

LANTEGLOS-BY-FOWEY PARISH COUNCIL

AGENDA OF THE VIRTUAL MEETING TO BE HELD ON

TUESDAY, 23rd FEBRUARY 2021 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 23rd February 2021.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings

To Join Zoom Meeting: Meeting ID: 839 2287 8376, Passcode: 208347

Link: <https://us02web.zoom.us/j/83922878376?pwd=NTU2a0Z0aFZpd1A2VHozR0lZM2o5dz09>

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <ul style="list-style-type: none"> a. <i>County Councillor</i> – Cllr. Edwina Hannaford. b. <i>Network Panel</i> – next meeting will be held on 14th June 2021, 2pm. Notes of the meeting held on 25th January 2021 had been emailed. c. <i>Police</i> – PCSO Cocks. d. <i>Fowey Harbour Commission</i> – details previously emailed. MMO decision on Fowey Harbour Order HRO/2019/00005 can be viewed on: https://www.gov.uk/government/publications/fowey-harbour-revision-order 	
15/2021	Apologies –	
16/2021	Casual Vacancy – Members to declare a vacant seat.	
17/2021	<p>Members’ Declarations</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds d. <i>Dispensations</i> – Members to consider any written requests for dispensations 	
18/2021	<p>Minutes of Meetings –</p> <ul style="list-style-type: none"> a. <i>Full Council</i> – 19th January 2021. 	
19/2021	Environmental / Amenity Matters – including any items received after the agenda had been published.	

	<p>a. <i>Public Conveniences</i> –</p> <ul style="list-style-type: none"> • <u>St Saviour’s WCs</u> – Members to receive an update regarding the minor refurbishment. Cllr. Fisher had been asked for an update for Members to consider a sketch plan and costings for a new purpose-built toilet block. • <u>Frogmore WCs</u> – Members to: <ul style="list-style-type: none"> ○ Receive any response from the National Trust regarding discouraging the dumping of dog waste. ○ Consider new ceiling cladding. NOTE – due to excessive condensation causing mould, the toilet blocks had been pressure washed with a strong disinfectant. • <u>The Quay WCs</u> – Mr Adrian Fisher, Clerk to Polruan Town Trust (PTT) had written: “<i>As the Trust have taken on the responsibility of all the benches on the Hill and Bound, Trustees have agreed to end the grant to the Parish Council.</i>” Cllr. Moore had contacted Mr Robin Sainsbury, Chair of PTT requesting the Trust honours their commitment to pay £2,500 towards the toilet running costs for three years w.e.f. 1st April 2019. NOTE – the new fees for electricity are: standing charge 82p and unit rate 17.75p. • <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures. <p>b. <i>Public Rights of Way</i> – Minute 128c/2020 refers. CAT had agreed to draw up a joint programme of outstanding works and had been provided with a number of outstanding issues, namely:</p> <ul style="list-style-type: none"> • The stile on New Road to Mixtow. Mr Chris Monk, CAT, had agreed to measure up and sort the materials to replace the handrail posts. • <i>Footpath 24 from Les Pieds dans l’Eau to Penmarlam</i> – Ms Katie Jose, Countryside Officer advised this on CAT’s list of paths to inspect. • Signage – Members to receive updates, to include: <ul style="list-style-type: none"> ○ <i>Polruan School</i> – Mr Monk advised this is a bespoke footpath sign and may need to be supplied from a specialist who does these signs for the Coast path. He will find out more. ○ <i>Sign at Carne</i> – signpost has rotted at the bottom, a section could be cut off and re-erected. ○ <i>Lower Down Lane</i> – Cllr. Talling has completed the refurbishment of this sign. <p>c. <i>Greenbank</i> – Minute 133a/2020 refers. Members to receive an update i.r.o. plans to improve the area.</p> <p>d. Licences for the Control of Wild Birds – Members to consider if they meet the criteria to apply for a licence. Details previously emailed.</p>	<p>Mrs Kelly</p> <p>Cllr. Moore</p>
20/2021	<p>Planning Matters –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – CC has delayed the referendum until early Summer. Details previously emailed.</p> <p>b. <i>Affordable Housing Greenbank</i> – Ms Sophie Tregenna, CC advised that the early stage investigations will take time and CC may not be in a position to discuss options by the 23rd February.</p>	Information

