matters</u> – including any items received after the agenda had been published.</p> <ol style="list-style-type: none"> a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update. b. <i>Planning Applications</i> – <ol style="list-style-type: none"> i. <u>PA19/05156, Land S of Barrs Close, Old Road, Bodinnick</u> – works to trees in a Conservation Area, namely thin and top two sycamore trees which currently overhang the cars queuing for the Bodinnick Ferry (Tree is currently 9 metres and wishes to reduce by 4 metres). ii. <u>PA19/02263/PREAPP, Coombeland, Highway</u> – pre-application advice for Passivhaus, two storey extension at right angles to existing house. iii. <u>PA19/02360/PREAPP, Highfields, Lanteglos</u> – pre- application advice for new detached 4-bedroom dwelling to rear of Highfields. iv. <u>Fowey Hotel</u> – a planning application is expected shortly. 	Cllr. Moore

	<p>c. <i>Planning Applications Approved by CC</i> – information only.</p> <ul style="list-style-type: none"> i. <u>PA19/04943, Blue Cottage, Old Road, Bodinnick</u> – Listed Building Consent for improvement of cottage; replacement of moisture damaged timber panels on the porch and the rear living room windows with like-for-like units. Members supported the application. ii. <u>PA19/04985, Bramblecombe, Penpoll</u> – demolition of an existing timber summer house and replacement with a new summer house. Members had no objection but wanted a condition to ensure the summer house remains ancillary to the main dwelling. iii. <u>PA19/05505, 5 Walk Terrace, West Street, Polruan</u> – replacement of asbestos cement slates with natural slate and addition of roof light. Replacement of door and windows. Members had no objection, but Members would prefer local rather than Brazilian slate. iv. <u>PA19/05507, Lantivet House, Highway</u> – proposed replacement dwelling. Members supported like for like, but not with a possible holiday annexe. <p>d. <i>Planning Newsletter</i> – https://www.cornwall.gov.uk/media/39434636/e-bulletin-july-2019.pdf. Link emailed to Members.</p> <p>e. <i>Fowey Harbour Revision Order</i> – report from Cllr. Moore was previously circulated via email (copy on file).</p>	
103/2019	<p><u>Highway Matters</u> – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> a. <i>Highways</i> – Minute 79a/2019 refers. Members to receive an update i.r.o.: <ul style="list-style-type: none"> i. <u>Furze Park / Wherry Place</u> – Cornwall Housing had undertaken to repair the potholes. A possible dropped kerb for a disabled resident; is under consideration. ii. <u>Lanteglos Highway</u> – the Clerk had sought clarification from Mr Allen as to who we should be contacting about increasing the area available for parking. iii. <u>Fingerpost, Essa Road</u> – the wording for a new fingerpost for the Polruan end of the Essa road to be agreed. The Clerk to then order a post from Mr Kim Furniss. iv. <u>Townsend</u> – Mr Paul Allen Highways had advised the soil left on the road will be removed in due course. v. <u>Greenbank</u> – Members to receive an update. <p>NOTE – details of a possible source of funding previously emailed: High Street Heroes Funding.</p> b. <i>Essa</i> – Members requested the direction sign at the top of Essa Hill to have the same information on the side facing the road into Polruan and Mr Paul Allen had been asked to consider this when the old ‘blue bordered’ direction signs are replaced. NOTE – Members had offered to fund a new wooden sign if Mr Allen could arrange installation. c. <i>PROW Issues</i> – the Clerk had circulated the tender information issued to contractors. Members to consider if any amendments are needed. <ul style="list-style-type: none"> i. <u>Penmarlam Footpath</u> – Cllr. Shakerley had taken photographs and a video showing the ‘wobbly’ handrail, which had been forwarded to the Countryside Access Team ii. <u>Hall Walk Footpath</u> – Mr Andy Simmons, National Trust advised that if clearing of trees, etc. is needed to open up the views, he will arrange for this to be done over winter. iii. <u>The Hills Overgrown Vegetation</u> – Mr Sanchez to be asked to carry out the work; Member to be appointed to liaise with him. <p>NOTE – Mr Paul Thomas, Harbourmaster had granted verbal permission to cut back the vegetation to open up bench views.</p> 	<p>Information</p> <p>Information</p> <p>Information</p> <p>Information</p>

