

**LANTEGLOS-BY-FOWEY PARISH COUNCIL**  
**MINUTES OF THE FULL COUNCIL MEETING HELD**  
**ON TUESDAY 28<sup>th</sup> JUNE 2022 @ 7pm**  
**In POLRUAN VILLAGE HALL**

Minute	AGENDA ITEMS	Action
	<b>Present</b> – Cllrs. Adams (Chair), Ainley, Beresford, Bunt, Carmichael, Goddard, Kelly, Pyke, Rooney (Vice Chair), Talling and Mrs Thompson (Clerk).	
	<b>Chairman’s Welcome and Public Forum</b> – the Chair opened the meeting and welcomed those present.  Members of the public were present i.r.o. Minute 84b/2022.	
	<b>Outside Authorities / Bodies</b> – Members received reports from:  a. <i>County Councillor</i> – in the absence of Cllr. Edwina Hannaford (on leave), no report was available. Mayor for Cornwall see Minute 89a/2022 below.  b. <i>Network Panel</i> – Cllr. Rooney had provided a written report of the meeting held on 6 <sup>th</sup> June 2022 (previously emailed). Reports had been delivered by the Police and Highways. Cllr. Adams said the PC was unhappy with the road closures during road work last week – traffic was “jammed up” through Pont, etc. and the signage was inadequate.  c. <i>Police</i> – PCSO Cocks advised that from 1 <sup>st</sup> to 31 <sup>st</sup> May 2022 two crimes were reported: a theft and a blackmail. He is also aware that a number of plants and gardening items had been taken from gardens in both Bodinnick and Polruan. He appealed for information. PCSO Cocks and TSSO Barnes intend to be at Whitecross Village Hall market on 2 <sup>nd</sup> July.  The Looe Area Community Speed Watch is going live on 8 <sup>th</sup> July 2022. PCSO Cocks publicly thanked Cllrs. Talling and Hannaford and the members of the public (Keith and Lynda) for their participation. More volunteers are needed.  d. <i>Tri-Service</i> – TSSO Bradley Barnes had provided a written report. Copy previously circulated via email.	Clerk  Clerk
80/2022	<b>Apologies</b> – Cllr. Clare-Dunbavand and County Cllr. Hannaford.	
81/2022	<b>Members’ Declarations</b> –  a. <i>Members’ Interests</i> – Members were reminded to update their Members’ Interest form (previously emailed), if needed.  b. <i>Pecuniary/Registerable Declarations of Interests</i> – none.  c. <i>Non-registerable Interests</i> – none.  d. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds  e. <i>Dispensations</i> – none.	Members
82/2022	<b>Election of Vice Chair 2022/23</b> – it was <b>RESOLVED</b> to elect Cllr. Rooney as Vice Chair for 2022/23.	
83/2022	<b>Minutes of Meetings</b> –  a. <i>Full Council Meeting</i> – 24 <sup>th</sup> May 2022, <b>AGREED</b> as a true record.	

84/2022	<p><b>Planning Applications</b> – Members considered the following:</p> <ul style="list-style-type: none"> <li>a. PA22/04998, 2 Butts Park Road from Trenewan to Junction West of Carneggan Farm – construction of two-storey extension at 2 Butts Park. <b>SUPPORT.</b></li> <li>b. PA22/05284, 10 Hockens Lane Polruan – alteration of vehicle parking, construction of retaining walls, and releveling of the site to create garden amenity. Members found the plans difficult to understand and deferred commenting until a design and access statement is received. They also request a site visit is made to aid their understanding of the proposal.</li> </ul>	<p>Clerk</p> <p>Clerk</p>
85/2022	<p><b>Planning Matters</b> – details previously emailed.</p> <ul style="list-style-type: none"> <li>a. <i>Social Housing Manifesto</i> – Minute 30a/2022 refers. Members revisited the manifesto and amended Policy 1.7 as per 85b/2022 below. Cllr. Adams said CC had previously stated that housing allocation would be 50:50 local connection and those with an urgent need.</li> <li>b. <i>Formal Complaint</i> – an email had been sent to other TC/PCs to ascertain if they had similar difficulties and whether they would be interested in joining forces in taking this further.</li> </ul> <p>Cllr. Rooney's comments (previously circulated) were considered and it was <b>RESOLVED</b> to write to those town/parish councils who had responded inviting them to lend their support to this body's proposed change to CC's social housing allocation policy; namely:</p> <p><i>"Allocation of social housing in a parish is to alternate between those deemed in desperate need, followed by an allocation to applicants with a connection to the parish. Town/parish councils to be consulted at every stage of the process."</i></p> <ul style="list-style-type: none"> <li>c. <i>Levelling up and Regeneration Bill</i> – briefing note and options previously emailed. Cllrs. Ainley and Rooney to attend the presentation on 30<sup>th</sup> June when CC will update Town and Parish Councils on the County Deal.</li> </ul>	<p>Clerk</p> <p>Cllr. Rooney /Clerk</p> <p>Cllrs. Ainley / Rooney</p>
86/2022	<p><b>Planning Applications Approved by CC</b> – for information only</p> <ul style="list-style-type: none"> <li>a. PA21/06367, Rock Cottage Tinkers Hill Polruan – replacement roof structure, and substandard rear extension. Replacement with new rear extension and conversion of roof space.</li> <li>b. PA22/02059, Jan Syvy Old Road Bodinnick – Two Storey Extension.</li> <li>c. PA22/02728, Vevry Car Park and Reservoir Polruan – change of use of disused reservoir to storage facility with associated road and parking, new parking layout to carpark with ANPR barrier system with payment meter, solar panels to reservoir and garage roof. Seasonal cafe/takeaway. Allotment gardens and landscaping</li> <li>d. PA22/02753, Overferry Old Road Bodinnick – the complete demolition of the existing house and the construction of a new 4-bedroom replacement dwelling and detached garage with associated landscaping works.</li> <li>e. PA22/02775, 42 West Street Polruan – proposed erection of a timber summerhouse in the rear garden.</li> <li>f. PA22/03601, Pont, Uppasite Road from Whitecross Hill to Little Churchtown Farm – proposed remodel and extension.</li> <li>g. PA22/04403, <i>Castle Keep West Street Polruan</i> – works to a tree in a conservation area, works are to T1 (Monterey Cypress) - remove first primary branch growing toward Castle Keep and remove x 2 lowest second-order branches to the east over the roof of neighbouring property.</li> </ul>	
87/2022	<p><b>Environmental / Amenity Matters</b> – including any items received after the agenda had been published.</p>	

