

LANTEGLOS-BY-FOWEY PARISH COUNCIL

MINUTES OF THE VIRTUAL MEETING HELD ON

TUESDAY, 27th APRIL 2021 following the

Annual Parish Meeting

NOTE – it is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings

Minute	AGENDA ITEMS	Action
	<p>Present – Cllrs. Moore OBE (Chair), Adams, Bunt, Carter, Kelly, V. Libby, Shakerley, Talling and Mrs Thompson (Clerk).</p>	
	<p>Chairman’s Welcome and Public Forum – the Chairman opened the meeting and welcomed those present.</p> <p>Cllr. Shakerley advised Bodinnick residents may find their water pressure is lower than normal. SW Water had been informed there is a big leak.</p> <p>The new owners of The Old Ferry Inn (Paul and Mike) introduced themselves. They plan to reopen on 17th May. The Chair welcomed them to the Parish.</p>	
	<p>Outside Authorities / Bodies – Members received reports from outside bodies as follows:</p> <p>a. <i>County Councillor</i> – Cllr. Hannaford was not present but had reported previously there is a rumour the Fowey River Practice is planning to close the Polruan Surgery permanently. It was AGREED to write to Ms Sheryll Murray MP and the Practise seeking a meeting to discuss the proposal. Cllr. V. Libby said that it would cost up to £11 return to visit the Surgery in Fowey.</p> <p>During the Meeting an email from Cllr. Hannaford advised that Ms Toni Hartwell, Fowey River Practice had said:</p> <p><i>I would like to reassure you that Polruan surgery will be running clinics again as soon as it is safe to do so. We will need to take into consideration the safety of the residents of Polruan and our staff and also ensure that we follow Government Guidelines when we do re-open. The most recent guideline dated 12th April 2021, suggests we carry on as we have been doing for the time being.</i></p> <p><i>There is no doubt that General Practice has changed substantially during the pandemic. It is unlikely that we will return to business as before the pandemic. 70% of our contacts are currently on the telephone and we think this number will reduce slightly post pandemic , but neither we, the Government, our Royal College or the BMA envisage that we return to the previous 90% of first contacts with the Practice being face to face.</i></p> <p><i>We have no plans to stop dispensing in Polruan. We envisage that we will resume surgeries in Polruan over the coming months. However, it is likely that systems and processes will alter for all our patients as we take learning from what has worked well during the pandemic.</i></p> <p>In view of this update, no further action was taken.</p> <p>b. <i>Network Panel</i> – next meeting to be held on 14th June 2021, 2pm.</p> <p>NOTE – Liskeard and Looe Community Network Panel Newsletter, March 2021. Previously emailed.</p>	Clerk

	<p>c. <i>Police</i> – PCSO Cocks reported that from 1st to 31st March 2021 there were three crimes including a criminal damage, a Communications crime and one other.</p> <p>Devon and Cornwall Police Cyber Protect Team are offering free cyber security briefings tailored to the PC. Details emailed.</p> <p>d. <i>Fowey Port Users Group</i> – Cllr. Carter was unable to attend the meeting held on 26th April 2021. He will provide the Clerk with the report from another attendee for circulation. Cllr. Moore queried why the Penmarlem pontoon wasn't "joined up". Cllr. Carter will provide photographs. Cllr. Shakerley said she thought that when trees are felled, they should be replaced with trees local to the area. The Clerk to advise the FHC accordingly.</p> <p>NOTE – Minutes of the meeting held on 3rd November 2020 had been circulated via email.</p> <p>e. <i>Tri-Service</i> – concern was expressed that this did not appear to be working satisfactorily. The Clerk to seek clarification.</p>	<p>Cllr. Carter / Clerk</p> <p>Clerk</p> <p>Clerk</p>
45/2021	Apologies – Cllr. Fisher; Cllr. T. Libby was not present.	
46/2021	<p>Members' Declarations</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllr. Bunt in 49f/2021.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – none.</p>	
47/2021	<p>Minutes of Meetings –</p> <p>a. <i>Full Council</i> – 23rd March 2021, AGREED as a true record.</p>	
48/2021	<p>Planning Matters –</p> <p>a. Lanteglos by Fowey Neighbourhood Plan – Members considered:</p> <ul style="list-style-type: none"> • Steering Group Chair – it was RESOLVED that Cllr. Moore would stay on as Chairman of the Steering Group until such time as the Referendum takes place. • Local Landscape Character Assessment – Members RESOLVED to proceed with the printing of 20/30 copies of the LLCA. Cllr. Moore was given authority to incur the cost involved. The documents are for presentation to Members of the PC and the NDP Steering Group who carried out the work. <p>b. Affordable Housing Greenbank – Ms Sophie Tregenna advised there is no further update at this time as we are still considering what the best approach for the site is. Cllr. Hannaford to be asked to ensure the £350K earmarked for affordable housing in the Parish is secure.</p> <p>c. European Sites Mitigation Supplementary Planning Document (SPD) – consultation. Deadline for comments <u>was</u> 5pm Friday 23rd April 2021.</p> <p>d. Cornwall Community Land Trust – seminar on financing a community-led housing project (via Zoom) <u>was</u> held on Wednesday, 14th April 2021, 10.00 - 14.30. Details previously emailed.</p>	<p>Cllr. Moore</p> <p>Cllr. Moore</p> <p>Clerk</p>
49/2021	<p>Planning Applications – Members considered the following:</p> <p>a. PA21/03034, Barney Cottage 37 Fore Street Polruan – reduce height of tree by 2 metres within a conservation area. This application was decided under delegated authority.</p>	