	<p>d. <i>C. Toms & Sons Yard</i> – Minute 79e/2019 refers. Mr Kevin Francis had undertaken to see if it is possible to install appropriate signage and new gate at the area allocated for lorry deliveries.</p>	
104/2019	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> –</p> <p>i. <u>The Quay WCs</u> – any issues.</p> <p>ii. <u>Frogmore WCs</u> – any issues.</p> <p>iii. <u>St Saviour's WCs</u> – Mr Chris Mylward had undertaken to complete the fence.</p> <p>The Clerk to obtain quotations i.r.o. repairs to the path / step outside the gentleman's WC, together with a post to prevent traffic mounting the step.</p> <p>iv. <u>Legionella Testing</u> – Mrs Fisher to provide the test results.</p> <p>b. <i>Parish Emergency / Flood Plan</i> – Members to consider the recommendations in Cllr. Carter's updated report (circulated at the August meeting); and to consider implementing an Emergency Plan for the parish; and to consider a request to declare a Climate Emergency.</p> <p>c. <i>Benches, The Hills, Polruan</i> – two replacement Phoenix recycled material benches at a cost of £437.52+VAT (delivery FOC). NOTE – three quotations had been sought to install the benches.</p> <p>d. <i>Dogs on Beaches</i> – Minute 95b/2019 refers. CC's consultation deadline is 19th November 2019. Details previously emailed.</p> <p>NOTE – Cllr. Hannaford had advised that if Polruan beach is to be included an application should be submitted. (CC August report.)</p> <p>e. <i>Tackling Littering, Flytipping and Dog Fouling</i> – Members to consider if they wish to receive this training, which can be delivered FOC by Mr James Peck, CC</p> <ul style="list-style-type: none"> • Wednesday 25 September: 10.30am-12.00pm, Room 51, Luxstowe House, Liskeard. • Wednesday 25 September: 16.00pm- 17.30pm, Room 2, Chy Trevail, Beacon Technology Park, Bodmin. • Thursday 26 September: 10.30am-12.00pm, Members Room, Council Offices, 39 Penwinnick Rd, Saint Austell, PL25 5DW. • Friday 27 September: 15.00pm- 16.30pm, Grenville, New County Hall, Treyew Rd, Truro TR1 3AY. <p>f. <i>Remembrance Service</i> – Members to receive an update.</p>	Mrs Fisher
105/2019	<p><u>Financial Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Accounts for Payment</i> – schedule 2019/20-06.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.</p> <p>c. <i>Budget Monitor</i> – copy to be circulated at each Full Council meeting.</p> <p>d. <i>External Audit</i> – the External Auditors have approved the 2018/19 accounts. Details have been posted on the website and notice boards.</p> <p>e. <i>Financial Regulations</i> – NALC issued a revised model August 2019 (details previously emailed). Members to adopt and a copy to be placed on the website. Details previously emailed.</p>	Cllr. V. Libby Information
106/2019	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Clerks & Councils Direct</i> – Chair's copy of the September 2019 issue</p>	

	<p>b. <i>Toolkit for Local Councils</i> – ICO toolkit to help local councillors with the top three data protection challenges they face:</p> <ul style="list-style-type: none"> • Data sharing • Using personal devices. • Data audits. <p>You can download all the resources https://ico.org.uk/for-organisations/in-your-sector/local-government/. Details previously emailed.</p> <p>c. <i>Cornwall AONB Latest News</i> – September 2019.</p>	
107/2019	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
108/2019	<p><u>Diary Dates</u> – including any items received after the agenda had been published. <i>Details previously circulated</i></p> <p>a. <i>Full Council Meeting</i> – 22nd October 2019, Whitecross Village Hall.</p> <p>b. <i>Neighbourhood Plan Meeting</i> – TBC.</p> <p>c. <i>Clerk’s Leave</i> – 26th October to 3rd November 2019 (inclusive).</p> <p>d. <i>Polruan Village Hall</i> – AGM to be held on 24th September 2019. Once approved, the accounts will be made.</p> <p>e. <i>Cornwall’s Localism Summit</i> – 6th November, at Wadebridge Showground. Morning registration will begin at 09.30 to 15.30.</p>	
109/2019	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.</p>	
110/2019	<p><u>Enforcement Cases</u> – Members’ to receive any updates.</p> <p>NOTE – CC had decreed this information must remain confidential.</p>	
111/2019	<p><u>Meeting Closed</u> –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 17th September 2019

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