	c. PA21/00001/NDP, St Sampson Neighbourhood Plan – consultation closed 2 nd April 2021. Details previously emailed.	
21/2021	<p>Planning Applications – Members to consider:</p> <p>a. PA21/00233, Fox Valley Cottages Lanlawren Farm Trenewan – proposed development of manager's accommodation, three additional holiday units and ancillary site facilities. NOTE – Cllrs. Kelly, Moore and Talling had made a site visit. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QMSOLAFGI9M00</p> <p>b. PA21/00857, Penmarlam Caravan And Camping Park New Road Fowey – Certificate of Lawful Existing Use or Development for use of the land edged red as a caravan and camping site all year round in breach of Condition 2 of planning permission reference 78/0832 dated 20/04/1979. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QNP46WFGG6Z00</p>	
22/2021	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA20/10071, 16 Ocean View, Polruan – single storey extensions and alterations with proposed new garage. Existing parking arrangement to be retained.</p> <p>b. PA20/09609, 8 St Saviours Hill, Polruan – revert the property from a single dwelling back into two dwellings as previously existed.</p> <p>c. PA20/10935, Pont House, Lanteglos – extensions to dwelling to provide bathroom and porch, construction of new access ramp. Construction of new dormer and demolition of Southern window opening to create door. Construction of steps and replacement of windows. Cllr. Shakerley had declared an interest.</p>	
23/2021	<p>Highway Matters – including any items received after the agenda had been published</p> <p>a. <i>Polruan Drainage Issues</i> – Ms Stubbins had now left SW Water and her replacement is Mr Jason Buzza. Members to receive a report of the meeting with CC; SW Water; County Cllr. Hannaford scheduled to be held on 23rd February 2021.</p> <p>NOTE – Mr Will Glassup, Highways had undertaken to raise the matter of the pipeline that outlets onto the beach onto Polruan Town Trust property. (Email from Mr Adrian Fisher, Polruan TT refers.)</p> <p>b. <i>Lanteglos Highway</i> – Members to consider recommendations following the site meeting held on 26th January 2021:</p> <ul style="list-style-type: none"> • A hardcore lay-by be re installed approximately in the area opposite Coth Mynster. This would provide parking for residents in the western part of the village. Parked cars in that area, would also slightly reduce visibility of oncoming traffic for cars travelling from the Ferry to Lanreath and could possibly help to reduce the speed of traffic. • Cars to be prevented from parking on the grass area either side of the junction. Low bollards or similar could be used on either side of the junction. Even when parked close to the hedge, parked cars reduce visibility when approaching the main road from Penpoll. • Remove the road signposts completely on the east side of the junction. A few meters to the west, opposite the turning to Trethake, there is a repeat sign of the one originally at the Penpoll junction (before it was damaged in a gale and removed by 	Working Party

