

LANTEGLOS-BY-FOWEY PARISH COUNCIL
AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
ON TUESDAY 27th SEPTEMBER 2022 @ 7pm
In POLRUAN VILLAGE HALL

Minute	AGENDA ITEMS	Action
	Present –	
	<p>Chairman’s Welcome and Public – members of the public may address the Council on any agenda item, prior to the commencement of the meeting.</p> <p>Ms Ellie Mitchell, LA Planning to meet with Members regarding planning application PA22/07246 (below).</p>	
	<p>Outside Authorities / Bodies – Members to receive reports from outside authorities as follows:</p> <p>a. <i>County Councillor Report</i> – Cllr. Edwina Hannaford.</p> <p>b. <i>Network Panel</i> – Members to receive an update following the meeting held on Monday 5th September (agenda previously circulated via email). Expressions of Interest (EOI) for the Network Highways Scheme are invited. Details previously emailed.</p> <p>c. <i>Police</i> – PCSO Cocks.</p> <ul style="list-style-type: none"> • <i>Farming Survey</i> – the Rural Affairs Policing Team seek views of rural residents. See: https://plymouth.onlinesurveys.ac.uk/rural-crime-survey-final. Details previously emailed. <p>d. <i>Tri-Service</i> – TSSO Barnes.</p>	Cllr. Rooney
109/2022	Apologies – Cllr. Pyke.	
110/2022	<p>Members’ Declarations –</p> <p>a. <i>Pecuniary/Registerable Declarations of Interests</i> – Members must declare an interest, which had been declared on their Register of Financial Interests form, relevant to the agenda.</p> <p>b. <i>Non-registerable Interests</i> – Members must declare non-pecuniary interests at the start of the meeting or whenever the interest becomes apparent.</p> <p>c. <i>Declaration of Gifts</i> – Members are reminded they must declare any gift or hospitality with a value in excess of fifty pounds</p> <p>d. <i>Dispensations</i> – Members to consider any written requests for dispensations.</p>	
111/2022	<p>Minutes of Meetings –</p> <p>a. <i>Full Council Meeting</i> – 26th July 2022.</p>	
112/2022	<p>Planning Applications – Members to consider the following, including any applications received after the agenda had been published.</p> <p>a. PA22/07050, Trepela Road from Pol-Tec Lane to Old Road Lanteglos – proposed extension. Members consider this application via email and a “No Objection” response was submitted.</p>	Information

	<p>b. PA22/07246, Lanlawren Farm, Fox Valley Cottages, Trenewan – construction of building for manager's accommodation and additional holiday units.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RGAFNTFGISZ00</p> <p>c. PA22/07317, Kingfisher House Greenbank Polruan – replacement of external cellar door and creation of new disabled equipment and garden store room under lower ground floor.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RGCXAAF6R00</p> <p>d. PA22/07420, 3 Hall Terrace Old Road Bodinnick – construction of first floor extension (variation to approved PA21/00093).</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RG15JGFGN1100</p> <p>e. PA22/07129, Old Ferry Inn Old Road Bodinnick – Change of Use of Part of the Old Ferry into Dwelling.</p> <p>https://planning.cornwall.gov.uk/online-applications/applicationDetails.do?activeTab=documents&keyVal=RG1EOZFGFL100</p>	
113/2022	<p>Planning Matters – details previously emailed.</p> <p>a. <i>Formal Housing Complaint / Social Housing Policy</i> – deferred from July meeting. Members to confirm they wish to send the following proposed change [i below] to CC's social housing allocation policy; namely:</p> <p>i. <i>“Allocation of social housing in a parish is to alternate between those deemed in desperate need, followed by an allocation to applicants with a connection to the parish. Town/parish councils to be consulted at every stage of the process.”</i> AND</p> <p>ii. To consider adopting Bodmin TC's proposal that <i>all housing built by the Council (Treveth) should be 100% social housing.</i></p> <p>NOTE – a complaint can be made to the Local Government Ombudsman within 12 months, i.e. December 2022.</p> <p>b. <i>Neighbourhood Planning e-bulletins</i> - CC publish these on their Planning news - Cornwall Council webpage, and the July 2022 edition is now available at: Neighbourhood Planning ebulletin July 2022 (cornwall.gov.uk).</p>	Information
114/2022	<p>Planning Applications Approved by CC – for information only</p> <p>a. PA22/04395, 24 West Street Polruan – proposed alterations to existing outbuilding and deck.</p> <p>b. PA22/04998, 2 Butts Park Road from Trenewan to Junction West of Carneggan Farm – construction of two-storey extension at 2 Butts Park.</p> <p>c. PA22/06066, Langdon Townsend – new balcony addition to eastern elevation, replacement sunroom to western elevation, solar panels to southern roof plane, partial removal of workshop for new courtyard, new 1.8m high wall to southern boundary with new parking and garden.</p>	
115/2022	<p>Environmental / Amenity Matters – including any items received after the agenda had been published.</p> <p>a. <i>Public Conveniences</i> – Members to consider:</p> <p>i. <u>St Saviour's WCs</u> – update regarding refurbishment works. Note – Working Party: Cllrs. Adams, Kelly and Goddard</p> <p>ii. <u>Frogmore WCs</u> –</p> <p>iii. <u>The Quay WCs</u> – following a meeting Mr Dave Guy, Chair of Polruan Town Trust, the following repairs to the Quay WC was agreed:</p>	Working Party

