

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD ON
TUESDAY, 26th OCTOBER 2021 @ 7pm
In WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	<p>Present – Cllrs. Adams (Chair), Ainley, Beresford, Bunt, Carmichael, Clare-Dunbavand, Goddard, Kelly, Pyke, Rooney (Vice Chair), Talling; County Cllr. Hannaford and Mrs Thompson (Clerk).</p>	
	<p>Chairman’s Welcome and Public Forum – the Chairman opened the meeting and welcomed those present.</p> <p>Mr and Mrs Lindsay-Veal were unavailable to attend i.r.o. Minute 138a/2021. Their comments had been circulated via email.</p> <p>Mr Graham Palmer was present to listen.</p> <p>Cllr. Bunt spoke regarding a patient who had been a resident of Polruan for 40 years. She is registered at Polruan Surgery but because she had picked up her prescriptions from St Austell, whilst working, was prevented from collecting them from Polruan Surgery because of the ruling that prevents new applications to collect from the Surgery. This ruling impacts on many residents.</p> <p>It was RESOLVED to write to Ms Sheryll Murray MP, County Cllr. Hannaford, NHS Kernow CCG, the Secretary of State for Health, with copies to the Fowey River Practise, Lord Tony Berkeley. Cllr. Goddard to draft a letter.</p>	Cllr. Goddard
	<p>Outside Authorities / Bodies – Members received the following reports:</p> <ol style="list-style-type: none"> a. <i>County Councillor</i> – Cllr. Edwina Hannaford’s written report had been circulated via email. <ul style="list-style-type: none"> • Polruan Surgery – see Public Forum above. b. <i>Network Panel (CMP)</i> – no-one had been able to attend the meeting held on 11th October 2021. <ul style="list-style-type: none"> • Notes of the meeting held on 14th June 2021 previously emailed. • CNP Highways Fund – briefing note circulated for information. c. <i>Police</i> – PCSO Cocks. NOTE – TSSO Barnes’ report is given below. <ul style="list-style-type: none"> • PCSO Cocks reported that from 1st to 30th September 2021 there were three crimes reported included a public order offence, a harassment and a communications crime. He advised Members to report untaxed vehicles online via the DVLA website. He said SORN vehicles must be off road and not left in public car parks. The DVLA enforcement teams patrol all our areas and deal with any vehicles they come across or have reported to them so the more reports they get the better. They have recently attended and a number of vehicles have had enforcement notices and clamps attached to them. PCSO Cocks is dealing with the vehicles at Whitecross and had spoken to the keeper of one SORN vehicle and advised to move asap. • Potential Changes to the Licensing of Firearms and Shotguns – survey: Have your say on potential changes to firearms licensing : Devon & Cornwall Police & Crime Commisioner (devonandcornwall-pcc.gov.uk) 	

	<ul style="list-style-type: none"> • Home Office Initiative – residents are invited to complete a survey to indicate where they feel unsafe. www.police.uk/streetsafe • Vision Zero SW Road Safety Partnership – small fund open for applications. See: https://visionzerosouthwest.co.uk/call-for-ideas/. Further information will be at the seminar taking place at St Mellion 10.30am and 2.30pm on Monday, 8th November 2021. • Police Youth Advisory Group – online survey (Closes 1/11/21): https://services.devon-cornwall.police.uk/surveys/youth-advisory/ <p>d. <i>Fowey Port Users Group (PUG)</i> – next meeting to be held on Tuesday 2nd November at 1400. Venue. Minutes of meeting held on 21st April previously circulated via email.</p> <p>Members were asked for any topics they might wish to raise at the meeting. Cllr. Ainley raised an issue and will provide more details to be taken to the PUG Meeting.</p> <p>e. <i>Tri-Service</i> – TSSO Barnes sent a written report that explained the training he had received and his role in the community. He will be working alongside TSSO Yasmin Matthews (who will be live shortly) in covering Polruan however I will be taking lead. We will work together if required for any matters for police fire and ambulance. My availability will be general patrols in the areas and whenever incidents occur. He went on to give an insight into the incidents he had attended so far since being live for police and fire.</p>	<p>Cllr. Carmichael</p> <p>Cllr. Ainley</p>
134/2021	Apologies – none.	
135/2021	<p>Members' Declarations</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Cllr. Kelly in Minute 138a/2021.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – none.</p>	
136/2021	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 27th July 2021. Minute 99e/2021 amended to: Polruan Village Hall – the Parish Council is the custodian trustee of the Hall. Cllr. Goddard explained his view that the only duty or responsibility of the Parish Council was to hold the Title Deeds on behalf of the Charitable Trust that is managed by the Management Trustees of the Village Hall. Cllr. Adams did not believe that was the case and will provide a copy of the trustee agreement to Members. NOTE – CALC had provided some information i.r.o. the role of Custodian Trustees (previously emailed). With this amendment the Minutes were AGREED as a true record. The Clerk to place the revised Minutes to the website.</p> <p>b. <i>Full Council Meeting</i> – 28th September, AGREED as a true record.</p>	<p>Clerk</p>
137/2021	<p>Planning Matters –</p> <p>a. <i>Lanteglos by Fowey Neighbourhood Plan</i> – the Neighbourhood Plan will go to Referendum on Thursday 14th November 2021. It was AGREED that Ms Pat Moore, NDP Lead would attend the “count” as an observer.</p> <p>b. <i>Bude and Stratton Town Council</i> – Members considered and made further suggested changes to the draft response to the TC’s proposal. Cllrs. Rooney and Ainley to redraft the letter, in conjunction with County Cllr. Hannaford, and recirculate it for Members’ approval.</p>	<p>Clerk</p> <p>Cllrs. Rooney / Ainley / County Cllr. Hannaford</p>

