

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING
HELD IN THE WHITECROSS VILLAGE HALL
TUESDAY, 25th FEBRUARY 2020 @ 7pm

Present:	Cllr. Fisher (Vice Chair)	Cllr. Adams	Cllr. Bunt
	Cllr. Carter	Cllr. Kelly	Cllr. T. Libby
	Cllr. V. Libby	Cllr. Talling	Cllr. Wilton
In attendance	Mrs Thompson (Parish Clerk)	County Cllr. Hannaford	

Minute	AGENDA ITEMS	Action
	<p><u>Chairman’s Welcome and Public Forum</u> – in the absence of Cllr. Moore, Cllr. Fisher took the Chair. He opened the meeting and welcomed those present.</p> <p>Members received reports from outside authorities as follows:</p> <ol style="list-style-type: none"><i>Police</i> – PCSO Steve Cocks reported there had been no crimes had been reported from 1st to 31st January 2020. This month there had been an incident of houses being slept in, but nothing stolen. <p>PCSO Cocks said the Education Authority is dealing with incidents of bullying at school. Cllr. Adams said bullying was occurring on the way to and from school. PCSO Cocks said this would also be within the remit of the Education Authority. He advised victims to report incidents.</p> <p>County Cllr. Hannaford said it was the responsibility of the Police to deal with bullying / intimidation outside of school premises. She had asked for a confidential multi-agency meeting with the Social Housing Officer, the Head of Fowey School (Mr Martin Dale), the Police, Cllr. Hannaford and the Tri-Services Officer. It was AGREED to support this initiative and the Clerk to write to these agencies and request such a meeting at which a representative from the Parish Council could be present. It was felt this would help allay fears locally that the situation is being taken seriously and the relevant authorities are working towards a solution. A copy of the request for a multi-agency meeting to be sent to the Head of CC Housing, the Police Commissioner and Chief Executive Officer of the Fowey River Academy Trust.</p> <ol style="list-style-type: none"><i>Tri Services Officer</i> – due to take up post in late Spring. He is currently undergoing training.<i>County Councillor</i> – Cllr. Edwina Hannaford spoke to her written report (copy on file).<i>Network Panel</i> – notes of the meeting held on 4th February 2020 had been circulated via email. <p>Members bid to the devolved highway budget for traffic calming measures at Townsend is under consideration. Cllr. Adams asked what this refers to, the Clerk to clarify.</p>	<p>Clerk</p> <p>Clerk</p>
15/2020	<u>Apologies for Absence</u> – Cllrs. Moore and Shakerley.	
16/2020	<u>Members’ Declarations</u> – <ol style="list-style-type: none"><i>Pecuniary/Registerable Declarations of Interests</i> – none.<i>Non-registerable Interests</i> – Cllr. Adams in Minute 18b[ij]/2020 and Cllrs. Carter and Kelly in 18b[ij]/2020.<i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.<i>Dispensations</i> – none.	