	<ul style="list-style-type: none"> • Roof (slates and ridge tiles) will be done by the Town Trust. They will also look in to the ventilation for the gents toilet and the drainage in the ladies toilet when time and funds allow. • Replacement of the vanity screens and pointing of the wall will be done by the Parish Council. Members to proceed with seeking a quotation, to include replacement for the hand-dryers OR paper towel holders (gents and ladies). <p>NOTE – the Clerk to cancel the building insurance and arrange for cover of the contents.</p> <p>iv. <u>Regular Maintenance</u> – Members to consider the revised schedule following the review by Cllrs. Goddard and Rooney.</p> <p>v. <u>Legionella Testing</u> – Mrs Kelly to provide the water temperatures.</p> <p>c. <i>Polruan Surgery</i> – Members to consider the report of the meeting between Dr Waldron and partners and representatives of Fowey River Practise (previously emailed).</p> <p>b. <i>Public Rights of Way (PROWs)</i> –</p> <p>i. <i>Betty Hewans Footpath</i> – Members to receive an update regarding repairs to the smoothing of the steps.</p> <p>NOTE – Mr Chris Monks, Countryside Accident Team had been asked to provide a quotation to provide and install a handrail of the “key clamp” type; to be funded by the PC.</p> <p>ii. <i>PROW No.7, Hall Walk</i> – Cllr. Goddard had provided photographs and the map reference for the section of the path made dangerous by tree roots. This had been forwarded to the Countryside Access Team and has been given reference number ENV22339398.</p> <p>c. <i>Whitecross Village Green</i> – Members to receive confirmation that parking enforcement had commenced on 1st September 2022.</p> <p>NOTE – Working Party: Cllrs. Ainley, Pyke and Clare-Dunbavand.</p> <p>d. <i>Jubilee Tree</i> – the tree is due to be delivered to Cllr. Talling in early November and should be planted during National Tree Planting Week, 24th November to 4th December 2022.</p> <p>e. <i>Greenbank</i> – Members to consider a complaint regarding overgrown gardens. Details previously emailed.</p>	<p>Working Party</p> <p>Cllr Rooney / Goddard</p> <p>Mrs Kelly</p> <p>Cllr. Goddard</p>
116/2022	<p>Highway Matters – including any items received after the agenda had been published.</p> <p>a. <i>Strategic Sign Plan</i> – Members to consider the Strategic Sign Plan from Mr Will Glassup, Highways.</p> <p>NOTE – Mr Glassup had been asked to include the request for an advisory warning sign at the top of School Lane. Minute 102d/2022 refers. He recommended ‘unsuitable for long vehicles’ or ‘unsuitable for wide vehicles’ in this situation. Members to agree the wording, the cost of which will be funded by Highways and included in the Plan Mr Glassup is working on.</p> <p>b. <i>Road Closure</i> – St Saviours Hill and Battery Lane, Polruan, 24th October to 4th November 2022 (07:30 to 17:00 hours). Details previously emailed.</p>	
117/2022	<p>Administrative Matters – not covered elsewhere on the agenda.</p> <p>a. <i>Approved Contractors List</i> – a copy of the Approved Contractors List and proforma had been emailed to Members with the intention they would speak to the contractors to obtain completed forms.</p> <p>NOTE – Members to consider renewal of their standing contracts, [1] WC Cleaning; [2] PROW Cutting; [3] weed spraying.</p>	<p>Members</p>

