

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**NOTICE AND AGENDA OF THE FULL COUNCIL MEETING**  
**TO BE HELD IN THE WHITECROSS VILLAGE HALL**  
**TUESDAY, 26<sup>th</sup> NOVEMBER 2019 @ 7pm**

Members of the public and press are invited to attend this meeting of the Council. It should be noted that meetings could be filmed or recorded by broadcasters, the media or members of the public.

**NOTE – residents are invited to give their views on a proposed 2% in the Parish Council precept for 2020/2021. This represents an increase of £877 p.a. (shared by all ratepayers in the parish).**

Minute	AGENDA ITEMS	Action
	<p><u>Chairman's Welcome and Public Forum</u> – members of the public may address the Council, prior to the commencement of the meeting.</p> <p>Members to receive reports from outside authorities as follows:</p> <ol style="list-style-type: none"> <li>1. <i>Police</i> – PC Steve Cocks.</li> <li>2. <i>Tri Services Officer</i> –</li> <li>3. <i>County Councillor</i> – Cllr. Edwina Hannaford.</li> <li>4. <i>Liskeard &amp; Looe Network Panel Meeting</i> – notes of the meeting held on 14<sup>th</sup> October 2019 have been circulated via email.</li> <li>5. <i>Port User Group</i> – Members to receive an update following the meeting held 5<sup>th</sup> November 2019.</li> </ol>	<p>Cllr. Moore</p> <p>Cllr. Carter</p>
127/2019	<u>Apologies for Absence</u> – Cllrs. Carter and T. Libby.	
128/2019	<p><u>Members' Declarations</u> –</p> <ol style="list-style-type: none"> <li>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent.</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</li> </ol>	
129/2019	<p><u>Minutes of Meetings</u> –</p> <ol style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 22<sup>nd</sup> October 2019.</li> </ol>	
130/2019	<p><u>Planning Matters</u> – including any items received after the agenda had been published.</p> <ol style="list-style-type: none"> <li>a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update.</li> <li>b. <i>Planning Applications</i> – <ol style="list-style-type: none"> <li>i. <u>PA19/02698, Toms Yard, East Street, Polruan</u> – updated plans had been circulated. Minute 116b9i0/2019 refers.</li> <li>ii. <u>PA19/02870/PREAPP, Lower Vuevrey Meadow, Polruan</u> – pre application advice to site a storage container.</li> </ol> </li> </ol>	<p>Cllr. Moore</p>

- iii. PA19/09061, Creekside House, Mixtow – extension and parking bay.
  - iv. PA19/09383, 52A Fore Street, Polruan – extension and alterations.
  - v. PA19/09736, 2 Brendon, St Saviours Hill, Polruan - construct a two-storey extension with loft terrace to the rear elevation of the property.
  - vi. PA19/07925, Fowey Hotel, Esplanade, Fowey – Extension to existing hotel to include new spa, guest rooms and improvements to bar. New apartments and improve car parking.
- c. PA19/08558, Highfield, Townsend, Polruan – demolition of the existing house and garage and construction of a new house on the existing foundations. Members to consider the advice from Ms Davina Pritchard, case officer.
- d. *Planning Applications Approved by CC* – information only.
- i. PA19/05156, Land S of Barrs Close, Old Road, Bodinnick – works to trees in a Conservation Area, namely thin and top two sycamore trees which currently overhang the cars queuing for the Bodinnick Ferry (Tree is currently 9 metres wished to reduce by 4 metres).  
NOTE – CC Decided not to make a TPO (TCA apps).
  - ii. PA19/09736, 2 Brendon, St Saviours Hill, Polruan – construct a two-storey extension with loft terrace to the rear elevation of the property.
  - iii. PA19/08299, 1 Brendon, St Saviours Hill, Polruan – convert the existing loft space with associated modest pitched roof dormer to the front elevation.
- e. *Housing Supplementary Planning Document* – consultation ends Monday, 2<sup>nd</sup> December 2019. Details previously emailed.
- f. *Planning Agents and Local Council newsletter* – available to view online: <https://www.cornwall.gov.uk/environment-and-planning/planning/whats-new-in-planning/planning-news/https://www.cornwall.gov.uk/environment-and-planning/planning/whats-new-in-planning/planning-news/>
- g. *Affordable Housing* – there are currently 18 households registered with Cornwall Homechoice with a local connection to the Parish. The need is broken down in the table below:

	Band	1 bed	2 bed	3 bed	4 bed	Total
	A	2	0	0	0	2
	B	0	0	0	0	0
	C	0	0	0	2	2
	D	0	1	0	0	1
	E	8	5	0	0	13
<b>Total</b>		<b>10</b>	<b>6</b>	<b>0</b>	<b>2</b>	<b>18</b>

Cllr. Moore

131/2019	<p><u>Highway Matters</u> – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> <li>a. <i>Community Speed Watch</i> – an appeal for volunteers to join a CSW for Polruan was made in the <i>Parish News</i>. Minute 131a/2019 refers.</li> <li>b. <i>Signage</i> – Members to consider a proposal for signage to help prevent a repeat of the lorry, that blocked the road and ferry at Bodinnick.</li> </ul> <p>NOTE – PCSO Cocks and Mr Paul Allen, Highways had been asked for advice regarding a suitable location and wording for the signs.</p>	
132/2019	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> <li>a. <i>Public Conveniences</i> – <ul style="list-style-type: none"> <li>i. <u>The Quay WCs</u> – any issues.</li> </ul> </li> </ul>	

	<p>NOTE – SW Water advised they had carried out a camera survey to check their part of the line and confirmed there are no issues within their assets. will give us the results. Minute 104a[i]/2019 refers.</p> <p><u>Frogmore WCs</u> – any issues.</p> <p>ii. <u>St Saviour’s WCs</u> – the contractor reported toilet rolls are still being stolen. The problem is to be highlighted in the <i>Parish News</i>. Deferred from the October meeting.</p> <p>Mr Chris Mylward to confirm when the fence will be completed.</p> <p>Cllr. T. Libby to seek quotations i.r.o. repairs to the path / step outside the gentleman’s WC, together with a post to prevent traffic mounting the step.</p> <p>iii. <u>Legionella Testing</u> – Mrs Fisher to provide the test results.</p> <p>b. <i>Environmental Group (EG)</i> – Members to consider setting up an EG for the Parish. (County Cllr. Hannaford’s October report refers.)</p> <p>c. <i>PROW 613/25/1</i> – Members to consider the state of the footpath between Blue Cottage and Barrs Close, Bodinnick; to include Sumarch (Tree of Heaven) which is causing problems at Barr’s Close – Pink Cottage.</p> <p>c. <i>Greenbank</i> – Minute 122a/2019 refers. The land is owned by CC and managed by Cornwall Housing Ltd. (CH) and the Clerk had sought permission from Mr Mark Kelly (CH) to refurbish the area. Members to receive a verbal report.</p> <p>d. <i>Local Electricity Bill</i> – details previously emailed. The Bill aims to solve the current problem whereby local renewable energy generators, such as community energy groups, are unable to sell energy that they generate to local people.</p> <p>e. <i>Polruan Doctors’ Surgery</i> – Members to receive a verbal report.</p>	<p>Cllr. T. Libby</p> <p>Mrs Fisher</p> <p>Cllr. Shakerley</p> <p>Cllr. Moore</p> <p>Cllr. V. Libby</p>
133/2019	<p><u>Administrative Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Website Accessibility</i> – Members to receive an update from WesternWeb i.r.o. a compliancy check and remedial work to ensure compliance with new guidelines from the Government Digital Service.</p> <p>b. <i>Winter Advice</i> – tips, guidance, etc. from Zurich Insurance. Details previously emailed.</p> <p>c. <i>Polruan Village Hall</i> – Minute 121a/2019 refers. A list of VH Committee Members was circulated via email.</p> <p>d. <i>Polruan Town Trust</i> – Mr Colin Wilson has retired from his roll as Clerk to the Trust. New Clerk is Mr Wes Pascoe: <a href="mailto:wesley.pascoe@imerys.com">wesley.pascoe@imerys.com</a>.</p>	<p>Information</p> <p>Information</p> <p>Information</p>
134/2019	<p><u>Financial Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Accounts for Payment</i> – schedule 2019/20-08.</p> <p>NOTE – the Clerk had informed the insurers and added the two new benches to the Asset Register.</p> <p>b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.</p> <p>c. <i>Budget Monitor</i> – to be circulated at the meeting.</p> <p>NOTE – the 2020/21 budget to be considered at the January meeting. Members to advise the Clerk of any projects they wish to promote.</p> <p>d. <i>VE Day 75<sup>th</sup> Anniversary</i> - 8<sup>th</sup> May 2020. For information on planned activities see <a href="http://www.veday75.org">www.veday75.org</a>. Deferred from the November agenda (Minute 123i/2019 refers). Members to consider making a grant towards this project. NOTE – VJ Anniversary 15<sup>th</sup> August 2020.</p>	<p>Cllr. V. Libby</p>

