

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD**  
**ON TUESDAY, 28<sup>th</sup> SEPTEMBER 2021 @ 7pm**  
**In WHITECROSS VILLAGE HALL**

Attendee numbers are limited due to Covid restrictions, therefore, members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 28<sup>th</sup> September 2021.

**NOTE – face coverings should be worn**

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman’s Welcome and Public –</b> members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p><b>Outside Authorities / Bodies –</b> Members to receive reports from outside authorities as follows:</p> <ul style="list-style-type: none"> <li>a. <i>County Councillor</i> – Cllr. Edwina Hannaford.</li> <li>b. <i>Network Panel</i> – Mr David Read, CC will publish Members’ request for a mobile speed camera to share amongst the Panel Members in the next Newsletter. <ul style="list-style-type: none"> <li>• Liskeard and Looe Community Network Panel Newsletter – August 2021. Circulated via email.</li> </ul> </li> <li>c. <i>Police / Tri-Service</i> – PCSO Cocks / TSSO Barnes. <ul style="list-style-type: none"> <li>• Police and Crime Plan – survey can be found on: <a href="#">Safe, resilient and connected communities – Alison Hernandez launches survey into Police and Crime Plan · Devon &amp; Cornwall Police &amp; Crime Commissioner (devonandcornwall-pcc.gov.uk)</a></li> </ul> </li> <li>d. <i>Fowey Port Users Group</i> – next meeting to be held on Tuesday 2<sup>nd</sup> November at 1400. Venue TBC.</li> <li>e. <i>National Trust</i> – in light of CC’s Ash Dieback briefing note (previously emailed), no action had been taken i.r.o. ash trees on National Trees property. Outside Bodies report item [d] June meeting refers.</li> </ul>	Information
120/2021	<b>Apologies</b> – Cllr. Beresford.	
121/2021	<p><b>Members’ Declarations</b></p> <ul style="list-style-type: none"> <li>a. <i>Code of Conduct Training</i> – all Members and the Clerk had completed the training and / or watched the YouTube video.</li> <li>b. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>c. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</li> <li>d. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</li> </ul>	

	e. <i>Dispensations</i> – Members to consider any written requests for dispensations.	
122/2021	<b>Minutes of Meetings –</b> a. <i>Full Council Meeting</i> – 27 <sup>th</sup> July 2021. b. <i>Extraordinary Meeting</i> 17 <sup>th</sup> August 2021.	
123/2021	<b>Planning Matters –</b> a. Bude and Stratton Town Council – details previously emailed. Members to consider support the Town Council in its lobbying of government by supporting the following resolution:  Housing was the number one issue that our Cllrs came across when door knocking for May’s election, so they are keen to try and make a positive difference. Although this is difficult within the remit of a Town Council, hence the calls for policy changes at a government level and for Cornwall Council as the Housing Authority to take action.  i. End the ‘Right to Buy’ scheme. ii. Scrutinise the principles of Affordable Housing with a view to creating links to local earnings. iii. New homes must be prioritised for local need and occupancy. iv. Second Homes: a. To allow a multiplier of council tax which is passed to local communities b. Scrutiny of the principle of registering houses as businesses. v. Additions to our housing stock should be delivered to high sustainable living standards and offered with secure and humane tenancy agreements  b. Draft Cornwall AONB Management Plan 2022-2027 – circulated via email. See: <a href="https://letstalk.cornwall.gov.uk/aonb-management-plan-review">https://letstalk.cornwall.gov.uk/aonb-management-plan-review</a> . Deadline 8 <sup>th</sup> October 2021.  c. <i>Let’s Talk Homes</i> – Members are invited to complete a questionnaire: <a href="https://letstalk.cornwall.gov.uk/housing-strategy">https://letstalk.cornwall.gov.uk/housing-strategy</a> . Details emailed.	
124/2021	<b>Planning Applications</b> – Members to consider the following, including any applications received after the agenda had been published.  a. PA21/07600, Trevarder House road from Frogmore Farm to Junction SW of Tregavithick – erection of a new outbuilding.  <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QWUA48FGG7I00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QWUA48FGG7I00</a>	
	b. PA21/08621, 65 West Street Polruan – renovation and minor extension of lower ground floor of existing dwelling.  <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QYCDFRFGKAS00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QYCDFRFGKAS00</a>	
	c. PA21/07884, Henwood 12 Road from Castle Farm to Junction NE of Whitecross – application of natural Larch Cladding to weatherproof and improve thermal insulation and visual appearance.  <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QX9HELFGIVY00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QX9HELFGIVY00</a>	
	d. PA21/02351/PREAPP, The Coach House Pendower House Lanteglos – pre-application advice for demolition of existing sheds and construction of 1 bed holiday unit.  <a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QYEB8FG0IS00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QYEB8FG0IS00</a>	