17/2020	<p><u>Minutes of Meetings</u> –</p> <p>a. <i>Full Council Meeting</i> – 28th January 2020, AGREED as a true record.</p> <p>b. <i>Extraordinary Council Meeting</i> – 18th February 2020, AGREED as a true record.</p>	
18/2020	<p><u>Planning Matters</u> – including any items received after the agenda was issued:</p> <p>a. <i>Neighbourhood Plan (NP)</i> – Cllr. Moore had reported the 6-week statutory consultation is due to start in the coming week. Hardcopies will be provided by Ms Emma Ball, CC NDP Officer, and they will be put into the Churches and Reading Room. Details will be posted on CC's website and will need to be uploaded to ours. Ms Ball will put an advertisement in the local press, informing people how and to whom they make any responses. We will have to record these and how we responded to them. Cllr. Moore will put up posters at the usual places around the Parish when the details are available.</p> <p>Ms Ball had advised that Policy 7 should be robust enough and it would be planning officers who would take into consideration any comments and recommendations we as a Parish Council make. She agreed with what had decided about the application we were looking at should be considered as an annexe and not a temporary dwelling (Minute 4b/2020 refers).</p> <p>b. <i>Planning Applications</i> – Members considered:</p> <p>i. <u>PA20/00707, Creekside House, Mixtow</u> – proposed first floor extension and extended balcony. Cllr. Carter left the meeting whilst this was discussed. NO OBJECTION.</p> <p>ii. <u>PA20/01208, Barmera, Chapel Lane, Polruan</u> – lifting of Condition 2 (occupancy restriction) of Permission 83/00097/F dated 06/06/1983. (Conversion of garage, guest house and two existing dwelling units into 8 houses.) NO OBJECTION.</p> <p>iii. <u>PA20/01594, Toms Yard, East Street, Polruan</u> – Marine Management Organisation (MMO) Consultation for Toms Boatyard. Cllrs. Adams and Kelly left the meeting whilst this was discussed. COMMENT based on Members' previous environmental comments.</p> <p>c. <i>Planning Applications Approved by CC</i> – information only.</p> <p>i. <u>PA19/11252, Springhill Cottage, Chapel Lane, Polruan</u> – works to trees in a conservation area, namely fell Cherry tree (T1). CC decided not to make a TPO (TCA apps).</p> <p>ii. <u>PA19/02698, Toms Yard, East Street, Polruan</u> – further infill of seawall to north boundary. Minute 116b9i0/2019 refers.</p> <p>iii. <u>PA20/00159, Headland, 3 Battery Lane, Polruan</u> – non-material amendment for reduction in the size of the turntable and the creation of the ramp, reconfiguration of the courtyard steps and reduction in the main terrace size (Application number PA17/03611 dated 21st June 2017 relates).</p> <p>Cllr. Adams referred to the damage done by builders' traffic, he will provide photographs and the Clerk to look out the Traffic Management Plan and report it as a possible Enforcement issue.</p> <p>iv. <u>PA18/11145, Land S of Whitecross Cottages, Lanteglos</u> – installation of sewage treatment plant and associated works.</p> <p>d. <i>PA19/05184, Bones Meadow, Greenbank, Polruan</i> – retaining walls to public right of way and plots 1, 2 and 3 including planting at base of footpath wall to cover structure of wall together with maintenance strategy for the planting. Steps and path from the public right of way to access the rear of plots 2 and 3. Path from the public right of way to access the rear garden of plot 4 and path from Bones Meadow to Meadow Walk.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Adams / Clerk</p>

	<p>Members had asked when the work would be carried out and Mr Paul Gardner, Gardener Partnership advised that approval requires us to submit a landscaping scheme for approval which we have now done and have to wait for Planners to discharge the condition. They also need to consider timing with regards to the planting season.</p> <p>Cllr. Hannaford arrived at this point and there was further discussion regarding harassment of local schoolchildren. See Police Report above.</p>	
19/2020	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> –</p> <ol style="list-style-type: none"> i. <u>The Quay WCs</u> – no issues. ii. <u>Frogmore WCs</u> – no issues. iii. <u>St Saviour's WCs</u> – no issues. iv. <u>Legionella Testing</u> – Mrs Fisher had provided the test results. <p>b. <i>PROW 613/25/1</i> – Members received the following update:</p> <ol style="list-style-type: none"> i. The Sumarch tree in Barrs Close – Ms Katie Jose, Countryside Access Team (CAT) advised they had put together a works package to replace the railings along here, which is currently scheduled for March/April time. As part of this package, we will be clearing the vegetation to the boundaries and level the surface to increase the usable width – so the Sumarch will be cut back by CAT when the works are being undertaken. <p>c. <i>Greenbank</i> – Minute 132a/2019 refers. Cllr. Moore had spoken to Mrs Joanna Sandy, Secretary at Polruan Academy and she will remind the Headmistress to seek the views of the schoolchildren. Cllr. Moore has details of another award scheme from Calor, in addition to the High Street Heroes fund and Cllr. Hannaford's Community 'pot'. Deferred to the March meeting.</p> <p>d. <i>Polruan Doctors' Surgery</i> – Cllr. Moore had circulated notes from the public meeting held on 18th February 2020 (copy on file). It was RESOLVED to write to Ms Sheryll Murray MP, enclosing a copy of the notes from the meeting and enlisting her support in securing Polruan as a rural exception case.</p> <p>e. <i>Seagull Control Programme</i> – Minute 66c/2019. The Clerk had submitted an application to Natural England to replace herring gull eggs with dummies. The application should be determined after 15th March 2020. Members AGREED to purchase sufficient dummy eggs for this purpose.</p> <p>The scheme had been advertised in the <i>Parish News</i> and those with nesting seagulls asked to register their property. The Clerk advised that Kernow Aerials had only minimum capacity to cover Polruan in 2020.</p> <p>f. <i>Notice Board</i> – new locks are needed for the notice board at the bottom of Fore Street, Polruan.</p> <p>g. <i>Marine Management Organisation (MMO)</i> – Cllrs. Carter and Moore had attended the MMO Workshop at Fowey Harbour Commission and heard details about the draft South West Marine Plan and how we may explore all four Marine Plans. Copies of the presentation had been promised.</p> <p>Both Members were encouraged that reference to the environment is now in sharper focus. This may mean that we will need to reference it in our proposed NDP.</p>	<p>Clerk</p> <p>Cllr. Moore / Clerk</p> <p>Clerk</p> <p>Clerk</p>
20/2020	<p><u>Financial Matters</u> – including items received after the agenda was published.</p> <p>a. <i>Accounts for Payment</i> – schedule 2019/20-10 to a value of £1,872.81 was APPROVED for payment.</p> <p>It was RESOLVED to cancel cheque No.100547 for £730 to Mr Mylward.</p>	<p>Clerk</p>

