

LANTEGLOS-BY-FOWEY PARISH COUNCIL

AGENDA OF THE ADVISORY MEETING TO BE HELD ON

TUESDAY, 25th MAY 2021 @ 7pm

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 25th May 2021.

NOTE – anyone wishing to join the meeting, should follow the links below. It is the responsibility of all those joining a ‘Zoom’ meeting to check their security settings.

To Join Zoom Meeting: Meeting ID: 873 6754 6582, Passcode: 032320

Link: <https://us02web.zoom.us/j/87367546582?pwd=cWN0QUhGTXdUTdTa2tEclId2MGc1dz09>

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor</i> – Cllr. Edwina Hannaford. NOTE – County Cllr. Hannaford advised the £350K can only be used in Lanteglos parish for affordable housing. Minute 48b/2021 refers.</p> <p>b. <i>Network Panel</i> – next meeting will be held on 14th June 2021, 2pm.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <p>d. <i>Fowey Port Users Group</i> – next meeting to be held on Tuesday 2nd November at 1400. Venue TBC.</p> <ul style="list-style-type: none"> • Fowey Harbour Byelaws – Members are invited to review and submit suggestions to Ms Claire Hoddinott as outlined in the Modernisation of Byelaws item on the Minutes of the meeting held on 26th April. NOTE – Minutes of the meeting held on 26th April 2021 previously emailed. • Penmarlem Pontoon – Fowey Harbour Commissioners (FHC) advised the Penmarlam Pontoon extension is completed and the pontoons are now joined up. • Trees – Fowey Harbour Commissioners advised the trees in question were in a dead or diseased state and were felled on safety grounds. A re-planting scheme will shortly be underway to provide screening <p>e. <i>Tri-Service</i> – County Cllr. Hannaford had forwarded details of the Tri-service and the role of the newly appointed TSSO Barnes, who will be working predominately in Looe. Details emailed previously.</p>	
59/2021	Apologies –	
60/2021	<p>Members’ Declarations</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which has been declared on their Register of Financial Interests form, relevant to the agenda.</p>	

	<p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations</p>	
61/2021	Casual Vacancies – the two casual vacancies had been advertised on the website and notice boards. Members to encourage applications.	Members
62/2021	Minutes of Meetings – a. <i>Annual Council Meeting</i> – 18 th May 2021.	
63/2021	Planning Matters – a. PA21/02653, Ring A Bell Lanteglos – the Planning Officer, Mr Luker, advised he knows nothing about the development underway on the opposite of the road. Minute 49b/2021 refers.	
64/2021	Planning Applications – Members to consider the following, including any applications received after the agenda had been published a. PA21/01331/PREAPP, Bryn-Y-Mor 3 Chapel Lane Polruan – pre application advice for renovation and extension to existing dwelling. Roof replaced and ridge increased by 1.5m to create additional floor. Conservatory replaced with single storey extension. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QSMK9DFG0IS00 b. PA21/03651, 76 Fore Street Polruan – extension for new bedroom and bathroom on first floor above existing kitchen to rear of property and new opening for a small window to the north west elevation. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QR541OFGKM000	
65/2021	Planning Applications Approved by CC – for information only a. PA21/00938, Bryn-Y-Mor Chapel Lane Polruan – removal of existing shed and siting of new shed. b. PA21/02834, 24 Ocean View Polruan – proposed rear and side extensions with replacement raised patio and additional parking space.	
66/2021	Withdrawn Planning Applications – for information only a. PA21/02360, Rock Bottom West Street Polruan – certificate of lawfulness of existing use as a dwelling (use class C3).	
67/2021	Environmental / Amenity Matters – including any items received after the agenda had been published. a. <i>Public Conveniences</i> – <ul style="list-style-type: none"> • <u>St Saviour's WCs</u> – • <u>Frogmore WCs</u> – Members to receive an update regarding: <ul style="list-style-type: none"> ○ New ceiling cladding / repainting the floor with non-slip paint. ○ New paths to the ladies and gents. • <u>The Quay WCs</u> – Members to consider an enquiry from the Polruan Town Trust asking if the PC will be renegotiating a Lease 	Cllr. Kelly