	<p>b. PA21/02653, Ring A Bell Lanteglos – full application for the proposed partial demolition of dwelling, construction of extension and provision of new openings. Mr Jonathan Luker, CC case officer was unable to grant an extension and Members agreed to SUPPORT and send the following response via email: The application was thought to a straightforward upgrading of a small traditional cottage. The applicants plan to turn it into an upside-down house with living accommodation upstairs and bedrooms and bathroom downstairs. They also plan to demolish an extension at the back of the house and replace it with a larger, better built two storey extension. This, on the first floor has a large room with sliding glass doors. There is a Juliet balcony on west side which will admit more light. The roof is to be replaced with slate. None of the extension would be seen from the road.</p> <p>The Clerk to seek clarification from the Planning Officer, Mr Luker regarding the development underway on the opposite of the road.</p> <p>c. PA21/02360, Rock Bottom West Street Polruan – certificate of lawfulness of existing use as a dwelling (use class C3). NO OBJECTION.</p> <p>d. PA21/02834, 24 Ocean View Polruan – proposed rear and side extensions with replacement raised patio and additional parking space. NO OBJECTION.</p> <p>e. PA21/03222, Tinkers Green 14 Hockens Lane Polruan – certificate of lawfulness for the commencement of planning permission to implement works as per Conditional Planning Approval PA17/03981. NO OBJECTION by a majority vote. Cllr. Adams objected.</p> <p>f. PA21/02726, The Covey 14 Old Road Bodinnick – demolition and Construction of Replacement Dwelling with Design in Accordance with PA19/09837 dated 16th January 2020 (Extension and alteration to dwelling to include remodelling of lower, upper and first floors, landscaping works, new swimming pool, extension and enlargement of garage with variation of condition 2 of decision PA18/09068 dated 7th December 2018).</p> <p>Members continue to OBJECT on the grounds it is overbearing, over large, over development and dwarfs the Old Ferry Inn. Members said a traffic management plan would be needed for any development on this site. There was concern about the weight of the proposed swimming pool, and it was felt Highways should insist on a structural survey to protect the highway. Members concerns are even greater now that it is proposed to demolish the existing building with the incumbent disruption this will cause, particularly to local businesses and the ferry. It is strongly requested that a site meeting is held to consider these matters and business owners are invited.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
50/2021	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA21/00093, 3 Hall Terrace, Old Road, Bodinnick – replace the existing side single storey extension and create a two-storey side extension Annex.</p> <p>b. PA21/00857, Penmarlam Caravan and Camping Park New Road Fowey – Certificate of Lawful Existing Use or Development for use of the land edged red as a caravan and camping site all year round in breach of Condition 2 of planning permission reference 78/0832 dated 20/04/1979.</p>	
51/2021	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences –</i></p> <ul style="list-style-type: none"> • <u>St Saviour's WCs</u> – works had been completed. 	

