

LANTEGLOS-BY-FOWEY PARISH COUNCIL
NOTICE AND AGENDA OF THE FULL COUNCIL MEETING
TO BE HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 22nd OCTOBER 2019 @ 7pm

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Members to receive reports from outside authorities as follows:</p> <ol style="list-style-type: none"> 1. <i>Police</i> – PC Steve Cocks. 2. <i>Tri Services Officer</i> – 3. <i>County Councillor</i> – Cllr. Edwina Hannaford. 4. <i>Liskeard & Looe Network Panel Meeting</i> – Members to receive an update following the meeting held on 14th October 2019. 	
113/2019	<u>Apologies for Absence</u> –	
114/2019	<p><u>Members' Declarations</u> –</p> <ol style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any written requests for dispensations. 	
115/2019	<p><u>Minutes of Meetings</u> –</p> <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 24th September 2019. 	
116/2019	<p><u>Planning Matters</u> – including any items received after the agenda had been published.</p> <ol style="list-style-type: none"> a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update. NOTE – Members to consider a proposal regarding parking on Whitecross Village Green. b. <i>Planning Applications</i> – <ol style="list-style-type: none"> i. <u>PA19/02698, Toms Yard, East Street, Polruan</u> – Mr Jonathan Luker, CC asked for the information and site visit requested in July. Minute 102g/2019 refers. ii. <u>PA19/08299, 1 Brendon, St Saviours Hill, Polruan</u> – convert the existing loft space with associated modest pitched roof dormer to the front elevation. iii. <u>PA19/08394, Fox Valley Cottages, Lanlawren Farm, Trenewan</u> – conversion of existing farm buildings into six holiday units, with garaging and parking areas with variation of condition 3 of decision 5/74/0683/SA dated 10th January 1977. 	Cllr. Moore

	<p>iv. <u>PA19/08395, Fox Valley Cottages, Lanlawren Farm, Trenewan</u> – conversion of outbuildings to three holiday units with variation of condition 3 of decision 5/78/0823 dated 2nd October 1978.</p> <p>v. <u>PA19/08396, Fox Valley Cottages, Lanlawren Farm, Trenewan</u> – conversion of and extension to existing building to provide two additional holiday cottages, laundry/sand pit room (including retention of one holiday unit) with variation of condition 4 of decision 5/88/01058/F dated 14th November 1988.</p> <p>vi. <u>PA19/08558, Highfield, Townsend, Polruan</u> – demolition of the existing house and garage and construction of a new house on the existing foundations. Extension of the vehicular driveway.</p> <p>vii. <u>PA19/07510, Land W of Tregavithick Cottage, Trenewan</u> – new livestock building, yard and access track.</p> <p>c. <i>Affordable Housing</i> – Ms Laura Deverill, CC Senior Affordable Housing Officer, CC has emailed to introduce herself (details circulated). Tel: 01726-223619, or Email laura.deverill@cornwall.gov.uk.</p> <p>NOTE – Cllr. Moore had contacted Ms Deverill i.r.o. two affordable housing projects in Polruan.</p>	
117/2019	<p><u>Highway Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Community Speed Watch</i> – PCSO Cocks seeks Members’ views on the possible introduction of a CSW for Polruan. Minute 103e/2019 refers.</p> <p>b. <i>Highways</i> – Members to receive an update i.r.o.:</p> <p>i. <u>Lanteglos Highway</u> – Members to discuss with residents a proposal to consider increasing the area available for parking. Minute 103a[iii]/2019 refers.</p> <p>ii. <u>Road Sign, Essa Road</u> – Hirst Signs had provided a quotation for a metal (end-mounted) sign, the wording of which to be the same both sides.</p> <p>c. <i>PROW Issues</i> –</p> <p>i. <u>Contractors’ Report</u> – Mr Treve Fowler reported:</p> <ul style="list-style-type: none"> • <i>PROW 613/25/1</i> - Sumarch (Tree of Heaven) is causing problems at Barr’s Close – Blue Cottage. May need weed spraying. • <i>PROW 613/13/1</i> – there are no waymarker signs. <p>ii. <u>The Hills Overgrown Vegetation</u> – Cllr. Adams to liaise with Mr Sanchez i.r.o. carrying out the work.</p> <p>NOTE – Mr Paul Thomas, Harbourmaster had granted verbal permission to cut back the vegetation to open up bench views.</p> <p>d. <i>C. Toms & Sons Yard</i> – Minute 79e/2019 refers. Mr Kevin Francis had undertaken to see if it is possible to install appropriate signage and new gate at the area allocated for lorry deliveries.</p>	Members
118/2019	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> –</p> <p>i. <u>The Quay WCs</u> – any issues.</p> <p>NOTE – Ms Gail Nash, SW Water advised they will carry out a camera survey to check their part of the line and will give us the results. Minute 104a[i]/2019 refers.</p> <p>ii. <u>Frogmore WCs</u> – any issues.</p> <p>iii. <u>St Saviour’s WCs</u> – the contractor reported toilet rolls are being stolen. Members to consider alternative toilet roll holders.</p>	

