

LANTEGLOS-BY-FOWEY PARISH COUNCIL

AGENDA OF THE VIRTUAL MEETING TO BE HELD ON

TUESDAY, 19th JANUARY 2021 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 19th January 2021.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings

To Join Zoom Meeting: Meeting ID: 842 3484 0884, Passcode: 863530

Link: <https://us02web.zoom.us/j/84234840884?pwd=QnV4bVhOSkEvSHJlc0tgNHBPtmhWUT09>

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <ul style="list-style-type: none"> a. <i>County Councillor</i> – Cllr. Edwina Hannaford, to include: <ul style="list-style-type: none"> • <i>Community Chest</i> – Cllr. Hannaford is offering £400 to alleviate hardship in our communities during the pandemic. Details emailed • <i>Covid Vaccine Clinics</i> – Ms Toni Hartwell, Fowey Practise had advised that at the current time they have no definite information about the COVID vaccination programme. b. <i>Network Panel</i> – next meeting will be held in January 2021, agenda circulated via email, together with notes of the October meeting. c. <i>Police</i> – Special Constables who agree to complete a set number of shifts will be paid an allowance as the force strengthens its response to policing the coronavirus pandemic. Details previously emailed. 	<p>Information</p> <p>Information</p> <p>Information</p>
1/2021	Apologies –	
2/2021	<p>Members’ Declarations</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds d. <i>Dispensations</i> – Members to consider any written requests for dispensations 	
3/2021	<p>Minutes of Meetings –</p> <ul style="list-style-type: none"> a. <i>Full Council</i> – 24th November 2020 b. <i>Lanteglos Working Party</i> – 19th November 2020. Omitted, in error, from November agenda 	

4/2021	<p>Planning Matters –</p> <ul style="list-style-type: none"> a. <i>Neighbourhood Plan (NP)</i> – nil to report. b. <i>Climate Emergency Development Plan Document</i> – consultation runs from Monday 14th December and runs until Friday 5th February 2021. Details previously emailed. c. <i>Affordable Housing, Greenbank</i> – Members to consider a potential proposal to develop a small affordable housing scheme on the garage block site and use the grassed area for replacement resident parking. 	
5/2021	<p>Planning Applications – Members to consider:</p> <ul style="list-style-type: none"> a. PA20/10071, 16 Ocean View, Polruan – single storey extensions and alterations with proposed new garage. Existing parking arrangement to be retained. Cllr. Fisher declared an interest. Members declared they had NO OBJECTION via email. b. PA20/10935, Pont House, Lanteglos – extensions to dwelling to provide bathroom and porch, construction of new access ramp. Construction of new dormer and demolition of Southern window opening to create door. Construction of steps and replacement of windows. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QL2GPJFG1XW00 NOTE – an email from the applicant had been circulated. c. PA20/10666, Greetwell, Old Road, Bodinnick – change of use for part of the dwelling to be used as holiday accommodation. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QK00EPFGIJF00 	Information
6/2021	<p>Planning Applications Approved by CC – for information only</p> <ul style="list-style-type: none"> a. PA20/02090/PREAPP, Rock Bottom, West Street, Polruan – pre-app advice for the renovation and extension of an existing dwelling, Closed advice given. b. PA20/05175, Trevedda Farm, Pol-tec Lane, Lanteglos – proposed alterations to farmhouse and change of use of outbuilding to self-contained letting annexe. c. PA20/05619, Trevedda Farm, Pol-tec Lane, Lanteglos – Listed Building Consent for proposed alterations to farmhouse and change of use of outbuilding to self-contained letting annexe. Members felt this would be an improvement. d. PA20/06085, Land adj. to 17 Kendall Park, Polruan – reserved matters application for the construction of 5 dwellings (Details following application number PA17/04632 dated 5th Sept 2017). e. PA20/06577, 3 Barrs Close, Old Road, Bodinnick – proposed extensions and alterations. The precedent had been set for properties in the area. f. PA20/06621, Hoe Cottage, Battery Lane, Polruan – demolition of dwelling, construction of replacement dwelling and garage and associated works and refurbishment of existing outbuilding. g. PA20/08081, 2 Battery Park, Polruan – proposed alterations to property including a new access driveway, erection of a garage/workshop/boat/store and associated parking, loft conversion to provide a lounge and storage space, and reversal of floors to include some minor external alterations, and the erection of an entrance porch/conservatory. 	

