

LANTEGLOS-BY-FOWEY PARISH COUNCIL

AGENDA OF THE VIRTUAL MEETING TO BE HELD

THURSDAY, 25th JUNE 2020 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 25th June 2020. They will then be given instructions on how to join the online meeting.

NOTE – it is advisable for all those joining the ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	<u>Chairman’s Welcome and Public Forum</u> – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
45/2020	<u>Apologies</u> –	
46/2020	<u>Members’ Declarations</u> – <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds. d. <i>Dispensations</i> – Members to consider any written requests for dispensations. 	
47/2020	<u>Minutes of Meetings</u> –: <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 26th May 2020. b. <i>Extraordinary Meeting</i> 10th June 2020. 	
48/2020	<u>Planning Matters</u> – including any items received after the agenda was issued: <ul style="list-style-type: none"> a. <i>Planning Applications</i> – <ul style="list-style-type: none"> i. <u>PA20/04254, The Barn, Trethake Mill, Highway</u> – proposed installation of air source heat pump. ii. <u>PA20/04255, The Barn, Trethake Mill, Highway</u> – Listed building consent for the proposed installation of air source heat pump. iii. <u>PA20/04509, South Lombard, Lanteglos</u> – conversion of garden storage barn into living accommodation b. <i>Planning Applications Approved by CC</i> – information only. <ul style="list-style-type: none"> i. <u>PA20/02840, 16 West Street, Polruan</u> – works to the roof in order to create a habitable loft room. Specifically, three roof light windows and a dormer window. ii. <u>PA20/00660, Storms Reach, 14 The Quay, Polruan</u> – refurbishment of existing boat shed to use as annexe to Storms Reach and Holiday let. 	
49/2020	<u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published. <ul style="list-style-type: none"> a. <i>Greenbank</i> – Minute 19c/2020 refers. Members need to ascertain what is below ground level, to move forward with Ms Erskine-Furniss’s report. 	

<p>NOTE – a report from Ms Sal Erskine-Furniss regarding improvements to the site had previously been circulated.</p> <p>NOTE – funding may be available from the High Street Heroes, Calor Gas Fund and Cllr. Hannaford’s Community ‘pot’. There had been no response from Polruan School regarding the views of the children.</p>	
<p>b. <i>Lansallos Patrol</i> – Members to consider Cllr. Talling’s proposal to include a small memorial to those men of this parish who were also involved in the Lansallos Patrol during WWII. Details previously emailed.</p> <p>NOTE – an article seeking residents’ views on the proposal was published in <i>The Parish News</i>.</p>	
<p>c. <i>Polruan Doctors’ Surgery</i> – Minute 19d/2020 refers. Ms Sheryll Murray MP had agreed to submit a Parliamentary Question, time permitting. She had provided a copy of the response from NHS England, which had been circulated via email.</p>	
<p>d. <i>Public Conveniences</i> – Members to consider:</p> <p>i. A proposal to apply for a grant from the <i>Reopening of Your Town/village High Streets Fund</i> to employ someone for July and August to clean toilets, etc.</p> <p>NOTE – County Cllr. Hannaford advised the fund is not for this purpose. It’s for safety issues in high streets like a TRO or signage and barriers. CC will consider financial help to PCs if they are struggling because of a loss of income for example.</p> <p>ii. A proposal to rebuild the St Saviour’s toilet block. https://popuptoilet.co.uk/public-toilets/star-series-public-toilets/5star-fully-automatic-self-cleaning-public-toilet/</p> <p>iii. <i>WC Cleaning</i> – Members to consider the way forward, following termination of the cleaning contract, to include:</p> <p>a. <i>Locking / Unlocking Toilets</i> –</p> <p>b. <i>Written Contract</i> – a draft had been provided by CC.</p> <p>c. <i>Draft Schedule of Work</i> – to be circulated to all Members.</p>	<p>Cllr. Adams</p> <p>Cllr. Fisher</p>
<p>NOTE – see also Minute 56/2020 below.</p>	
<p>e. <i>Polruan Village Benches and PROWs</i> – Minute 40a/2020 refers.</p> <p>i. Benches – Members to clarify which seats are to be trimmed around by Mr Fowler. NOTE – Cllr. T. Libby advised the Town Trust trim around those on The Hill and Bound.</p> <p>ii. Mr Fowler advised FP613 3/1 and FP613 7/1 had been cut and the path opposite Greenbank was due to be cut first week in June. Mr Fowler advised he had provided a copy of his risk assessment.</p>	<p>Information</p>
<p>f. <i>Weed Spraying</i> – A1 Trees and Grounds Ltd. had advised the weed spraying would be done early June. They had provided a copy of their risk assessment. Minute 40b/2020 refers.</p> <p><i>St Saviour’s WCs</i> – Members to consider adding the area behind the toilet block to the weed spraying regime.</p>	<p>Cllr. Libby</p>
<p>g. <i>Whitecross, Bench</i> – Cllr. Talling had removed a seat slat at Whitecross as it had come adrift from the frame. He had put up a warning sign and reported all the woodwork needs replacing.</p>	
<p>h. <i>Penmarlam Boat Park</i> – Minute 39e/2020 refers. The Boat Park will be open to all users from Monday 15th June. For government advice on the use of boats see: https://www.gov.uk/guidance/covid-19-coronavirus-using-a-boat-inland-and-on-the-coast.</p>	<p>Information</p>
<p>i. <i>Notice Board</i> – Red 17 Ltd had provided two replacement locks and keys for the notice board at the bottom of Fore Street. The Clerk had asked Mr Alistair Devereux to carry out the repairs</p>	<p>Information</p>