	<ul style="list-style-type: none"> • <u>Frogmore WCs</u> – quotations to be sought to install new ceiling cladding and to repaint the floor with non-slip paint. It was further AGREED to provide stone paths to the ladies and gents. The National Trust had agreed to provide the stones. Cllr. Kelly to lead on the project. • <u>The Quay WCs</u> – the Polruan Town Trust asked if the PC will be renegotiating a Lease of the Quay WCs for after 29th March 2022. Decision deferred to the May Meeting when new Members will be in office. • <u>Legionella Testing</u> – the water temperatures are 10° for all toilet blocks. <p>b. <i>Public Rights of Way</i> – Members received the following updates:</p> <ul style="list-style-type: none"> • Path 18 The stile on New Road to Mixtow. Mr Chris Monk, CAT, advised they had finalised the plans path (18) and will put together a works package for implementation as soon as practicable in the new financial year. • Path 27 Lanteglos Highway, via Colquite to Penpoll – Cllr. Talling advised the stile, about 100 meters, from Highfield House needs attention. This was reported to CAT. • Footpath 24 from Les Pieds dans l’Eau to Penmarlam – Members APPROVED the suggested improvements suggested by Ms Enya Dunn, Cormac. The Clerk to advise her. <p>NOTE – Mr Chris Monk advised that the main issue is that CC will be funding the whole project as it represents both maintenance of an existing structure i.e. the bridge and (hopefully) the improvement of stiles to kissing gates. The various elements will be drawn together from separate budget headings: the bridge from the Inland Revenue budget; most of the materials for gates set aside as a contingency from last financial year; and the installation costs from an allocation from the Capital Works budget. The work will be carried out by their own gangs who have a great deal of experience of this type of work.</p> <ul style="list-style-type: none"> • Signage – Members received updates, including: <ul style="list-style-type: none"> ○ Frogmore and Trevarder Turning – Ms Sarah Green, Cormac confirmed the signpost that gives different distances on both sides of the sign will be addressed in the new financial year’s budget. The Clerk to continue to chase for an update. <p>c. <i>Greenbank</i> – Minute 38c/2021 refers. It was RESOLVED to adopt Cllr. V. Libby’s suggestions for [1] hydrangeas and other flowering shrubs along back hedge with azaleas on the little bit at the front, [2] another seat, [3] move the bin to one side, [4] resurfacing.</p> <p>Cllr. Moore will provide the Clerk with suitable contractors advertising in the Fowey News to obtain quotations for the work.</p> <p>The Clerk had written to OpenReach requesting permission to “cheer up” their green boxes with floral drawings. They wish to see the proposed design and the PC would need to enter into an agreement. Cllrs. Adams and Kelly will seek someone to provide floral drawings for the OpenReach boxes, possibly as part of the Polruan Regatta events.</p> <p>d. Trees – Members were unable to identify any land that could be used to increase the number of trees in the parish. The Views of the National Trust had been sought, but no response received. No further action.</p>	<p>Cllr. Kelly</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Moore / Clerk</p> <p>Cllrs. Adams / Kelly</p>
52/2021	Highway Matters – including any items received after the agenda was issued:	

