

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD ON
TUESDAY, 23rd NOVEMBER 2021 @ 7pm
In WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Adams (Chair), Ainley, Beresford, Clare-Dunbavand, Goddard, Pyke, Rooney (Vice Chair), Talling; County Cllr. Hannaford and Mrs Thompson (Clerk).	
	<p>Chairman’s Welcome and Public Forum – the Chairman opened the meeting and welcomed those present.</p> <p>Mr Libby said access, via Gypsy Lane, for schoolchildren to reach their allotment was essential for their safety. The Clerk advised she had spoken to Messrs Andrew Simmons and Bill Makin, National Trust (NT) who had promised to look into this. Mr Libby said volunteers had offered their services to clear the lane and protect the garden of the resident who is objecting to the re-opening of the Lane. Members were supportive of the initiative. The Clerk to pursue the NT for a response through the NT’s Customer Relations Dept. See Minute 153g/2021 below.</p> <p>Mr Graham Palmer was present to hear the debate.</p>	Clerk
	<p>Outside Authorities / Bodies – Members received reports from outside authorities as follows:</p> <p>a. <i>County Councillor</i> – Cllr. Edwina Hannaford gave her report. She will send a copy to the Clerk. She thanked Members for holding hybrid meetings. Cllrs. Pyke and Clare-Dunbavand will attend the site meeting with Cllr. Hannaford and Mr Will Glassup, Highway regarding the “weight limit”. Minute 154a/2021 refers. She had asked Mr Glassup to provide all the traffic regulations applicable to Polruan.</p> <ul style="list-style-type: none"> • Bus Shelter – Cllr. Hannaford asked Members to consider funding a replacement shelter. There is a £3,000 grant available from CC. The Clerk advised that a similar shelter had cost another of her PCs approx. £9K to purchase and install. For further consideration. • Resurfacing of St Saviours Hill and Battery Lane, Polruan is due to be carried out on 21st to 25th February 2022. Cllr. Ainley pointed out this is half-term. Cllr. Hannaford had asked for the work to be rescheduled. See Minute 154e/2021 below. • Leisure Centres (LCs) – the possible closure of a number of LCs in the County will be debated by CC’s Full Council. • She congratulated Members on the success of the NDP referendum. She offered to help with writing an aide memoire of the planning policies. • Cllr. Hannaford had arranged a meeting with the CC Affordable Housing Dept. i.r.o. securing the flat above the existing shop for an affordable home. Cllr. Talling asked Cllr. Hannaford for support with a local family to gain a home in the parish. • Cllr. Hannaford said the Community Shop meeting had been well attended. The meeting had agreed to contact and join The Plunkett Foundation. A Community Interest Company is to be formed. 	<p>Cllrs. Pyke and Clare-Dunbavand</p> <p>Clerk</p> <p>Clerk / Cllr. Hannaford</p>