a. *Public Conveniences* – Cllr. Kelly left the meeting whilst this item was discussed

- i. St Saviour's WCs – Cllr. Adams reported the toilets had been inspected. The floor in the ladies is running in the wrong direction and needs repainting. The walls in the ladies would benefit from plastic sheeting (like those in the gents). The gents' urinals need repointing.

It was **RESOLVED** to tender for what Members believe needs doing to improve the drainage problem and refurbish the toilet block; with a proviso to invite other observations (e.g. wiring regulations, building regulations requirements); and a separate quotation for a replacement toilet block. The Working Party to draw up a specification.

Members had considered a resident's suggestion to replace the building but did not believe it would be suitable for the site and local conditions.

Cllr. Ainley suggested an "honesty box" to encourage donations.

Note – Working Party: Cllrs. Adams, Kelly and Goddard

- ii. Frogmore WCs – no issues.
- iii. The Quay WCs – Mr Adrian Fisher, Polruan Town Trust emailed regarding the current condition of the Quay toilets (building), highlighting the following issues:
- Missing slates (rear) – Cllr. Adams said these were missing when the PC took over the toilets.
  - Pointing (rear) – to be considered under [iv] below.
  - Loose and rotten vanity screens (gents and ladies) – Members felt it would be better replaced with a wall.
  - Pointing to ridge tiles – to be considered under [iv] below.

It was **AGREED** to invite Mr Gary Beresford to carry out an inspection and advise Members on the work that he believes needs doing. A briefing note will then be drawn up for discussion with the Polruan Town Trust.

Cllr. Kelly then rejoined the meeting.

- iv. Regular Maintenance – the schedule to be revamped to list the assets in A-Z order with the schedule put into "time" order. Cllr. Rooney offered to review the document.
- v. Legionella Testing – Mrs Kelly reported the water temperature is 10° in the toilet blocks.
- b. *Shop* – Cllr. Ainley said it was believed the private buyer was going ahead with the purchase of the shop.
- c. *Polruan Surgery* – Members received an update regarding:
- i. Fowey River Practise – Dr Waldron said a date will be arranged for him and some of his partners to meet with some Members and County Cllr. Hannaford to discuss:

- Appointments – availability.
- Dispensing Services

Cllrs. Kelly, Goddard, Adams were appointed as the PC's representatives to meet with Dr Waldron and partners.

Dr Waldron had pointed out that neighbouring surgeries had not been interested in sharing or managing the services at Polruan Surgery. Cllr. Ainley queried the claim that 5% of the patients who reside in Polruan were registered there and pointed out that some newer residents had registered at other locations.

