

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON WEDNESDAY 4th MAY 2022 @ 7.30pm
In WHITECROSS VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present –	
	Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <ul style="list-style-type: none"> a. <i>County Councillor</i> – Cllr. Edwina Hannaford. b. <i>Network Panel</i> – c. <i>Police</i> – PCSO Cocks. d. <i>Tri-Service</i> – TSSO Barnes. e. <i>Fowey Harbour Commissioners</i> – meeting scheduled to be held on Monday 25th April 2022. NOTE – copy of the PUG Minutes of 2nd November 2021 previously emailed. 	
59/2022	Apologies –	
60/2022	<p>Members’ Declarations –</p> <ul style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda. b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent. c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds d. <i>Dispensations</i> – Members to consider any written requests for dispensations. 	
61/2022	<p>Minutes of Meetings –</p> <ul style="list-style-type: none"> a. <i>Full Council Meeting</i> – 22nd March 2022. 	
62/2022	<p>Planning Matters – details previously emailed.</p> <ul style="list-style-type: none"> a. <i>Formal Complaint</i> – Members to consider the response from Ms Alexandra Morgan-Thompson, Cornwall Housing with a view to taking the matter to the Local Government Ombudsman. Deferred from the March meeting. 	
63/2022	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <ul style="list-style-type: none"> a. PA22/02059, Jan Syvy Old Road Bodinnick – Two Storey Extension. 	

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R80FTKFGLEO00>

	<p>b. PA22/02753, Overferry Old Road Bodinnick – the complete demolition of the existing house and the construction of a new 4-bedroom replacement dwelling and detached garage with associated landscaping works.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R8Y3DSFGIGI00</p>	
	<p>c. PA22/02775, 42 West Street Polruan – proposed erection of a timber summerhouse in the rear garden.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R8ZECWFGIK900</p>	
	<p>d. PA22/02728, Vevery Car Park and Reservoir Polruan – change of use of disused reservoir to storage facility with associated road and parking, new parking layout to carpark with ANPR barrier system with payment meter, solar panels to reservoir and garage roof. Seasonal cafe/takeaway. Allotment gardens and landscaping.</p> <p>NOTE – a site meeting with representatives of the Polruan Town Trust had been held on 9th April 2022. Their Clerk had provided written Planning Notes i.r.o. the application.</p> <p>NOTE – Ms Davinia Pritchard, CC advised: NDP Policy 2 identified the site as a local green space. This will be a material consideration in the determination of the application. Policy 2 goes on to state that development on these local green spaces will only be permitted in very special circumstances. The supporting text advises that the purpose of the policy is to protect all qualifying open spaces within the Parish, while providing for improvements to them that will benefit the community. Therefore, in considering the application, one of the key issues will be whether the proposed development will enhance the space and whether it will benefit the overall health and wellbeing of the community.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R8XJSPFGI2M00</p>	
	<p>e. PA22/03595, 8 St Saviours Hill Polruan – non-material amendment in relation to decision notice PA21/07112 dated 28.09.2021: glazed link/flat roof sections between proposed dormers removed on front and rear of roof and reinstated as pitched slate roof; proposed first floor outrigger cladding revised from render to timber cladding; external down-lighter by rear entrance door and terrace door; and other minor material revisions to balustrades, doors and windows.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RA6JDAFGKAX00</p>	
	<p>f. PA22/03366, 4 Battery Park Polruan – redesigned roof to property. Reconfigure internal layout. Form first floor bedroom over existing balcony. Enclose garage side covered walkway within garage. Construct Veranda</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=R9V9M7FGLHU00</p>	
	<p>g. PA22/03601, Pont, Uppasite Road from Whitecross Hill to Little Churchtown Farm – proposed remodel and extension.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RA6LZSFGKD900</p>	
	<p>h. <i>Mixtow</i> – Members to consider a proposal to set up a small site with several (perhaps 4-6) shepherd hut holiday accommodation units and associated services on a field located NE of Mixtow and W of Lombard Farm. Details previously email.</p>	
64/2022	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA22/00237, Bryn-Y-Mor 3 Chapel Lane Polruan – conversion of loft space to create new first floor, raising the ridge by 1.7m and installing new roof with dormer windows. Upgrading of conservatory, alterations to</p>	

