

LANTEGLOS-BY-FOWEY PARISH COUNCIL

AGENDA OF THE VIRTUAL MEETING TO BE HELD ON

TUESDAY, 27th OCTOBER 2020 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 27th October 2020.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings

To Join Zoom Meeting: Meeting ID: 812 5520 3623, Passcode: 915653,

Link <https://us02web.zoom.us/j/81255203623?pwd=L21OOWNibFI3WTFydkJhZEI2UTZuUT09>

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports as follows:</p> <ul style="list-style-type: none"> a. <i>County Councillor</i> – Cllr. Edwina Hannaford, to include overgrown gardens at Greenbank. See also 114b/2020 below. b. <i>Network Panel</i> – meeting held on 19th October 2020. Notes of the meeting held on 24th July 2020 were circulated via email <p>NOTE – The Expression of Interest Form for the Network Panel Highways Scheme had not been submitted to Mr David Read, CC i.r.o. safety measures for Lanteglos Highway. This followed advice from Mr Paul Allen, Highways that he is “<i>at a loss to know what further measures can be put in here however if the parish have ideas then they will need to put in a further scheme nomination</i>”.</p> <ul style="list-style-type: none"> c. <i>Fowey Port Users Group</i> – next meeting to be held on Tuesday 3rd November at 2pm 	
107/2020	Apologies –	
108/2020	<p>Members’ Declarations</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds d. <i>Dispensations</i> – Members to consider any written requests for dispensations 	
109/2020	<p>Minutes of Meetings –</p> <ul style="list-style-type: none"> a. <i>Full Council</i> – 22nd September 2020 b. <i>Full Council</i> – 25th August 2020. c. <i>Extraordinary Council</i> – 6th October 2020. 	

110/2020	<p>Planning Matters –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – Ms Sarah Furley, CC advised (on 29th September) that she had sent the report and modified plan off for sign off. This process usually takes about 3 weeks. Once the decision is published on CC’s website with the modified plan and the Examination Report. All referendums are currently on hold until May 2021</p> <p>b. <i>CIL Grant</i> – Members to consider their obligations i.r.o. “spending and reporting on the CIL money”. Details previously emailed</p> <p>c. <i>Planning for the Future</i> – government consultation paper. Deadline 29th October 2020 previously circulated via email.</p>	
111/2020	<p>Planning Applications – Members to consider:</p> <p>a. PA20/07933, Sladen House, 78a Fore Street, Polruan – construction of rear first floor flat roof extension with lanterns with associated internal remodelling. http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QGR473FGFU800</p> <p>b. PA20/08741, Dolphins, 4a Hockens Lane, Polruan – work to trees in a Conservation Area, namely trim approx 10 metre Copper Beech by approx 3 metres. NOTE – as this application is for works to trees in a Conservation Area, it will be decided under delegated authority. http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QHXKEQFG1RY00</p> <p>c. PA20/08602, 42 Greenbank, Polruan – domestic alterations to form rear dormer and off-street parking and dropped kerbs, with associated works. http://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QHRXJHFG1W400</p>	
112/2020	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA20/04509, South Lombard, Lanteglos, Fowey – conversion of garden storage barn into client accommodation</p>	
113/2020	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <ul style="list-style-type: none"> • <u>Frogmore WCs</u> – any issues. • <u>The Quay WCs</u> – any issues. • <u>St Saviour’s WCs</u> – consideration of a sketch plan and costings for a new purpose-built toilet block, from Cllr. Fisher. • <u>Legionella Testing</u> – <p>b. <i>Lansallos Patrol</i> – Members to receive an update, i.r.o. the provision of a plaque to be placed on the bench at Frogmore / Trevarder</p> <p>c. <i>Grit Bins</i> – Minute 86e/2020 refers. Members to check if any of the bins need replacing and whether contents need refilling and to notify the Clerk accordingly</p> <p>d. <i>Public Rights of Way</i> – the Countryside Access Team (CAT) had been asked to extend the PROW Maintenance Contract to include making a grant to Parish / Town Councils to carry out repairs of stiles and fences. Minute 86f/2020 refers.</p>	Cllr. Fisher