Working Party

Clerk

Cllr. Rooney

Clerk

	<p>Cllr. Goddard said some of Dr Waldron's comments did not tally with the response from NHS England.</p> <p>He was particularly concerned that a) Dr Waldron acknowledges that they have dispensed and b) are continuing to which is complete contradiction to a) the Regulations and b) NHS England's recent interpretation of the Regulations. The bit where there is ground to explore is the basis that Dr Waldron believed they had authority to dispense from the 70s and why he believes the Practice still can. Maybe some common ground to fight.</p> <p>The Polruan Surgery opening hours to be placed on the website: 2.00 – 5.00pm on Monday. 8.30 – 12.30 Tuesday, Thursday and Friday. It remains closed on a Wednesday.</p> <p>The Clinician is in clinic on a Monday afternoon and rotates between the Partners. A Nurse is available on a Tues morning.</p> <p>ii. <u>NHS England</u> – a letter seeking further information regarding Dispensing Services is being composed by Cllr. Goddard.</p> <p>c. <i>Jubilee Tree for Whitecross Green</i> – following advice from Mr Meike Weiser, Forest of Cornwall Project Officer, it was <b>RESOLVED</b> to plant a Hornbeam. The Clerk to liaise with Mr Weiser about the location, etc.</p> <p>d. <i>Public Rights of Way (PROWs)</i> – the Clerk had asked the contractor to carry out a cut of the PROWs and undertake the weed spraying.</p> <p>i. <i>Betty Woons Footpath</i> – there had been no further response from Mr Chris Monk or the Countryside Accident Team i.r.o. the injured residents request for the steps to be smoothed and a handrail installed. The Clerk to liaise with Cllr. Hannaford and to consider making an official complaint as this is a serious H&amp;S issue.</p> <p>ii. <i>PROW No.7, Hall Walk</i> – Cllr. Goddard had provided photographs and the map reference for the section of the path made dangerous by tree roots. This had been forwarded to the Countryside Access Team and has been given reference number ENV22339398.</p> <p>e. <i>Whitecross Village Green</i> – it was <b>RESOLVED</b> Cllr. Ainley would hand deliver the letter to Whitecross residents requesting they do not park on the Green.</p> <p>Working Party: Cllrs. Ainley, Pyke and Clare-Dunbavand.</p> <p>f. <i>PROW Cutting Regime</i> – it was <b>AGREED</b> there should be no change to the existing contract with regards to the timing of the first cut.</p>	<p>Clerk</p> <p>Cllr. Goddard</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr. Ainley</p>
88/2022	<p><b>Highway Matters</b> – including any items received after the agenda had been published.</p> <p>a. <i>Strategic Sign Plan</i> – Mr Will Glassup, Highways advised he is still working on the sign rationalisation and will be visiting Polruan on the 17<sup>th</sup> June 2022 to gather further evidence.</p> <p>b. <i>Fore Street Drains</i> – Mr Will Glassup advised on 16<sup>th</sup> June that he does not have any further information on the drainage works within Polruan.</p> <p>c. <i>Road from Pont to Vicarage Cross</i> – Cllr. Talling had provided a photograph of damage to the road, which had been forwarded to Highways with a request for repairs. Mr Glassup advised he had asked Cormac's Soils and Geologists Engineers to walk the Pont road and create a report. The outcomes will be passed to the Parish.</p> <p>d. <i>Grass Verges</i> – Messrs. Will Glassup and Andy Hosking, Highways had been asked to provide maps and a draft SLA for Members to consider maintaining the verges in the Parish from 2023. The Clerk to pursue.</p>	<p>Clerk</p>

89/2022	<p><b>Administrative Matters</b> – not covered elsewhere on the agenda.</p> <p>a. <i>Mayor for Cornwall</i> – awaiting input from County Cllr. Hannaford. Discussion deferred to the July meeting.</p>	Clerk
90/2022	<p><b>Financial Matters</b> –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2022/23-03, to a value of £3,509.96 was <b>APPROVED</b> for payment. The Clerk to place a copy on the website.</p> <p>Cllr. Adams to check why the cheque for £30 payable to the Royal British Legion had not been cashed. Members to then consider cancelling the cheque.</p> <p>b. <i>Budget Monitor</i> – a copy of the budget monitor had been emailed.</p> <p>c. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation had been emailed.</p>	Clerk  Cllr. Adams / Clerk
91/2022	<p><b>Documentation / Correspondence</b> – not covered elsewhere on the agenda</p> <p>a. <i>Cornwall AONB Management Plan</i> – new 5 year <a href="#">Cornwall Area of Outstanding Natural Beauty (AONB) Management Plan 2022-2027</a>.</p> <p>b. <i>Civility and Respect Project Newsletter</i> – June 2022, includes details of training sessions available. Details previously emailed.</p> <p>c. <i>Cornwall Citizens</i> – the community newsletter from Citizens Advice Cornwall, Summer 2022. Details previously emailed</p>	
92/2022	<p><b>Diary Dates</b> –</p> <p>a. <i>Full Council Meeting</i> – Tuesday 26<sup>th</sup> July 2022, Polruan Village Hall. NOTE – no meeting will be held in August, except that an Extraordinary Meeting can be called if needed.</p> <p>b. <i>Cornwall Council briefing for Town and Parish Councils on the County Deal</i> – 30<sup>th</sup> June 2022, 1-2pm. Details previously emailed.</p>	
93/2022	<p><b>Information Only / Future Agenda Items</b> –</p> <p>a. None.</p>	
94/2022	<p><b>Meeting Closed</b> – 9.10pm.</p>	

Signature: ..... (Cllr. John Adams)  
Parish Council Chair

Date: 26<sup>th</sup> July 2022