

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD**  
**ON TUESDAY, 22<sup>nd</sup> MARCH 2022 @ 7pm**  
**In WHITECROSS VILLAGE HALL**

Minute	AGENDA ITEMS	Action
	<b>Present –</b>	
	<b>Chairman’s Welcome and Public –</b> members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p><b>Outside Authorities / Bodies –</b> Members to receive reports from outside authorities as follows:</p> <ul style="list-style-type: none"> <li>a. <i>County Councillor</i> – Cllr. Edwina Hannaford.</li> <li>b. <i>Network Panel</i> –</li> <li>c. <i>Police</i> – PCSO Cocks.</li> <li>d. <i>Tri-Service</i> – TSSO Barnes.</li> </ul>	
41/2022	<b>Apologies –</b>	
42/2022	<p><b>Members’ Declarations</b></p> <ul style="list-style-type: none"> <li>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</li> <li>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</li> <li>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</li> <li>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</li> </ul>	
43/2022	<p><b>Minutes of Meetings –</b></p> <ul style="list-style-type: none"> <li>a. <i>Full Council Meeting</i> – 22<sup>nd</sup> February 2022.</li> </ul>	
44/2022	<p><b>Planning Matters –</b> details previously emailed.</p> <ul style="list-style-type: none"> <li>a. <i>Formal Complaint</i> – Members to receive any response to their complaint that CC are not following their own guidelines to “prioritise those with a local connection” when allocating housing.</li> <li>b. <i>PA22/01467, Penmarlam Caravan and Camping Park</i> – Ms Gemma Arthur, CC Planning Officer advised a CIL grant would not apply if permission is granted for “<i>use of site for static caravans for all year-round human habitation</i>”.</li> <li>c. <i>Lanteglos by Fowey Neighbourhood Plan</i> – a list of NDP policies previously circulated via email.</li> </ul>	<p>Information</p> <p>Information</p>
45/2022	<p><b>Planning Applications –</b> Members to consider the following, including any applications received after the agenda had been published.</p> <ul style="list-style-type: none"> <li>a. <i>PA22/01635, Old Ferry Inn Old Road Bodinnick</i> – proposed re-roofing and addition of new roof light on south elevation.</li> </ul>	

- b. PA22/02189, 16 West Street Polruan – reinstatement of lean-to porch

46/2022	<p><b>Planning Applications Approved by CC</b> – for information only</p> <p>a. PA21/12235, Pengegon Essa Polruan – demolition of existing detached house and detached garage, and the erection of a replacement detached dwelling, detached carport and workshop and associated landscaping.</p>	
47/2022	<p><b>Environmental / Amenity Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <ul style="list-style-type: none"> <li>• <u>St Saviour’s WCs</u> – the Working Party had met virtually and Cllr. Goddard reported the priority is to concentrate on the drains. The soil from the Ladies flows to the drains via the Disabled toilet (the sinks drain through the Gents sink/urinal soil pipe). This leads to regular blockages. The Clerk is seeking quotations for the work.</li> </ul> <p>Note – Working Party: Cllrs. Adams, Clare-Dunbavand and Goddard.</p> <ul style="list-style-type: none"> <li>• <u>Frogmore WCs</u> – update i.r.o. sealing of the floor.</li> <li>• <u>The Quay WCs</u> –</li> <li>• <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</li> </ul> <p>b. <i>Shop</i> – Members to receive an update regarding the future provision of a shop in Polruan.</p> <p>c. <i>Dispensing Services Polruan</i> – Members to consider any response to their letters to:</p> <ol style="list-style-type: none"> <li>i. NHS England to ask for clarification of the historic rights under which the surgery dispenses and whether Polruan and Bodinnick are a Reserved Locality, and if not why not;</li> <li>ii. Fowey River Practice, (copy to NHS England) seeking clarification on a number of points (Minute 33d/2022 refers).</li> </ol> <p>d. <i>Pledge for Nature</i> – CC invite Members to “make a pledge for nature”. Details previously circulated.</p> <p>e. <i>Whitecross Village Green</i> – Members to consider any response from CC’s Legal Dept. regarding parking on The Green.</p> <p>NOTE – Mr Gavin Shakerley had been asked to provide the Clerk with a copy of the Deed.</p>	<p>Working Party</p> <p>Clerk</p> <p>Mrs Kelly</p> <p>Cllr. Ainley</p>
48/2022	<p><b>Highway Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Strategic Sign Plan</i> – Members to consider the Strategic Sign Plan from Mr Will Glassup, Highways.</p> <p>b. <i>Essa Signpost</i> – the sign at Essa was found lying on the ground and Cllr. Talling kindly repaired it with wire ties. Highways had been asked to make a permanent repair with metal ties (Ref. No.: W2278725).</p>	<p>Information</p>
49/2022	<p><b>Administrative Matters</b> – not covered elsewhere on the agenda.</p> <p>a. <i>CALC Training Programme</i> – previously emailed. The Clerk had booked to attend the Contracts and Procurement course.</p> <p>b. <i>Pensions Regulator</i> – re-enrolment has been completed.</p>	<p>Information</p>

