

LANTEGLOS-BY-FOWEY PARISH COUNCIL

AGENDA OF THE ADVISORY COUNCIL MEETING TO BE HELD

ON TUESDAY, 22nd JUNE 2021 @ 7pm

NOTE – due to the recent increase in Covid cases in Cornwall it has been decided to hold this Meeting via Zoom.

Members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 25th May 2021.

Meeting ID: 849 1364 8722, Passcode: 713537

Link: <https://us02web.zoom.us/j/84913648722?pwd=WmdUaGpTQUc0K3RVNXZlTkQ0bnhJdz09>

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from:</p> <ul style="list-style-type: none"> a. <i>County Councillor</i> – Cllr. Edwina Hannaford. NOTE – the planned Polruan Walkabout will be held on Friday 16th July 2021 at 12.30am. b. <i>Network Panel</i> – Cllr. Rooney’s written report of the meeting held on 14th June 2021 had been circulated via email (copy on file). c. <i>Police / Tri-Service</i> – PCSO Cocks / TSSO Barnes. NOTE – PCSO Cocks advised he will let Members know as and when he has any information and will bring TSSO Bradley Barnes to a meeting as soon as he is in post. d. <i>Fowey Port Users Group</i> – next meeting to be held on Tuesday 2nd November at 1400. Venue TBC. <ul style="list-style-type: none"> • Trees – Members to consider the response from Ms Claire Hoddinott, Fowey Harbour Commissioners regarding Members’ concerns about leaving the diseased trees on site. Letter previously circulated via email. 	Cllr. Rooney
78/2021	Apologies –	
79/2021	<p>Casual Vacancies – Members to consider any candidates for the two casual vacancies on the Parish Council.</p> <p>NOTE – co-opted Member(s) to:</p> <ul style="list-style-type: none"> a. Sign his / her Acceptance of Office form. b. Complete his / her Financial Interest form. c. Give permission to publicise his / her contact details. d. Undertake Code of Conduct Training – Minute 95f/2021 below refers. 	
80/2021	<p>Members’ Declarations</p> <ul style="list-style-type: none"> a. <i>Code of Conduct Training</i> – Members must attend a session or watch the YouTube recording and advise the Clerk accordingly. 	Members

	<p>b. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda</p> <p>NOTE – Members must complete and return their Financial Interests Forms to the Clerk Failure to do so may mean they are not entitled to act as Councillors.</p> <p>c. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent</p> <p>d. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>e. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
81/2021	<p>Minutes of Meetings –</p> <p>a. Full Council Meeting – 27th April 2021.</p> <p>b. Advisory Council Meeting – 25th May 2021.</p> <p>c. Staffing Committee Meeting – 26th April 2021.</p>	
82/2021	<p>Planning Matters –</p> <p>a. Lanteglos by Fowey Neighbourhood Plan – the Landscape Character Assessment reports to be circulated as agreed. NOTE – the NDP referendum is expected to be held the end of July/beginning of August.</p> <p>b. PA21/02653, Ring A Bell Lanteglos – Members to receive a verbal report following discussion with the landowner regarding concerns that the work on site is becoming more substantial than a temporary building. Minute 63a/2021 refers.</p> <p>c. Cornwall Rural Housing Association (CRHA) – seeks new board members. Details previously emailed.</p> <p>d. <i>Planning Induction</i> – a series of three training sessions to be held by CC, details previously emailed. NOTE – the training will be available on YouTube for those unable to attend the “Teams” sessions.</p> <p>e. Let's Talk Homes - reviewing Cornwall Housing Strategy (details previously emailed). Members are invited to answer some key questions by 18th June 2021.</p>	<p>Cllr. Pyke</p> <p>Information</p>
83/2021	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published:</p> <p>a. PA21/04762, Chapel House Chapel Lane Polruan – replacement of existing conservatory with extension including WC, enlargement of existing window to the north elevation, removal of chimney stack, construction of greenhouse. https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=QSMNSCFGGR00</p>	
84/2021	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA21/03222, Tinkers Green 14 Hockens Lane Polruan – certificate of lawfulness for the commencement of planning permission to implement works as per Conditional Planning Approval PA17/03981.</p>	
85/2021	<p>Withdrawn Planning Applications – for information only</p> <p>a. PA21/00233, Fox Valley Cottages Lanlawren Farm Trenewan – proposed development of manager's accommodation, three additional holiday units and ancillary site facilities.</p>	

