

LANTEGLOS-BY-FOWEY PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING HELD ON

TUESDAY, 23rd FEBRUARY 2021 @ 7pm

NOTE – it is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	<p>Present – Cllrs. Moore OBE (Chair), Adams, Carter, Fisher, T. Libby, Shakerley, Talling and Mrs Thompson (Clerk).</p>	
	<p>Chairman’s Welcome and Public Forum – the Chairman opened the meeting and welcomed those present. She reminded those members of the public wishing to speak that they each had three minutes to address anything on the agenda.</p> <p>Lady Claudia Chilver’s spoke regarding 21a/2021 She emphasized the exceptional beauty of the parish and felt it would be letting down future generations if this application is granted and its beauty not protected. Lanlawren is one of only seven ancient settlements in Cornwall and this proposal would impact on this important site. Her letter on the subject had been circulated via email.</p> <p>Ms Emily Robinson, Laurence Associates spoke in favour of the planning application PA21/00233 (Minute 21a/2021 refers). All the buildings will be built of timber to blend in. She said there is a need for additional accommodation. She said a tree belt is around the site. Mr Pink, the applicant, was present to answer any questions. She said there would be no CIL money due from the application.</p> <p>Cllr. Shakerley asked was it intended to move the two pods around the site and how was the sewage to be dealt with. Mr Pink said the camping pods could be moved but to do so would involve considerable work and it is likely they would remain in situ. There would be a treatment plant that would deal with sewage from the pods, manager’s accommodation and laundry. The pods would not be on concrete bases and the land would revert to grass when the pods were no longer in use.</p> <p>Mrs Sara and Mr Rob Williamson, Tremear Farm were present regarding 21a/2021. Their property overlooks the site. Mr Williamson said they had planning permission to have yurts on their land for six months of the year. They were concerned at the increase in light pollution in such a sensitive site. Their planning permission precludes any infrastructure at all. He was concerned that this application would make the area even busier and noisier.</p> <p>Lady Chilver said she did not believe there was a need for manager’s accommodation.</p>	
	<p>Outside Authorities / Bodies – Members received reports from outside authorities as follows:</p> <ul style="list-style-type: none"> a. <i>County Councillor</i> – Cllr. Edwina Hannaford spoke to her written report. She said that CC’s budget had been approved and would mean a council tax rise of 1.99% per cent. Together with the Government’s 3% levy for social care. b. <i>Network Panel</i> – next meeting will be held on 14th June 2021, 2pm. Notes of the meeting held on 25th January 2021 had been emailed. c. <i>Police</i> – PCSO Cocks reported that from 1st to 31st January 2021 there was 1 crime details of which can be found on the Police UK website. 	

	<p>Numerous Covid patrols and visits are being conducted and offenders dealt with accordingly. He reminded Members to sign up to the Devon and Cornwall Alert system.</p> <p>Cllr. Moore said it was known that a second homeowner had been fined for breaking the Covid lockdown rules – proof that the reporting system works.</p> <p>Devon and Cornwall Police Volunteer Awards 2021 – details emailed.</p> <p>d. <i>Fowey Harbour Commission</i> – details previously emailed. MMO decision on Fowey Harbour Order HRO/2019/00005 can be viewed on: https://www.gov.uk/government/publications/fowey-harbour-revision-order</p>	
15/2021	Apologies – Cllrs. V. Libby and Bunt.	
16/2021	Casual Vacancy – Members DECLARED Mrs Wilton’s seat vacant. The Clerk to advise CC.	Clerk
17/2021	<p>Members’ Declarations</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllr. Fisher in Minute 19a/2021, the Quay WCs.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – none.</p>	Clerk
18/2021	<p>Minutes of Meetings –</p> <p>a. <i>Full Council</i> – 19th January 2021, AGREED as a true record.</p>	
19/2021	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> –</p> <ul style="list-style-type: none"> • <u>St Saviour’s WCs</u> – Cllr. Adams referred to the excessive condensation caused by the weather which had created mould. The toilet blocks had been pressure washed with a strong disinfectant. The cleaning contractors need to use the correct PPE when using this disinfectant. <p>Cllr. Fisher reported he was still awaiting costings for a new purpose-built toilet block. It was RESOLVED to defer this project until after the election on 6th May 2021.</p> <ul style="list-style-type: none"> • <u>Frogmore WCs</u> – <ul style="list-style-type: none"> ○ No response had been received from the National Trust regarding discouraging the dumping of dog waste. The Clerk to send a reminder. ○ Members did not consider new ceiling cladding and this item was deferred to the March meeting. • <u>The Quay WCs</u> – Mr Adrian Fisher, Clerk to Polruan Town Trust (PTT) had written: “As the Trust have taken on the responsibility of all the benches on the Hill and Bound, Trustees have agreed to end the grant to the Parish Council.” Cllr. Moore had contacted Mr Robin Sainsbury, Chair of PTT requesting the Trust honour their commitment to pay £2,500 towards the toilet running costs for three years w.e.f. 1st April 2019. <p>The Trust had subsequently agreed to honour the agreement to pay the grant up until 2022. No decision was made regarding</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

