

LANTEGLOS-BY-FOWEY PARISH COUNCIL

AGENDA OF THE VIRTUAL MEETING TO BE HELD ON TUESDAY, 26th MAY 2020, 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by 5pm on 25th May 2020. They will then be given instructions on how to join the online meeting.

NOTE – it is the responsibility of all those joining the ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	<u>Chairman’s Welcome and Public Forum</u> – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
34/2020	<p><u>Members’ Declarations</u> –</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any written requests for dispensations. 	
35/2020	<p><u>Minutes of Meetings</u> –</p> <ul style="list-style-type: none"> a. <i>Virtual Meetings</i> – Members to ADOPT the Coronavirus amendments to Standing Orders. Copy previously emailed. b. <i>Full Council Meeting</i> – Members to APPROVE the Minutes of the meeting held on 24th March 2020. 	
36/2020	<p><u>Planning Matters</u> – including any items received after the agenda was issued:</p> <ul style="list-style-type: none"> a. <i>Neighbourhood Plan (NP)</i> – Cllr. Moore’s report previously circulated. b. <i>Planning Applications</i> – Members to consider the following applications, including any applications received after the agenda was published. <ul style="list-style-type: none"> i. <u>PA20/02983, 3 Ocean View, Polruan</u> – proposed replacement roof with new dormer and gable extension. Deferred from the April meeting until a “street scene elevation” was available. On receipt of this Members’ objection to the application was submitted to CC. ii. <u>PA20/03333, 5 Florizel, Fore Street, Polruan</u> – construction of an extension to include a terrace with privacy glass (demolition of existing extension. http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=Q92YGYFGI7400) c. <i>Planning Applications Approved by CC</i> – information only. <ul style="list-style-type: none"> i. <u>PA20/01887, 6 Florizel Mews, Fore Street, Polruan</u> - lifting of Condition 2 (occupancy restriction) of Permission 83/00097/F dated 06/06/1983. (Conversion of garage, guest house and two existing dwelling units into 8 houses.) ii. <u>PA19/10868, Frogmore Farm, Lanteglos</u> – temporary farm dwelling. 	Information

	<p>d. <i>Withdrawn Applications</i> – information only.</p> <p>i. <u>PA20/01027, Land Adjacent to Hall Farm, Old Road, Bodinnick</u> – temporary agricultural dwelling.</p>	
37/2020	<p><u>Financial Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>End of Year Accounts 2019/20</i> –</p> <p>i. <u>Annual Governance Statement 2019/20</u> – Members to consider and approve the statement. Copy attached.</p> <p>ii. <u>Accounting Statement for 2019/20</u> – Members to receive and accept the 2019/20 accounts, prior to submission to the External Auditor. Copy attached.</p> <p>iii. <u>Internal Auditor’s Report 2019/20</u> – copy previously emailed. Members to consider the matters raised by the Internal Auditor:</p> <ul style="list-style-type: none"> • <i>Earmarked Reserve</i> – Item E: Members to agree to establish an earmarked reserve for the Community Infrastructure Levy. • <i>Recommendation</i> – the minimum and maximum level of free reserves required should be considered as part of the budget setting process and recorded in the Minutes. NOTE – this will be actioned for 2020/21. • <i>Recommendation</i> – the 2021/22 budget setting to include consideration of a contingency sum. <p>b. <i>Accounts for Payment</i> – schedule 2020/21-02 to follow.</p> <p>c. <i>Budget Monitor</i> – copy of the Budget Monitor to follow.</p> <p>d. <i>Insurance Renewal</i> – insurance expires end of May annually. Members had approved the quotation.</p> <p>e. <i>Barclays Bank</i> – the interest rate has been reduced to 0.01%.</p>	<p>Information</p> <p>Information</p>
38/2020	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Waste Collection</i> – Members to consider a proposal to request Zone 1 on the cleaning schedule is extended to include Greenbank.</p> <p>b. <i>Greenbank</i> – Minute 19c/2020 refers. As part of the project to enhance the Greenbank area, Members will be asked to consider Cllr. Talling’s proposal to include a small memorial to those men of this parish who were also involved in the Lansallos Patrol during WWII. An article about this will appear in the <i>Parish News</i> a decision deferred to early June.</p> <p>NOTE – a report from Ms Sal Erskine-Furniss regarding improvements to the site had previously been circulated. There is a need to ascertain what is below ground level.</p> <p>NOTE – funding may be available from the High Street Heroes and Cllr. Hannaford’s Community ‘pot’. There had been no response from Polruan School regarding the views of the children.</p> <p>c. <i>Polruan Doctors’ Surgery</i> – Minute 19d/2020 refers. Members to receive the response from Ms Sheryll Murray MP regarding Members’ request that she submits a Parliamentary Question.</p> <p>d. <i>Seagulls</i> – the application to replace seagull eggs with dummies had been refused by Natural England. Details previously emailed.</p>	<p>Cllr. Adams</p> <p>MEMBERS to action after article in the Parish News is published</p> <p>Information</p>
39/2020	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Fowey Port User Group</i> - Q&A document circulated via email.</p> <p>b. <i>Clerks & Councils Direct</i> – May 2020.</p>	

	<p>c. <i>South West Property Flood Resilience Pathfinder</i> – questionnaire on https://www.surveymonkey.co.uk/r/MCRKB66. Deadline 12th June 2020. Details previously emailed.</p> <p>d. <i>Citizen’s Advice Bureau</i> – invitation to join. Details emailed. See https://www.citizensadvicecornwall.org.uk/volunteer-with-us/.</p>	
40/2020	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
41/2020	<p><u>Diary Dates</u> – including any items received after the agenda had been published. Details previously circulated</p> <p>a. <i>Full Council Meeting</i> – 23rd June 2020.</p> <p>b. <i>Great British September Clean</i> – 11th – 27th September 2020. Details circulated via email.</p>	
42/2020	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
43/2020	<p><u>Public WCs</u> – the toilets are currently closed following the lead of CC and the National Trust. Members to consider re-opening them as lockdown is lifted, to include:</p> <p>i. <u>Health & Safety</u> – draft risk assessment for re-opening public toilets to follow (advice from CALC awaited).</p> <p>ii. <u>Additional Costs</u> –</p> <p>NOTE: Mr David Read advised that CC will consider when to re-open their public toilets based on “public health advice, risk assessments and business need”. There are no current plans to re-open.</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 19th May 2020

Contact: 12 Bonython Drive, Grampound, Truro, Cornwall, TR2 4RL.
Tel: 01726-884024
E-mail: clerk@lanteglosbyfowey.org.uk
Website: www.lanteglosbyfowey.org.uk