	<p>highways) directing traffic to the Ferry and Liskeard. The sign on the west side of the junction directs traffic to Lerryn and Lostwithiel and should remain.</p> <ul style="list-style-type: none"> • Shave the corners of the junction to aid visibility. • Ensure the cutting of the verge by the junction is added to the summer safety maintenance schedule. <p>NOTE – the CIL money (£1,680) could be used for this purpose. The CIL Report is available on the PC’s website.</p> <p>c. <i>Ferry Hill Car Park</i> – Mr Will Glassup, Highways had advised:</p> <ul style="list-style-type: none"> • Parking Bays – this request will be forwarded to Cornwall Parking Services team: parking@cornwall.gov.uk. • Mirror – CC does not approve the use of such mirrors on the public highway. <p>d. <i>Bodinnick Parking Issues</i> – Mr Will Glassup, Highways had advised:</p> <ul style="list-style-type: none"> • Council House Wall – this area is a Cornwall Housing asset, who advised that from 20th January 2021 they will only be attending emergency and urgent repairs, until after the national lockdown restrictions had been reduced. • Hatched Area – he will inspect the hatching when next in the area. His initial thoughts are the extended hatching won't improve the safety as the stop line is well positioned, with good visibility. <p>e. Sign, Trethake /Tremeer Cross – Mr Will Glassup had requested its design and replacement. This will go to CC for approval and then be added to Cormac’s programme of works.</p> <p>f. <i>Gritting</i> – four additional grit bins had been provided.</p> <p>g. <i>Fore Street</i> – Members to consider the state of the road, following “works” by SW Water, Western Power and Highways.</p> <p>h. <i>Polruan Bus</i> – the problem of buses not being able to pick up passengers from the bottom of Fore Street has resurfaced. Mr Andrew Hawke, CC had agreed to visit during problematic periods; Travel Cornwall had been asked to comment and Highways had been asked to repaint the yellow lines.</p> <p>i. <i>Highway Wall</i> – the Highway Steward advised he had inspected the section of wall that goes off Fore Street towards Furze Park and the School and confirms that appropriate action is being taken in accordance with our Highway Maintenance Manual (Reference No. W2155135).</p> <p>j. <i>Road Closure</i> – Whitecross Hill to Little Churchtown Farm, 22nd to 26th February 2021. Details previously emailed.</p>	<p>Information</p> <p>Information</p>
24/2021	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>CALC FAQ 17</i> – Ms Sherll Murray MP had been asked for her support for the campaign to continue with the option to hold virtual meetings. She had replied “... we will have to wait and see what the guidance is nearer the time...” Details previously emailed.</p>	Information
25/2021	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2020/21-11. NOTE – the payment schedule to follow. NOTE – signatures to cheques and online banking to confirm willingness to stand for re-election.</p> <p>b. <i>PROW Maintenance Grant</i> – Mr Steve Kempthorne, CC has written to offer £1,521.14 to cut of Public Rights of Way (PROWs) in the parish in 2021/22. Members to accept.</p>	

	<p>c. <i>Budget Monitor</i> – copy to be circulated.</p> <p>d. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.</p>	
26/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. Cornwall Area of Outstanding Natural Beauty – is conducting a Monumental Improvement Community Survey. Details emailed. See: https://letstalk.cornwall.gov.uk/cornwall-aonb-monumental-improvements</p> <p>b. Woodland Management Plans – consultation details can be found on: https://letstalk.cornwall.gov.uk/woodland-management-plans-2021</p> <p>c. Royal Cornwall Hospitals Trust – an opportunity to join the RCHT Board and play a key part in influencing the way our services are provided, now and for the future. Details previously emailed</p> <p>d. Roadside hedge and tree management – factsheet from Cormac circulated via email and copy placed on website.</p> <p>e. Positive Planning – February 2021 newsletter.</p> <p>f. Reopening High Streets Safely Fund – fund has been extended, in principle, to 30th June 2021. Details previously emailed.</p> <p>g. <i>Seagull Licence</i> – Members to consider, details previously emailed.</p>	
27/2021	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 23rd March 2021.</p> <p>b. Environmental Land Management (ELM) Strategy – CC workshops. Details previously emailed.</p> <ul style="list-style-type: none"> • Virtual Conference – 25th February 2021, 7pm. • Interactive Workshop – 4th March 2021 	
28/2021	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
29/2021	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
30/2021	<p>Planning Enforcement – Members to receive an update. NOTE – Cornwall Council had deemed planning enforcement matters to be confidential.</p>	
31/2021	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 16th February 2021

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