	<p>a. <i>Polruan Drainage Issues</i> – Cllrs. Moore and Adams expanded on the Notes of the meeting held on 20th April 2021 had been circulated.</p> <p>b. <i>Lanteglos Highway</i> – residents to be encouraged to use the verge for parking.</p> <p>c. <i>Bodinnick Ferry, including Car Park</i> –</p> <ul style="list-style-type: none"> • Parking Bays – Mr William Buse, Cormac advised he has yet to meet on site with their contractor and is, therefore, unable to provide a quotation i.r.o. renewing the parking bay lines. • Bodinnick Ferry – Cllr. Shakerley to provide the Clerk with a clear location of the hedge for Mr Glassup, Highways. <p>d. <i>Bodinnick Parking Issues</i> –</p> <ul style="list-style-type: none"> • Council House Wall – Cornwall Housing had been asked to carry out repairs now that lockdown restrictions are lifting. To date no response had been received. The Clerk to pursue. • Hatched Area – Mr Glassup, Highways advised he needs evidence before he can reconsider increasing the hatching area. Cllr. Adams reported the Ferry Operators (Toms & Sons Ltd.) had been asked to provide evidence of the impact on the Ferry. <p>e. <i>Highway Signs</i> –</p> <ul style="list-style-type: none"> • Trethake /Tremeer Cross – Mr Will Glassup had requested its design and replacement. This will go to CC for approval and then be added to Cormac’s programme of works. • Vicarage Cross and Tremeer Cross – Cllr. Shakerley to provide a map for Mr Glassup of where the parish would like the “Slow – horses” sign, so that he can make an assessment. • Tremeer Lane – Cllr. Talling reported a resident (Mr Andrew Pearce) had complained that he still cannot get up Tremeer Lane in his vehicle because of a ditch. He had provided photos of the ditch that goes diagonal to the Lane and is at least 2 feet deep, if not deeper and will prevents any vehicle except motorbikes or walkers from accessing the right of way. This is not a footpath and has historically been used for tractors and other vehicles. A tractor would struggle to get past this obstacle now. The Clerk to report the matter to Highways. <p>f. <i>Polruan Bus</i> – Melvyl Williams Operations Manager for Go Cornwall Bus, Summercourt Travel advised they already deploy their smallest bus (18-seater) to the route. No further action.</p> <p>g. <i>Highway Wall</i> – work to the section of wall that goes off Fore Street towards Furze Park and the School is underway. Highway Reference No. W2155135 refers. No further action.</p>	<p>Cllr. Shakerley</p> <p>Clerk</p> <p>Members</p> <p>Clerk / Cllr. Shakerley</p> <p>Clerk</p>
53/2021	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Future Meetings</i> – Members considered:</p> <ol style="list-style-type: none"> 1. It was RESOLVED to hold the Annual PC Meeting on 18th May 2021. Given that the agenda will be very short it was AGREED to hold this meeting outdoors on Whitecross Village Green. 2. Members RESOLVED to adopt a recommendation from CALC: That the Council delegates authority to the Clerk in consultation with the Chair and Vice Chair to take any actions necessary with associated expenditure to protect the interests of the community and ensure council business continuity during the period of the pandemic Coronavirus, informed by consultation with the members of the council. 	<p>Clerk</p>

	<p>b. <i>Code of Conduct</i> – Ms Sarah Mason, CALC, had raised some queries i.r.o. the new Code that do not work for PCs. Decision deferred to a future meeting when new Members will be in office.</p> <p>c. <i>Election Expenses</i> – Cllr. Adams said it was essential for those who stood for election to submit their expenses form, even if there had been nil costs. The Clerk to send contact details to Cllr. Adams.</p>	<p>Clerk</p> <p>Cllrs. Adams / Clerk</p>
54/2021	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2021/22-01 to a value of £3,439.88 was APPROVED for payment. A copy of the payment schedule is available to view on the website.</p> <p>Cllr. Adams reported he had been set up to make BACS payments. The Bank will send a PIN machine for this purpose. Cllr. Talling needs to go into the local branch. A third signature is needed and this appointment was deferred to the New PC for action.</p> <p>b. <i>Bank Reconciliation</i> – the bank statement had not been received.</p> <p>c. <i>Income and Expenditure 2020-21</i> – circulated via email.</p>	<p>Clerk</p> <p>Cllr. Talling Clerk</p>
55/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Great British Spring Clean 2021</i> – now launched. Details emailed.</p> <p>b. <i>Community Renewal Fund</i> – open for application from projects that will invest in support for local businesses, communities, skills and employment opportunities. Closing date 7th May 2021. Details emailed.</p> <p>c. <i>HRH Prince Philip</i> – Messages of condolence can be emailed to lieutenancy@cornwall.gov.uk; donation, to a charity instead of leaving floral tributes see https://www.royal.uk/donations.</p> <p>d. <i>Citizens Advice Cornwall Newsletter</i> – Spring 2021. Details emailed.</p> <p>e. <i>Sustainable Food System</i> – survey seeking guidance, ideas and evidence to help shape a more sustainable food system for Cornwall. Details emailed.</p>	
56/2021	<p>Diary Dates –</p> <p>a. <i>Annual Council Meeting</i> – Minute 53a[1]/2021 above refers.</p> <p>b. <i>Advisory Council Meeting</i> – 25th May 2021.</p>	
57/2021	<p>Information Only / Future Agenda Items –</p> <p>a. Members gave a richly deserved vote of thanks to the Chair, Cllr. Pat Moore, for her professionalism and good humour. She had done a tremendous job. Cllr. Moore said that by-and-large the PC had been a tremendous team.</p>	
58/2021	<p>Meeting Closed – 21.12pm.</p>	

Signature: (Cllr.)
Parish Council Chair

Date: 18th May 2021