

LANTEGLOS-BY-FOWEY PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING HELD ON

TUESDAY, 23rd MARCH 2021 @ 7pm

NOTE – it is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings

| Minute | AGENDA ITEMS | Action |
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| | Present – Cllrs. Moore OBE (Chair), Adams, Bunt, Carter, Kelly, V. Libby, Shakerley, Talling and Mrs Thompson (Clerk). | |
| | Chairman’s Welcome and Public Forum – the Chairman opened the meeting and welcomed those present. | |
| | <p>Outside Authorities / Bodies – Members received reports from outside authorities as follows:</p> <p>a. <i>County Councillor</i> – Cllr. Edwina Hannaford reported she is arranging the next Polruan Drains Meeting. It is likely to be via “Teams”. CC had its last Full Council meeting today.</p> <p>Cllr. Shakerley said she was concerned at the number of trees being felled because of disease, particularly ash trees. Cllr. Hannaford said CC estimated it would cost £2M to deal with ash trees on the highway. She added that 190,000 trees had been planted. If the PC can identify suitable land, the Woodland Trust can help. Participating in the Tree Warden Scheme could also be beneficial. She will provide further information. The Clerk to approach the National Trust to see how we can work together to increase the number of trees in the parish. For a future agenda.</p> <p>b. <i>Network Panel</i> – next meeting will be held on 14th June 2021.</p> <p>c. <i>Police</i> – PCSO Cocks reported that from 1st to 28th February 2021 there were 3 crimes including Covid related.</p> <ul style="list-style-type: none"> • G7 Summit – letter from Assistant Chief Constable Glen Mayhew i.r.o. Police response to policing and security of the G7 Leaders’ Summit. • Devon and Cornwall Police’s Cyber Protect Team – amongst other things it touches on Romance, Covid and Delivery Frauds perpetrated on-line and provides guidance for reporting these sorts of matters. https://youtu.be/UeNkEcnw8ZU <p>d. <i>Fowey Port Users Group</i> – the next meeting has been scheduled for Monday 26th April 2021 at 1400. Cllr. Carter said a great deal of work had been going on at Penmarlem.</p> <p>e. <i>Tri-Service</i> – it was understood the officer has left the post. Cllr. Hannaford said Polruan will share a new officer with Looe and Fowey.</p> | <p>Cllr. Hannaford Clerk Clerk</p> |
| 32/2021 | Apologies – Cllrs. T. Libby and Fisher. | |
| 33/2021 | <p>Members’ Declarations</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none</p> <p>b. <i>Non-registerable Interests</i> – none</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – none</p> | |

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| 34/2021 | <p>Minutes of Meetings –</p> <p>a. <i>Full Council – 23rd February 2021, AGREED as a true record.</i></p> | |
| 35/2021 | <p>Planning Matters –</p> <p>a. Affordable Housing Greenbank – Ms Sophie Tregenna advised “<i>An initial high level sketch of what a scheme could potentially look like has been produced, which would involve a small housing development on the garage block site and repositioning an allocated car parking area on the green open space. However, this is only indicative and its deliverability is subject to a number of caveats. As we progress with our due diligence, we will get a clearer understanding of what’s possible and if we feel confident that we could make a scheme work, we would then look to submit a pre-app to establish the principle of development. To confirm, we are not at this stage yet.</i>” Members had asked to see the sketch but had been told this is unavailable.</p> <p>b. Neighbourhood Planning Bulletin – February 2021.</p> | |
| 36/2021 | <p>Planning Applications – Members to consider:</p> <p>a. PA21/00938, Bryn-Y-Mor Chapel Lane Polruan – removal of existing shed and siting of new shed. SUPPORT.</p> | Clerk |
| 37/2021 | <p>Planning Applications Approved by CC – for information only</p> <p>a. PA20/08355, Lamellyon, Whitecross Hill, Lanteglos – Listed Building Consent for replacement of four casement windows with three sash windows and one casement window.</p> <p>b. PA20/10666, Greetwell, Old Road, Bodinnick – change of use for part of the dwelling to be used as holiday accommodation.</p> | |
| 38/2021 | <p>Environmental / Amenity Matters –</p> <p>a. <i>Public Conveniences</i> – Mrs Kelly advised she will give all the toilet blocks another power wash before Easter. The Clerk to request Mrs Kelly opens all the toilet blocks fully w.e.f. 1st April 2021.</p> <ul style="list-style-type: none"> • <u>St Saviour’s WCs</u> – Cllr. Adams reported glass from above ladies’ and gents’ toilet doors. Replaced with vented ply. All painted and finished. Mr Devereux had also Replaced three manhole covers outside St Saviours toilet block. Repaired broken concrete outside gents and fitted a bollard to the right-hand side corner to stop vehicles mounting the curb. • <u>Frogmore WCs</u> – it was RESOLVED to proceed with new ceiling cladding and to repaint the floor with non-slip paint. Noted Mr Andy Simmons, National Trust had agreed to put up a sign regarding dog waste. • <u>The Quay WCs</u> – Polruan Town Trust (PTT) had emailed the lease extension for the period 29th March 2019 to 29th March 2022 (previously circulated to Members). Members RESOLVED to renew the lease. The Clerk to sign and return to the PTT. As the lease had been renewed the Clerk to formally apply for the cleaning grant to continue. • <u>Legionella Testing</u> – Mrs Kelly reported the water temperatures are all 10°. <p>b. <i>Public Rights of Way</i> – Minute 128c/2020 refers. CAT had agreed to draw up a joint programme of outstanding works and had been provided with a number of outstanding issues, namely:</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> |