	<ul style="list-style-type: none"> • She said Covid cases are rising in Polruan and she urged residents to be vigilant. • Cllr. Hannaford had provided business rates data (previously circulated via email) and Cllr. Ainley had produced “<i>A Breakdown of Polruan Residences by Category and Area</i>”. This document had been circulated via email. (Copy in LBF/Members 9/11/2021.) <p>b. <i>Network Panel</i> – Notes of the meeting held on 11th October 2021 previously emailed.</p> <ul style="list-style-type: none"> • Mobile Speed Camera (MSC) – Mr David Read, CC had raised the possible provision of an MSC (to be shared amongst others in the Network Scheme) at that meeting but to date no interest had been shown. Cllr. Hannaford said more information from Members is needed. The Clerk to liaise with Mr Read. <p>c. <i>Police</i> – PCSO Cocks reported that from 1st to 31st October 2021 there was one reported crime that of a theft of a motor vehicle from Bodinnick. He added that during a recent walkabout of the village with Cllrs. Adams and Hannaford it was pointed out the amount of signage at the top of Fore Street. He had sent a message to Will Glassup, Highways to arrange a site meeting to discuss and check what Road Traffic Orders are in place.</p> <ul style="list-style-type: none"> • <i>Police</i> – the Police and Crime Commissioner, Alison Hernandez, published her new Police and Crime Plan on 12th November 2021. View on: https://www.devonandcornwall-pcc.gov.uk/about-us/police-and-crime-plan-2021-2025/ • <i>A Guide to Recognising, Recording and Reporting Anti-Social Behaviour (ASB)</i> – published by the Neighbourhood Watch Network and circulated via email <p>d. <i>Tri-Service</i> – TSSO Bradley Barnes advised he had nothing to report except that he will be taking part in the new First Person On scene course delivered by SWAST at the end of the month.</p> <p>e. <i>Fowey Port Users Group</i> – Notes from the meetings held on 26th April 2021 and 2nd November 2021 previously emailed.</p> <p>Cllr. Carmichael had raised the following points:</p> <ul style="list-style-type: none"> • Concern of untreated sewage in Fowey Harbour. This is the responsibility of SW Water who are addressing the issues. • Requests to increase small craft access, i.e., on the east shores of Fowey Harbour in Bodinnick and Polruan. The Harbour Master (HM) would welcome ideas. He would consider suggestion by LFPC to install small craft storage in Bodinnick and Polruan like small craft storage already installed at Caffa Mill. The real problem is land not owned by Fowey Harbour Commission. • Concern of lack of clearance of flotsam and jetsam hazards floating in Fowey Harbour. HM said that this is addressed already, and the procedure is to remove any floating hazards, such as trees and branches, to Brazen Island where it is chopped and cut into pieces for firewood. • Concern of hire boat mooring up onto Polruan Pontoon, suggest designated area for hire boats on pontoon, and request placed on mooring when not hired. HM would consider suggestion by LFPC to have a designated area on pontoons for the hire boats. <p>Cllr. Carmichael had provided a brief written report, covering the above items, which had been circulated to Members.</p>	Members / Clerk
147/2021	Apologies – Cllr. Bunt, Carmichael and Kelly.	

148/2021	<p>Members' Declarations</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – none.</p> <p>b. <i>Non-registerable Interests</i> – none.</p> <p>c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – none.</p>	
149/2021	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 26th October 2021, AGREED as a true record. Members AGREED with Cllr. Adams's suggestion that each agenda item should be limited to 10 minutes. If it cannot be dealt with in that time it should be referred to a Working Party or dealt with via email.</p>	
150/2021	<p>Planning Matters – details previously emailed.</p> <p>a. <i>Lanteglos by Fowey Neighbourhood Plan</i> – there was a 17.5% turnout for the Neighbourhood Plan Referendum held on 18th November 2021. Total number of votes cast was 121, with 116 voting for the Plan and 5 against. This represents a simple majority of 95.8% voting "Yes".</p> <p><i>NDP Steering Group (SG)</i> – Members RESOLVED to accept a recommendation that the SG, having served and concluded its original remit, be formally stood down.</p> <p>Dr Pat Moore OBE had confirmed that all the evidence and accompanying documents are on the website. Members RESOLVED to accept her proposal for the lever arch files she holds to be put held for a year and then disposed of. Dr Moore advised some of the documents in the document boxes might be worth keeping, e.g. Cornwall Council planning reports and plans, going back to the old Caradon Plan and the original Parish Plan. For the time being, given the lack of space at Whitecross Members RESOLVED to accept her proposal to put these in her cupboard for a year. They were working documents and early drafts of just about everything done for the NDP.</p> <p>b. <i>Bude and Stratton Town Council</i> – a revised draft response to the TC's proposal (outlined in full on the September agenda) had been circulated. It was RESOLVED to submit this to the TC, Cllr. Ollie Monk, Portfolio Holder for Housing. Cllr. Rooney will send a copy to all CC Councillors. Members AGREED to Cllr. Hannaford's suggestion that a question is put to CC's Full Council meeting on 30th November 2021. The Clerk to request CALC circulate the document to other PCs and TCs.</p> <p>c. <i>Planning Newsletter</i> – Planning News for Local Councils and Agents - October 2021 (cornwall.gov.uk).</p> <p>d. <i>Getting design right now and setting our ambitions for the future</i> – CC online training session. 30th November 2021, 9.30-10.30pm.</p> <p>e. <i>Prosperous Cornwall 2050</i> – A Plan for Our Places (the Spatial Strategy). Survey can be found on: letstalk.cornwall.gov.uk/pc2050. Details emailed.</p> <p>f. <i>Housing Strategy</i> – to view the 'Draft Housing Strategy for Cornwall' please see https://letstalk.cornwall.gov.uk/housing-strategy. Deadline to complete the survey is 17th January 2022. Cllr. Ainley pointed out that Members will not have met by this date. She will draft a response for circulation to Members.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Rooney</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Ainley</p>
151/2021	<p>Planning Applications – Members considered the following, including any applications received after the agenda had been published.</p> <p>a. PA21/11029, Overferry Old Road Bodinnick – works Works to trees within a conservation area: Coppice trees 917, 932 – 934 & G5. Remove trees 918 - 921, 924, 926, 927, G3.1, 930, 935.</p>	

