

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE ANNUAL COUNCIL MEETING
HELD IN THE WHITECROSS VILLAGE HALL CAR PARK
TUESDAY, 18th MAY 2021 @ 6pm

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Adams, Beresford, Bunt, Carmichael, Goddard, Rooney, Talling; Cllr. Moore (as retiring Chair) and Mrs Thompson (Clerk).	
57/2021	Election of Chair 2021/22 – Cllr. Adams was ELECTED as Chair.	
	Chairman’s Welcome and Public Forum – Cllr. Adams thanked Cllr. Moore for all she had done whilst she was Chair. No members of the public were present. Members introduced themselves.	
58/2021	Apologies – Cllrs. Kelly and Pyke.	
59/2021	Election of Vice Chair 2021/22 – Cllr. Rooney was ELECTED as Vice Chair.	
60/2021	Members’ Declarations – a. <i>Pecuniary / Financial Interests Form</i> – Members were reminded to complete and email their forms to the Clerk by 7 th June 2021. b. <i>Pecuniary/Registerable Declarations of Interests</i> – none. c. <i>Non-registerable Interests</i> – none. d. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds. e. <i>Dispensations</i> – Members RESOLVED to grant themselves dispensations as custodian trustees of the Polruan Village Hall.	Members
61/2021	Acceptance of Office – i. Members duly signed their Acceptance of Office forms. ii. The Chair duly signed his Acceptance of Office form. iii. The Vice Chair duly signed his Acceptance of Office form.	
62/2021	Register of Financial Interests Forms – covered by 60a/2021 above.	
63/2021	Casual Vacancies – the two casual vacancies had been advertised on the website and notice boards. Members to encourage applications.	Members
64/2021	Appointment of Members to Outside Bodies – a. <i>Polruan Village Hall Committee</i> – Cllr. Kelly was ELECTED to the post. b. <i>Fowey Harbour Port Users Group</i> – Cllr. Carmichael was ELECTED to the post. The Clerk to provide him with the most recent Minutes. c. <i>Whitecross Village Hall Committee</i> – Cllr. Bunt was ELECTED to the post. d. <i>The Churchyard Guild</i> – Cllr. Beresford was ELECTED to the post. e. <i>Age Concern</i> – Cllr. Bunt was ELECTED to the post.	Clerk

	<p>f. <i>Staffing Committee (four posts)</i> – Cllrs. Adams, Beresford, Kelly and Talling were ELECTED to the Committee.</p> <p>It was further RESOLVED that Mrs Margaret Shakerley will continue as a Member of the Staffing Committee to deal with the complaint against a member of staff.</p>	
65/2021	<p>End of Year Accounts 2020/21 –</p> <p>a. Internal Auditor’s Report – Members RECEIVED their Internal Auditor’s report. NOTE – the Clerk to obtain a copy of relevant Cormac invoice (February 2021) and amend the VAT records accordingly.</p> <p>b. Annual Governance Statement 2020/21 – Members considered and APPROVED the statement. Copy emailed previously.</p> <p>c. Accounting Statement for 2020/21 – Members received and APPROVED the 2020/21 accounts, prior to submission to the External Auditor. Copy emailed previously.</p> <p>Cllr. Rooney sought clarification regarding the PC’s income. It was confirmed this is mainly from the precept and grants.</p>	Clerk
66/2021	Meeting Closed – 18.31pm.	

Signature: (Cllr. Adams)
Parish Council Chair

Date: 25th May 2021