

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD**  
**ON TUESDAY, 23<sup>rd</sup> NOVEMBER 2021 @ 7pm**  
**In WHITECROSS VILLAGE HALL**

Attendee numbers are limited due to Covid restrictions, therefore, members of the public who wish to make representations on any of the items listed below are asked to contact the Clerk by noon on 23<sup>rd</sup> November 2021.

**NOTE – face coverings should be worn.**

**NOTE – residents are invited to give their views on a possible 2% in the Parish Council precept for 2021/22. This represents an increase of approx. £913 p.a. (shared by all ratepayers in the parish).**

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman’s Welcome and Public</b> – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p><b>Outside Authorities / Bodies</b> – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor</i> – Cllr. Edwina Hannaford, to include:</p> <ul style="list-style-type: none"> <li>• Cllr. Hannaford had provided business rates data (previously circulated via email) and Cllr. Ainley had produced “<i>A Breakdown of Polruan Residences by Category and Area</i>”. This document had been circulated via email.</li> </ul> <p>b. <i>Network Panel</i> – Notes of the meeting held on 11<sup>th</sup> October 2021 previously emailed.</p> <ul style="list-style-type: none"> <li>• Mobile Speed Camera (MSC) – Mr David Read, CC had raised the possible provision of an MSC (to be shared amongst others in the Network Scheme) at the last meeting. To date there had been no interest shown.</li> </ul> <p>c. <i>Police</i> – PCSO Cocks.</p> <ul style="list-style-type: none"> <li>• <i>Police</i> – the Police and Crime Commissioner, Alison Hernandez, published her new Police and Crime Plan on 12<sup>th</sup> November 2021. View on: <a href="https://www.devonandcornwall-pcc.gov.uk/about-us/police-and-crime-plan-2021-2025/">https://www.devonandcornwall-pcc.gov.uk/about-us/police-and-crime-plan-2021-2025/</a></li> </ul> <p>d. <i>Tri-Service</i> – TSSO Barnes.</p> <p>e. <i>Fowey Port Users Group</i> – Notes from the meetings held on 26<sup>th</sup> April 2021 and 2<sup>nd</sup> November 2021 previously emailed.</p> <p>Members to receive a report following the meeting held on 2<sup>nd</sup> November. Cllr. Carmichael had been asked to raise the following:</p> <ul style="list-style-type: none"> <li>• Concern of untreated sewage in Fowey Harbour; and</li> <li>• Requests to increase small craft access, i.e., on the east shores of Fowey Harbour in Bodinnick and Polruan.</li> </ul>	Cllr. Carmichael

147/2021	<b>Apologies –</b>	
148/2021	<b>Members' Declarations</b> <ol style="list-style-type: none"> <li>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</li> <li>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</li> </ol>	
149/2021	<b>Minutes of Meetings –</b> <ol style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 26<sup>th</sup> October 2021.</li> </ol>	
150/2021	<b>Planning Matters</b> – details previously emailed. <ol style="list-style-type: none"> <li>a. <i>Lanteglos by Fowey Neighbourhood Plan</i> – Members to formally receive the outcome of the Neighbourhood Plan Referendum held on Thursday 18<sup>th</sup> November 2021.  NDP Steering Group (SG) – Members to consider a recommendation that the SG, having served and concluded its original remit, is stood down.</li> <li>b. <i>Bude and Stratton Town Council</i> – Members to consider the second draft response to the TC's proposal (outlined in full on the September agenda).</li> <li>c. <i>Planning Newsletter</i> – <a href="http://www.cornwall.gov.uk/planning-news">Planning News for Local Councils and Agents - October 2021 (cornwall.gov.uk)</a>.</li> <li>d. <i>Getting design right now and setting our ambitions for the future</i> – CC online training session. 30<sup>th</sup> November 2021, 9.30-10.30pm.</li> <li>e. <i>Prosperous Cornwall 2050</i> – A Plan for Our Places (the Spatial Strategy). Survey can be found on: <a href="http://letstalk.cornwall.gov.uk/pc2050">letstalk.cornwall.gov.uk/pc2050</a>. Details emailed.</li> </ol>	Cllr. Rooney / Hannaford
151/2021	<b>Planning Applications</b> – Members to consider the following, including any applications received after the agenda had been published. <ol style="list-style-type: none"> <li>a. PA21/11029, Overferry Old Road Bodinnick – works Works to trees within a conservation area: Coppice trees 917, 932 – 934 &amp; G5. Remove trees 918 - 921, 924, 926, 927, G3.1, 930, 935.  NOTE – this application is for works to trees in a Conservation Area. It will be decided under delegated authority. There is no need for Members to submit any comments to the local planning authority.</li> </ol>	Information
152/2021	<b>Planning Applications Approved by CC</b> – for information only <ol style="list-style-type: none"> <li>a. PA21/06500, 67 West Street Polruan – retrospective planning application to retain existing spiral staircase from garden to owned foreshore.</li> <li>b. PA21/07884, Henwood 12 Road from Castle Farm to Junction NE of Whitecross – application of natural Larch Cladding to weatherproof and improve thermal insulation and visual appearance.</li> <li>c. PA21/09765, Land SW of Hall Walk Cottage Old Road Bodinnick – T1 Multi-stemmed ash displaying symptoms of ash die back. Pollard all stems at approx 3m high from base.</li> </ol>	