	<p>Noted this application is for works to trees in a Conservation Area. It will be decided under delegated authority. There is no need for Members to submit any comments to the local planning authority.</p> <p>b. PA21/10421, Penmarlam Caravan and Camping Park Bodinnick – Western Power Distribution (WPD) has been asked to provide an upgraded electricity connection to the above address. WPD has a statutory duty to provide connections to the electricity network and in order to do this it is necessary to run a third wire approximately 2000m supported by existing wooden poles 43MA49 through to 45MAE8 (26 poles). NO OBJECTION.</p>	Clerk
152/2021	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA21/06500, 67 West Street Polruan – retrospective planning application to retain existing spiral staircase from garden to owned foreshore.</p> <p>b. PA21/07884, Henwood 12 Road from Castle Farm to Junction NE of Whitecross – application of natural Larch Cladding to weatherproof and improve thermal insulation and visual appearance.</p> <p>c. PA21/09765, Land SW of Hall Walk Cottage Old Road Bodinnick – T1 Multi-stemmed ash displaying symptoms of ash die back. Pollard all stems at approx 3m high from base.</p>	
153/2021	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members considered:</p> <ul style="list-style-type: none"> • <u>St Saviour's WCs</u> – Cllr. Adams reported he had received a set of drawings. He proposed setting up a Working Party to look at the specification and consider what work is needed to improve the drainage problem. Cllrs. Adams, Clare-Dunbavand and Goddard will form the Working Party and Cllr. Kelly will be asked for advice. The Clerk to forward a copy of the proposed plans, etc. • <u>Frogmore WCs</u> – the improvements to the toilet block, including ceiling cladding, had been completed. <p>Noted the toilet roll holder had been ripped from the cubicle wall.</p> <p>Dog / Litter Bins – the two new bins had been installed at [1] Frogmore WCs and [2] Lantic Bay. Mr Tony Milton, Biffa had been asked to ensure they are emptied at the previously quoted price of £5.50 per empty, per bin. Members RESOLVED to request the bins are emptied weekly from April to November and fortnightly outside that period. The Clerk to advise Mr Milton. <ul style="list-style-type: none"> • <u>The Quay WCs</u> – nil to report. • <u>Legionella Testing</u> – Mrs Kelly reported the water temperature is 10° in all the toilet blocks. <p>b. <i>Public Rights of Way</i> –</p> <ul style="list-style-type: none"> • <u>Path 27 Lanteglos Highway, via Colquite to Penpoll</u> – there was no update from Mr Chris Monk regarding negotiations with the landowner regarding the stile, about 100 meters, from Highfield House. The Clerk and County Cllr. Hannaford to pursue. • <u>Footpath 24 from Les Pieds dans l'Eau to Penmarlam</u> – there was no update Mr Monk advised regarding improvements planned for this path. The Clerk and County Cllr. Hannaford to pursue. <p>c. <i>Signage</i> –</p> </p>	<p>Working Party Clerk</p> <p>Clerk</p> <p>Clerk / Cllr. Hannaford</p> <p>Clerk / Cllr. Hannaford</p> <p>Clerk / Cllr. Hannaford</p>