	PAYMENTS	Price	VAT	Total	
	CC-St Saviour's WC rates	125.00		125.00	
	Mrs Thompson - salary	581.88		581.88	
	HMRC	146.77		146.77	
	Mrs Thompson - expenses	62.45		62.45	
	WesternWeb Ltd - NDP website	22.50	4.50	27.00	
	M. Fisher - WC cleaning	812.50		812.50	
	EDF Energy Customers Ltd - WCs	107.42	5.37	112.79	
	Opus Energy - Quay WCs	4.42		4.42	
				£1,872.81	
	<p>b. <i>Bank Reconciliation</i> – Cllr. V. Libby verified the bank reconciliation.</p> <p>c. <i>Budget Monitor</i> – a copy was circulated at the meeting. The Clerk pointed out there is £1,680 unspent in the CIL budget.</p> <p>d. <i>LMP Partnership</i> – the Clerk had signed to accept the grant of £1,491.31 to maintain the footpaths, etc. for 2020/21.</p> <p>e. <i>VE Day Anniversary</i> – it was RESOLVED to make a grant of £250 towards the activities to mark the 75th Anniversary of VE Day.</p>				
21/2020	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Cornwall Council Standards Committee</i> – vacancy for a layperson.</p> <p>b. <i>CC PC Newsletter</i> – January 2020.</p> <p>c. <i>A38 Day of Action</i> – briefing notes, circulated via email.</p> <p>d. <i>Great British Spring Clean 2020</i> – 20th March to 13th April 2020. Details emailed.</p>				
22/2020	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a. Highway Walkabout – it was RESOLVED to request Mr Paul Allen to accompany Cllr. Hannaford and representatives from the Parish Council to look at a number of issues:</p> <p>i. <u>Uneven Road</u> – by the Garden House, St Saviour's Hill.</p> <p>ii. <u>Blocked Drains</u> – drains at Mixtow, Butts Park and Tredudwell.</p>				Clerk
23/2020	<p><u>Diary Dates</u> – including any items received after the agenda had been published. Details previously circulated.</p> <p>a. <i>Full Council Meeting</i> – 24th March 2020.</p> <p>b. <i>Parish Meeting</i> – Tuesday, 14th April 2020. The Clerk to issue invitations to local organisations. Cllr. T. Libby will book the WI Hall and order food ordered from Crumpets.</p> <p>c. <i>Climate Change Workshop</i> – Saturday, 29th February 2020, 9.30-1pm, Elliot House Hotel, Liskeard. Details emailed.</p> <p>d. <i>Clerk's Leave</i> – 28th March – 5th April 2020 (inclusive).</p>				
24/2020	<p><u>Meeting Closed</u> – 20.12pm.</p>				

Signature: (Cllr. Moore)
Parish Council Chairman

Date: 24th March 2020