125/2021	<p><b>Planning Applications Approved by CC</b> – for information only</p> <p>a. PA21/04762, Chapel House Chapel Lane Polruan – replacement of existing conservatory with extension including WC, enlargement of existing window to the north elevation, removal of chimney stack, construction of greenhouse.</p> <p>b. PA21/06096, Penmarlam Caravan and Camping Park – S73 application to vary condition 3 of planning decision 5/78/0832 dated 2/04/1979.</p>	
126/2021	<p><b>Environmental / Amenity Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <ul style="list-style-type: none"> <li>• <u>St Saviour's WCs</u> – Minute 86a/2021 refers. Members to consider re-alignment of the drains. NOTE – Cllr. Kelly had provided photographs of graffiti, which cannot be removed.</li> <li>• <u>Frogmore WCs</u> – Members to accept the quotation for repairs</li> <li>• <u>The Quay WCs</u> – Members to receive a verbal report following discussion with the Mr Robin Sainsbury, Chair of Polruan Town Trust regarding a possible new lease, to include a larger, guaranteed grant towards the running costs of the toilets. Members to consider a proposal to seek donations from local businesses towards the running costs.</li> <li>• <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</li> </ul> <p>b. <i>Public Rights of Way</i> –</p> <ul style="list-style-type: none"> <li>• Path 27 Lanteglos Highway, via Colquite to Penpoll – Members to consider any update from Mr Chris Monk regarding negotiations with the landowner regarding the stile, about 100 meters, from Highfield House.</li> <li>• Footpath 24 from Les Pieds dans l'Eau to Penmarlam – Members to consider any update Mr Monk advised regarding improvements planned for this path.</li> </ul> <p>c. <i>Signage</i> – Members received updates, including:</p> <ol style="list-style-type: none"> <li>i. Polruan School – Members to consider any update from Mr Chris Monk regarding provision of a bespoke footpath sign.</li> <li>ii. Frogmore and Trevarder Turning – Members to consider any update from Mr Will Glassup, regarding installation of the sign.</li> </ol> <p>d. <i>Water Pressure (WP)</i> – Mr Kevin Stone, SW Water had provided WP data for Ocean View. Previously circulated via email.</p> <p>e. <i>Flood Forum</i> – Members to consider a suggestion (from County Cllr. Hannaford) to set up a Polruan Flood Forum.</p> <p>f. <i>Memorial Trees for Cornwall</i> – Minute 108b/2021. Members need to identify a site before a landmark tree can be applied for, also to agree to maintain the tree for 15 years. <a href="https://letstalk.cornwall.gov.uk/landmark-tree/survey_tools/application-form">https://letstalk.cornwall.gov.uk/landmark-tree/survey_tools/application-form</a></p> <p>g. <i>Campaign to ban the sale of environmentally-damaging body boards</i> – Members to consider supporting this campaign. Details emailed.</p> <p>h. <i>Sewage at Pont</i> – Members to consider a complaint regarding the state of the water.</p>	<p>Cllr. Adams</p> <p>Cllrs. Pyke / Kelly</p> <p>Cllr. Carmichael</p> <p>Mrs Kelly</p> <p>Cllr. Talling</p>