	<p>b. <i>Let Cornwall Decide</i> – CC may be planning to propose a new Mayor of Cornwall. The Let Cornwall Decide campaign invites Members to back a Cornwall-wide call for this huge change to be decided by the people of Cornwall, rather than by as few as 44 councillors in a single meeting at County Hall. For more details on this see: www.letcornwaldecide.com</p> <p>c. <i>CALC Autumn Training Programme</i> – details previously emailed.</p> <p>i. <u>Planning Introduction</u> – 3rd October 2022. A place had been booked for Cllr. Goddard.</p> <p>ii. <u>The Essentials of being a Good Employer</u>.</p> <p>iii. <u>Staffing Committees</u> – attendance at 3 sessions required.</p> <p>NOTE <i>Staffing Committee (four posts)</i> – Cllrs. Adams, Beresford, Kelly and Talling elected to serve in 2022/23.</p>	
118/2022	<p>Financial Matters –</p> <p>a. <i>Accounts for Payment</i> – schedule No.2022/23-04. NOTE – the payment schedule to follow.</p> <p>b. <i>Bank Signatures</i> – Members to receive an update regarding adding Cllrs. Clare-Dunbavand and Godfrey as bank signatures and the removal of those who are no longer serving as Councillors.</p> <p>c. <i>Budget Monitor</i> – a copy of the budget monitor to follow.</p> <p>d. <i>Bank Reconciliation</i> – copy of the Bank Reconciliation to follow.</p> <p>e. <i>Grant Application</i> – Members to consider a grant application from St John’s Church (previously emailed).</p>	Cllr. Adams
119/2022	<p>Documentation / Correspondence – not covered elsewhere on the agenda</p> <p>a. <i>Short Term Holiday Lets</i> – consultation. Closing date 21st September 2022. Details previously emailed. NOTE – Cllr. Ainsley had completed the consultation form on behalf of the PC.</p> <p>b. <i>Sustainable Warmth Grant</i> – details previously emailed and a copy placed on the PC’s website and a copy sent to the <i>Lanteglos News</i>.</p> <p>c. <i>CC Gambling Policy</i> – revised policy circulated via email. Deadline for comments 31st October 2022.</p> <p>d. <i>Rural Mobility Strategy</i> – an email from Peninsula Transport and Western Gateway Sub-national Transport Bodies had been circulated via email. See Peninsula Transport website for more details.</p> <p>e. <i>G7 LPNR newsletter</i> – can be viewed on the Cornwall Wildlife Trust website</p>	
120/2022	<p>Diary Dates –</p> <p>a. <i>Full Council Meeting</i> – 25th October 2022, in Whitecross Village Hall.</p> <p>b. <i>Meet CC Leader</i> – various sessions planned. Details previously emailed.</p>	
121/2022	<p>Information Only / Future Agenda Items –</p> <p>a.</p>	
122/2022	<p>Meeting Closed –</p>	

Signature: (Mrs Gillian Thompson)
Parish Clerk

Date: 20th September 2022