

LANTEGLOS-BY-FOWEY PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING HELD ON

TUESDAY, 24th NOVEMBER 2020 @ 7pm

NOTE – it is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Moore OBE (Chair), Adams, T. Libby, V. Libby, Shakerley, Talling; the Clerk and County Cllr. Hannaford.	
	Chairman’s Welcome and Public Forum – the Chairman opened the meeting and welcomed those present, with a particularly warm welcome to the member of the public.	
	<p>Outside Authorities / Bodies – Members received reports from outside bodies as follows:</p> <p>a. <i>County Councillor</i> – Cllr. Edwina Hannaford’s written report had been circulated via email:</p> <ul style="list-style-type: none"> • Overgrown Gardens on Greenbank – Cllr. Hannaford said the occupiers had been contacted. She had asked for a personal visit to be made to the occupier regarding the rubbish situation. • Flu Jab Clinics – the Fowey Practise declined to send a representative to the meeting, their response to Members’ concerns had been circulated via email. <p>Cllr. Hannaford said that whilst residents may have travelled to the Eden Project for their flu jab, this may well have been under protest. The Clerk to contact the Fowey Practise and ask what provision is being made to provide the Covid vaccines when they are available.</p> <p>b. <i>Network Panel</i> – next meeting will be held in January 2021.</p> <p>c. <i>Fowey Port Users Group</i> – a report plus Minutes of the meeting held on 3rd November 2020 had been circulated via email. The next meeting had been scheduled for Monday 26th April 2021 at 1400.</p> <p>Noted the response from the Fowey Harbour Commissioners to the MMO consultation had been circulated via email.</p> <p>d. <i>Police</i> – Members are invited to submit questions to the New Police Commander, Chief Superintendent, Jim Pearce.</p>	Clerk
121/2020	Apologies – Cllrs. Bunt, Carter, Fisher, Kelly and Wilton.	
122/2020	<p>Members’ Declarations</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	
123/2020	<p>Minutes of Meetings –</p> <p>a. <i>Full Council</i> – 27th October 2020, AGREED as a true record.</p> <p>Cllr. Moore had been in correspondence with the owner of Townsend farm buildings. Minute 117f/2020 refers.</p>	