	<p>funding beyond this term. The lease actually expired in 2019 by accepting the ongoing grant payments a 3-year extension of the lease is assumed, a document to confirm this will follow together with an official application form to apply for the grant.</p> <p>It was RESOLVED to accept the quotation from Octopus to supply electricity to The Quay toilets for 36 months at 17.69p kWh, with Standing Charge of 38.03p/Day, excl. VAT and CCL. Noted that a deposit will be required (details previously emailed).</p> <ul style="list-style-type: none"> • <u>Legionella Testing</u> – Mrs Kelly reported the water temperatures is 10° in all the toilet blocks. <p>b. <i>Public Rights of Way</i> – Minute 128c/2020 refers. CAT had agreed to draw up a joint programme of outstanding works and had been provided with a number of outstanding issues, namely:</p> <ul style="list-style-type: none"> • The stile on New Road to Mixtow. Mr Chris Monk, CAT, had agreed to measure up and sort the materials to replace the handrail posts. The Clerk to request an update for the March meeting. • Footpath 24 from Les Pieds dans l'Eau to Penmarlam – Ms Katie Jose, Countryside Officer advised this on CAT's list of paths to inspect. The Clerk to request an update for the March meeting. • Signage – Members received updates, including: <ul style="list-style-type: none"> ○ Polruan School – Mr Monk advised this is a bespoke footpath sign and may need to be supplied from a specialist who does these signs for the Coast path. He will find out more. The Clerk to request an update for the March meeting ○ <i>Sign at Carne</i> – signpost has rotted at the bottom, a section could be cut off and re-erected. Cllr. Talling kindly offered to carry out the repairs. ○ <i>Lower Down Lane</i> – Cllr. Talling was thanked for completing the refurbishment of this sign. ○ Frogmore and Trevarder Turning– different distances are given on both sides of the sign. The Clerk to report to Highways. ○ Trethake /Tremeer Cross – Mr Will Glassup had requested its design and replacement. This will go to CC for approval and then be added to Cormac's programme of works. The Clerk to request an update for the March meeting. <p>c. <i>Greenbank</i> – Minute 133a/2020 refers. Cllr. Moore said she would speak to Ms Erskine and request plans for the proposed project.</p> <p>d. <i>Licences for the Control of Wild Birds</i> – details previously emailed. Members felt they had insufficient information to apply for a licence and it was RESOLVED to take no further action.</p> <p>e. <i>Donation</i> – the Wright family had offered a gift to the Council to enhance the facilities offered. The Clerk to advise Mr Wright of the plans for the Greenbank area.</p>	<p>Mr Fisher, Polruan TT</p> <p>Clerk</p> <p>Mrs Kelly</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Talling</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Moore</p> <p>Clerk</p>
20/2021	<p>Planning Matters –</p> <p>a. <i>Neighbourhood Plan (NP)</i> – CC had delayed the referendum until early Summer. Details previously emailed.</p> <p>b. <i>Affordable Housing Greenbank</i> – Ms Sophie Tregenna, CC advised the initial site assessment and has been done and she had instructed further follow up surveys to help get a better understanding of the suitability of both the garage block and the grassed area for a small affordable housing development and alternative parking respectively.</p>	