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| | <ul style="list-style-type: none"> • The stile on New Road to Mixtow. Mr Chris Monk, CAT, had agreed to measure up and sort the materials to replace the handrail posts. The Clerk to continue to chase for an update. • Footpath 24 from Les Pieds dans l'Eau to Penmarlam – Mr Chris Monk, Cormac advised he thinks there is an opportunity to carry out some positive improvements to the path rather than just addressing the poor posts. The roadside stile/step affair is not very good and then the steps down which the handrails serve are not very good themselves. If the roadside structure could be improved, then it could be made very much easier than now. There are also a series of stiles along the path – one of which is currently redundant and another a bit wobbly – which could all be replaced by small gates. He also has new decking to put on the footbridge. He will send some photos and drawings of Cormac's suggestions shortly. He and a colleague had carried out temporary repairs to the handrail, which is now much more solid. • Signage – Members received updates, including: <ul style="list-style-type: none"> ○ <i>Polruan School</i> – Mr Monk advised this is a bespoke footpath sign and because these come from a specialist firm, Cormac like to batch order for a few signs at a time rather than one-offs. On hold pending further information. ○ <i>North Down Lane</i> – Cllr. Talling was thanked for completing the refurbishment of this sign. ○ <i>Frogmore and Trevarder Turning</i> – Ms Sarah Green, Cormac confirmed the signpost that gives different distances on both sides of the sign will be addressed in the new financial year's budget. The Clerk to continue to chase for an update. c. <i>Greenbank</i> – Minute 133a/2020 refers. Ms Sal Erskine is unable to take on any more projects. Cllr. Moore to provide the Clerk with contacts for alternative contractors. Cllr. V. Libby to provide a list of work that is needed to tidy and plant the site, together with a path. <p>NOTE – South West Water Community Fund and Calor Gas Fund – two potential further sources of funding. Details of both schemes had been circulated via email; plus promise of gift from the Wright family. wrightim@icloud.com.</p> | <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllrs. Moore / Libby / Clerk</p> |
| 39/2021 | <p>Highway Matters – including items received after the agenda had been sent:</p> <ul style="list-style-type: none"> a. <i>Polruan Drainage Issues</i> – County Cllr. Hannaford to schedule a further meeting with CC, Highways and Mr Jason Buzza SW Water. b. <i>Lanteglos Highway</i> – Cllrs. Moore and Shakerley had attended a site meeting with Mr Will Glassup, Highways and provided this report: <p>Mr Glassup took photographs, and some measurements, and agreed to take away the redundant metal poles. He pointed out there is more to making an informal verge parking than first thought, there are issues of buried services such as power cables, water pipes, drains. If the PC wish to do the work then we would need to show that we have liability insurance because we would, in effect, be taking on ourselves, the liabilities of anyone incurring damage by parking on a space which we had had created. This is not the same as what is happening at present where residents have taken it upon themselves to park off-road, thereby creating what looks like a parking space, and assuming their own liability. Really it is back to square one; we can have more slow signs, better signage but not newly created official parking bays, without the incumbent expense of getting plans, doing surveys, digging out and so on.</p> <p>We touched briefly on Bodinnick and again we went through why we need better control by the ferry queue. It was felt that Mr Glassup isn't</p> | <p>Cllr. Hannaford</p> |

aware of just what can come off the ferry, particularly vehicles with trailers, which, if someone has parked outside Tabs Cottage then hinders movement from the ferry in that they can't manoeuvre round a parked car with the waiting cars backed up behind it. His suggestion seemed to be keep an eye and refer to him. We did explain that when the application came before us for The Covey we did request that a traffic management order should be put in place. Planning weren't keen. There is parking for five cars opposite the Ferry Inn, in addition to the small carpark further up Ferry Hill. All this will be exacerbated when ferry and holiday traffic starts to build up again.

On both issues all we can do is have the cameras on our mobile phones at the ready to photograph problems at both locations. Evidence can then be forwarded.

Cllr. Fisher subsequently provided copies from SW Water and Western Power of their asset locations at Highway.

It was felt that residents should be encouraged to use the verge for parking, which would happen if the grass is cut really short.

