

LANTEGLOS-BY-FOWEY PARISH COUNCIL

AGENDA OF THE VIRTUAL MEETING TO BE HELD ON

TUESDAY, 27th APRIL 2021 following the

Annual Parish Meeting

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 27th April 2021.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings

To Join Zoom Meeting: Meeting ID: 815 1426 0379, Passcode: 117293

Link: <https://us02web.zoom.us/j/81514260379?pwd=WEI0RitmeXZhQno1NUs1c0JUJb3VLQT09>

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <ul style="list-style-type: none"> a. <i>County Councillor</i> – Cllr. Edwina Hannaford. b. <i>Network Panel</i> – next meeting will be held on 14th June 2021, 2pm. NOTE – Liskeard and Looe Community Network Panel Newsletter, March 2021. Previously emailed. c. <i>Police</i> – PCSO Cocks. Devon and Cornwall Police Cyber Protect Team are offering free cyber security briefings tailored to the PC. Details emailed. d. <i>Fowey Port Users Group</i> – Members to receive a report following the meeting held on 26th April 2021. NOTE – Minutes of the meeting held on 3rd November 2020 had been circulated via email. 	Cllr. Carter
45/2021	Apologies –	
46/2021	<p>Members’ Declarations</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds d. <i>Dispensations</i> – Members to consider any written requests for dispensations 	

47/2021	<p>Minutes of Meetings –</p> <p>a. <i>Full Council – 23rd March 2021.</i></p>	
48/2021	<p>Planning Matters –</p> <p>a. Lanteglos by Fowey Neighbourhood Plan – Members to consider:</p> <ul style="list-style-type: none"> • Steering Group Chair – Cllr. Moore is willing to stay on as Chairman of the Steering Group until such time as our Referendum takes place, if the PC so wishes. • Local Landscape Character Assessment – do Members wish to proceed with the printing of 20/30 copies of the LLCA? The cost will be in the region of £300. <p>b. Affordable Housing Greenbank – Members to consider any update from Ms Sophie Tregenna.</p> <p>c. European Sites Mitigation Supplementary Planning Document (SPD) – consultation. Deadline for comments <u>was</u> 5pm Friday 23rd April 2021.</p> <p>d. Cornwall Community Land Trust – seminar on financing a community-led housing project (via Zoom) <u>was</u> held on Wednesday, 14th April 2021, 10.00 - 14.30. Details previously emailed.</p>	<p>Information</p> <p>Information</p>
49/2021	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA21/03034, Barney Cottage 37 Fore Street Polruan – reduce height of tree by 2 metres within a conservation area. This application was decided under delegated authority.</p> <p>b. PA21/02653, Ring A Bell Lanteglos – full application for the proposed partial demolition of dwelling, construction of extension and provision of new openings.</p> <p>Mr Jonathan Luker, CC case officer was unable to grant an extension and Members agreed to SUPPORT and send the following response via email: The application was thought to a straightforward upgrading of a small traditional cottage. The applicants plan to turn it into an upside-down house with living accommodation upstairs and bedrooms and bathroom downstairs. They also plan to demolish an extension at the back of the house and replace it with a larger, better built two storey extension. This, on the first floor has a large room with sliding glass doors. There is a Juliet balcony on west side which will admit more light. The roof is to be replaced with slate. None of the extension would be seen from the road.</p> <p>c. PA21/02360, Rock Bottom West Street Polruan – certificate of lawfulness of existing use as a dwelling (use class C3). https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QPHJK2FGGAB00</p> <p>d. PA21/02834, 24 Ocean View Polruan – proposed rear and side extensions with replacement raised patio and additional parking space. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QQ48B4FGKRK00</p> <p>e. PA21/03222, Tinkers Green 14 Hockens Lane Polruan – certificate of lawfulness for the commencement of planning permission to implement works as per Conditional Planning Approval PA17/03981. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QQJ1MWFGLSA00</p>	<p>Information</p> <p>Information</p>

