

LANTEGLOS-BY-FOWEY PARISH COUNCIL

AGENDA OF THE STAFFING COMMITTEE MEETING

TO BE HELD ON MONDAY 26th APRIL 2021 @ 10am

NOTE – it is advisable for all those joining a ‘Zoom’ meeting to check their security settings.

Minute	AGENDA ITEMS	Action
	<p>Chairman’s Welcome – this is a closed meeting of the Parish Council.</p> <p>NOTE – the meeting to be chaired by Cllr. Adams.</p> <p>NOTE – the Chair and Clerk to be in attendance.</p>	
SC01/2021	Apologies –	
SC02/2021	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest is apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds.</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
SC03/2021	<p>Complaints –</p> <p>a. A complaint had been received regarding a member of staff. The complainant had been advised to put his complaint in writing to the Chair in accordance with the Parish Council’s Complaints Procedure.</p> <p>b. A complaint had been received regarding a Councillor. The complainant had been advised previously that this should be dealt with under the Code of Conduct.</p>	<p>Information</p> <p>Information</p>
SC04/2021	<p>Offence Emails – Members to consider how to deal with an offensive email sent to the Chair and Clerk.</p> <p>NOTE – on the advice of Mr Simon Mansell the offensive comments had been reported to the Police.</p>	<p>Information</p>
SC05/2021	Meeting Closed –	
	Note – Cllrs. Moore and Adams to meet with the Clerk for her appraisal.	

Signature: (Mrs Gillian Thompson)
 Parish Council Clerk

Date: 20th April 2021