NOTE – a project for the CIL money (£1,680) to be considered.

c. *Ferry Hill Car Park* – Mr Will Glassup, Highways had advised:

- Parking Bays – Mr Ken Polmounter, Cornwall Parking Services team advised they do not have the funds available to us to re-instate the parking bay lines. However, if the PC is willing to undertake this work to the correct standards then we have no objection to you doing so at your own costs. You would however need to provide a full risk assessment and proof of public liability insurance cover to at least £5m and undertake to accept full responsibility for the period of the works. The Clerk to seek a quotation from Mr Polmounter.
- Mirror – the owner of Three Quarters Cottage had granted permission to install a mirror on their boundary and Cllr. Talling had kindly installed it.

d. *Bodinnick Parking Issues* – Mr Will Glassup, Highways had advised:

- Council House Wall – this area is a Cornwall Housing asset, who advised that from 20th January 2021 they will only be attending emergency and urgent repairs, until after the national lockdown restrictions had been reduced. The Clerk to request an update.
- Hatched Area – Mr Will Glassup had visited the site twice but does not consider increasing the hatching will improve safety, the stop line is well-positioned and the traffic speeds are low within the 20mph. This is not the view of Members who felt that trailers, larger vehicles, etc. cannot manoeuvre easily. See Minute also 39b/2021 above. The Clerk to advise Mr Glassup of this.

e. Sign, Trethake /Tremeer Cross – Mr Will Glassup had requested its design and replacement. This will go to CC for approval and then be added to Cormac's programme of works. The Clerk to continue to chase for an update.

Cllr. Adams said a "Slow – horses" sign is needed at Vicarage Cross and Tremeer Cross.

f. *Polruan Bus* – on 15th March an 8-seater taxi was driven down Fore Street by Cornwall Bus Company who said they were there from Truro to learn the intricacies of coming to Polruan. On 16th March it was a black taxi that drove across on the ferry to Bodinnick but the steps at the back grounded at Bodinnick and at the turning into Greenbank. By 17th March the red bus was back on its normal route but it is understood the new bus will be larger.

Members

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| | <p>Melvyl Williams Operations Manager for Go Cornwall Bus, Summercourt Travel who operate the route advised they are open to any ideas that Members could put forward. A smaller bus would seem to be the answer.</p> <p>g. <i>Highway Wall</i> – the Highway Steward advised he had inspected the section of wall that goes off Fore Street towards Furze Park and the School and confirms that appropriate action is being taken in accordance with our Highway Maintenance Manual (Reference No. W2155135). The Clerk to request an update.</p> <p>h. <i>Road Closure</i> – Lanteglos: past Carneggan Farm to Frogmore Farm; from 8th to 12th March to reconstruct the carriageway. Details emailed.</p> | <p>Clerk</p> <p>Clerk</p> |
| 40/2021 | <p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2020/21-12 to a value of £4,081.89 was APPROVED for payment. A copy of the payment schedule is available to view on the website.</p> <p>Cllrs. Adams and Talling to sign up to make payments by BACS.</p> <p>b. <i>Budget Monitor</i> – a copy of the Budget Monitor was emailed.</p> <p>c. <i>Bank Reconciliation</i> – a copy of the Bank Reconciliation was emailed.</p> <p>d. <i>Barrie Bequest</i> – Polruan Town Trust advise the PC is able to apply for a grant from this fund towards a “project that would benefit the resident population of Polruan”. Closing date is 1st April 2021. Details emailed.</p> <p>e. <i>Grant Request</i> – details of the Hedgehog sanctuary ‘Prickles and Paws’ to be submitted to the <i>Parish News</i> and website.</p> | <p>Clerk</p> <p>Signees</p> <p>Clerk</p> |
| 41/2021 | <p>Documentation / Correspondence – not covered elsewhere on the agenda. Details previously emailed.</p> <p>a. Climate Emergency DPD – pre-consultation document circulated by CC on: www.cornwall.gov.uk/climateemergencydpd.</p> <p>b. University Study – Members are invited to contribute to the study that follows on from the publication of the vision for Cornwall "The Cornwall Plan: 2020-2050. Together we can: Gyllyn Warbarth".</p> <p>c. St Austell China Clay Restoration and Tipping Supplementary Planning Document (SPD) – consultation closes 14th April 2021.</p> <p>d. AONB – Members are invited to comment on [1] Shaping the Future of Farming to Grow Greener and [2] Sustaining the Visitor Economy and Environment in Cornwall.</p> | |
| 42/2021 | <p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 27th April 2021.</p> <p>b. <i>Parish Meeting</i> – it was AGREED to hold the Annual Parish Meeting prior to the April Full Council Meeting.</p> <p>c. <i>Clerk's Leave</i> – 27th March to 6th April 2021, inclusive.</p> | <p>Clerk</p> |
| 43/2021 | <p>Information Only / Future Agenda Items –</p> <p>a. Election – Cllrs. Adams and Moore hold copies of the election packs.</p> | |
| 44/2021 | <p>Meeting Closed – 20.41pm.</p> | |

Signature: (Cllr. Pat Moore, OBE)
Parish Council Chair

Date: 27th April 2021