

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 28th JUNE 2022 @ 7pm
In POLRUAN VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Chairman's Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.	
	Present –	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor</i> – Cllr. Edwina Hannaford to include an update on the proposed Mayor for Cornwall.</p> <p>b. <i>Network Panel</i> – Cllr. Rooney had provided a written report of the meeting held on 6th June 2022 (previously emailed).</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <p>d. <i>Tri-Service</i> – TSSO Barnes.</p>	
80/2022	Apologies –	
81/2022	<p>Members' Declarations –</p> <p>a. <i>Members' Interests</i> – Members to update their Members' Interest form (previously emailed), if needed.</p> <p>b. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>c. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>d. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>e. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	Members
82/2022	Election of Vice Chair 2022/23 – deferred from the May meeting.	
83/2022	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 24th May 2022.</p>	
84/2022	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA22/04998, 2 Butts Park Road from Trenewan to Junction West of Carneggan Farm – construction of two-storey extension at 2 Butts Park.</p>	

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RCJ67BFGHYZ00>

- b. PA22/05284, 10 Hockens Lane Polruan – alteration of vehicle parking, construction of retaining walls, and releveling of the site to create garden amenity.

<https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RD437AFGG2200>

85/2022	<p>Planning Matters – details previously emailed.</p> <p>a. <i>Social Housing Manifesto</i> – Minute 30a/2022 refers. Members to revisit the manifesto and consider any amendments. Deferred from the May meeting. NOTE – comments from Cllr. Rooney previously emailed.</p> <p>b. <i>Formal Complaint</i> – an email had been sent to other PCs Members to ascertain if they had similar difficulties and whether they would be interested in joining forces in taking this further. Defer from the May meeting. NOTE – Cllr. Rooney’s report previously emailed.</p> <p>NOTE – a complaint can be made to the Local Government Ombudsman within 12 months.</p> <p>c. <i>Levelling up and Regeneration Bill</i> – briefing note and options previously emailed.</p>	Cllr. Rooney
86/2022	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA21/06367, Rock Cottage Tinkers Hill Polruan – replacement roof structure, and substandard rear extension. Replacement with new rear extension and conversion of roof space.</p> <p>b. PA22/02059, Jan Syvy Old Road Bodinnick – Two Storey Extension.</p> <p>c. PA22/02728, Vevry Car Park and Reservoir Polruan – change of use of disused reservoir to storage facility with associated road and parking, new parking layout to carpark with ANPR barrier system with payment meter, solar panels to reservoir and garage roof. Seasonal cafe/takeaway. Allotment gardens and landscaping</p> <p>d. PA22/02753, Overferry Old Road Bodinnick – the complete demolition of the existing house and the construction of a new 4-bedroom replacement dwelling and detached garage with associated landscaping works.</p> <p>e. PA22/02775, 42 West Street Polruan – proposed erection of a timber summerhouse in the rear garden.</p> <p>f. PA22/03601, Pont, Uppasite Road from Whitecross Hill to Little Churchtown Farm – proposed remodel and extension.</p> <p>g. PA22/04403, <i>Castle Keep West Street Polruan</i> – works to a tree in a conservation area, works are to T1 (Monterey Cypress) - remove first primary branch growing toward Castle Keep and remove x 2 lowest second-order branches to the east over the roof of neighbouring property.</p>	
87/2022	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <p>i. <u>St Saviour’s WCs</u> – Members to receive an update from the Working Party regarding specification and consideration of work needed to improve the drainage problem and refurbish the toilet block and to consider a resident’s suggestion to replace the building.</p> <p>Note – Working Party: Cllrs. Adams, Clare-Dunbavand and Goddard</p> <p>ii. <u>Frogmore WCs</u> –</p> <p>iii. <u>The Quay WCs</u> – Mr Adrian Fisher, Polruan Town Trust emailed regarding the current condition of the Quay toilets (building).</p>	Working Party