	<ul style="list-style-type: none"> <li>i. <i>Climate and Ecology Bill</i> – Members to consider supporting this Bill. Details previously emailed</li> <li>j. <i>Whitecross Village Green</i> – Members to consider: <ul style="list-style-type: none"> <li>i. Field Access – details previously emailed.</li> <li>ii. Ash Trees – ash dieback is present in some of the trees.</li> </ul> </li> </ul>	
127/2021	<p><b>Highway Matters</b> – including any items received after the agenda had been published</p> <ul style="list-style-type: none"> <li>a. <i>Fore Street</i> – Members to consider a suggestion (from County Cllr. Hannaford) to request a weight limit to help alleviate problems with large vehicles being unable to turn in the lower village.  NOTE – Mr Will Glassup advised: <i>A weight limit would require amendments to the TRO, this would require significant funding, consultation and design. Is this something the Parish is looking to fund or put on a list for future funding?</i></li> <li>b. <i>20s Plenty</i> – Members to consider supporting a CC proposal to limit traffic to 20mph through the village. Email from Cllr. Hannaford previously circulated.</li> <li>c. <i>Battery Lane</i> – Members to consider a suggestion (from County Cllr. Hannaford) to provide a better sign to replace the “informal” sign at this location.  Street Name Plate – Members to consider whether they wish the existing historic sign to be repaired or whether they prefer a new replacement sign. The Clerk to advise Mr Will Glassup, Highways.</li> <li>d. <i>Bodinnick Village</i> – Members to consider a proposal to install “Local traffic only” signage to help deter motorists from driving through Bodinnick.</li> <li>e. <i>Grit Bins</i> – Mr Will Glassup, Highways had been provided with a list of grit bins in the parish.</li> </ul>	Cllr. Bunt Information
128/2021	<p><b>Administrative Matters</b> – not covered elsewhere on the agenda.</p> <ul style="list-style-type: none"> <li>a. <i>Village Hall</i> – Cllr. Adams to provide a copy of the Custodian Trustee agreement. Minute 99e/2021 refers.</li> <li>b. <i>Climate Literacy Training Course</i> – details previously emailed: <a href="https://vimeo.com/502214146">https://vimeo.com/502214146</a></li> <li>c. <i>Learning Hub Accounts</i> – two free accounts will also provide access to the other online training that is available within the Council’s Learning Hub, including: Equality and Diversity Awareness; Information Governance; An Introduction to The Human Rights; Safeguarding in Cornwall; Cyber Security; and Workplace H&amp;S. Details emailed</li> <li>d. <i>Preferred Contractor’s List</i> – Members to consider adding Mr R.A. Kelly to the list of preferred contractors.</li> <li>e. <i>Cornwall Association of Local Councils</i> – applications are invited to fill two vacancies on the CALC Executive Board. Details previously emailed.</li> <li>f. <i>Email Addresses</i> – Members to consider a proposal to give a dedicated email addresses. The package will cost £60 p.a., plus £30 set up.</li> </ul>	
129/2021	<p><b>Financial Matters</b> –</p> <ul style="list-style-type: none"> <li>a. <i>Accounts for Payment</i> – schedule No.2021/22-05. NOTE – the payment schedule to follow.</li> <li>b. <i>2020/21 Accounts</i> – Members to agree and accept the External Auditors report, in which was made the following comment:</li> </ul>	

	<p>Information has come to our attention highlighting the fact that the amended Section 2 (<i>Internal Auditor's Report</i>) of the 2019/20 AGAR was not published on the smaller authority's website by the dates specified in the Accounts and Audit Regulations 2015. The response to Section 1, Assertion 3 should therefore have been 'No'. In response the Mr Steve Hudson, Internal Auditor advised: <i>The publication requirements have not been met as the amended accounting statements were not published until this was discovered during the internal audit.</i></p> <p>c. <i>Budget Monitor</i> – copy to be circulated.</p> <p>d. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.</p>	
130/2021	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a. Cornwall's Local Transport Plan – details previously circulated. To comment, please see: <a href="http://www.cornwall.gov.uk/connectingcornwall">www.cornwall.gov.uk/connectingcornwall</a>.</p> <p>b. Wellbeing and Public Health at Cornwall Council – details of availability of mental health and suicide prevention training previously circulated, see: <a href="https://www.healthycornwall.org.uk/training/">https://www.healthycornwall.org.uk/training/</a>.</p> <p>c. Kernow Connect – leaflet previously circulated outlining support services for young people.</p> <p>d. Inclusion Matters – partnership project for the benefit and support of anyone with health and wellbeing needs. Details previously emailed.</p>	
131/2021	<p><b>Diary Dates</b> –</p> <p>a. <i>Full Council Meeting</i> – 26<sup>th</sup> October 2021.</p> <p>b. <i>Royal Cornwall Hospitals</i> – Annual Public Meeting have now been published on our website, ahead of the meeting next Thursday, 2<sup>nd</sup> September at 4.30pm. You can find the papers, including our annual report and accounts, on: <a href="https://doclibrary-rcht.cornwall.nhs.uk/">https://doclibrary-rcht.cornwall.nhs.uk/</a></p>	
132/2021	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a.</p>	
133/2021	<p><b>Meeting Closed</b> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 21<sup>st</sup> September 2021

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