86/2021	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> –</p> <ul style="list-style-type: none"> • <u>St Saviour’s WCs</u> – • <u>Frogmore WCs</u> – Members to receive an update regarding: <ul style="list-style-type: none"> ○ New ceiling cladding / repainting the floor with non-slip paint. See Minute 95/2021 below. ○ New paths to the ladies and gents – Members to receive an update. ○ The National Trust had been asked to consider sharing the cost of providing and emptying two new dog / waste bins. <p>NOTE – the cost of two new dog / waste bins [1] at Lantic Bay and [2] Frogmore car parks would be £ 568.76+VAT for a 240Ltr. bin or £405.72+VAT for 110ltr. bin. Biffa charge approximately £5.50 per empty, per bin.</p> • <u>The Quay WCs</u> – the Polruan Town Trust had declined Members’ request that any renewed lease should include a larger, guaranteed grant towards the running costs of the toilets. Members to consider setting up a Working Party (membership to be three Councillors and three representatives from the PCC) to find a way out of this impasse. • <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures. <p>b. <i>Public Rights of Way</i> – Members to receive an update:</p> <p>NOTE – the contractor advised the wet and windy weather in May put them behind. They are due to weed spray on 14th June and start cutting the footpaths. They will prioritise Nordown Lane and the path opposite Greenbanks. Returning the following week to finish PROWS.</p> <ul style="list-style-type: none"> • Path 18 The stile on New Road to Mixtow. Mr Chris Monk, CAT, advised they had finalised the plans path (18) and will put together a works package for implementation as soon as practicable in the new financial year. • Path 27 Lanteglos Highway, via Colquite to Penpoll – the condition of the stile, about 100 meters, from Highfield House had been reported to CAT as needing attention. • Footpath 24 from Les Pieds dans l’Eau to Penmarlam – Mr Chris Monk, Senior Countryside Officer with CAT advised he will approach the landowners regarding the improvements outlined in Ms Enya Dunn, Cormac. 	<p>Cllr. Kelly</p> <p>Mrs Kelly</p>
87/2021	<p>Highway Matters – including any items received after the agenda had been published</p> <p>a. <i>Drainage Issues</i> – a further meeting to be held on 25th June 2021.</p> <p>b. <i>Bodinnick Council House Wall</i> – Cornwall Housing had been asked to carry out repairs now that lockdown restrictions are lifting. County Cllr. Hannaford had taken this up.</p> <p>c. <i>Highway Signs</i></p> <ol style="list-style-type: none"> i. Vicarage Cross and Tremeer Cross – three “Slow – horses” signs had been ordered. ii. Trevarder – a “Do not follow Sat Nav” sign had been ordered, together with three posts. <p>d. Global Road Safety Campaign, incl. 20’s Plenty – details previously emailed. campaign to reduce excessive speed in areas where the</p>	

	roads are too narrow and traffic moves too quickly, and especially those areas where there are no footpaths or pavements. Details emailed. To join Zoom Meeting on 20 th June, 20:00: Meeting ID: 823 0988 5112; Passcode: 20mph https://us02web.zoom.us/j/82309885112?pwd=akpBRkNvTHBDDL1NqZXBnRzBsaVpYQT09	
88/2021	Administrative Matters – not covered elsewhere on the agenda. a. <i>Zoom / Face-2-Face Meetings</i> – Members to consider a proposal to run meetings Face-2-Face and via Zoom simultaneously.	Cllr. Carmichael
89/2021	Financial Matters – a. <i>Accounts for Payment</i> – schedule No.2021/22-03. NOTE – the payment schedule to follow. b. <i>Budget Monitor</i> – copy to be circulated. c. <i>Bank Reconciliation</i> – the bank reconciliation to be verified. d. <i>CIL Money</i> – a project for the CIL money (£1,680) to be considered. Deferred from the May meeting.	
90/2021	Documentation / Correspondence – not covered elsewhere on the agenda a.	
91/2021	Diary Dates – a. <i>Full Council Meeting</i> – 27 th July 2021. b. <i>Clerk's Leave</i> – 26 th June to 4 th July 2021 (inclusive).	
92/2021	Information Only / Future Agenda Items – a.	
93/2021	Closed Session – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.	
94/2021	Greenbank – Members to consider the planting plan and any quotations for the work.	
95/2021	Frogmore WCs – Members to consider the revised quotation for a new ceiling cladding / repainting the floor with non-slip paint; also possible additional repairs to the joists / roof.	
96/2021	Meeting Closed –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 15th June 2021

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