

# LANTEGLOS-BY-FOWEY PARISH COUNCIL

## MINUTES OF THE VIRTUAL MEETING HELD ON

### TUESDAY, 27<sup>th</sup> OCTOBER 2020 @ 7pm

NOTE – it is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	<b>Present</b> – Cllrs. Moore OBE (Chair), Adams (Vice Chair), Bunt, Carter, Fisher, V. Libby, Shakerley, Talling and the Clerk.	
	<p><b>Chairman’s Welcome &amp; Public Forum</b> – the Chair opened the meeting and welcomed those present with a particularly warm welcome to Mr &amp; Mrs Aniyi.</p> <p>Mr Chris and Mrs Linda Aniyi spoke regarding their planning application (Minute 111a/2020 refers). They explained their plans, which would increase light and natural heat to their home. Other improvements would be made to the guest toilet, which at a neighbour’s request, would have opaque windows.</p>	
	<p><b>Outside Authorities / Bodies</b> – Members received reports as follows:</p> <p>a. <i>County Councillor</i> – Cllr. Edwina Hannaford had circulated her written report. She would welcome feedback on the success (or otherwise) of the Fire Brigade parking leaflets.</p> <p>She was thanked for her efforts regarding the provision of flu jabs in Polruan. Cllr. Adams said that it was 45 miles to the Eden Project for patients to get their flu jabs, this was not convenient for Polruan residents. It would be far better if a drive-through flu jab clinic could be held in Polruan, similar to that run by the Looe Surgery. It was <b>RESOLVED</b> to write to the Fowey Surgery along these lines and invite a representative to meet with the PC.</p> <p>Cllr. Moore had met “virtually” with Ms Zoe Hall and Mr Andrew Hawke, CC regarding parking enforcement. Members were pleased with the service Mr Hawke had provided this year.</p> <p>Cllr. Hannaford had not had a response from Cornwall Housing regarding parking at Greenbank. She will chase.</p> <p>b. <i>Network Panel</i> – Notes of the meetings held on 24<sup>th</sup> July and 19<sup>th</sup> October 2020 were circulated via email. Cllr. Moore said Ms Ruth Goldstein, Public Health, CC had provided excellent information regarding Covid19.</p> <p>The Expression of Interest Form for the Network Panel Highways Scheme had not been submitted to Mr David Read, CC i.r.o. safety measures for Lanteglos Highway. This followed advice from Mr Paul Allen, Highways that he is “<i>at a loss to know what further measures can be put in here however if the parish have ideas then they will need to put in a further scheme nomination</i>”. One possibility to improve visibility at the Lanteglos Highway / Penpol junction would be to lower the banks either side of the junction and increase the parking further along the road. The CIL money could be used for this purpose. It was <b>RESOLVED</b> to set up a Working Party [WP] to look at what was previously discussed and to include a consultation with residents. Members of the WP to be Cllrs. Adams, Talling, Fisher, Bunt, Shakerley and Moore.</p> <p>c. <i>Fowey Port Users Group</i> – next ‘virtual’ meeting to be held on Tuesday 3<sup>rd</sup> November at 2pm. Cllr. Carter to attend.</p> <p>Cllr. Carter referred to the AONB public consultation that was recently circulated. He will respond on behalf of the PC.</p>	<p>Clerk</p> <p>Cllr. Hannaford</p> <p>Working Party</p> <p>Cllr. Carter</p>

