

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**MINUTES OF AN EXTRAORDINARY COUNCIL MEETING**  
**HELD VIRTUALLY, ON**  
**FRIDAY, 3rd JULY 2020 @ 11 am**

Present: Cllr Moore OBE (Chairman) Cllr Adams Cllr Kelly Cllr M Shakerley  
 Cllr Talling

**Because of the special/confidential nature of the business to be transacted this was  
 a closed meeting for Council Members only**

NOTE – it is advisable for all those joining a ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	<u>Chairman's Welcome</u> – The Chairman opened the meeting and welcomed those present.	
EX06/2020	<u>Apologies for Absence</u> – Cllrs Bunt, Wilton, V Libby, T Libby, Carter.	
EX07/2020	<p><u>Members' Declarations</u> –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
EX08/2020	<u>Closed Session</u> – in view of the special/confidential nature of the business about to be transacted, it is necessary that the press and public be excluded.	
EX09/2020	<p><u>Letter of Grievance from an Employee against a Councillor</u> – a copy of a Grievance Procedure and a Grievance letter against Cllr Fisher had been received by all Councillors from the Clerk, Mrs Thompson, on 25<sup>th</sup> June 2020. The Chair read out the letter and outlined her misgivings about the letter, in that Mrs Thompson is our employee and the complaint is against Cllr Fisher, Vice-Chair. If this were the case it would have to be heard by the Standards Board.</p> <p>In view of this Cllr Moore sought advice from Mrs Sarah Mason of CALC: because the Parish Council does not have a Grievance Policy or Procedure we will need to meet as a Council and appoint a sub/staffing committee of three Councillors who will then be charged with formally receiving the Grievance and then passing it on to the Monitoring Officer at Cornwall Council as a Code of Conduct Complaint. This has to be done in the Parish Council, following proper legal process and ACAS guidelines. We can do this in a closed Extraordinary Meeting with a single agenda item, which was called for Friday, 3rd July, when the Grievance letter is to be formally received by the Parish Council.</p> <p>It is probably best if the Chair is not one of those Councillors but the selection of the sub-committee should be open to all other Councillors except Cllr Fisher who has to declare an interest. Mrs Mason confirmed that Members who had previously declared an interest could be included if they wished.</p>	