50/2022	<p><b>Financial Matters –</b></p> <p>a. <i>Accounts for Payment</i> – schedule No.2021/22-12. NOTE – the payment schedule to follow.</p> <p>b. <i>Bank Reconciliation</i> – a copy of the Bank Reconciliation to follow.</p> <p>c. <i>Budget Monitor</i> – a copy of the budget monitor to follow.</p> <p>d. <i>Public WC Insurance</i> – Minute 36c/2022 refers. It had been established:</p> <p>i. Frogmore – current cover is £29,503.63. National Trust is responsible for rebuild costs under the lease. The Clerk to cancel.</p> <p>ii. The Quay WC – current cover is £54,636.35. The PC is responsible for rebuild costs under the lease.</p> <p>iii. St Saviour’s WC – current cover is £54,636.35. The PC is responsible for rebuild costs as it owns the property.</p> <p>Members to consider a revised quotation from Mr Peter Ellicock, Steren Surveyors to visit and value the two public conveniences the PC is responsible at a cost of £650+VAT.</p>	
51/2022	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a.</p>	
52/2022	<p><b>Diary Dates –</b></p> <p>a. <i>Full Council Meeting</i> – April 2022. Members to confirm the date and decide on the venue. NOTE – Polruan WI Hall does not have WiFi.</p> <p>b. <i>Parish Meeting</i> – 14<sup>th</sup> April 2022.</p> <p>NOTE – the Clerk had booked Polruan WI Hall; sent invitations to local organisations and booked Crumpets to provide “nibbles”.</p> <p>c. <i>St Saviour’s Church Flower Festival</i> – 2<sup>nd</sup> to 5<sup>th</sup> June 2022. Members are invited to participate. Details previously emailed.</p>	
53/2022	<p><b>Information Only / Future Agenda Items –</b></p> <p>a.</p>	
54/2022	<p><b>Closed Session</b> – in view of the special/confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw.</p>	
55/2022	<p><b>PC Contracts</b> – Members to consider and renew:</p> <p>a. <i>Cleaning Contract</i> – Mrs Kathy Kelly confirmed she is willing to continue at the same price as 2021/2 and had provided a copy of her public liability insurance.</p> <p>b. <i>PROWs and Weed Spraying</i> – A1 confirmed they are willing to continue at the same price as 2021/2 and had provided a copy of their public liability insurance.</p> <p>c. <i>Whitecross Village Green</i> – Mr Treve Fowler confirmed he is willing to continue and had provided a copy of her public liability insurance.</p>	
56/2022	<p><b>Anti-Social Behaviour</b> – Members to receive an update.</p>	Cllr. Pyke
57/2022	<p><b>Meeting Closed</b> –</p>	

Signature: ..... (Mrs Gillian Thompson)  
Parish Clerk

Date: 15<sup>th</sup> March 2022