	<p>c. <i>Let's Talk Homes</i> – Members considered and RESOLVED to approve the response from the Working Party set up to draft a response to the questionnaire: https://letstalk.cornwall.gov.uk/housing-strategy. The Working Party to submit the response.</p> <p>NOTE – Cornwall Community Land Trust Seminar – details of seminar held on 20th October 2021, 10am-2.30pm had been circulated.</p>	Working Party
138/2021	<p>Planning Applications – Members considered the following:</p> <ol style="list-style-type: none"> PA21/09145, 5 Florizel Fore Street Polruan – retention and completion of installation of patio doors and glazed Juliet balcony on first floor, alteration to boundary walls and construction of patio and decked area in garden. Cllr. Kelly left the meeting whilst this was discussed. SUPPORT, but Cllr. Goddard objected. PA21/09226, 47 Fore Street Polruan – proposed extension and re-modelling. SUPPORT. PA21/09591, 3 Providence Place Tinkers Hill Polruan – proposed Landscaping to 3 Providence Place. NO OBJECTION. PA21/09694, 15 Ocean View Polruan – construction of extension and alterations. Members had NO OBJECTION in principle but point out there is no Design and Access Statement provided and query if this should be provided. PA21/09765, Land SW of Hall Walk Cottage Old Road Bodinnick – T1 Multi-stemmed ash displaying symptoms of ash die back. Pollard all stems at approx 3m high from base. NO OBJECTION provided the Tree Officer has no objection. 	Clerk Clerk Clerk Clerk
139/2021	<p>Planning Applications Approved by CC – for information only</p> <ol style="list-style-type: none"> PA21/07112, 8 St Saviours Hill Polruan – rear extension and alteration of roof dormers. PA21/02351/PREAPP, The Coach House Pendower House Lanteglos – pre-application advice for demolition of existing sheds and construction of 1 bed holiday unit. PA21/05956, 52A Fore Street Polruan – householder application for proposed extension and alterations. PA21/07600, Trevarder House road from Frogmore Farm to Junction SW of Tregavithick – erection of a new outbuilding. 	
140/2021	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <ol style="list-style-type: none"> <i>Public Conveniences</i> – Members considered: <ul style="list-style-type: none"> <u>St Saviour's WCs</u> – Cllr. Adams advised that no update was available regarding possible re-alignment of the drains. <u>Frogmore WCs</u> – Cllr. Adams reported work on the improvements continue but there is a problem with some supplies. <u>The Quay WCs</u> – nil to report <u>Legionella Testing</u> – Mrs Kelly reported the water temperature is 10° in all the toilet blocks. <i>Legacy Trees for Cornwall</i> – an application had been submitted for a landmark tree, to be supplied in 2022/23. NOTE – the PC thereby agrees to maintain the tree for 15 years. The named contact is Cllr. Talling. <i>Campaign to ban the sale of environmentally-damaging body boards</i> – Members were asked to support this campaign and to consider how Members can engage with “local retailers to find a different and better way for everyone to enjoy Cornwall's waves”. 	Cllr. Adams