	<p>iv. <u>Regular Maintenance</u> – Members to consider the revised schedule.</p> <p>v. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</p> <p>b. <i>Shop</i> – Members to receive an update regarding the future provision of a shop in Polruan.</p> <p>c. <i>Polruan Surgery</i> – the following action had been taken.</p> <p>i. Fowey River Practise – Dr Waldron had been invited to meet with Members and County Cllr. Hannaford to discuss</p> <ul style="list-style-type: none"> • Appointments – availability. • Dispensing Services <p>NOTE – it is understood opening hours at Polruan Surgery had been extended and the Practise had been asked for confirmation.</p> <p>ii. NHS England – a letter seeking further information regarding Dispensing Services is being composed by Cllr. Goddard.</p> <p>c. <i>Jubilee Tree for Whitecross Green</i> – Mr Meike Weiser, Forest of Cornwall Project Officer advised they had completed the desk search for underground utilities and can confirm that only SW Water had a pipe that crossed the allocated area. He did not recommend Members' choice of a Holm Oak planting a different tree species, such as a Hornbeam, Field Maple, Whitebeam, Rowan or Wild Service Tree, which make attractive specimen trees, providing seeds and flowers for wildlife, but are all smaller in final height and crown spread.</p> <p>d. <i>Public Rights of Way (PROWs)</i> – the Clerk had asked the contractor to carry out a cut of the PROWs and undertake the weed spraying.</p> <p>i. <i>Betty Woons Footpath</i> – Members to consider any response from Mr Chris Monk, Countryside Accident Team i.r.o. the injured residents request for the steps to be smoothed and a handrail installed.</p> <p>ii. <i>PROW No.7, Hall Walk</i> – Cllr. Goddard had provided photographs and the map reference for the section of the path made dangerous by tree roots. This had been forwarded to the Countryside Access Team and has been given reference number ENV22339398.</p> <p>e. <i>Whitecross Village Green</i> – Members to receive an update i.r.o. letters to residents requesting they do not park on the Green.</p> <p>NOTE – Working Party: Cllrs. Ainley, Pyke and Clare-Dunbavand to collate all the information gathered to date and come up with proposals</p> <p>f. <i>PROW Cutting Regime</i> – Members to consider amending the contract to have the first cut made in April.</p> <p>Mr Carl Tonkin, contractor advised: <i>I think starting in May is fine. It all depends on the season. Last year we cut paths in May that had nothing on them and we then ended up cutting them 3 times in the year. This year after mild winter, warm dry spring and recent wet weather growth is good.</i></p>	<p>Cllr. Goddard Mrs Kelly Cllr. Ainley</p> <p>Information</p> <p>Working Party / Clerk</p> <p>Cllr. Adams</p>
88/2022	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Strategic Sign Plan</i> – Members to consider the Strategic Sign Plan from Mr Will Glassup, Highways. Mr Will Glassup advised he is still working on the sign rationalisation and will be visiting Polruan on the 17th June 2022 to gather further evidence.</p> <p>b. <i>Fore Street Drains</i> – Members to receive any update from Mr Will Glassup, Highways. Mr Will Glassup advised on 16th June that he does not have any further information on the drainage works within Polruan.</p>	<p>Information</p> <p>Information</p>

	<p>c. <i>Road from Pont to Vicarage Cross</i> – Cllr. Talling had provided a photograph of damage to the road, which had been forwarded to Highways with a request for repairs.</p> <p>Mr Glassup advised he had asked Cormac's Soils and Geologists Engineers to walk the Pont road and create a report and I will pass the outcomes to the Parish.</p> <p>d. <i>Grass Verges</i> – Messrs. Will Glassup and Andy Hosking, Highways had been asked to provide maps and a draft SLA for Members to consider maintaining the verges in the Parish from 2023.</p>	<p>Information</p> <p>Information</p>
89/2022	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Mayor for Cornwall</i> – Members to consider their position regarding this proposal. See also County Cllr. Hannaford's report.</p>	
90/2022	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2022/23-03. NOTE – the payment schedule to follow.</p> <p>b. <i>Budget Monitor</i> – a copy of the budget monitor to follow.</p> <p>c. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p>	
91/2022	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Cornwall AONB Management Plan</i> – new 5 year Cornwall Area of Outstanding Natural Beauty (AONB) Management Plan 2022-2027.</p>	
92/2022	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – Tuesday 26th July 2022, Polruan Village Hall.</p> <p>b. <i>Cornwall Council briefing for Town and Parish Councils on the County Deal</i> – 30th June 2022, 1-2pm. Details previously emailed.</p>	
93/2022	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
94/2022	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 21st June 2022

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