128/2020	<p>Environmental / Amenity Matters – includes items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> –</p> <ul style="list-style-type: none"> • <u>Frogmore WCs</u> – Cllr. Adams said the toilets need refurbishing. It was RESOLVED he would draw up a specification. It had previously been agreed to offer the work to Mr Devereux (Minute 113a/2020 refers). <p>Cllr. Moore said there is a problem with owners leaving dog waste behind. The Clerk to contact Mr Andy Simmons, National Trust to see if a waste bin and / or a notice can be provided.</p> <ul style="list-style-type: none"> • <u>The Quay WCs</u> – the Clerk reported a meter reading had been provided to Opus Energy • <u>St Saviour's WCs</u> – in the absence of Cllr. Fisher consideration of a sketch plan and costings for a new purpose-built toilet block, was deferred to the January meeting. <p>Cllrs. Adams and V. Libby will draw up a specification for minor works including installation of air vents. It was previously agreed to offer the work to Mr Devereux (Minute 113a/2020 refers).</p> <ul style="list-style-type: none"> • <u>Legionella Testing</u> – Mrs Kelly reported the water temperatures are all 10°. <p>b. <i>Lansallos Patrol</i> – Minute 113c/2020 refers. Cllr. Talling advised he is awaiting confirmation of the wording to go on a plaque to be placed on the bench at Frogmore / Trevarder. The Clerk to then arrange for a plaque to be made. Deferred to January 2021.</p> <p>c. <i>Public Rights of Way</i> – Minute 113e/2020 refers. Mr Chris Monk, Countryside Access Team (CAT) is liaising with the owners of Hall Farm and Porthpean House who had agreed to put up replacement kissing gates or stiles.</p> <p>CAT had asked Members to identify the paths and structures that are of immediate concern and they can then start to look at drawing up a joint programme for the necessary works. They are willing to meet to discuss this further. Issues to be discussed with CAT include:</p> <ul style="list-style-type: none"> • The stile on New Road to Mixtow. The handrail posts, either side of the descending steep path, northside of stone stile, over Cornish hedge, needs repair. • A number of footpath signs are leaning / broken / missing and need repair / replacing: [1] at Essa; [2] missing sign at Nordown Lane and [3] by Polruan School. It was RESOLVED the Clerk to ask Mr Dave Spry to action. <p>d. <i>Grit / Salt Bins</i> – Minute 113d/2020 refers. Cllr. Tailling had moved the Whitecross bin to opposite the telephone booth. Cllr. V. Libby had undertaken a survey of the grit bins in the parish and advised there are 16 grit / salt bins. The Clerk to amend the Asset Register.</p> <ul style="list-style-type: none"> • New Bins – a small grit bin had been purchased for Whitecross and a larger bin for Greenbank. • Cllr. V. Libby and her husband had offered to fill those that need attention. <p>Noted six 25 kg of salt is now housed in the Whitecross Hall store and a further supply is kept at St Saviour's car park.</p> <p>e. <i>Dogs on Beaches</i> – Minute 103b/2020 refers. Mr Kevin Brader, CC advised he had included Members' request to add Back and Front Beach to the seasonal dog ban beach list. Cllr. Adams said that if a ban is introduced by CC then signs would be needed.</p>	<p>Cllr. Adams</p> <p>Clerk</p> <p>Cllr. Fisher</p> <p>Cllrs. Adams / V. Libby</p> <p>Cllr. Talling / Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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<p>129/2020</p>	<p>Highway Matters – includes items received after the agenda had been published.</p> <p>a. <i>Drainage Issues</i> – see also County Cllr. Hannaford’s report above</p> <ul style="list-style-type: none"> • Polruan – Mr Dave Owens advised that SW Water had commissioned repairs to replace the pipe from the upstream manhole at Chapel Lane and then we will be lining the rest of the pipe from the end of our excavation to the downstream manhole at the bottom of the hill. Two other sections of Fore Street are showing signs of damage/subsidence. <p>Mr Owens had subsequently advised the works’ project is now complete in terms of the repairs to the damaged surface water line. A CORMAC inspection had raised the issue of a potential further piece of damage outside No.79 Fore Street. This will now be considered by SWW and we will of course let you know what will be done about this matter.</p> <p>It was feared heavy lorries would damage the road and drains again. Cllr. T. Libby asked if it was possible to have a tonnage limit on Fore Street. Cllr. Hannaford advised she had requested a meeting with SW Water and Highways, where this and other concerns could be addressed.</p> <p>Noted a copy of the CCTV survey from Greenbank down to the outfall had been requested. Mr Owens advised it will only show the internal view of the pipes, to check their condition.</p> <ul style="list-style-type: none"> • Ocean View – Cormac had been asked for a quotation to clear the drains at Ocean View, with a view to sharing the cost with residents and two reminders sent. • Whitecross to the Pont – the drain at the turn on the right-hand side is now completely filled and blocked by leaves. Highways advised that in accordance with their Highway Maintenance Manual it is not an immediate safety hazard (W2050943). • Tredudwell to Butts Park – the sump on one side of the road is now completely full. The Clerk to contact Mr Paul Allen, Highways and ask if the PC can pay Cormac to clear the sump. • Bodinnick – it is understood that Highways had cleared the drain at Bodinnick, just below Hall Farm. <p>b. <i>Lanteglos Highway</i> – the Minutes of the Working Party (set up to consider visibility improvements at the Lanteglos Highway / Penpol junction; to include consultation with residents) had been emailed.</p> <p>Cllr. Moore had circulated a draft consultation paper, which will be delivered to all households in Lanteglos Highway. Responses can be returned using a s.a.e. or direct to Cllr. Talling or the Clerk.</p> <p>Cllr. Moore said that a feasibility study was needed to evaluate the impact that would be made if the grass verges either side of the road to Penpoll were reduced in height. Cllr. Shakerley said that a fingerpost would be a big improvement on the former sign.</p> <p>Noted the CIL money (£1,680) could be used for this purpose. The CIL Report is available on the PC’s website.</p> <p>Working Party membership: Cllrs. Adams, Talling, Fisher, Bunt, Shakerley and Moore.</p> <p>c. <i>Proposed Road Closure</i> – Whitecross Hill to Little Churchtown Farm, 22nd to 26th February 2021. Details previously emailed.</p>	<p>Cllr. Hannaford</p> <p>Clerk</p> <p>Clerk</p>

