

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD**  
**ON TUESDAY, 26<sup>th</sup> OCTOBER 2021 @ 7pm**  
**In WHITECROSS VILLAGE HALL**

Attendee numbers are limited due to Covid restrictions, therefore, members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 26<sup>th</sup> October 2021.

**NOTE – face coverings should be worn**

| Minute   | AGENDA ITEMS   | Action   |
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|          | <b>Present –</b>   |  |
|          | <p><b>Chairman’s Welcome and Public</b> – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.</p> <p>Mr and Mrs Lindsay-Veal plus builder to attend i.r.o. Minute 138a/2021.</p>   |  |
|          | <p><b>Outside Authorities / Bodies</b> – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor</i> – Cllr. Edwina Hannaford, to include:</p> <ul style="list-style-type: none"> <li>• Polruan Surgery – outcome of the challenge to the ruling that because the surgery in Fowey is within 1.6miles of Polruan they have no obligation to provide this service in Polruan; plus an allegation that a vulnerable person from Polruan who, it appears, had been treated in an offhand, uncaring and bureaucratic way by the practice.</li> </ul> <p>b. <i>Network Panel</i> – meeting scheduled to be held on 11<sup>th</sup> October.</p> <ul style="list-style-type: none"> <li>• Notes of the meeting held on 14<sup>th</sup> June 2021 previously emailed.</li> </ul> <p>c. <i>Police / Tri-Service</i> – PCSO Cocks / TSSO Barnes.</p> <ul style="list-style-type: none"> <li>• Potential Changes to the Licensing of Firearms and Shotguns – survey: <a href="#">Have your say on potential changes to firearms licensing · Devon &amp; Cornwall Police &amp; Crime Commissioner (devonandcornwall-pcc.gov.uk)</a></li> <li>• Home Office Initiative – residents are invited to complete a survey to indicate where they feel unsafe. <a href="http://www.police.uk/streetsafe">www.police.uk/streetsafe</a></li> <li>• Vision Zero SW Road Safety Partnership – small fund open for applications. See: <a href="https://visionzerosouthwest.co.uk/call-for-ideas/">https://visionzerosouthwest.co.uk/call-for-ideas/</a>. Further information will be at the seminar taking place at St Mellion 10.30am and 2.30pm on Monday, 8<sup>th</sup> November 2021</li> </ul> <p>d. <i>Fowey Port Users Group</i> – next meeting to be held on Tuesday 2<sup>nd</sup> November at 1400. Venue. Minutes of meeting held on 21<sup>st</sup> April previously circulated via email.</p> <p>NOTE – Members are asked for any topics they might wish to raise at the meeting.</p> | <p>Cllr. Rooney</p> <p>Cllr.<br/>Carmichael</p> <p>Members</p> |
| 134/2021 | <b>Apologies</b> – Cllr. Beresford.  |  |
| 135/2021 | <b>Members’ Declarations</b>   |  |

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|          | <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>  |   |
| 136/2021 | <p><b>Minutes of Meetings –</b></p> <p>a. <i>Full Council Meeting – 27<sup>th</sup> July 2021.</i> Minute 99e/2021 amended to:<br/>Polruan Village Hall – the Parish Council is the custodian trustee of the Hall. Cllr. Goddard explained his view that the only duty or responsibility of the Parish Council was to hold the Title Deeds on behalf of the Charitable Trust that is managed by the Management Trustees of the Village Hall. Cllr. Adams did not believe that was the case and will provide a copy of the trustee agreement to Members.<br/>NOTE – CALC had provided some information i.r.o. the role of Custodian Trustees (previously emailed).</p> <p>b. <i>Full Council Meeting – 28<sup>th</sup> September 2021.</i></p>  |   |
| 137/2021 | <p><b>Planning Matters –</b></p> <p>a. <i>Lanteglos by Fowey Neighbourhood Plan</i> – the Neighbourhood Plan will go to Referendum on Thursday 14<sup>th</sup> October 2021.</p> <p>b. <i>Bude and Stratton Town Council</i> – Members to consider the draft response to the TC’s proposal (outlined in full on the September agenda).</p> <p>c. <i>Let’s Talk Homes</i> – Members to consider the draft response from the Working Party set up to draft a response to the questionnaire:<br/><a href="https://letstalk.cornwall.gov.uk/housing-strategy">https://letstalk.cornwall.gov.uk/housing-strategy</a>. Deferred to October.<br/>NOTE – Cornwall Community Land Trust Seminar – details of seminar held on 20<sup>th</sup> October 2021, 10am-2.30pm had been circulated.</p>   | <p>Information</p> <p>Cllr. Rooney / Hannaford</p> <p>Working Party</p> |
| 138/2021 | <p><b>Planning Applications</b> – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA21/09145, 5 Florizel Fore Street Polruan – retention and completion of installation of patio doors and glazed Juliet balcony on first floor, alteration to boundary walls and construction of patio and decked area in garden.<br/><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QZ7GR3FGFTF00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QZ7GR3FGFTF00</a></p> <p>b. PA21/09226, 47 Fore Street Polruan – proposed extension and re-modelling.<br/><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QZDN83FG1XL00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QZDN83FG1XL00</a></p> <p>c. PA21/09591, 3 Providence Place Tinkers Hill Polruan – proposed Landscaping to 3 Providence Place<br/><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QZUDWLFGKKE00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=QZUDWLFGKKE00</a></p> <p>d. PA21/09694, 15 Ocean View Polruan – construction of Extension and alterations.<br/><a href="https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=R02Y36FGHNN00">https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&amp;keyVal=R02Y36FGHNN00</a></p> |   |

- e. PA21/09765, Land SW of Hall Walk Cottage Old Road Bodinnick – T1 Multi-stemmed ash displaying symptoms of ash die back. Pollard all stems at approx 3m high from base.