	<p>d. <i>Whitecross Village Green</i> –</p> <p>i. Field Access – Cllr. Pyke said he had been unable to find an enforcement company interested in “policing” the area as it is too small. One possibility would be to move the parking area back towards the village hall wall. This would improve access to the farmer’s field. It was RESOLVED to tidy the area and lay planings with improved signage. Cllr. Kelly to action. The Clerk to seek advice from CC legal services as to wording for the sign.</p> <p>NOTE – our insurance brokers had been asked if our policy covers damage to vehicles parked on The Green.</p> <p>ii. Ash Trees – it had been agreed with Mr Fowler that he will take the infected ash tree down and that he would only charge for the fuel used in exchange for taking the wood away. The Clerk to seek his opinion on the remaining ash trees.</p> <p>e. <i>Duchy Defibrillators</i> – Members AGREED appoint Cllr. Rooney as the responsible officer to monitor the portal access. The Clerk to resend the check guidelines.</p> <p>f. <i>Polruan Shop</i> – Cllr. Pyke reported there was a rumour that the shop would close at Christmas. It was clarified that this was not the case. A meeting had been held to discuss the future provision of a shop in Polruan at which a unanimous vote was taken that residents wanted a shop to survive. Various options, including venues, had been looked at and further work is ongoing.</p> <p>g. <i>Rural Community Energy Fund programme</i> – further details: https://www.swenergyhub.org.uk/energy-fund/.</p>	<p>Cllr. Kelly Clerk</p> <p>Clerk</p> <p>Clerk</p>
141/2021	<p>Highway Matters – including any items received after the agenda was issued:</p> <p>a. <i>Battery Lane</i> – Mr Glassup, Highways had been asked to replace the “Uneven Surface” sign and to refurbish the historic “Street Name Plate”.</p> <p>Cllr. Clare-Dunbavand had provided the Clerk with the width measurement (6ft or 1.8M). The Clerk to purchase a “Do not follow SatNav / width restriction” signs.</p> <p>b. <i>Weight / Length Limit Fore Street</i> – Mr Will Glassup, Highways had been asked the cost of a Traffic Regulation Order (TRO) and to seek advice i.r.o. a suitable Weight / Length limit. He outlined the problems with restricting access and advised a ball park figure for a PC funded standalone TRO will be somewhere around £6k for the fees and £500 to £2k for the works plus around £5k for electrical costs.</p> <p>Mr Glassup suggested it might be beneficial, to look at and fund the redesign of the original signage the blue signs “Unsuitable for Caravans, Coaches and Heavy Goods Vehicles”. Cllr. Hannaford offered to arrange a site visit with Mr Will Glassup and Members to consider options.</p> <p>c. <i>Bodinnick Village</i> – Mr Glassup had been asked to replace the “All Ferry Traffic – keep left” signage that used to greet ferry traffic. However, there was a query over the original location. The Clerk to send emails and photographs to Cllr. Kelly for his input.</p> <p>d. <i>Road Closure</i> – details previously emailed.</p> <ul style="list-style-type: none"> • Whitecross Hill to Pont Hill – 4th January 2022 (09:30 to 15:30 hours). <p>e. <i>Free Parking</i> – notification there will be free parking in Cornwall Council car parks on Saturday 4th December 2021.</p>	<p>Clerk</p> <p>Cllr. Hannaford</p> <p>Clerk / Cllr. Kelly</p>
142/2021	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Email Addresses</i> – WesternWeb Ltd. had been asked to provide dedicated email address for each Member. Work will commence shortly.</p>	

	<p>b. <i>Microphone</i> – the Clerk reported there was no update regarding trials in other PCs. Members RESOLVED to purchase two microphones and a camera up to a cost of £1K.</p> <p>c. <i>CALC AGM</i> – details previously emailed. Members to consider:</p> <ol style="list-style-type: none"> i. Calling for an AGM. Deadline 3rd November 2021. ii. Co-option to fill two seats on the Board of Directors. <p>d. <i>CIL Report 2020-21</i> – copy of the report that had been submitted to Mr Ryan Searle, CC and will be placed on the PC's website. The balance of £288 to be put towards the Community Shop, when they have a bank account.</p>	<p>Cllr. Goddard / Clerk</p> <p>Clerk</p>
143/2021	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2021/22-06 to a value of £4,554.01 was APPROVED for payment. A copy of the payment schedule had been circulated via email. The Clerk to place a copy on the website.</p> <p>b. <i>Budget Monitor</i> – a copy of the Budget Monitor was circulated via email.</p> <p>c. <i>Bank Reconciliation</i> – a copy of the Bank Reconciliation was circulated via email and VERIFIED by Members.</p> <p>d. <i>2022/23 Precept</i> – Members AGREED to canvass residents regarding a possible increase in the precept. There followed some discussion about AirB&B businesses who do not contribute towards the precept. Cllr. Hannaford will seek further information i.r.o. premises paying business</p>	<p>Clerk</p> <p>Clerk Cllr. Hannaford</p>
144/2021	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Citizens Advice</i> – Autumn Newsletter. Details previously emailed.</p> <p>b. <i>DWP Household Support Fund</i> – more information on: https://www.gov.uk/government/news/government-launches-500m-support-for-vulnerable-households-over-winter</p> <p>c. <i>Hedge Cutting</i> – the Clerk to ascertain what the ruling is regarding owners cutting their hedges, this is particularly bad from Whitecross into Polruan</p>	<p>Treetops</p>
145/2021	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 23rd November 2021.</p> <p>b. <i>Let's Talk Climate Action</i> – 8th November 2021. Details emailed.</p>	
146/2021	<p>Information Only / Future Agenda Items –</p> <p>a. <i>Access to the Polruan Allotment via Gypsy Lane</i> – Cllr. Ainley reported school children from Polruan Academy need safe access to their allotment garden and outside classroom area. It is understood Gypsy Lane is owned by National Trust. Cllr. Ainley to draft a letter to the local manager (Mr Andy Simmons) expressing our concerns to ensure Gypsy Lane should be opened.</p>	<p>Cllr. Ainley / Clerk</p>
147/2021	<p>Meeting Closed – 21.07pm.</p>	

Signature: (Cllr. John Adams)
Parish Council Chair

Date: 23rd November 2021