107/2020	<p>Cllr. Fisher's online access showed a personal photograph which was deemed unsuitable. The Chair ordered it be withdrawn immediately. The Link was promptly closed by the Co-host.</p> <p><b>Apologies</b> – Cllrs. Kelly, T. Libby, Wilton.</p>	
108/2020	<p><b>Members' Declarations</b></p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none</p> <p>b. <i>Non-registerable Interests</i> – none</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – none</p>	
109/2020	<p><b>Minutes of Meetings</b> –</p> <p>a. <i>Full Council</i> – 22<sup>nd</sup> September 2020, <b>AGREED</b> as a true record.</p> <p>b. <i>Full Council</i> – 25<sup>th</sup> August 2020, <b>AGREED</b> as a true record.</p> <p>c. <i>Extraordinary Council</i> – 8<sup>th</sup> October 2020, <b>AGREED</b> as a true record.</p>	
110/2020	<p><b>Planning Matters</b> –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – Ms Sarah Furley, CC advised (on 29<sup>th</sup> September) that she had sent the report and modified plan off for sign off. This process usually takes about 3 weeks. Once the decision is published on CC's website with the modified plan and the Examination Report. All referendums are currently on hold until May 2021.</p> <p>b. <i>CIL Grant</i> – the Clerk explained the CIL money must be spent by October 2024. Cllr. Hannaford said affordable housing will be funded from CC Housing Revenue account. She added the Section 106 money from Bones Meadow development is ring-fenced and can only be used in this parish.</p> <p>c. <i>Planning for the Future</i> – government consultation paper. Deadline 29<sup>th</sup> October 2020 previously circulated via email.</p>	
111/2020	<p>Cllr. Fisher was unable to re-join the meeting.</p> <p><b>Planning Applications</b> –</p> <p>a. PA20/07933, Sladen House, 78a Fore Street, Polruan – construction of rear first floor flat roof extension with lanterns with associated internal remodelling. <b>SUPPORT.</b></p> <p>b. PA20/08741, Dolphins, 4a Hockens Lane, Polruan – work to trees in a Conservation Area, namely trim approx 10 metre Copper Beech by approx 3 metres. NOTE – this application is for works to trees in a Conservation Area, it will be decided under delegated authority. <b>NO COMMENT.</b></p> <p>c. PA20/08602, 42 Greenbank, Polruan – domestic alterations to form rear dormer and off-street parking and dropped kerbs, with associated works. <b>SUPPORT.</b></p>	<p>Clerk</p> <p>Clerk</p>
112/2020	<p><b>Planning Applications Approved by CC</b> – for information only</p> <p>a. PA20/04509, South Lombard, Lanteglos, Fowey – conversion of garden storage barn into client accommodation.</p> <p>b. PA20/02628, Wycherley, 16 Meadow View, Polruan – Mr Jonathan Luker had advised he had approached the agent in light of Members' comments regarding preference for a pitched roof, but the agent had replied they wished to continue without changing their design. Permission had, therefore, been granted.</p>	