	<p>e. <i>CIL Payments</i> – CC had advised that the PC will receive £1,680. Details previously emailed to Members.</p> <p>f. <i>Bank Account</i> – Barclays had reversed their decision to cease cash withdrawals from Post Offices from 2020. Minute 120d/2019 refers.</p> <p>g. <i>Local Maintenance Partnership</i> – CC have offered a grant of £1,491.31, which includes a 2% increase, to maintain the footpaths in 2020/21.</p>	Information
135/2019	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Localism Newsletter</i> – October 2019. Circulated via email.</p> <p>b. <i>Clerks &amp; Councils Direct</i> – November 2019. Chair’s copy.</p> <p>c. <i>War Memorials Trust: Bulletin</i> – November 2019.</p> <p>d. <i>Transforming Cities Fund Tranche 2</i> – CC are drawing up a bid to encourage increased rail traffic. Details previously emailed.</p> <p>e. <i>Winter Welling Guide</i> – 2019.</p> <p>f. <i>South East Cornwall Native Woods</i> – new group set up “harness the enthusiasm people have for trees, bringing together those with land and volunteers who would like to help reforest the region”. Details emailed.</p> <p>g. <i>Exploring Horticultural for Wellbeing</i> – a free gardening course is being held at the Coach House, Liskeard on Wednesdays and Fridays each week. Details previously emailed.</p>	
136/2019	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
137/2019	<p><u>Diary Dates</u> – including any items received after the agenda had been published. <b>Details previously circulated</b></p> <p>a. <i>Full Council Meeting</i> – 28<sup>th</sup> January 2020. NOTE – no meeting will be held in December, except that the Chair may call an Extraordinary Meeting to deal with any urgent items.</p> <p>b. <i>Neighbourhood Plan Meeting</i> – TBC.</p> <p>c. <i>Clerk’s Leave</i> – 21<sup>st</sup> December 2019 – 5<sup>th</sup> January 2020 (inclusive).</p> <p>d. <i>Trago Mills Ltd.</i> – details of the annual Pensioners’ Week, 25<sup>th</sup> – 29<sup>th</sup> November 2019.</p> <p>e. <i>Community Road Safety Forum</i> – Tuesday 3<sup>rd</sup> December 2019 at Launceston Town Hall from 1.30pm. Details previously emailed.</p>	
138/2019	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded, and they are instructed to withdraw.</p>	
139/2019	<p><u>Contracts</u> – Members to receive an update i.r.o.:</p> <p>a. <i>PROWs</i> – Members agreed that all the silver paths should be cut and the current contractor had been asked for a revised price.</p> <p>b. <i>Weed Spraying</i> – to include additional roads: Gayhurst Road, Chapel Lane and the lane leading to Studio Cottage. Closing date 6<sup>th</sup> January. NOTE – advertisements had been placed in the <i>Parish News</i> and on the website and appropriate contractors on the preferred tender list had been invited to tender.</p>	
140/2019	<p><u>Meeting Closed</u> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 19<sup>th</sup> November 2019