

LANTEGLOS-BY-FOWEY PARISH COUNCIL
MINUTES OF THE FULL COUNCIL MEETING HELD
ON TUESDAY 26th JULY 2022 @ 7pm
In POLRUAN VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present – Cllrs. Adams (Chair), Ainley, Beresford, Carmichael, Clare-Dunbavand, Pyke, Rooney (Vice Chair), Talling; and Mrs Thompson (Clerk).	
	<p>Chairman's Welcome and Public Forum – the Chairman opened the meeting and welcomed those present.</p> <p>Mr Ivan Tamlin spoke regarding neighbours' objections to planning application PA22/05284 (Minute 98a/2022 below). There is particular concerns about the parking plans. Some of these would be close to neighbouring properties and there are fears that it was intended as a commercial parking venture. The owner already has a significant amount of vehicular parking in two areas, both behind and below the property at Hockens Lane, and therefore, the proposal to vastly increase the size of the raised parking platform is very concerning.</p> <p>Two other members of the public were present.</p>	
	<p>Outside Authorities / Bodies – Members received reports from outside authorities as follows:</p> <ol style="list-style-type: none"> a. <i>County Councillor Report</i> – in the absence of Cllr. Edwina Hannaford there was no report. b. <i>Network Panel</i> – next meeting to be held on Monday 5th September. c. <i>Police</i> – there is no report as PCSO Cocks is on annual leave. d. <i>Tri-Service</i> – there was no report from TSSO Barnes. 	
95/2022	Apologies – Cllrs. Bunt, Goddard and Kelly; and County Cllr. Hannaford.	
96/2022	<p>Members' Declarations –</p> <ol style="list-style-type: none"> a. <i>Pecuniary/Registerable Declarations of Interests</i> – none. b. <i>Non-registerable Interests</i> – Cllr. Clare-Dunbavand in the Quay WCs. c. <i>Declaration of Gifts</i> – Members were reminded they must declare any gift or hospitality with a value in excess of fifty pounds d. <i>Dispensations</i> – none. 	
97/2022	<p>Minutes of Meetings –</p> <ol style="list-style-type: none"> a. <i>Full Council Meeting</i> – 28th June 2022, AGREED as a true record. 	
98/2022	<p>Planning Applications – Members considered the following:</p> <ol style="list-style-type: none"> a. PA22/06066, Langdon Townsend – new balcony addition to eastern elevation, replacement sunroom to western elevation, solar panels to southern roof plane, partial removal of workshop for new courtyard, new 1.8m high wall to southern boundary with new parking and garden. NO COMMENT. b. PA22/06452, Land Adj. to 17 Kendall Park – non-material amendment (NMA1) for various amendments to decision PA20/06085 dated 03.12.2020. NO COMMENT. 	<p style="text-align: center;">Clerk</p> <p style="text-align: center;">Clerk</p>

	<p>c. PA22/06525, Overferry Old Road Bodinnick – the complete demolition of the existing house and the construction of a new 4-bedroom replacement dwelling and detached garage with associated landscaping works with Variation of Condition 2 of decision PA22/02753 dated 24/05/2022. NO COMMENT.</p> <p>d. PA22/05284, 10 Hockens Lane Polruan – alteration of vehicle parking, construction of retaining walls, and releveling of the site to create garden amenity. Additional diagrams / views provided by the architect.</p> <p>OBJECT as the application appears to be inaccurate and it would impact on the enjoyment of the occupiers of No.12 due to loss of privacy and visual amenity (vehicles would be very close their bedroom accommodation; the plans could increase water runoff and add to the existing drainage issues in Polruan. If permission is granted then Members request the number of parking spaces is limited to three, which is adequate for the size of the property. If the application is resubmitted, Members request a “proper” Design and Access statement</p>	<p>Clerk</p> <p>Clerk</p>
99/2022	<p>Planning Matters – details previously emailed.</p> <p>a. <i>Formal Housing Complaint</i>– Minute 85a and 85b/2022 refers. Those town/parish councils who had responded had been contacted again inviting them to lend their support to this body’s proposed change to CC’s social housing allocation policy; namely:</p> <p><i>“Allocation of social housing in a parish is to alternate between those deemed in desperate need, followed by an allocation to applicants with a connection to the parish. Town/parish councils to be consulted at every stage of the process.”</i></p> <p>The Clerk advised that to date three Parish/Town Councils (Calstock, Camelford and Illogan) had indicated they were happy with the wording. AGREED to wait for further feedback until the September Meeting.</p> <p>Noted a complaint can be made to the Local Government Ombudsman within 12 months.</p> <p>b. <i>Levelling up and Regeneration Bill</i> – briefing note and options previously emailed. Cllrs. Ainley and Rooney had attended the presentation on 30th June. Cllr. Ainley said that in order to get Level 3 funding, Cornwall had to elect a Mayor. Cllr. Rooney said that the conversation needed to be held with elected Cornwall Councillors as it is they who make the decisions. He felt strongly that there should be a referendum on the question of an elected Mayor. Cllr. Clare-Dunbavand said that at the very least PC/TCs should have their say. It was AGREED to put this last proposal to CC and to query the difference in funding between Level 2 and Level 3. Cllr. Pyke likened this to the Police Commissioners.</p> <p>c. <i>Government Review into Short-term Tourist Accommodation</i> – Cllr. Ainley had drafted a response that Members RESOLVED to submit, with some amendments / additions proposed and agreed at the meeting.</p>	<p>Clerk</p> <p>Cllr. Ainley</p> <p>Cllr. Ainley</p>
100/2022	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA22/03366, 4 Battery Park Polruan – redesigned roof to property. Reconfigure internal layout. Form first floor bedroom over existing balcony. Enclose garage side covered walkway within garage. Construct Veranda.</p> <p>b. PA22/03552, 42 West Street Polruan – construction of an area of decking and glass balustrade on the flat roof of the existing timber garden building. It was confirmed this was a retrospective application.</p>	
101/2022	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p>	