113/2020	<p><b>Environmental / Amenity Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> –</p> <ul style="list-style-type: none"> <li>• <u>Frogmore WCs</u> – Cllr. Adams said some cosmetic work is needed, e.g. repainting the floor, new toilet seats. Mr Devereux to be asked to carry out the work.</li> <li>• <u>The Quay WCs</u> – Mr Devereux to clear the drains, repair broken door hinges and repairs to gents' urinal.</li> <li>• <u>St Saviour's WCs</u> – air vents needed and other minor works, which Mr Devereux will carry out.</li> </ul> <p>As Cllr. Fisher was unable to re-join the meeting, Members were unable to consider any sketch plan and costings for a new purpose-built toilet block.</p> <ul style="list-style-type: none"> <li>• <u>Legionella Testing</u> – the Clerk to remind Cormac and Mrs Kelly.</li> </ul> <p>b. <i>Whitecross Village Green</i> – a photograph, from Cllr. Talling, showing vehicles parked on the Green had been circulated.</p> <p>c. <i>Lansallos Patrol</i> – Cllr. Talling is checking the wording to go on a plaque to be placed on the bench at Frogmore / Trevarder. The Clerk to then arrange for a plaque to be made.</p> <p>d. <i>Grit Bins</i> – Minute 86e/2020 refers. Cllr. V. Libby is recording the grit bins around the parish. When completed she will provide a copy to the Clerk. She and her husband will then refill the bins where needed. There was some discussion about re-siting the Whitecross bin. Cllr. Talling offered to move it. The Clerk to arrange for delivery of 6 bags of grit to Whitecross Village Green.</p> <p>e. <i>Public Rights of Way</i> – Chris Monk of the Countryside Access Team (CAT) advised they are currently developing a Parish based project allied to the current Capital safety programme that would allow for a greater level of involvement of the parishes. They point out that stiles and gates are the landowners' property and responsibility to maintain – albeit with an allowance from CC to assist with this.</p> <p>CAT ask Members to identify the paths and structures that are of immediate concern and then they can start to look at drawing up a joint programme for the necessary works. They are willing to meet to discuss this further. Members to bring a definitive list to the November meeting. One of the stiles is at Porthpean House.</p> <p>f. <i>Tinkers Hill, Polruan</i> – Minute 86h/2020 refers. Cllr. Adams will provide the Clerk with the property names. The Clerk to then request they cut back their hedges.</p> <p>Ms Gina Varcoe, CC had arranged for Biffa to sweep Tinkers Hill w/c 21<sup>st</sup> September. The second weed spraying had not been carried out in September. The Clerk to liaise with A1 Tree and Grounds Ltd.</p> <p>g. <i>Dogs on Beaches</i> – Minute 103b/2020 refers. There had been no response from Messrs David Read and Kevin Brader, CC i.r.o. Members' request to add Back and Front Beach to the seasonal dog ban beach list. The Clerk to send a further reminder</p> <p>h. <i>Anti-Dog Fouling Campaign</i> – applications are invited to join Cornwall's Autumn 2020 "We're Watching You" Anti-Dog Fouling Campaign. Details previously emailed.</p> <p>i. <i>Footpaths top of East Street</i> – work had been carried out to the wall to prevent further erosion. There was a question over the path extension to Brazen Island, which had long been used but is not on the definitive map. NFA.</p>	<p>Cllr. Talling / Clerk</p> <p>Cllr. V. Libby Cllr. Talling Clerk</p> <p>Members</p> <p>Cllr. Adams / Clerk</p> <p>Clerk</p> <p>Clerk</p>
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117/2020	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a. Devon and Cornwall Police – Mr Graeme Mace of the Police Cyber Protect Unit had emailed to highlight the services on offer to Businesses, Charities and Organisations. Details previously emailed.</p> <p>b. OPCC’s Cllr Advocate Scheme – Members declined to nominate two Members to act as a point of contact for the scheme.</p> <p>c. Cornwall Area of Outstanding Natural Beauty – AONB consultation on: <a href="https://letstalk.cornwall.gov.uk/aonb-management-plan-review">https://letstalk.cornwall.gov.uk/aonb-management-plan-review</a>. Deadline 6<sup>th</sup> December 2020. Details previously emailed</p> <p>d. Re-opening High Streets Safely Fund – details previously emailed.</p> <p>e. Covid Information Packs – aimed at [1] businesses (incl. schools and charities; [2] community groups (incl. parish councils) and [3] individuals. Details previously emailed.</p> <p>f. Buildings at Risk – newsletter No.1, contains a photograph of Townsend farm buildings. Cllr. Moore to contact the owner to advise of the position and to point out a neighbour is concerned about loose slates damaging their property.</p> <p>g. Western Power Workshop – Cllr. Moore to attend the workshop on 3<sup>rd</sup> November 2020</p>	<p>Clerk</p> <p>Cllr. Moore</p> <p>Cllr. Moore</p>
118/2020	<p><b>Diary Dates</b> –</p> <p>a. <i>Full Council Meeting</i> – 24<sup>th</sup> November 2020. NOTE – no meeting to be held in December, except that an Extraordinary Meeting may be called to deal with any urgent matters</p> <p>b. <i>Clerk’s Leave</i> – 28<sup>th</sup> November – 6<sup>th</sup> December 2020 inclusive. NOTE – this is the additional week’s leave granted at the September meeting</p> <p>c. <i>CALC Code of Conduct Training</i> – 7pm on 22<sup>nd</sup> October 2020 and 7pm on 2<sup>nd</sup> November 2020. Details previously emailed</p>	
119/2020	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a. Roadside Hedges – Cllr. Adams said that CC’s decision to cut hedges later in the season is creating problems with hedges extending onto the highway by three feet in some places. Cllr. Hannaford said that if there is a road safety issue then this will be revisited. She said it was the landowner’s responsibility to keep their hedges trimmed and had provided a website link: <a href="https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/highway-maintenance/verge-maintenance/">https://www.cornwall.gov.uk/transport-and-streets/roads-highways-and-pavements/highway-maintenance/verge-maintenance/</a></p>	
120/2020	<p><b>Meeting Closed</b> – 20:41pm.</p>	

Signature: ..... (Cllr. Moore OBE)  
Parish Council Chair

Date: 24<sup>th</sup> November 2020