	<p>She had also instructed an initial sketch layout, to understand the capacity potential of the garage block site. She is awaiting the results of these surveys and the sketch layout and will need to take a closer look at this information before she is able to provide Members with a more detailed update of how we can progress with the sites.</p> <p>c. <i>PA21/00001/NDP, St Sampson Neighbourhood Plan</i> – consultation closes 2nd April 2021. Details previously emailed.</p>	
21/2021	<p>Planning Applications – Members considered:</p> <p>a. PA21/00233, Fox Valley Cottages Lanlawren Farm Trenewan – proposed development of manager's accommodation, three additional holiday units and ancillary site facilities. Cllrs. Kelly, Shakerley and Talling had visited the site.</p> <p>Cllr. Talling said the applicants are a young couple who were trying to build up a business. Cllr. Fisher said he too wanted to support local businesses but he would like to see a Heritage Impact Assessment / Archaeological Assessment and geophysical survey undertaken. Cllr. Kelly supported this view. Cllr. Shakerley felt there would be a minimal impact from traffic going to and from the site. She, too, was keen to support local businesses. Cllr. Moore said that something very similar had previously been agreed. Cllr. Adams said he feared this could set a precedent and lead to further applications for more development in the area. He was also concerned about the light pollution that this proposal would create.</p> <p>Members SUPPORT the application but request a Heritage Impact Assessment / Archaeological Assessment and geophysical survey be undertaken in accordance with the comments made by Historic Environment Planning (Archaeology). Cllr. Adams objected to the application.</p> <p>b. PA21/00857, Penmarlam Caravan and Camping Park New Road Fowey – Certificate of Lawful Existing Use or Development for use of the land edged red as a caravan and camping site all year round in breach of Condition 2 of planning permission reference 78/0832 dated 20/04/1979. Members SUPPORTED the application.</p>	<p>Clerk</p> <p>Clerk</p>
22/2021	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA20/10071, 16 Ocean View, Polruan – single storey extensions and alterations with proposed new garage. Existing parking arrangement to be retained.</p> <p>b. PA20/09609, 8 St Saviours Hill, Polruan – revert the property from a single dwelling back into two dwellings as previously existed.</p> <p>c. PA20/10935, Pont House, Lanteglos – extensions to dwelling to provide bathroom and porch, construction of new access ramp. Construction of new dormer and demolition of Southern window opening to create door. Construction of steps and replacement of windows. Cllr. Shakerley had declared an interest.</p>	
23/2021	<p>Highway Matters – including items received after the agenda was issued.</p> <p>a. <i>Polruan Drainage Issues</i> – Notes of the meeting held with SW Water and residents on 23rd February 2021 had been emailed.</p> <p>No-one from Highways had been available to attend the meeting but the Clerk had subsequently spoken to Mr Will Glassup, Highways regarding outstanding matters. County Cllr. Hannaford will ask him to set up a Teams meeting.</p> <p>Cllr. Fisher queried why the PC were pursuing the request for a copy of the CCTV Survey. Cllr. Hannaford supported this view.</p>	<p>Cllr. Hannaford</p>

Noted Mr Glassup had undertaken to raise the matter of the pipeline that outlets onto the beach onto Polruan Town Trust property. (Email from Mr Adrian Fisher, Polruan TT refers.)

- b. *Lanteglos Highway* – Members **RESOLVED** to adopt the recommendations of the Working Party following the site meeting held on 26th January 2021 to promote the works listed below. The Clerk to seek a quotation from Highways to draw up plans for the following:
- A hardcore lay-by be re installed approximately in the area opposite Coth Mynster. This would provide parking for residents in the western part of the village. Parked cars in that area, would also slightly reduce visibility of oncoming traffic for cars travelling from the Ferry to Lanreath and could possibly help to reduce the speed of traffic.
 - Cars to be prevented from parking on the grass area either side of the junction. Low bollards or similar could be used on either side of the junction. Even when parked close to the hedge, parked cars reduce visibility when approaching the main road from Penpoll.
 - Remove the road signposts completely on the east side of the junction. A few meters to the west, opposite the turning to Trethake, there is a repeat sign of the one originally at the Penpoll junction (before it was damaged in a gale and removed by highways) directing traffic to the Ferry and Liskeard. The sign on the west side of the junction directs traffic to Lerryn and Lostwithiel and should remain.
 - Shave the corners of the junction to aid visibility.
 - Ensure the cutting of the verge by the junction is added to the summer safety maintenance schedule.
- Noted the CIL money (£1,680) could be used for this purpose. The CIL Report is available on the PC's website.
- c. *Ferry Hill Car Park* – Mr Will Glassup, Highways had advised:
- Parking Bays – this request will be forwarded to Cornwall Parking Services team: parking@cornwall.gov.uk. The Clerk to request an update for the March meeting.
 - Mirror – CC does not approve the use of mirrors on the public highway. The Clerk to write to the owners of Three Quarter and One Quarter Cottages and seek their permission to erect a mirror.
- d. *Bodinnick Parking Issues* – Mr Will Glassup, Highways had advised:
- Council House Wall – this area is a Cornwall Housing asset, who advised that from 20th January 2021 they will only be attending emergency and urgent repairs, until after the national lockdown restrictions had been reduced. The Clerk to request an update for the March meeting.
 - Hatched Area – he will inspect the hatching when next in the area. His initial thoughts are the extended hatching won't improve the safety as the stop line is well positioned, with good visibility. The Clerk to request an update for the March meeting.
- e. Sign, Trethake /Tremeer Cross – covered by 19b/2021 above.
- f. *Gritting* – four additional grit bins had been provided and installed by Cllr. Talling. Noted that the smaller bins to be ordered in the future.
- g. *Fore Street* – covered by Notes of the meeting held with SW Water on 23rd February 2021.
- h. *Polruan Bus* – the problem of buses not being able to pick up passengers from the bottom of Fore Street has resurfaced. Mr Andrew Hawke, CC had agreed to visit during problematic periods. Travel Cornwall had been asked to comment but had not done so. Highways