	<p>d. <i>Passing Place Sign</i> – the sign, which was previously on the way to Lantivet just after turning left from that road towards Trevarder is missing. Mr Paul Allen advised their signing budget is completely over committed for this financial year. Members RESOLVED to purchase a sign and Members will have it installed themselves. Mr Allen would have no objection.</p> <p>e. <i>Residents' Parking</i> – a request had been received for residents' parking to be created on Old Road, Bodminnick. Mr Paul Allen, Highways advised "Such an individual request would not be considered. Residents parking schemes are for streets in towns and villages that are mainly affected by commuter parking." Cllr. Hannaford said that residents can use the small nearby car park.</p> <p>f. <i>Bodinnick Ferry</i> – Highways advised the Area Steward will inspect the locations and determine whether action is required to cut back the hedges in accordance with Cornwall Council's Highways Maintenance Manual. Deferred to the April Meeting.</p> <p>g. <i>Dislodged Kerbstone</i> – a dislodged kerbstone at the entrance to Greenbank had been reported to Highways. Reference: W2051575.</p> <p>h. <i>Whitecross to Lamellyon</i> – there is a recurring spring that is causing damage to the road surface and is in danger of creating a pothole. The situation is exacerbated by a blocked drain north of entrance to Lamellyon, which is not allowing excess water to drain away.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
130/2020	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2020/21-08 to a value of £5,577.20 was APPROVED for payment. The payment schedule had been circulated via email and is available to view on the website.</p> <p>The water bills were twice as much as budgeted for. The Clerk to contact SW Water to see if a check could be made for leaks.</p> <p>It was AGREED Members would approve the payments due in December via email.</p> <p>b. <i>Budget Monitor</i> – a copy of the Budget Monitor was circulated via email.</p> <p>c. <i>Bank Reconciliation</i> – a copy of the bank reconciliation was circulated via email.</p>	<p>Clerk</p> <p>Clerk</p>
131/2020	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Police Survey</i> – to help shape the future of policing in Cornwall, see: https://www.devonandcornwall-pcc.gov.uk/news-and-blog/multimedia-hub/take-a-moment-to-help-shape-the-future-of-policing/ Deadline 3rd January 2021. Previously emailed.</p> <p>b. <i>War Memorials Trust</i> – bulletin, November 2020 (hardcopy).</p> <p>c. <i>Local Governance Review</i> – CC recommend no change is made to the boundary of this Parish Council.</p> <p>d. <i>Cornwall Planning</i> – newsletter, October 2020. Previously emailed</p>	
132/2020	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 19th January 2021.</p> <p>NOTE – no meeting to be held in December, except that an Extraordinary Meeting may be called to deal with any urgent matters</p> <p>b. <i>Clerk's Leave</i> – 28th November to 6th December 2020 (inclusive) and 21st to 31st December 2020 (inclusive).</p>	

133/2020	<p>Information Only / Future Agenda Items –</p> <p>a. <i>Greenbank</i> – Cllr. Moore will liaise with Ms Sal Erskine-Furniss regarding improvements to the entrance to Greenbank. For further discussion in January 2021.</p> <p>b. <i>Parking</i> – the Clerk to check if Mr Andrew Hawke, Senior Parking Enforcement Officer is able to deal with the van driver who habitually parks just up from entrance to Greenbank.</p>	<p>Cllr. Moore</p> <p>Clerk</p>
134/2020	Meeting Closed – 20.40pm.	

Signature: (Cllr. Pat Moore OBE)
Parish Council Chair

Date: 19th January 2021