<p>a. <i>Public Conveniences</i> – Members considered:</p> <p>i. <u>St Saviour’s WCs</u> – Cllr. Goddard had reported that we have a draft schedule of works. He needs comments from Cllrs. Adams and Kelly on whether he had captured the works correctly, including a possible French drain at the rear wall and consideration of Cllr. Clare-Dunbavand’s suggestion of parlour dairy walls: https://www.quattrorubberandresin.co.uk/services/aricultural/parlour-dairy-walls/.</p>	<p>Working Party</p>
<p>Note – Working Party: Cllrs. Adams, Kelly and Goddard</p> <p>ii. <u>Frogmore WCs</u> – it is anticipated the work on the floor will be finished after the summer season.</p>	
<p>iii. <u>The Quay WCs</u> – Mr Gary Beresford had carried out an inspection and advised Members on the work that he believes needs doing (copy emailed). Members will then draw up a briefing note for discussion with the Polruan Town Trust.</p> <p>The Clerk to speak to the cleaner as there was no toilet paper and the one of the toilets doesn’t lock. The Clerk to provide the contractor with cleaning schedule sheets.</p>	<p>Working Party</p> <p>Clerk</p>
<p>iv. <u>Regular Maintenance Schedule</u> – Cllrs. Goddard and Rooney are to meet to review and revise the schedule. Deferred to September.</p>	<p>Cllrs. Rooney / Goddard</p>
<p>v. <u>Legionella Testing</u> – Mrs Kelly reported the water temperature is 10° in the toilet blocks.</p>	
<p>c. <i>Polruan Surgery</i> – Members received an update regarding:</p> <p>i. Fowey River Practise – Dr Waldron had offered Wednesday 31st August at 12.30pm at Fowey Surgery. The Clerk to confirm acceptance. Matters to discuss to include:</p> <ul style="list-style-type: none"> • Appointments – availability. • Dispensing Services, including early closure of Fowey Boots chemists. <p>Noted PC representatives are Cllrs. Kelly, Goddard and Adams.</p>	<p>Clerk</p>
<p>b. <i>Jubilee Tree for Whitecross Green</i> – Mr Meike Weiser, Forest of Cornwall Project Officer advised Members Hornbeam tree will become available in early November and he will be in touch then regarding the details. Trees will be 1.5-2m tall for ease of transport and planting.</p>	
<p>c. <i>Public Rights of Way (PROWs)</i> –</p> <p>i. <i>Betty Hewans Footpath</i> – Mr Chris Monk, Countryside Accident Team advised the works will involve repairs to the surface defects. He pointed out the path doesn’t currently have a handrail and when the surface is repaired the steps are quite a shallow gradient and the repairs in itself may be sufficient to ensure safety. Members did not share this view and it was RESOLVED to fund a handrail of the “key clamp” type. The Clerk to liaise with Mr Monk.</p>	<p>Clerk</p>
<p>ii. <i>PROW No.7, Hall Walk</i> – Cllr. Goddard had provided photographs and the map reference for the section of the path made dangerous by tree roots. This had been forwarded to the Countryside Access Team and has been given reference number ENV22339398. The Clerk to chase.</p>	<p>Clerk</p>
<p>d. <i>Whitecross Village Green</i> – letters had been sent to residents requesting they do not park on the Green. There had been an initial improvement, but the problem persists. Members would like the scheme to commence on 1st September and it was RESOLVED Members to contact the parking enforcement company to establish a lead-in time. The Clerk to then send a final letter to residents advising of the potential enforcement action to be taken. Cllr. Rooney abstained.</p>	<p>Working Party / Clerk</p>
<p>NOTE – Working Party: Cllrs. Ainley, Pyke and Clare-Dunbavand.</p>	

