

# LANTEGLOS-BY-FOWEY PARISH COUNCIL

## AGENDA OF THE VIRTUAL ANNUAL MEETING TO BE HELD

### TUESDAY, 28<sup>th</sup> JULY 2020 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 28<sup>th</sup> July 2020. They will then be given instructions on how to join the online meeting.

NOTE – it is advisable for all those joining a ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
57/2020	<u>Election of Chairman 2020/21</u> – Cllr. Moore currently in post.	
58/2020	<u>Election of Vice Chairman 2020/21</u> – Cllr. Fisher currently in post.	
59/2020	<u>Acceptance of Office</u> – <ul style="list-style-type: none"> <li>i. Newly appointed Chairman to sign his / her Acceptance of Office form.</li> <li>ii. Newly appointed Vice Chairman to sign his / her for</li> </ul>	
	<u>Chairman’s Welcome and Public Forum</u> – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
60/2020	<u>Appointment of Members to Outside Bodies</u> – <ul style="list-style-type: none"> <li>a. <i>Polruan Village Hall Committee</i> – Cllr. Kelly currently in post</li> <li>b. <i>Fowey Harbour Port Users Group</i> – Cllr. Carter currently in post.</li> <li>c. <i>Whitcross Village Hall Committee</i> – Cllr. Shakerley currently in post</li> <li>d. <i>The Churchyard Guild</i> – Cllr. Adams currently in post.</li> <li>e. <i>Age Concern</i> – Cllr. Bunt currently in post.</li> </ul>	
61/2020	<u>Apologies</u> –	
62/2020	<u>Members’ Declarations</u> – <ul style="list-style-type: none"> <li>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda. Members to consider if their Members’ Interests form needs to be updated.</li> <li>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent.</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</li> <li>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</li> </ul>	
63/2020	<u>Minutes of Meetings</u> –: <ul style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 25<sup>th</sup> June 2020.</li> <li>b. <i>Extraordinary Closed Meeting</i> – 3<sup>rd</sup> July 2020.</li> </ul>	

64/2020	<p><u>Planning Matters</u> – including any items received after the agenda was issued:</p> <ul style="list-style-type: none"> <li>a. <i>Neighbourhood Plan (NP)</i> – Members to receive an update.</li> <li>b. <i>Planning Applications</i> – <ul style="list-style-type: none"> <li>i. <u>PA20/04868, 16 West Street Polruan</u> – installation of dormer window on west elevation. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QBYUTOFG1VO00">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QBYUTOFG1VO00</a> Shauna Vandermeulen granted an extension.</li> <li>ii. <u>PA20/05619, Trevedda Farm, Pol-tec Lane, Lanteglos</u> – Listed Building Consent for proposed alterations to farmhouse and change of use of outbuilding to self- contained letting annexe. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QD3P4DFG1RY00">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QD3P4DFG1RY00</a></li> <li>iii. <u>PA20/05175, Trevedda Farm, Pol-tec Lane, Lanteglos</u> – proposed alterations to farmhouse and change of use of outbuilding to self- contained letting annexe. <a href="http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QCFIK9FG0GE00">http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QCFIK9FG0GE00</a></li> </ul> </li> <li>c. <i>Planning Applications Approved by CC</i> – information only. <ul style="list-style-type: none"> <li>i. <u>PA20/03333, 5 Florizel, Fore Street, Polruan</u> – construction of an extension to include a terrace with privacy glass (demolition of existing extension). Members had no objection.</li> </ul> </li> <li>d. <i>Business and Planning Bill</i> – draft Planning Guidance and new Permitted Development Rights. Details circulated via email.</li> </ul>	
65/2020	<p><u>Environmental / Amenity Matters</u> – including any items received after the agenda had been published.</p> <ul style="list-style-type: none"> <li>a. <i>Greenbank</i> – Minute 49a/2020 refers. Cllr. Fisher had provided maps, etc. showing the location of underground services. Cllr. Moore to liaise with Cllr. Fisher prior to providing the information to Ms Erskine-Furniss.  NOTE – the owner of Hill House had kindly sent a copy of the land registry plans for his property. Previously circulated via email.  NOTE – funding may be available from the High Street Heroes and Cllr. Hannaford’s Community ‘pot’. There had been no response from Polruan School regarding the views of the children.</li> <li>b. <i>Lansallos Patrol</i> – Minute 49b/2020 refers. Members to agree which bench is to be used for a plaque listing the three Lanteglos men who had served in the Lansallos Patrol.  NOTE – Cllr. Adams had suggested the bench at Frogmore and Trevarder Lane.</li> <li>c. <i>Polruan Doctors’ Surgery</i> – Minute 49c/2020 refers. Members to receive an update.  NOTE – Cllr. Adams to have asked Lord Barclay to raise this in the House of Lords and the Clerk had urged Ms Murray to raise the promised Parliamentary Question to try to retain dispensing from Polruan Surgery for new and existing patients.</li> <li>d. <i>Public Conveniences</i> – Members to consider: <ul style="list-style-type: none"> <li>i. <u>Frogmore WCs</u> – any issues</li> <li>ii. <u>The Quay WCs</u> – Members to consider marking the goodwill of Colin Dolphin in the Winklepicker, for closing the toilets.</li> <li>iii. <u>St Saviour’s WCs</u> – consideration of a sketch plan and costings for a new purpose-built toilet block, deferred to September.</li> <li>iv. <u>Legionella Testing</u> –</li> </ul> </li> </ul>	