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R05F09FG1Y00>

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| 139/2021 | <p><b>Planning Applications Approved by CC</b> – for information only</p> <p>a. PA21/07112, 8 St Saviours Hill Polruan – rear extension and alteration of roof dormers.</p> <p>b. PA21/02351/PREAPP, The Coach House Pendower House Lanteglos – pre-application advice for demolition of existing sheds and construction of 1 bed holiday unit.</p> <p>c. PA21/05956, 52A Fore Street Polruan – householder application for proposed extension and alterations.</p> <p>d. PA21/07600, Trevarder House road from Frogmore Farm to Junction SW of Tregavithick – erection of a new outbuilding.</p>   |   |
| 140/2021 | <p><b>Environmental / Amenity Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <ul style="list-style-type: none"> <li>• <u>St Saviour’s WCs</u> – Members to receive an update regarding possible re-alignment of the drains.</li> <li>• <u>Frogmore WCs</u> – Members to receive an update regarding improvements, including ceiling cladding, etc. AND installation of dog waste bins.</li> <li>• <u>The Quay WCs</u> –</li> <li>• <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</li> </ul> <p>b. <i>Legacy Trees for Cornwall</i> – an application had been submitted for a landmark tree, which will be supplied in 2022/23. NOTE – the PC thereby agrees to maintain the tree for 15 years. The named contact is Cllr. Talling.</p> <p>c. <i>Campaign to ban the sale of environmentally-damaging body boards</i> – Members resolved to support this campaign and now need to consider how Members can engage with “local retailers to find a different and better way for everyone to enjoy Cornwall’s waves”.</p> <p>d. <i>Whitecross Village Green</i> –</p> <ul style="list-style-type: none"> <li>i. <i>Field Access</i> – Members to receive an update from the Working Party tasked to seek solutions to the problem of “abandoned” vehicles. NOTE – our insurance brokers had been asked if our policy covers damage to vehicles parked on The Green.</li> <li>ii. <i>Ash Trees</i> – it had been agreed with Mr Fowler that he will take the infected larch down and that he would only charge for the fuel used in exchange for taking the wood away.</li> </ul> <p>e. <i>Duchy Defibrillators</i> – Members to appoint responsible officer to monitor the portal access.</p> <p>f. <i>Shop</i> – Members to receive an update following the meeting to discuss the future provision of a shop in Polruan.</p> | <p>Cllr. Adams</p> <p>Mrs Kelly<br/>Information</p> <p>Members</p> <p>Cllr. Pyke</p> <p>Information</p> |
| 141/2021 | <p><b>Highway Matters</b> – including any items received after the agenda had been published</p> <p>a. <i>Battery Lane</i> – Mr Glassup, Highways had been asked to replace the “Uneven Surface” sign and to refurbish the historic “Street Name Plate”.</p>  |   |

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|          | <p>b. <i>Weight / Length Limit Fore Street</i> – Members to receive an update following the site meeting with Mr Will Glassup, Highways and County Cllr. Hannaford; to establish the cost of a Traffic Regulation Order (TRO) and to seek advice i.r.o. a suitable weight / Length limit.</p> <p>Members to consider the views of the business impacted from the sign being open – and ensure the sign is open from mid-day Friday to Sunday morning when we have significant congestion from holiday change overs.</p> <p>c. <i>Bodinnick Village</i> – Mr Glassup had been asked to replace the “All Ferry Traffic – keep left” signage that used to greet ferry traffic.</p> <p>d. <i>Road Closure</i> – details previously emailed.</p> <ul style="list-style-type: none"> <li>• Whitecross Hill to Pont Hill – 4<sup>th</sup> January 2022 ((09:30 to 15:30 hours).</li> </ul> <p>e. <i>Free Parking</i> – notification there will be free parking in Cornwall Council car parks on Saturday 4<sup>th</sup> December 2021</p> | <p>Cllr. Adams</p> <p>Cllr. Ainley</p> <p>Information</p> <p>Information</p> <p>Information</p> |
| 142/2021 | <p><b>Administrative Matters</b> – not covered elsewhere on the agenda.</p> <p>a. <i>Email Addresses</i> – Members to receive an update regarding dedicated email address for each Member.</p> <p>b. <i>Microphone</i> – Members to receive an update regarding trials in other PCs.</p> <p>c. <i>CALC AGM</i> – details previously emailed. Members to consider:</p> <ol style="list-style-type: none"> <li>i. Calling for an AGM. Deadline 3<sup>rd</sup> November 2021.</li> <li>ii. Co-option to fill two seats on the Board of Directors.</li> </ol> <p>d. <i>CIL Report 2020-21</i> – copy of the report had been submitted to Mr Ryan Searle, CC and will be placed on the PC’s website.</p>  |   |
| 143/2021 | <p><b>Financial Matters</b> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2021/22-06. NOTE – the payment schedule to follow.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated.</p> <p>c. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.</p> <p>d. <i>2022/23 Precept</i> – Members to consider canvassing residents regarding a possible increase in the precept.</p>   |   |
| 144/2021 | <p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a. <i>Citizens Advice</i> – Autumn Newsletter. Details previously emailed.</p>   |   |
| 145/2021 | <p><b>Diary Dates</b> –</p> <p>a. <i>Full Council Meeting</i> – 23<sup>rd</sup> November 2021.</p> <p>b. <i>Let’s Talk Climate Action</i> – 8<sup>th</sup> November 2021. Details emailed.</p>   |   |
| 146/2021 | <p><b>Information Only / Future Agenda Items</b> –</p> <p>a.</p>   |   |
| 147/2021 | <p><b>Meeting Closed</b> –</p>   |   |

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 19<sup>th</sup> October 2021

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