50/2020	<p><u>Highways Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Whitecross</i> – Minute 40c/2020 refers. Photographs of the stones in the layby had been sent to Highways and their advice sought as to whether there are any powers to have them removed. Mr Paul Allen advised that from the photographs the stones are not on the highway and are in the private hedge. He has no concerns from a highway perspective.</p> <p>b. <i>Social Distancing</i> – a CC Guide for Towns, Parishes and Businesses. Previously circulated via email.</p>	<p>Information</p> <p>Information</p>
51/2020	<p><u>Financial Matters</u> – including any items received after the agenda is published.</p> <p>a. <i>BACS</i> – Members to consider making future payments via BACS.</p> <p>b. <i>Accounts for Payment</i> – schedule 2020/21-03.</p> <p>c. <i>Budget Monitor</i> – Members to review their budget i.r.o. any impact from the pandemic.</p> <p>d. <i>Bank Reconciliation</i> – the bank reconciliation to be verified. NOTE – bank statements to be circulated.</p>	
52/2020	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Cornwall Wildlife Trust</i> – email outlining community sources available. See www.cornwallwildlifetrust.org.uk/spring2020</p> <p>b. <i>Calor Gas Grant Fund</i> – details previously emailed.</p> <p>c. <i>Office of the Police and Crime Commissioner</i> – Members are invited to nominate a representative of your council to join the to join the Councillor Advocate Scheme. Details previously emailed.</p> <p>d. <i>Reopening of Your Town/village High Streets</i> – details previously emailed</p> <p>e. <i>Cornwall Community Resilience Network</i> – details previously emailed. Ruth Rockley, e: ruth.rockley@cornwall.gov.uk t: 01872 327526.</p> <p>f. <i>Citizens Advice Cornwall</i> – launched Scams Awareness Fortnight on 15th June 2020. Details previously emailed.</p>	
53/2020	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p>	
54/2020	<p><u>Diary Dates</u> – including any items received after the agenda had been published. Details previously circulated</p> <p>a. <i>Full Council Meeting</i> – 28th July 2020.</p> <p>b. <i>Great British September Clean</i> – 11th – 27th September 2020. Details circulated via email.</p> <p>c. <i>Clerk's Leave</i> – 27th June to 5th July 2020 (inclusive).</p> <p>d. <i>Cornwall Community Land Trust AGM</i> – Wednesday 24th June at 10am through electronic conferencing (Zoom). Details previously emailed.</p>	
55/2020	<p><u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
56/2020	<p><u>Public WCs</u> – Members to consider any quotation for repairs to the step outside the gents, St Saviour's.</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 19th June 2020

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