	<p>e. <i>Toilet Cleaning Contract</i> – Minute 49c[iii]/2020 refers. A draft Contract and revised Cleaning Schedule had previously been circulated. Members to set up a Working Party to deal with this matter.</p> <p>f. <i>Benches</i> – Members to consider a proposal to transfer ownership of benches on Town Trust property to the Trust. Letter previously emailed.</p> <p>g. <i>Tinkers Hill, Polruan</i> – a complaint had been received regarding the path and steps behind Village Hall, which “needs tidying up it is overgrown with weeds and is looking really scruffy”.</p> <p>h. <i>Seaweed Farming</i> – Members to receive a verbal report.</p>	Cllr. Carter
66/2020	<p><u>Highways Matters</u> – including items received after the agenda was published.</p> <p>a. <i>20mph Signs</i> – Members to consider a request to apply for larger 20mph signs in Polruan.</p> <p>b. <i>Hill from Whitecross towards Pont</i> – Minute 50b/2020 refers. Members to receive an update i.r.o. cutting back of overhanging trees, etc.</p> <p>c. <i>School Lane</i> – the overgrown trees / shrubs with branches coming out over the path had been cleared.</p> <p>d. <i>Public Information Signage</i> – Minute 52j/2020 refers. Social distancing signs had been provided for Polruan and Bodinnick.</p>	Information Information
67/2020	<p><u>Administrative Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Twitter, Instagram and Facebook Accounts</i> – Members to consider the future availability of these media accounts.</p> <p>b. <i>Boxalls</i> – Members to consider a proposal to make a formal “thank you” to this company for its assistance during lockdown.</p> <p>c. <i>Freedom of Information</i> – a complex request had been received and acting on advice from Ms Sarah Mason, CALC this is now being dealt with by Mr David Foy, CC Deputy Information Governance Manager. Members to formally approve this action and resulting charge.</p>	
68/2020	<p><u>Financial Matters</u> – including any items received after the agenda had been published.</p> <p>a. <i>Accounts for Payment</i> – schedule 2020/21-04.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated.</p> <p>c. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.</p> <p>d. <i>Headlands Development</i> – Members to consider the response (previously emailed) from Mr Tim Perring, Perring Properties Ltd. regarding repairs to St Saviours toilet block.</p>	
69/2020	<p><u>Correspondence / Documents</u> – not covered elsewhere on the agenda:</p> <p>a. <i>Citizens Advice Cornwall</i> – summer newsletter, circulated via email.</p> <p>b. <i>Mustard Seed Project</i> – launch a community share offer, to raise funds to develop additional housing that will provide urgent support for vulnerable adults with learning disabilities in Cornwall. Details previously emailed.</p> <p>c. <i>Neighbourhood Planning e-Bulletin - June 2020</i>.</p> <p>d. <i>Clerks &amp; Councils Direct</i> – Chair’s July issue.</p>	
70/2020	<p><u>Information Only / Items for Future Agendas</u> –</p> <p>a.</p> <p>b.</p>	

71/2020	<p><u>Diary Dates</u> – including any items received after the agenda had been published. <b>Details previously circulated</b></p> <p>a. <i>Full Council Meeting</i> – 22<sup>nd</sup> September 2020.</p> <p>b. <i>Clerk's Leave</i> – 22<sup>nd</sup> August to 6<sup>th</sup> September 2020 (inclusive).</p>	
72/2020	<u>Meeting Closed</u> –	

Signature: ..... (Mrs Gillian Thompson)  
 Parish Clerk

Date: 21<sup>st</sup> July 2020

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