	<p>ground floor layout and reconfiguration of windows. Re-building of workshop in garden and addition of bathroom to existing studio. Gardens to be landscaped.</p> <p>b. PA22/00605, 72 Fore Street Polruan – proposed garage.</p> <p>c. PA22/01057, The Old Vicarage 2 Battery Lane Polruan – the erection of a potting shed in the walled vegetable garden on the south side of the site.</p> <p>d. PA22/02189, 16 West Street Polruan – reinstatement of lean-to porch.</p>	
65/2022	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <ul style="list-style-type: none"> • <u>St Saviour’s WCs</u> – the Working Party had drawn up the schedule of works for the work needed to improve the drainage problem and refurbish the toilet block. The next step will be to obtain quotations. Note – Working Party: Cllrs. Adams, Clare-Dunbavand and Goddard. • <u>Frogmore WCs</u> – door to ladies is jammed. • <u>The Quay WCs</u> – • <u>Regular Maintenance Plan</u> – Members to consider the proposal from Cllr. Goddard (paper to follow). • <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures. <p>b. <i>Shop</i> – Members to receive an update regarding the future provision of a shop in Polruan.</p> <p>c. <i>Dispensing Services Polruan</i> – Members to consider any response to their letters to:</p> <ol style="list-style-type: none"> i. NHS England to ask for clarification of the historic rights under which the surgery dispenses and whether Polruan and Bodinnick are a Reserved Locality, and if not why not; ii. Fowey River Practice, (copy to NHS England) seeking clarification on a number of points (Minute 33d/2022 refers). <p>d. <i>Betty Woons Footpath</i> – the incident involving an elderly resident had been reported to Mr Chris Monk, Countryside Accident Team. He advised it is path FP 6 and it will be inspected and repaired.</p> <p>e. <i>Whitecross Village Green</i> – Members to consider the report from the Working Party regarding parking on The Green.</p> <p>NOTE – Working Party: Cllrs. Ainley, Pyke and Clare-Dunbavand to collate all the information gathered to date and come up with proposals</p>	<p>Working Party</p> <p>Cllr. Goddard</p> <p>Mrs Kelly</p> <p>Cllr. Ainley</p> <p>Information</p> <p>Working Party</p>
66/2022	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Strategic Sign Plan</i> – Members to consider the Strategic Sign Plan from Mr Will Glassup, Highways.</p> <p>NOTE – at the walkabout with Cllr. Pyke, PCSO Cocks and County Cllr. Hannaford, Mr Glassup had undertaken to review the signage from the top of the hill as you enter Polruan and to provide a strategic sign plan to then be given to the PC for funding allocation.</p> <p>b. <i>Fore Street Drains</i> – Members to receive any update from Mr Will Glassup, Highways.</p> <p>NOTE – Mr Will Glassup had previously advised they had completed the topographical survey, ground penetrating radar survey and current drainage CCTV survey (awaiting results of this). Once their design team</p>	

	<p>had interpreted the data and survey results, they will be able to offer an update on the next steps.</p> <p>c. <i>Chapel Lane</i> – Members to consider problem parking issues. Details previously emailed. NOTE – Highways, Civil Enforcement Officer and the Police had been asked for advice/action.</p> <p>d. <i>Cornish Language Office</i> – for help with street names etc. Details previously circulated.</p>	Information
67/2022	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Preferred Contractors List</i> – Members to consider and update the list. Copy to follow.</p> <p>b. <i>Parish Meeting</i> – the following issues were raised at the meeting held on 11th April 2022:</p> <p>i. <u>Blockhouse Lighting</u> – Capt. Thomas explained that repairs to the illumination of the Blockhouse are planned and being co-ordinated with the Town Trust.</p> <p>ii. <u>Dispensing Services</u> – Minute 66b/2022 above refers.</p>	
68/2022	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2022/23-01. NOTE – the payment schedule to follow.</p> <p>b. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation previously emailed</p> <p>c. <i>Budget Monitor</i> – the end of year budget monitor will be provided in May.</p> <p>d. <i>Public WC Valuation</i> – Minute 36c/2022 refers. Members to consider the valuation report from Mr Peter Ellicock, Steren Surveyors i.r.o. St Saviour's and The Quay public conveniences.</p> <p>e. <i>Insurance Claim</i> – Zurich Municipal are dealing with the claim. Cllr. Talling made good the cover and the owners, Openreach, have inspected and pronounced the area to be safe. Mr Jordan Stockley had raised a A1024 ref: 14510869 for someone to assess the box lid to upgrade the box or move it</p>	Information
69/2022	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Citizens Advice</i> – newsletter plus statistics i.r.o. the number of people who have sought their help from our council area and the main issues involved. Details previously emailed.</p> <p>b. <i>Polruan Town Trust</i> – copy of their Annual Report and 2021 accounts previously circulated via email.</p> <p>c. <i>Cornish Buildings Group Buildings at Risk Project</i> – newsletters: https://buildingsatrisk.wordpress.com/</p>	
70/2022	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – Tuesday 24th May 2022, Polruan Village Hall.</p> <p>b. <i>St Saviour's Church Flower Festival</i> – 2nd to 5th June 2022. Members are invited to participate. Details previously emailed.</p> <p>c. <i>How to Build Affordable Homes & Combat the Climate Emergency</i> – Cornwall Land Trust webinar on Wednesday 27th April, 10am – 13.30pm</p> <p>d. <i>National Trust Tenants Association AGM</i> – Sunday, 8th May 2022, 11am-3pm. The Victory Hall, The Green, Broadclyst, Nr. Exeter.</p> <p>e. <i>CALC Teams Meeting</i> – Thursday 28th April 2022 at 11.30am. Topics covered are: restructure, Council business plan and budget planning.</p>	
71/2022	<p>Information Only / Future Agenda Items –</p>	

	a.	
72/2022	Meeting Closed –	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 22nd April 2022

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