153/2021	<p><b>Environmental / Amenity Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <ul style="list-style-type: none"> <li>• <u>St Saviour’s WCs</u> – Members to receive an update regarding possible re-alignment of the drains.</li> <li>• <u>Frogmore WCs</u> – Members to receive an update regarding improvements, including ceiling cladding.</li> </ul> <p>NOTE – the toilet roll holder had been ripped from the cubicle wall</p> <ul style="list-style-type: none"> <li>• <u>The Quay WCs</u> –</li> <li>• <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures to each toilet block.</li> </ul> <p>b. <i>Public Rights of Way</i> –</p> <ul style="list-style-type: none"> <li>• Path 27 Lanteglos Highway, via Colquite to Penpoll – Members to consider any update from Mr Chris Monk regarding negotiations with the landowner regarding the stile, about 100 meters, from Highfield House.</li> <li>• Footpath 24 from Les Pieds dans l’Eau to Penmarlam – Members to consider any update Mr Monk advised regarding improvements planned for this path.</li> </ul> <p>c. <i>Signage</i></p> <ul style="list-style-type: none"> <li>i. Polruan School – Members to consider any update from Mr Chris Monk regarding provision of a bespoke footpath sign.</li> </ul> <p>d. <i>Flood Forum</i> – Members to receive a report following the Cornwall Community Flood Forum held on 5<sup>th</sup> November 2021; and to consider setting up a Polruan Flood Forum.</p> <p>e. <i>Whitecross Village Green</i> –</p> <ul style="list-style-type: none"> <li>i. Field Access – Members to receive an update regarding tidying the area and laying of planings with improved signage. Cllr. Kelly to action; to include any advice from CC legal services as to wording for the sign.</li> <li>ii. Ash Trees – Members to receive an update regarding possible removal of the remaining ash trees suffering from dieback.</li> </ul> <p>f. <i>Shop</i> – Members to receive an update regarding the future provision of a shop in Polruan.</p> <p>g. <i>Allotment</i> – Mr Andy Simmons, National Trust advised he will discuss Members’ request to re-open Gypsy Lane to allow local schoolchildren easy access to their allotment with Mr Bill Makin NT and report back.</p>	<p>Cllr. Adams</p> <p>Mrs Kelly</p> <p>Cllr. Clare-Dunbavand</p> <p>Cllr. Kelly</p>
154/2021	<p><b>Highway Matters</b> – including any items received after the agenda had been published</p> <p>a. <i>Weight / Length Limit Fore Street</i> – Members to receive an update following the site meeting with Mr Will Glassup, Highways and County Cllr. Hannaford; to consider options.</p> <p>b. <i>Battery Lane</i> – Members to receive an update regarding provision of a “Do not follow SatNav / width restriction” sign.</p> <p>c. <i>Bodinnick Village</i> – Members to receive an update regarding replacement of the “All Ferry Traffic – keep left” signage that used to greet ferry traffic.</p> <p>d. <i>Pont</i> – Mr Glassup, Highways met with Cllr. Adams i.r.o. the “collapsing” road at Pont.</p>	<p>Cllr. Kelly</p> <p>Cllr. Adams</p>

155/2021	<p><b>Administrative Matters</b> – not covered elsewhere on the agenda.</p> <p>a. <i>Email Addresses</i> – Members to receive an update regarding provision of dedicated email address for each Member.</p> <p>b. <i>Monitoring Officers Meeting</i> – an email from Mr Simon Mansell, CC and regarding the Code of Conduct for Members was circulated via email</p> <p>c. <i>Microphone</i> – an order for equipment to improvement had been made, thanks to research by Cllr. Goddard.</p> <p>d. <i>Polruan Village Hall</i> – copy of the Annual Report and Financial Statement for the year ended 21<sup>st</sup> February 2021 previously circulated via email.</p>	Information Information
156/2021	<p><b>Financial Matters</b> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2021/22-07. NOTE – the payment schedule to follow.</p> <p>b. <i>Budget Monitor</i> – copy to be circulated.</p> <p>c. <i>Bank Reconciliation</i> – the bank reconciliation to be verified.</p> <p>d. <i>2022/23 Budget</i> – Members to advise the Clerk of any projects they would like to include in next year's budget.</p>	Members
157/2021	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a.</p>	
158/2021	<p><b>Diary Dates</b> –</p> <p>a. <i>Full Council Meeting</i> – 25<sup>th</sup> January 2022. NOTE – no meeting is held in December except that an Extraordinary Meeting may be called to deal with any urgent items.</p> <p>b. <i>Clerk's Leave</i> – 24<sup>th</sup> December – 2<sup>nd</sup> January 2022 (inclusive).</p>	
159/2021	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a.</p>	
160/2021	<b>Meeting Closed</b> –	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 16<sup>th</sup> November 2021

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