	<p>The case officer, Shauna Vandermeulen, advised she had noted Members' comment regarding the need for a Traffic Management Plan. She confirmed that neighbouring properties had been consulted in line with the standard guidelines.</p> <p>h. <u>PA20/08602, 42 Greenbank, Polruan</u> – domestic alterations to form rear dormer and off-street parking and dropped kerbs, with associated works.</p>	
7/2021	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> –</p> <ul style="list-style-type: none"> • <u>Frogmore WCs</u> – Members to receive an update regarding the minor refurbishment. • <u>The Quay WCs</u> – Cllr. Kelly had checked the water meter and reported it appears there is no leak. • <u>St Saviour's WCs</u> – Members to receive an update regarding the minor refurbishment. <p>Members to consider a sketch plan and costings for a new purpose-built toilet block.</p> <ul style="list-style-type: none"> • <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures. <p>b. <i>Public Rights of Way</i> – Minute 128c/2020 refers. CAT had agreed to draw up a joint programme of outstanding works and had been provided with a number of outstanding issues, namely:</p> <ul style="list-style-type: none"> • The stile on New Road to Mixtow. Mr Chris Monk, CAT, had agreed to measure up and sort the materials out needed to replace the handrail posts, either side of the descending steep path, northside of stone stile, over Cornish hedge. • Mr Chris Monk, Countryside Access Team (CAT) is liaising with the owners of Hall Farm and Porthpean House who had agreed to put up replacement kissing gates or stiles. • <i>Footpath from Les Pieds dans l'Eau to Penmarlam</i> – Ms Katie Jose, Countryside Officer advised she believes this enquiry may relate to path 24. CAT have this on our list of paths to inspect after which, she will be able to update Members. • A number of footpath signs are leaning / broken / missing and need repair / replacing: <ul style="list-style-type: none"> [1] Public footpath sign on the Pont to Essa had been replaced by Cllr. Talling. [2] missing sign at Nordown Lane, and [3] by Polruan School. <p>c. <i>Greenbank</i> – Minute 133a/2020 refers. Members to receive an update i.r.o. plans to improve the area.</p>	<p>Cllr. Adams</p> <p>Cllr. Adams</p> <p>Cllr. Fisher</p> <p>Mrs Kelly</p> <p>Cllr. Moore</p>
8/2021	<p>Highway Matters – including items received after the agenda was published.</p> <p>a. <i>Drainage Issues</i> –</p> <ul style="list-style-type: none"> • Polruan – a written report of the meeting with CC; SW Water; County Cllr. Hannaford and Members had been circulated. <p>NOTE – a further meeting is to be held and the Clerk had emailed the various delegates to set up a date.</p> <ul style="list-style-type: none"> • Ocean View – Cormac had been asked for a quotation to clear the drains at Ocean View, with a view to sharing the cost with residents and two reminders had been sent. 	

	<p>b. <i>Lanteglos Highway</i> – Members to consider the results of the Penpoll Junction Survey results (copy previously circulated).</p> <p>NOTE – the CIL money (£1,680) could be used for this purpose. The CIL Report is available on the PC’s website.</p> <p>c. <i>Ferry Hill Car Park</i> – Members to consider a proposal to reinstate the lines for parking bays and the provision of a mirror to aid road safety.</p> <p>d. <i>Signage</i> – Cllr. Talling had kindly erected the following:</p> <ul style="list-style-type: none"> • Passing place sign at Frogmore (on the clear way). <p>NOTE – Mr Paul Allen, Highways had been asked to replace the “collapsed” road sign located at Trethake /Tremeer Cross (photo provided by Cllr. Talling).</p> <p>e. <i>Gritting</i> – a report had been received on 8th January that the road from Ferris Way out via Lantic Bay, Pont Bottoms, Whitecross Hill and down to Bodinnick Ferry were lethal with ice. NOTE – the Clerk had sought advice from St Veep PC.</p> <p>f. <i>Paul Allen</i> – Mr Allen will retire from Cormac at the end of March. His replacement as Highways & Environment Manager is Mr Will Glassup. Members to agree to send a formal letter of thanks.</p> <p>g. <i>Proposed Road Closure</i> – Whitecross Hill to Little Churchtown Farm, 22nd to 26th February 2021. Details previously emailed.</p>	<p>Working Party</p> <p>Cllr. Moore</p> <p>Information</p>
9/2021	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Code of Conduct Review</i> – consultation ends 18th February. Details previously emailed.</p>	
10/2021	<p>Financial Matters –</p> <p>a. <i>2021/22 Budget</i> – Members to consider their budget for 2021/22 and set the precept. Draft budget to follow.</p> <p>NOTE – a notice had been placed in the Parish News and website asking for comments on a 2% increase in precept.</p> <p>b. <i>Accounts for Payment</i> – schedule No.2020/21-10. NOTE – the payment schedule to follow.</p> <p>NOTE – signatures to cheques and online banking to confirm willingness to stand for re-election.</p> <p>Schedule No.2020/21-09 to a value of £2,814.15 was previously approved for payment via email.</p> <p>c. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.</p> <p>d. <i>Grant</i> – Members to consider a proposal to request the return of the grant made towards the Parish VE Day 75 celebrations, which had been cancelled due to the pandemic.</p> <p>NOTE – it is intended to celebrate the Queen’s Platinum Jubilee on 3rd June 2022, at which time a grant is likely to be requested.</p>	
11/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Christmas Card</i> – from Sheryl Murray MP.</p> <p>b. <i>Ethical Standards Review</i> – paper from CALC previously circulated via email. Deadline for comments was 15th January 2021.</p> <p>c. <i>Citizens Advice Cornwall</i> – winter newsletter. Previously emailed.</p> <p>d. <i>2021 Census</i> - the Census is taking place on Sunday 21st March 2021. Posters to promote the event are available and Ms Heidi Clemo</p>	

	<p>(heidi.clemo98@field.census.gov.uk) extends an invitation to speak to Councillors on request. Details previously emailed.</p> <p>e. <i>Neighbourhood Planning E Bulletin</i> – December 2020. Circulated via email.</p> <p>f. <i>Clerks & Councils Direct</i> – January 2021.</p>	
12/2021	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 23rd February 2021.</p>	
13/2021	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
14/2021	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 12th January 2021

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