	<p>i. <u>Polruan School</u> – there was no update from Mr Chris Monk regarding provision of a bespoke footpath sign. The Clerk and County Cllr. Hannaford to pursue.</p> <p>d. <i>Flood Forum</i> – Cllr. Clare-Dunbavand had attended the Cornwall Community Flood Forum held on 5th November 2021 and had provided a written report. (Copy on file.) He said flooding is generally not a problem in the parish. He suggested writing to neighbouring Councils, i.e. Fowey and Lostwithiel to see what they have instigated. He said we should consider flood impact on all planning applications, particularly those that may cause changes to water run off areas such flood meadows.</p> <p>e. <i>Whitecross Village Green</i> –</p> <p>i. <u>Field Access</u> – Cllr. Kelly reported it had proved difficult to ensure vehicles were removed from the site to enable tidying of the area and laying of planings with improved signage.</p> <p>Cllr. Pyke had provided suggested wording and the Clerk will order the sign. He said the Clerk had to chase CC legal services several times i.r.o. wording for the sign.</p> <p>Cllr. Pyke will draft a letter to the owner who refused to move their vehicle. Cllr. Kelly to be asked to provide posts so that the car park could be locked.</p> <p>ii. <u>Ash Trees</u> – the remaining ash trees suffering from dieback are due to be removed before the end of November.</p> <p>f. <i>Shop</i> – covered by Cllr. Hannaford’s report above.</p> <p>g. <i>Allotment</i> – Mr Andy Simmons, National Trust advised he will discuss Members’ request to re-open Gypsy Lane to allow local schoolchildren easy access to their allotment with Mr Bill Makin NT and report back.</p> <p>h. <i>Defibrillators</i> – The Barrie Bequest has provided two new defibrillators in Polruan. Along with the defibrillator on the Quay, these will be maintained by Polruan Town Trust. They are located at:</p> <ul style="list-style-type: none"> • Polruan Fire Station (front elevation). • Veverly Car Park (attached to the side of garage). 	<p>Clerk</p> <p>Clerk Clerk</p> <p>Cllr. Pyke / Clerk</p>
154/2021	<p>Highway Matters – including any items received after the agenda had been published</p> <p>a. <i>Weight / Length Limit Fore Street</i> – a site meeting with Mr Will Glassup, Highways and County Cllr. Hannaford has been arranged for Tuesday 25th November, at 1.30pm to consider options. Cllr. Pyke will represent the PC.</p> <p>b. <i>Battery Lane</i> – the Clerk advised that Glasdon Ltd were unable to help with provision of a “Do not follow SatNav / width restriction 6ft” sign.</p> <p>c. <i>Bodinnick Village</i> – Members received an update regarding replacement of the “All Ferry Traffic – keep left” signage that used to greet ferry traffic.</p> <p>d. <i>Pont</i> – Mr Glassup, Highways met with Cllr. Adams i.r.o. the “collapsing” road at Pont. Cllr. Adams had met with Mr Glassup, Highways. Mr Glassup had taken photographs of damage to the hedges at various locations Further details are awaited.</p> <p>e. <i>Road Closure</i> –</p> <ul style="list-style-type: none"> • Old Road, Bodinnick – 14th to 16th February 2022 (07:30 to 17:00 hours). • St Saviours Hill and Battery Lane, Polruan – 21st to 25th February 2022 (07:30 to 17:00 hours). Cllr. Hannaford’s report above refers. 	<p>Cllr. Pyke</p> <p>Cllr. Kelly</p>

Signature: (Cllr. John Adams)
Parish Council Chair

Date: 25th January 2022