	<p>had been asked to repaint the yellow lines. The Clerk to request an update regarding the yellow lines for the March meeting.</p> <p>i. <i>Highway Wall</i> – the Highway Steward advised he had inspected the section of wall that goes off Fore Street towards Furze Park and the School and confirmed that appropriate action is being taken in accordance with their Highway Maintenance Manual (Reference No. W2155135). The Clerk to request an update for the March meeting.</p> <p>j. <i>Road Closure</i> – Whitecross Hill to Little Churchtown Farm, 22nd to 26th February 2021. Details previously emailed.</p> <p>k. <i>Blocked Drains / Flooding</i> – the following had been reported to Highways:</p> <ul style="list-style-type: none"> • <i>Whitecross Hill</i> – a vehicle had damaged the verge and blocked the drain (W2157615). • <i>Pont Bottom</i> – flooding and blocked drain (W2157615). Highways advised they had carried out works and have made the reported issue safe. <p>Noted Mr Paul Allen, Highways had provided details of the routine drain maintenance schedule (copy in LBF/Drains).</p>	<p>Clerk</p> <p>Clerk</p>
24/2021	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>CALC FAQ 17</i> – Ms Sheryll Murray MP had been asked for her support for the campaign to continue with the option to hold virtual meetings. She had replied “... we will have to wait and see what the guidance is nearer the time...” Details previously emailed.</p>	
25/2021	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2020/21-11. NOTE – the payment schedule to follow. A copy of the payment schedule is available to view on the website. Noted the broadband for Whitecross Village Hall to be paid in March.</p> <p>Noted signatures to cheques and online banking to confirm willingness to stand for re-election. Cllr. Fisher advised he will not be seeking re-election.</p> <p>b. <i>PROW Maintenance Grant</i> – Mr Steve Kempthorne, CC had written to offer £1,521.14 to cut of Public Rights of Way (PROWs) in the parish in 2021/22. Members RESOLVED to accept. A hardcopy was requested 26th January 2021.</p> <p>c. <i>Budget Monitor</i> – a copy to be provided for the March Meeting.</p> <p>d. <i>Bank Reconciliation</i> – the bank reconciliation was verified. A copy of the Budget Monitor was circulated via email.</p>	<p>Clerk</p> <p>Clerk</p>
26/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. Cornwall Area of Outstanding Natural Beauty – is conducting a Monumental Improvement Community Survey. Details emailed. See: https://letstalk.cornwall.gov.uk/cornwall-aonb-monumental-improvements</p> <p>b. Woodland Management Plans – consultation details can be found on: https://letstalk.cornwall.gov.uk/woodland-management-plans-2021</p> <p>c. Royal Cornwall Hospitals Trust – an opportunity to join the RCHT Board and play a key part in influencing the way our services are provided, now and for the future. Details previously emailed</p>	

	<p>d. Roadside hedge and tree management – factsheet from Cormac circulated via email and copy placed on website. It was clarified that the hedges can be reported on CC’s website (Report Page).</p> <p>e. Positive Planning – February 2021 newsletter.</p> <p>f. Reopening High Streets Safely Fund – fund has been extended, in principle, to 30th June 2021. Details previously emailed.</p> <p>g. Calor Rural Community Fund – applications invited. Details previously emailed.</p> <p>h. Polruan Town Trust – it was AGREED to grant permission to the Trust to place an advertisement for a cleaner on the PC’s notice boards.</p>	Mr Fisher
27/2021	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 23rd March 2021.</p> <p>b. <i>Environmental Land Management (ELM) Strategy</i> – CC workshops. Details previously emailed.</p> <ul style="list-style-type: none"> • Virtual Conference – 25th February 2021, 7pm. • Interactive Workshop – 4th March 2021. 	
28/2021	<p>Information Only / Future Agenda Items –</p> <p>a. <i>Census</i> – will be held on 24th March 2021.</p> <p>b. <i>Polling Stations</i> – one is Whitecross Village Hall and the other the Fire Station, Polruan, both of which are “Covid safe” locations.</p>	
29/2021	<p>Closed Session – in view of the confidential nature of the business about to be transacted, namely quotations, it was RESOLVED that it is advisable in the public interest that the press and public be excluded and they were instructed to withdraw.</p>	
30/2021	<p>Planning Enforcement – Members to receive an update. NOTE – Cornwall Council had deemed planning enforcement matters to be confidential.</p>	
31/2021	<p>Meeting Closed – 21.17pm.</p>	

Signature: (Cllr. Pat Moore OBE)
Parish Council Chair

Date: 23rd March 2021