	<p>of the Quay WCs for after 29th March 2022. Decision deferred to the May Meeting when new Members will be in office.</p> <ul style="list-style-type: none"> • <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures. <p>b. <i>Public Rights of Way</i> – Members to receive an update:</p> <ul style="list-style-type: none"> • Path 27 Lanteglos Highway, via Colquite to Penpoll – the condition of the stile, about 100 meters, from Highfield House had been reported to CAT as needing attention. 	Mrs Kelly
68/2021	<p>Highway Matters – including any items received after the agenda had been published</p> <p>a. <i>Bodinnick Ferry, including Car Park</i> –</p> <ol style="list-style-type: none"> i. Parking Bays – see Minute 76/2021 below. ii. Bodinnick Ferry – Mr Glassup, Highways advised the hedge is privately owned by two separate title deeds from the map provided by the PC. He had written to each landowner and requested the overhanging vegetation to be cleared. iii. Parking by Bodinnick Ferry – photographs provided to Mr Will Glassup who remains reluctant to increase the hatched area without more evidence. However, Members could consider funding or waiting for a new funding stream to bid on. <p>b. <i>Bodinnick Parking Issues</i> –</p> <ol style="list-style-type: none"> i. Council House Wall – Cornwall Housing had been asked to carry out repairs now that lockdown restrictions are lifting. <p>c. <i>Highway Signs</i></p> <ol style="list-style-type: none"> i. Trethake /Tremeer Cross – Mr Will Glassup had requested its design and replacement. This will go to CC for approval and then be added to Cormac’s programme of works. ii. Vicarage Cross and Tremeer Cross – Mr Glassup advised he will visit and make an assessment. He asked if the PC were willing to pay for the “Slow – horses” signs. NOTE – the cost to order and install three new signposts, three new horse signs with traffic management will be £920.40+VAT. iii. Tremeer Lane – only motorbikes and walkers are able to access the lane because of a 2 feet deep ditch. This problem had been reported to Highways. iv. Trevarder – Members to consider a request from residents for a “Trevarder Access Only - Do not follow Sat Nav”. Details previously emailed. <p>d. <i>Road Closure</i> – Sclerder Lane, Crumplehorn, 9th to 11th August 2021 (09:30 to 15:30 hours). Details emailed previously.</p>	Cllr. Talling
69/2021	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Code of Conduct</i> – <i>Code of Conduct</i> – Members to adopt, copy previously emailed.</p>	
70/2021	<p>Financial Matters –</p> <ol style="list-style-type: none"> a. <i>Accounts for Payment</i> – schedule No.2021/22-02. NOTE – the payment schedule to follow. b. <i>Additional Bank Signature</i> – one additional signature needed. Cllrs. Adams and Talling currently able to sign and make BACS payments. c. <i>Budget Monitor</i> – copy to be circulated. 	

	<p>d. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.</p> <p>e. <i>Insurance</i> – Members to consider the revised quotation, details emailed previously.</p> <p>f. <i>CIL Money</i> – a project for the CIL money (£1,680) to be considered. Copy of the Guidance Notes emailed previously.</p>	
71/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a.</p>	
72/2021	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 22nd June 2021.</p> <p>b. <i>Clerk's Leave</i> – 29th May – 6th June 2021 (inclusive).</p> <p>c. Property Flood Resilience (PFR) – CALC free workshop to be held on Tuesday 6th July 10-11.30 am. Details previously emailed</p> <p>d. <i>Code of Conduct Training</i> – Cllr. Pyke QPM, a a qualified trainer, has offered to attend a Code of Conduct Training Session and then conduct a session for the PC free of charge.</p>	
73/2021	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
74/2021	<p>Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
75/2021	<p>Greenbank – quotations had been sought for the following work: [1] hydrangeas and other flowering shrubs along back hedge with azaleas on the little bit at the front, [2] another seat, [3] move the bin to one side, [4] resurfacing.</p> <p>NOTE – OpenReach wish to see the proposed design and the PC would need to enter into an agreement. Cllrs. Adams and Kelly will seek someone to provide floral drawings for the OpenReach boxes, possibly as part of the Regatta events.</p>	
76/2021	<p>Bodinnick Car Park – Members to consider the quotation to reline the parking bays. Details previously emailed.</p>	
77/2021	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 19th May 2021

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