	<p>e. <i>Land Registration</i> – Mr Graham Bedford, CC solicitor advised the cost to register the Whitecross Village Green in the PC's name will be circa £650-£1,050 plus Land Registry charges of £40. It will be two months before CC can commence work on the task. It was RESOLVED to proceed. The Clerk to ask Scown & Scown, solicitors to send the original Deed to Mr Bedford.</p>	Clerk Clerk
102/2022	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Strategic Sign Plan</i> – Mr Will Glassup advised he is still working on the sign rationalisation and will be visiting Polruan on the 17th June 2022 to gather further evidence. He has been away but will report back a.s.a.p.</p> <p>b. <i>Fore Street Drains</i> – Mr Will Glassup, Highways advised he will seek an update i.r.o. drainage works within Polruan.</p> <p>c. <i>Road from Pont to Vicarage Cross</i> – Cllr. Talling had provided a photo of damage to the road, which had been forwarded to Highways with a request for repairs. Mr Glassup advised he had asked Cormac's Soils and Geologists to inspect and report back. Cllr. Adams said it appeared that all that had been done was the dumping of some tarmac. The Clerk to seek an update.</p> <p>d. <i>School Lane Signage</i> – Members considered a request to place an advisory sign at the top of School Lane to say that it's not suitable for supermarket delivery vans. It was thought the best way forward was for the request this be considered by Mr Will Glassup as he compiles the promised Strategic Sign Plan (Minute 102a above refers). The Clerk to advise the resident accordingly.</p> <p>e. <i>Road Closure</i> – details previously emailed.</p> <ul style="list-style-type: none"> • Road from Whitecross Hill to Little Churchtown Farm - 19th August 2022 (09:30 to 15:30 hours). <p>f. <i>Grass Verges</i> – Mr Jack Thomas, Highways advised Members need to nominate which verges they would like to manage and then CC checks to ensure they are part of the highway and suitable for a Parish SLA before generating an agreement. The Clerk to obtain a map for circulation.</p>	Clerk Clerk Clerk Clerk
103/2022	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Approved Contractors List</i> – copy previously emailed. The Clerk advised that to date only one completed proforma had been returned. It was AGREED the Clerk to send the list and proforma to Members who will then liaise with individual contractors.</p> <p>b. <i>Mayor for Cornwall</i> – covered by 99b/2022 above.</p>	Clerk
104/2022	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2022/23-04, to a value of £5,032.98 was APPROVED for payment. A copy of the payment schedule had been circulated via email. The Clerk to place a copy on the website.</p> <p>Cllr. Adams will speak to Barclays Bank to obtain the relevant forms to add Cllrs. Clare-Dunbavand and Godfrey as bank signatures and to remove those who are no longer serving as Councillors.</p> <p>It was RESOLVED to cancel uncashed cheque 100679 for £30 payable to the Royal British Legion.</p> <p>b. <i>Budget Monitor</i> – budget monitor previously emailed. The handrail needs to be taken into account for future monitors.</p> <p>c. <i>Bank Reconciliation</i> – Bank Reconciliation previously emailed.</p>	Clerk Cllr. Adams Clerk Clerk

105/2022	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Cornwall Council Standards Committee</i> – details of vacancies emailed.</p> <p>b. <i>South West Water</i> – Ms Holly Pook provided information to help customers deemed as being in water poverty. Previously emailed. The Clerk to place details on the website.</p> <p>c. <i>CALC Training Calendar</i> – details previously emailed. https://www.cornwallalc.org.uk/training1.html</p>	Clerk
106/2022	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – Tuesday 27th September 2022, Polruan Village Hall.</p>	
107/2022	<p>Information Only / Future Agenda Items –</p> <p>a. <i>Overgrown Ivy</i> – Members to advise of location and the Clerk to report to Cornwall Housing.</p> <p>b. <i>Nordown Lanes</i> – the Clerk to ask A1 to give it an urgent cut, including the area either side of the camp site.</p>	Members / Clerk Clerk
108/2022	Meeting Closed – 20.51pm.	

Signature: (Cllr. John Adams)
Parish Council Chair

Date: 27th September 2022