	<p>e. <i>Tinkers Hill, Polruan</i> – Minute 86h/2020 refers. Members to provide the Clerk with the contact details for homeowners on Tinkers Hill; the Clerk to then request they cut back their hedges</p> <p>Ms Gina Varcoe, CC had arranged for Biffa to sweep Tinkers Hill w/c 21st September.</p> <p>f. <i>Dogs on Beaches</i> – Minute 103b/2020 refers. Members to consider any response from Messrs David Read and Kevin Brader, CC i.r.o. Members' request to add Back and Front Beach to the seasonal dog ban beach list</p> <p>g. <i>Anti-Dog Fouling Campaign</i> – applications are invited to join Cornwall's Autumn 2020 "We're Watching You" Anti-Dog Fouling Campaign. Details previously emailed</p>	
114/2020	<p>Highway Matters – including any items received after the agenda had been published</p> <p>a. <i>Increased Parking at Bodinnick</i> – Members to receive an update.</p> <p>b. <i>Drainage Issues</i> – see also County Cllr. Hannaford's report above</p> <ul style="list-style-type: none"> • Quay Hill Drain – County Cllr. Hannaford is endeavouring to set up a site meeting with SW Water; Ms Melissa Brain, CC; and representatives of the PC and Highways. Residents are urged to photograph and log all incidences of overflows, including wet wipes/sewage as evidence. • Ocean View – Cormac had been asked for a quotation to clear the drains at Ocean View, with a view to sharing the cost with residents • Pont – Cllr. Shakerley had provided photographs and a plan of blocked drains at Pont. The Highway Area Steward had since visited and advised the drains were not cleaned out in June when initially programmed. This location is now on the programme for October • Bodinnick – the drain at Bodinnick, just below Hall Farm, needs clearing. Reported to Highways 21st September 2020 and subsequently cleared • Lombard – Mr Allen advised Highways are putting together a works package to add additional gullies and an overflow pipe at this location to help reduce the amount of surface water running down towards the farmyard The scheme will be added to their programme and hopefully installed over the winter months <p>c. <i>Bodinnick Ferry</i> – Highways had been asked to cut the hedge, where cars pull in to wait for the ferry.</p> <p>d. <i>Wall Opposite Greenbank Entrance</i> – Ms Sarah Green, Highways advised the area in the wall where stones had worked loose had been inspected by the Highways Steward, who confirmed that they are aware of this location. There are no immediate safety concerns and they will continue to monitor during our routine inspections</p>	
115/2020	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Website Accessibility</i> – changes had been made to the style of the agenda and future Minutes to ensure compliance with the Website Accessibility Regulations..</p> <p>NOTE – the Clerk to amend Minutes and other documents from September 2018. As this will entail considerable work it will be done as and when time permits.</p>	

116/2020	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2020/21-07. NOTE – the payment schedule to follow.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated.</p> <p>c. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.</p> <p>d. <i>2019/20 Audit Report</i> – copy of the External Auditor's report had been circulated to Members and placed on the website.</p> <p>e. <i>Defibrillator</i> – Zurich had added the defibrillator to the to the insurance policy at no extra charge. NOTE – there is a £100 excess</p> <p>f. Village Hall Accounts – previously circulated to Members</p>	<p>Information</p> <p>Information</p> <p>Information</p>
117/2020	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. Devon and Cornwall Police – Mr Graeme Mace of the Police Cyber Protect Unit had emailed to highlight the services on offer to to Businesses, Charities and Organisations. Details previously emailed</p> <p>b. <i>OPCC's Cllr Advocate Scheme</i> – Members to consider nominating two Members to act as a point of contact for the scheme.</p>	
118/2020	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 24th November 2020. NOTE – no meeting to be held in December, except that an Extraordinary Meeting may be called to deal with any urgent matters</p> <p>b. <i>Clerk's Leave</i> – 28th November – 6th December 2020 inclusive. NOTE – this is the additional week's leave granted at the September meeting</p> <p>c. <i>CALC Code of Conduct Training</i> – 7pm on 22nd October 2020 and 7pm on 2nd November 2020. Details previously emailed</p>	
119/2020	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
120/2020	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 20th October 2020

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