	<p>Cllr. T. Libby to speak to Mr Chris Mylward as to when the fence will be completed.</p> <p>Cllr. T. Libby to seek quotations i.r.o. repairs to the path / step outside the gentleman's WC, together with a post to prevent traffic mounting the step.</p> <p>iv. <u>Legionella Testing</u> – Mrs Fisher to provide the test results.</p> <p>b. <i>Bodinnick Grit Bin</i> – Cllr. Fisher to arrange to fill with grit / salt. Deferred from the June meeting.</p> <p>c. <i>Waste Bin, Whitecross</i> – Minute 82c/2018 (June) refers. At the June Meeting, Members agreed to monitor the situation and revisit the possible provision of a waste bin in October.</p> <p>d. <i>Bodinnick Defibrillator</i> – Minute 104g/2019 refers. Duchy Defibrillators (DD) had confirmed the ambulance service will provide a code to enter into the cabinet (if its use is needed). If it is deployed the monitoring alerts DD and anyone in the area who wishes to have the alerts, no limit on amount of people. DD work with FLEET and the ambulance service to return the defib back to the cabinet and replace any used items – all included in the annual monitoring fee.</p>	<p>Cllr. T. Libby</p> <p>Cllr. T. Libby</p> <p>Mrs Fisher</p> <p>Cllr. Fisher</p> <p>Information</p>
119/2019	<p><u>Administrative Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Website Accessibility</i> – new guidelines have been issued by the Government Digital Service and must be complied with by September 2020. WesternWeb offer a WCAG2 compliancy check and remedial work. The cost of this depends on the Website, will be around £180 or less.</p>	
120/2019	<p><u>Financial Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Accounts for Payment</i> – schedule 2019/20-07.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.</p> <p>c. <i>Budget Monitor</i> – copy to be circulated at the meeting.</p> <p>d. <i>Bank Account</i> – Barclays have recently announced closure of their cash withdrawals from Post Offices from 2020.</p> <p>e. <i>2020/21 Precept</i> – Members to consider canvassing residents regarding a possible increase in the precept.</p>	Cllr. V. Libby
121/2019	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Polruan Village Hall</i> – a hardcopy of the accounts will be available at the meeting.</p> <p>b. <i>Safer Cornwall</i> – up to £1,000 funding available to enable community led projects that specifically address community safety issues in Cornwall. Closing is 1st March 2020. Details previously circulated.</p> <p>c. <i>Local Governance Review</i> – public consultation will begin on 11th December 2019. Details previously circulated.</p>	
122/2019	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
123/2019	<p><u>Diary Dates</u> – including any items received after the agenda was published. Details previously circulated</p> <p>a. <i>Full Council Meeting</i> – 26th November 2019, Whitecross Village Hall.</p> <p>b. <i>Neighbourhood Plan Meeting</i> – TBC.</p> <p>c. <i>Clerk's Leave</i> – 26th October – 3rd November 2019 (inclusive).</p> <p>d. <i>AONB Annual Conference</i> – Saturday 23rd November 2019, 3.30pm till 8.30pm at the Pavilion Centre, Royal Cornwall Showground, Wadebridge.</p>	

	<p>e. <i>Port User Group</i> – next meeting to be held Tuesday 5th November 2019.</p> <p>f. <i>Localism Summit</i> – 6th November 2019, 9.30am – 3.30pm. Pavilion Centre at the Royal Cornwall Showground.</p> <p>g. <i>Cornwall Community Flood Forum</i> – free conference to be held on Monday 4th November at St. Johns Hall in Penzance (9.30am-4pm).</p>	
124/2019	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.	
125/2019	<p><u>Contracts</u> – the tender information issued to contractors had been circulated previously. Members to consider if any amendments are needed. Deferred from the September Meeting (Minute 103c/2019) and to consider extending the following contracts:</p> <p>a. <i>WC Cleaning</i> – to include a requirement to record water temperature.</p> <p>b. <i>PROWs</i> – to include the footpath opposite the entrance to Greenbank; the footpath below Cliff Rise and the grass behind St Saviours WCs; plus shrubs/bushes below Rock Cottage at the bottom of Sydney Hill.</p> <p>c. <i>Whitecross Village Green</i> –</p> <p>d. <i>Weed Spraying</i> – to include additional roads, namely: Gayhurst Road, Chapel Lane and the lane leading to Studio Cottage.</p> <p>e. <i>Lengthsman's Scheme</i> – drain clearance on an ad hoc basis.</p>	
126/2019	<u>Meeting Closed</u> –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 15th October 2019

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