50/2021	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA21/00093, 3 Hall Terrace, Old Road, Bodinnick – replace the existing side single storey extension and create a two-storey side extension Annex.</p> <p>b. PA21/00857, Penmarlam Caravan and Camping Park New Road Fowey – Certificate of Lawful Existing Use or Development for use of the land edged red as a caravan and camping site all year round in breach of Condition 2 of planning permission reference 78/0832 dated 20/04/1979.</p>	
51/2021	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> –</p> <ul style="list-style-type: none"> • <u>St Saviour’s WCs</u> – • <u>Frogmore WCs</u> – Members to consider how to progress with quotations to install new ceiling cladding and to repaint the floor with non-slip paint. • <u>The Quay WCs</u> – the Polruan Town Trust asks if the PC will be renegotiating a Lease of the Quay WCs for after 29th March 2022. • <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures. <p>b. <i>Public Rights of Way</i> – Minute 128c/2020 refers. CAT had agreed to draw up a joint programme of outstanding works and had been provided with a number of outstanding issues, namely:</p> <ul style="list-style-type: none"> • Path 18 The stile on New Road to Mixtow. Mr Chris Monk, CAT, advised they had finalised the plans path (18) and will put together a works package for implementation as soon as practicable in the new financial year. • Path 27 Lanteglos Highway, via Colquite to Penpoll – Cllr. Talling advised the stile, about 100 meters, from Highfield House needs attention. This was reported to CAT. • Footpath 24 from Les Pieds dans l’Eau to Penmarlam – Members to consider the photos and drawings from Ms Enya Dunn, Cormac i.r.o. suggestions for improvements to the path (previous emails circulated). • Signage – Members received updates, including: <ul style="list-style-type: none"> ○ Frogmore and Trevarder Turning – Ms Sarah Green, Cormac confirmed the signpost that gives different distances on both sides of the sign will be addressed in the new financial year’s budget. The Clerk to continue to chase for an update. <p>c. <i>Greenbank</i> – Minute 38c/2021 refers. Members to consider Cllr. V. Libby’s proposal for: [1] hydrangeas and other flowering shrubs along back hedge with azaleas on the little bit at the front, [2] another seat, [3] move the bin to one side, [4] resurfacing, [5] look into feasibility of putting on the BT boxes.</p> <p>NOTE – the Clerk had written to OpenReach requesting permission to “cheer up” their green boxes with floral drawings.</p> <p>d. <i>Trees</i> – Members to identify any land that could be used to increase the number of trees in the parish; to include the views of the National Trust. www.woodlandtrust.org.uk</p>	<p>Mrs Kelly</p> <p>Information</p> <p>Information</p>
52/2021	<p>Highway Matters – including any items received after the agenda had been published</p>	

	<p>a. <i>Polruan Drainage Issues</i> – meeting scheduled to be held on 20th April 2021.</p> <p>b. <i>Lanteglos Highway</i> – Members to consider how they wish to engage with residents to encourage them to use the verge for parking. NOTE – a project for the CIL money (£1,680) to be considered.</p> <p>c. <i>Bodinnick Ferry, including Car Park</i> –</p> <ul style="list-style-type: none"> • Parking Bays – Members to consider any quotation from Mr William Buse, Cormac i.r.o. renewing the parking bay lines. • Bodinnick Ferry – Mr Glassup requested a clear location of the hedge. He pointed out it is bird nesting season now, and that makes it difficult for Highways to enforce and action hedge cutting. <p>d. <i>Bodinnick Parking Issues</i> –</p> <ul style="list-style-type: none"> • Council House Wall – Cornwall Housing had been asked to carry out repairs now that lockdown restrictions are lifting. • Hatched Area – Mr Glassup, Highways advised he needs evidence before he can reconsider increasing the hatching area. <p>e. <i>Highway Signs</i></p> <ul style="list-style-type: none"> • Trethake /Tremeer Cross – Mr Will Glassup had requested its design and replacement. This will go to CC for approval and then be added to Cormac’s programme of works. • Vicarage Cross and Tremeer Cross – Mr Glassup asked for a map of where the parish would like the “Slow – horses” sign, so that he can make an assessment. <p>f. <i>Polruan Bus</i> – Melvyl Williams Operations Manager for Go Cornwall Bus, Summercourt Travel advised they already deploy their smallest bus (18-seater) to the route.</p> <p>g. <i>Highway Wall</i> – the Highway Steward advised he had inspected the section of wall that goes off Fore Street towards Furze Park and the School and confirms that appropriate action is being taken in accordance with our Highway Maintenance Manual (Reference No. W2155135).</p>	<p>Members</p> <p>Members</p> <p>Information</p> <p>Information</p>
53/2021	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Future Meetings</i> – Members to consider:</p> <ol style="list-style-type: none"> 1. Hold the Annual PC Meeting on 18th May 2021. The only item on the agenda to be election of the Chair and other office holders. Given that the agenda will be very short it should be possible to hold this meeting outdoors. 2. Members to consider a recommendation from CALC: That the Council delegates authority to the Clerk in consultation with the Chairman and Vice Chairman to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the council. <p>b. <i>Code of Conduct</i> – Members to adopt, copy previously emailed.</p>	
54/2021	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2021/22-01. NOTE – the payment schedule to follow. NOTE – Cllrs. Adams and Talling to sign up to make BACS payments.</p>	

	b. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.	
55/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Great British Spring Clean 2021</i> – now launched. Details emailed.</p> <p>b. <i>Community Renewal Fund</i> – open for application from projects that will invest in support for local businesses, communities, skills and employment opportunities. Closing date 7th May 2021. Details emailed.</p> <p>c. <i>HRH Prince Philip</i> – Messages of condolence can be emailed to lieutenancy@cornwall.gov.uk; donation, to a charity instead of leaving floral tributes see https://www.royal.uk/donations.</p> <p>d. <i>Citizens Advice Cornwall Newsletter</i> – Spring 2021. Details emailed.</p> <p>e. <i>Sustainable Food System</i> – survey seeking guidance, ideas and evidence to help shape a more sustainable food system for Cornwall. Details emailed.</p>	
56/2021	<p>Diary Dates –</p> <p>a. <i>Annual Council Meeting</i> – 18th May 2021. Minute 53a/2021 refers. Venue TBC.</p>	
57/2021	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
58/2021	Meeting Closed –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 20th April 2021

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